



Michael Parson
Governor
State of Missouri

Kathleen (Katie) Steele Danner, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
Chlora Lindley-Myers, Director

STATE COMMITTEE FOR SOCIAL WORKERS
3605 Missouri Boulevard
P.O. Box 1335
Jefferson City, MO 65102-1335
573-751-0885
573-526-4220 FAX
800-735-2966 TTY Relay Missouri
800-735-2466 Voice Relay Missouri
lcsw@pr.mo.gov
<http://pr.mo.gov/socialworkers.asp>

Tom Reichard
Executive Director

Tentative Meeting Notice
December 6, 2018
8:00 a.m.

State Committee for Social Workers
Missouri Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, MO 65109

Notification of special needs as addressed by the American's with Disabilities Act should be forwarded to the State Committee for Social Workers, 3605 Missouri Blvd Jefferson City, MO 65102 or by calling (573) 751-0885 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the State Committee for Social Workers is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14) and Chapter 324.001.8 and 324.01.9 RSMo.

The State Committee for Social Workers may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Tentative Meeting Agenda
OPEN SESSION
December 6, 2018
8:00 a.m.

State Committee for Social Workers
Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, MO 65109

- I. Call to order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Introduction of Guests**
- V. Approval of Minutes**
 - September 13, 2018
- VI. Executive Director Report**
 - Board Totals
 - CE Audit for 2018
 - Settlement Agreements, Standard Terms
 - 2019 FARB
- VII. Probation Violation Hearings**
 - Julie Partin @ 1:30 p.m.
 - Heather Walker-Shepherd @ 2:00 p.m.
- VIII. Amendment 2 Medical Cannabis**
 - Medical Cannabis CEU's
- IX. Miscellaneous**
 - Scope of Practice review/update – J. Bennett and K. Miller
 - Out of State Supervision Wording review/update – S. Euler
- X. Miscellaneous**
- XI. CLOSED SESSION** – Closed session as per Section 610.021 Subsection (1) for the purpose of discussion of confidential or privileged communication between this agency and its attorney; Section 610.021 Subsection (14) and Section 324.001.8 for the purpose of discussing applicants for licensure. Closed under Sections 610.021 for the purpose of reviewing and approving the closed minutes of one or more previous meetings. Closed under Sections 610.021(14) and 324.001.8, RSMo, for the purpose of discussing investigative reports and/or complains.
- XII. Adjournment**

Open Session Minutes

**Open Minutes
September 13, 2018**

**Missouri State Committee for Social Workers
Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, MO 65109**

Members Present

Terri Marty (LCSW) – Chairperson
Justin Bennett (LCSW) – Secretary
Ellen Burkemper (LCSW)
Frances Klahr (Public Member)
Shelly LaRose (LBSW)
Kathie Miller (LCSW)

Guests Present

Jessica Petrie – NASW

Staff Present

Tom Reichard – Executive Director
Sharon Euler – Legal Counsel
Tiffany Giesing – Staff

Call to Order – Terri Marty, Chairperson

The Missouri State Committee for Social Worker’s open session meeting was called to order by Terri Marty, Chairperson, at 8:05 a.m. on September 13, 2018 at the Missouri Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, MO 65109.

Approval of Agenda

A motion was made by J. Bennett and seconded by E. Burkemper to approve the open session agenda. F. Klahr, S. LaRose, T. Marty and K. Miller voted in favor of the motion.

Approval of Open Session Minutes

June 7-8, 2018

A motion was made by E. Burkemper and seconded by J. Bennett to approve the open session minutes of June 7-8, 2018. F. Klahr, S. LaRose, T. Marty and K. Miller voted in favor of the motion.

July 18, 2018

A motion was made by E. Burkemper and seconded by K. Miller to approve the open session minutes of July 18, 2018 with one amendment. J. Bennett, F. Klahr, S. LaRose and T. Marty voted in favor of the motion.

Election of Officers

Chairperson

A motion was made by J. Bennett and seconded by K. Miller voted to have T. Marty continue as the Chairperson for the State Committee of Social Workers. E. Burkemper, F. Klahr and S. LaRose voted in favor of the motion.

Secretary

A motion was made by K. Miller and seconded by S. LaRose to have J. Bennett continue as the secretary for the State Committee of Social Workers. E. Burkemper, F. Klahr and T. Marty voted in favor of the motion.

2019 Meeting Dates

2019 Meeting dates will be:

March 14, 2018 (Pending the NASW Conference) Camden on the Lake, Lake Ozarks, MO

June 13 – 14, 2018 - Division of Professional Registration

September 12, 2018 - Division of Professional Registration

December 12, 2018 - Division of Professional Registration

Executive Director Report

ASWB Annual Meeting of the Delegate Assembly

S. LaRose will be attending and F. Klahr will be the delegate for the Missouri State Committee of Social Workers.

Board Totals

68 - Baccalaureate Social Workers.

1,826 - Master Social Workers of which 847 are under approved supervision.

5,783 - Clinical Social Workers

2018 Renewal Update

3,942 Renewals went out. 47% have renewed as of this date.

Miscellaneous

E. Burkemper, board member, resigns from the board effective September 15, 2018.

Review of Rules Effective August 28, 2018

HB 1769 Filing of False Documents - Reviewed

HB 1719 Suicide Prevention Training and Education Requirements– Reviewed

SB 843 Fee Waiver Statement – Reviewed

Client Relationships

Already completed.

Miscellaneous

Grandfathered licensee's taking the ASWB Exams

A motion was made by J. Bennett and seconded by K. Miller that if it is validated that they are in the profession of social work and are currently licensed then there is no reason a grandfathered licensee should not be approved to sit for the exam. This will not affect their licensure if they do not pass the exam. E. Burkemper, F. Klahr, S. LaRose and T. Marty voted in favor of the motion.

Supervision Question

To work **clinically** you must remain under supervision and meet with your supervisor up to four hours a month until one has become fully licensed.

Miscellaneous

14 day window

14 day window discussed regarding supervision registration and supervision change of status. Licensee AND Supervisor have 14 days from the date of change to provide the board with appropriate paperwork in order to start working clinically. Failure to do so will be a loss of hours and months.

Motion to Close

A motion was made by K. Miller and seconded by E. Burkemper to move to closed session agenda. J. Bennett, F. Klahr, S. LaRose and T. Marty voted in favor of the motion.

Scope of Practice

A motion was made by T. Marty and seconded by E. Burkemper to have J. Bennett and K. Miller review the rules related to scope of practice. J. Bennett, F. Klahr, S. LaRose and K. Miller voted in favor of the motion.

Out of State Supervision

S. Euler (Legal Counsel) to review the wording regarding out of state supervision practice.

Motion to Adjourn

A motion was made by E. Burkemper and seconded by K. Miller to adjourn the meeting. J. Bennett, F. Klahr, S. LaRose and T. Marty voted in favor of the motion.

The meeting was adjourned at 4:10 p.m. on September 13, 2018.

Executive Director Report

Giesing, Tiffany

From: Reichard, Tom
Sent: Wednesday, October 3, 2018 1:16 PM
To: Giesing, Tiffany
Subject: open agenda

Please add notification of employers as part of standard terms of settlement agreements for discussion

Tom Reichard
Executive Director
State Committee for Social Workers
State Committee of Dietitians
Office of Endowed Care Cemeteries
Interior Design Council
Missouri Department of Insurance, Financial Institutions & Professional Registration




43rd Annual FARB Forum



Photo Credit: Sam99er, CC BY-SA 3.0

NEW ORLEANS, LA January 24–27, 2019

Join fellow regulatory agency professionals for an in-depth analysis of current issues affecting regulatory boards.

CONFERENCE CONTENT

The 2019 FARB Forum will bring together leading experts from across the country to discuss the latest developments in professional regulation. This educational program delivers exceptional tools and information needed to ensure the efficient and effective operation of state regulatory boards. Designed for board members, board administrators, investigators and board attorneys, the Forum is educationally driven and includes sessions related to administering state professional licensing boards. The Forum is always interactive and will provide an unparalleled opportunity to network with members of the regulatory community across jurisdictions and professions. Participants are encouraged to engage in discussion. Throughout the conference, relevant videos and news stories will be presented relating to the core content areas.



COMPREHENSIVE REGULATORY TRAINING (CRT)

Attendees have the option to attend a four-hour Thursday evening Comprehensive Regulatory Training (CRT). This interactive session is designed to provide comprehensive training for board members, staff, investigators, attorneys and other stakeholders in the professional regulatory licensing system. The CRT course has been developed to cover all aspects of regulation and board operations, including scope of authority, responsibilities, conflicts of interest, immunity, discipline and outreach. Individuals may attend only the CRT without registering for the entire conference. We encourage local boards to send multiple participants to this regulatory focused interactive training experience.

CONTINUING EDUCATION

FARB is an approved Illinois Minimum Continuing Legal Education (CLE) course provider. We anticipate attendees may earn up to 12 CLE credit hours at the Forum. Attendees may earn up to an additional 4 hours of CLE credit if attending the optional Comprehensive Regulatory Training (CRT). Other professions may be able to use FARB courses as continuing education. Attendees must submit required information to their appropriate jurisdictions as necessary.

FEES

Registration fee for the Thursday Comprehensive Regulatory Training session is \$325 and includes beverages and dinner. Registration fee for the Forum is \$700 for members and \$850 for non-members and includes daily breakfast, lunch on Friday, and a reception Friday evening. Please forward the registration fee to FARB as soon as possible. Fees not paid at the time of registration are due prior to attending the conference. Please contact membersupport@farb.org to make further arrangements.

MEETING MATERIALS

Prior to the conference, all attendees will receive an email with instructions on how to access the meeting materials online. The meeting website with the materials will be accessible during the conference via Wi-Fi.

GROUND TRANSPORTATION

Attendees are responsible for securing their own transportation to/from the airport. New Orleans offers several shuttle and ride share services from Louis Armstrong New Orleans International Airport (MSY). Super Shuttle New Orleans is offering a discount on reservations. The reservation link can be found at www.FARB.org. Parking is available by valet only at the hotel, please contact the hotel for further information.

FARB MISSION

To advance excellence in regulation of the professions in the interest of public protection.

In keeping with its mission statement, FARB provides a forum for interaction among individuals and agencies involved in regulatory law and the licensing of professionals with the goal of protecting the public. Member associations, individuals, and other organizations that participate in FARB and seek to strengthen and uphold the standards of licensed professionals are invited to attend. We look forward to seeing you!

Visit the FARB website at www.FARB.org for more information about FARB and its programs.

FARB FORUM TOPICS & SCHEDULE

AGENDA TOPICS

GOOD, BETTER, BEST

Licensure: A Formula for Trust, Access, and Protection

The 2019 FARB Forum will focus on an analysis and articulation of government involvement in professional and occupational regulation. State regulatory boards are under increased political and legal scrutiny causing an added focus on governmental agencies. It is time for the regulatory community to shine, to invite scrutiny, and to welcome the opportunities to address government regulation. The Forum will begin with a session intended to stimulate the attendees to distinguish between fact and opinion. Additional sessions will emphasize why and how the state-based government involvement leads to equitable processes on behalf of relevant stakeholders that include applicants for licensure, licensees, consumers, academic communities, and others. Specific topics will include “start with why,” an analysis of various board structures, and an analysis of the trust issues of both government and persons populating regulatory boards.

The agenda will also offer sessions on conflicts of interest, the use of administrative law judges, education and examination criteria for licensure, and scope of practice and standards of care. The always popular sessions of Top Recent Cases, New Legislation, and Regulation In the News will also be included. We look forward to seeing you in New Orleans, Louisiana.

TOPICS WILL INCLUDE:

- **What is Fact vs. Opinion:** Ask Questions
- **Storytelling:** What it Means to Be a Regulator
- **Why Government:** Is State-Based Regulation Justified?
- **How Government:** An Analysis of this Framework of Regulatory Boards
- **Trust:** Can Government be Trusted? Can Licensees be Trusted?
- **Administrative Enforcement:** Is the Use of an Administrative Law Judge Allowed?
- **Conflict of Interest:** *Complaint — Investigate — Prosecute — Adjudicate*
- **Access:** By Applicants. By Consumers
- **Education & Examination:** Why Both?
- **Top Regulatory Cases**
- **New Legislation**
- **Regulation In the News**
- **Scope of Practice & Standards of Care:** Legal & Practical Regulatory Differentiation
- **Regulation:** Good, Better, Best: Re-Ask Questions

2019 FORUM SCHEDULE*

**Approximate schedule, subject to change*

THURSDAY, JANUARY 24 — OPTIONAL (ADDITIONAL FEE REQUIRED)

3:00 pm – 7:30 pm Comprehensive Regulatory Training (CRT)
Dinner Included

FRIDAY, JANUARY 25

7:30 am Breakfast
8:30 am Sessions/Presentations
12:00 pm Lunch
1:15 pm Sessions/Presentations
5:00 pm Recess for the Day
5:00 pm – 6:00 pm FARB Reception

SATURDAY, JANUARY 26

7:30 am Breakfast
8:45 am Sessions/Presentations
12:15 pm Recess for the Day — Enjoy New Orleans!

SUNDAY, JANUARY 27

7:30 am Breakfast
8:30 am Sessions/Presentations
11:30 am Adjourn — Safe Travels!

Many thanks to our annual sponsors:

AEQUO INTERNATIONAL
www.aequointernational.com

DATA FLOW GROUP
www.dataflowgroup.com



REGISTRATION FORM

43rd Annual FARB Forum January 24–27, 2019

Space is limited — Please register by Wednesday, January 2, 2019

Forum Registration Options:

- FARB Member — \$700 FARB Non-Member — \$850
 Thursday Comprehensive Regulatory Training — \$325

Checks may be combined. You may also register and pay by credit card on our website, www.FARB.org. (Please read our Cancellation Policy.)

For purposes of Continuing Legal Education credit, are you licensed to practice law? Yes No

If yes, please identify the state(s) or jurisdiction(s) in which you are currently licensed. _____

ATTENDEE NAME _____

ATTENDEE TITLE _____

ATTENDEE FIRST NAME FOR IDENTIFICATION BADGE _____

ATTENDEE BOARD/FIRM/AGENCY _____

ATTENDEE MAILING ADDRESS _____

ATTENDEE CITY/STATE/ZIP _____

ATTENDEE TELEPHONE _____

ATTENDEE E-MAIL ADDRESS _____
(CERTIFICATES OF ATTENDANCE WILL BE E-MAILED TO THIS ADDRESS)

FARB FEDERAL I.D. #23-7375992.

To register by fax or mail,
please return the registration form to:
Federation of Associations of Regulatory Boards (FARB)
1466 Techny Road
Northbrook, IL 60062
Phone: 847-559-FARB (3272)
Fax: 847-714-9796 • E-mail: FARB@FARB.org



HOTEL ACCOMMODATIONS & LOCATION

Immersed in the world-famous French Quarter, JW Marriott New Orleans is just moments away from Jackson Square and the French Market in the heart of the unique culture of NOLA. This hotel is ideally located for cultural and museum exploration to balance out your conference time. FARB has reserved a block of rooms at the JW Marriott New Orleans specifically for Forum attendees. Please make your reservations early, as only a limited number of hotel rooms will be available at a reduced rate of \$209 until the cut-off date of **Wednesday, January 2, 2019**, or until the group block is sold out, whichever comes first. *Hotel reservations made after this date are subject to availability and rate increase.*

Attendees are responsible for securing their own hotel reservations. Reservations may be made by contacting the JW Marriott New Orleans directly:

JW Marriott New Orleans
614 Canal Street
New Orleans, Louisiana 70130
Reservations: 504-525-6500
Visit www.FARB.org for a link to online reservations

Please refer to the FARB group when making your reservations to ensure you get the reduced room rate of \$209.00 per night plus tax.



CANCELLATION POLICY

Notification of cancellation **MUST** be made in writing and sent to FARB via U.S. mail, e-mail (FARB@FARB.org), or fax.

Refunds:

If a cancellation is received in writing on or before **Wednesday, January 2, 2019**, FARB will:

1. Refund the paid registration fee less a \$50 processing charge
2. Charge the registrant a \$50 processing charge if the registration fee has not been paid

Any registrants cancelling after **Wednesday, January 2, 2019**, will be charged the full registration fee but will receive access to all meeting materials.

Probation Violation Hearings

BEFORE THE
MISSOURI COMMITTEE FOR SOCIAL WORKERS
STATE OF MISSOURI

In The Matter Of:)	
)	
MISSOURI SOCIAL WORKERS,)	
)	
)	Case No. 2012-001537
)	
Petitioner,)	License No. 2004020875
)	
v.)	
)	
Julie Partin,)	
)	
Respondent.)	

NOTICE OF PROBATION VIOLATION COMPLAINT/NOTICE OF HEARING

PLEASE TAKE NOTICE THAT:

On October 27, 2015 the Missouri State Committee for Social Workers issued an Order Issuing A Probated Clinical Social Worker License against Julie Partin whereby Julie Partin Clinical Social Worker license, license number 2004020875, was placed on probation for four years beginning July 27, 2015.

On February 13, 2018, the Board received referral against Julie Partin. The Probation Violation Complaint, a copy of which is attached, alleges that Julie Partin has violated the terms of the probation placed on Julie Partin's license as set forth in the attached Probation Violation Complaint.

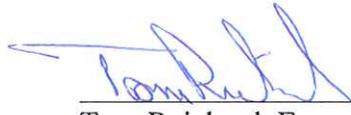
No answer or responsive pleading to the complaint is required. No Board rules exist regarding discovery in this matter.

The Board shall, pursuant to Sections, 324.042 and Chapter 536, RSMo, hold a **hearing at 1:30 p.m. on Thursday December 6, 2018**, for the purpose of determining whether cause for additional discipline exists and if so, whether to impose additional or other discipline on the license of Eleanor Wilson. The hearing will be held in the **Main meeting**

room at the Division of Professional Registration, 3605 Missouri Blvd. Jefferson City, Missouri 65109. Please be advised the failure of Julie Partin to appear at the hearing at the above-noted time and place will result in the hearing being held in the absence of Julie Partin.

All parties should prepare a minimum of 10 copies of all exhibits to be presented during the hearing. All parties have the right to be represented by legal counsel at their own expense and to a full, fair and open hearing as provided for in Chapter 536, RSMo, and Section 324.042, RSMo.

Dated this 9th day of October, 2018.



Tom Reichard, Executive Director
Missouri State Committee for Social Workers

**BEFORE THE STATE COMMITTEE FOR SOCIAL WORKERS
STATE OF MISSOURI**

STATE COMMITTEE FOR)	
SOCIAL WORKERS)	
3605 Missouri Boulevard)	
Post Office Box 1335)	
Jefferson City, Missouri 65102-1335)	
(573-751-0885))	
Petitioner,)	
)	
v.)	No. _____
)	
JULIE PARTIN)	
1416 E. Camino Alto St.)	
Springfield, MO 65804)	
(417-860-0794))	
Respondent.)	

PROBATION VIOLATION COMPLAINT

Petitioner, State Committee for Social Workers, by and through the Attorney General of the State of Missouri, for its cause of action against Respondent, Julie Partin, states:

1. The Committee is an agency of the state of Missouri created and established pursuant to section 337.622, RSMo, for the purpose of executing and enforcing the provisions of Chapter 337, RSMo pertaining to the practice of social work.
 2. Partin was licensed by the Committee as a clinical social worker, license number 2004020875.
 3. Partin's license was initially issued on or about August 3, 2004.
- Partin's license was current and active at all times until it expired on September 30, 2013.

4. On or about October 2, 2013, Partin submitted an application to renew her license.

5. The Committee refused to renew Partin's license because Partin failed to provide evidence of completion of the continuing education required for renewal.

6. On July 24, 2014, the Committee filed a complaint with the Administrative Hearing Commission ("AHC") seeking discipline against Partin's license pursuant to section 337.630.2, RSMo, for violations related to Partin's attempts to obtain a controlled substance without a prescription.

7. On January 12, 2015, the AHC issued its Decision finding cause for the Committee to discipline Partin's license for violations of section 337.630.2(5), (6), (13) and (15).

8. On June 11, 2015, pursuant to notice, the Committee held a hearing to determine the discipline, if any, to be imposed upon Partin's license pursuant to the January 12, 2015, AHC Decision.

9. On July 27, 2015, the Committee issued its Findings of Fact, Conclusions of Law, and Disciplinary Order ("Disciplinary Order"), suspending Partin's license for 90 days, immediately followed by probation for a period of 4 years. A copy of that Disciplinary Order is attached as Exhibit 1 and incorporated by reference.

10. The Disciplinary Order states in part:

7. Licensee shall comply with the following terms and conditions of the Disciplinary Period:

a. Licensee shall take all steps necessary to renew her clinical social worker license no later than August 30, 2015.

....

c. Licensee shall submit written reports of compliance on or before January 1 and July 1 of each calendar year. . . . [stating] truthfully whether Licensee has complied with all conditions of the Disciplinary Period. . . .

....

m. Within 60 days after the effective date of this Order (30 days before the end of the suspension portion of the Disciplinary Period) or prior to beginning the practice of social work if Licensee is not currently engaged in the practice of social work, Licensee shall submit no fewer than 5 names of proposed clinical social workers who will agree to serve as Licensee's supervisor.

Exhibit 1, pages 3-5.

11. Partin failed to renew her license as required by the terms of the Disciplinary Order.

12. Partin failed to submit reports to the Committee as required by the terms of the Disciplinary Order.

13. Partin failed to obtain a supervisor as required by the terms of the Disciplinary Order.

14. The Committee has jurisdiction over this matter pursuant to section 324.042, RSMo, which states:

Any board, commission, or committee within the division of professional registration may impose additional discipline when it finds after hearing that a licensee, registrant, or permittee has violated any disciplinary terms previously imposed or agreed to pursuant to settlement. The board, commission, or committee may impose as additional discipline any discipline it would be authorized to impose in an initial disciplinary hearing.

15. The Disciplinary Order states;

[I]n the event the Committee determines that Licensee has violated any term or condition of the Order, the Committee may, in its discretion, after an evidentiary hearing, vacate and set aside the discipline imposed herein and may impose additional probation, suspend, revoke, or otherwise lawfully discipline Licensee's license.

Exhibit 1, page 9, paragraph 8.

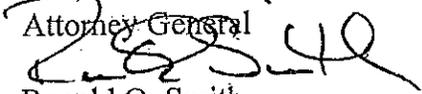
16. Partin's conduct as set forth herein violates the terms and conditions of the Disciplinary Order and is grounds for the Committee to impose further discipline.

CONCLUSION

Petitioner requests the Committee hold a hearing to determine whether Partin's license is subject to further discipline, and if so, impose such further discipline as the Committee deems appropriate, and grant such other relief as is proper.

Respectfully submitted,

JOSHUA D. HAWLEY
Attorney General


Ronald Q. Smith

Assistant Attorney General

Missouri Bar No. 51195

149 Park Central Square, Suite 1017

Springfield, Missouri 65806
417-895-6567 (Phone)
417-895-6382 (Facsimile)
Ron.Smith@ago.mo.gov

Attorneys for the State Committee for
Social Workers

BEFORE THE STATE COMMITTEE FOR SOCIAL WORKERS
STATE OF MISSOURI

MISSOURI STATE COMMITTEE
FOR SOCIAL WORKERS,

Petitioner,

v.

JULIE PARTIN,

Respondent.

No. 14-1421 SW

FINDINGS OF FACT, CONCLUSIONS OF LAW
AND DISCIPLINARY ORDER

On January 12, 2015, the Administrative Hearing Commission entered its "Decision" in the case of *Missouri State Committee for Social Workers v. Julie Partin*, Case number 14-1241 SW. In the Decision, the Administrative Hearing Commission found that Julie Partin's license to practice clinical social work is subject to discipline pursuant to Section 337.630.2 (5), (6), (13) and (15), RSMo.¹

The State Committee for Social Workers (the "Committee") received and reviewed the record of proceedings of the Administrative Hearing Commission. The record of the Administrative Hearing Commission is incorporated herein by reference in its entirety as if set forth in this Order.

The Committee timely set this matter for hearing and properly served upon Respondent Julie Partin notice of the time, date and location of the hearing.



¹ All statutory references are to the Revised Statutes of Missouri (2000), as supplemented, unless otherwise indicated.

Pursuant to notice and Section 621.110, RSMo, the Committee held a disciplinary hearing on June 11, 2015, at the Missouri Council of School Administrators, 3550 Amazonas Drive, Jefferson City, Missouri 65109 for the purpose of determining the appropriate disciplinary action against the clinical social worker license held by Respondent Julie Partin. The Committee began the hearing at approximately 11:38 a.m. Assistant Attorney General Ronald Q. Smith appeared on behalf of the Committee. Respondent Julie Partin appeared in person, but without counsel.

After full review of the record and the evidence and testimony presented at hearing, the Committee issues this Findings of Fact, Conclusions of Law and Disciplinary Order:

1. The Committee is an agency of the State of Missouri, created and existing pursuant to Section 337.622, RSMo, for the purpose of carrying out the provisions of Sections 333.600 through 337.689, RSMo.
2. Respondent Julie Partin ("Licensee") holds a clinical social worker that was current and active until September 30, 2013, when it lapsed and it has not been renewed.
3. The Committee adopts and incorporates by reference the findings of fact and conclusions of law contained in the Decision and the record of the Administrative Hearing Commission in the case of *Missouri State Committee for Social Workers v. Julie Partin*, Case number 14-1241 SW. The Committee takes official notice of its file in this matter.
4. The Committee properly set this matter for disciplinary hearing and properly served notice of the disciplinary hearing on Respondent Julie Partin.
5. The Committee has jurisdiction over this proceeding pursuant to Section 621.110, RSMo, and Section 337.630.4, RSMo,
6. The Committee finds that this Order is necessary to protect the public.

Disciplinary Order

THEREFORE, having fully considered the evidence before the Board and giving full weight to the Findings of Fact and Conclusions of Law as found by the Administrative Hearing Commission, the State Committee of Social Workers orders that the clinical social worker license held by Julie Partin be SUSPENDED for NINETY (90) days and then immediately placed on PROBATION for a period of FOUR (4) YEARS (collectively, the "Disciplinary Period"). During the suspension portion of the Disciplinary Period, Licensee shall not be entitled to practice clinical social work and shall be subject to the terms and conditions of the Disciplinary Period. During the probation portion of the Disciplinary Period, Licensee shall be entitled to practice as a clinical social worker, under supervision, subject to compliance with the terms and conditions of the Disciplinary Period as set forth in this Order.

Terms and Conditions of the Disciplinary Period

7. Licensee shall comply with the following terms and conditions of the Disciplinary Period:
 - a. Licensee shall take all steps necessary to renew her clinical social worker license no later than August 30, 2015.
 - b. Licensee shall keep the Committee informed of Licensee's current work and home telephone numbers and addresses. Licensee shall notify the Committee in writing within ten (10) business days of any change in this information. If Licensee utilizes e-mail, Licensee shall provide the Committee with her current and active e-mail address;

- c. Licensee shall submit written reports of compliance on or before January 1 and July 1 of each calendar year, but shall be submitted no more than two weeks prior to each reports due date. Each written report of compliance shall state truthfully whether Licensee has complied with all conditions of the Disciplinary Period and, if not, shall provide full disclosure of the failure to comply. If Licensee has completed any continuing education during the reporting period, Licensee shall attach to her compliance report copies of documentation of completion of the continuing education. Each written report of compliance shall be due regardless of whether Licensee is engaging in the practice of social work;
- d. Licensee shall meet with the Committee or its representatives at such times and places as required by the Committee after notification of a required meeting;
- e. Licensee shall comply with all provisions of Chapter 337, RSMO, and its regulations, and all state and federal criminal laws and all state and federal laws related to the practice of clinical social work, including compliance with state revenue laws;
- f. Licensee shall engage in no conduct that would give the Committee cause to seek authority to discipline from the Administrative Hearing Commission as set forth in Section 337.630, RSMo;
- g. Upon the request of the Committee or its representative, Licensee shall immediately submit any and all records requested to show compliance with these terms and conditions;

- h. Licensee shall renew timely all licenses, shall pay timely all fees required for licensure and shall meet all other requirements necessary to maintain all licenses issued by the Committee current and active;
- i. Licensee shall accept and comply with unannounced visits from the Committee or its representatives to monitor Licensee's compliance with these terms and conditions;
- j. Licensee shall provide a copy of this Order to any employer for whom Licensee will be performing social work within 5 business days of the commencement of her employment or within 5 days of Licensee's receipt of this Order;

Supervision Requirements

- k. During the probation portion of the Disciplinary Period, Licensee's practice as a social worker shall be supervised as set forth in this Order;
- l. During the probation portion of the Disciplinary Period, if Licensee engages in the practice of social work, such practice shall be under the order, control, oversight, guidance and full professional responsibility of the approved registered supervisor at the setting(s) as approved by the Committee;
- m. Within 60 days after the effective date of this Order (30 days before the end of the suspension portion of the Disciplinary Period) or, prior to beginning the practice of social work if Licensee is not currently engaged in the practice of social work, Licensee shall submit no fewer than 5 names of proposed clinical social workers who will agree to serve as Licensee's supervisor. The Committee may approve one of the proposed clinical social workers, or may require additional names to be

submitted, which Licensee shall submit within 30 days of the Committee's request;

- n. The Committee will provide written notice to both Respondent and the supervisor of its approval of a supervisor. Respondent must begin supervision within 7 days of the Committee's approval of the supervisor. Licensee shall immediately provide the Committee written notice of the start date of the supervision and shall, within 7 days of the start date of the supervision, provide the Committee with a copy of the supervision agreement between Licensee and the supervisor;
- o. If Licensee fails to secure a supervisor by the end of the suspension portion of the Disciplinary Period, then Licensee shall not practice as a social worker until a supervisor is approved, per the terms of this Order;
- p. Respondent shall be responsible for any payment associated with the supervision;
- q. Supervision shall consist of at least monthly, consisting of at least 4 hours per month, on site face to face review of cases and review, approval, and co-signing of written reports such as case notes, intake assessments, test reports, treatment plans, and progress reports;
- r. Licensee's supervisor shall submit written reports to the Committee due by January 1 and July 1 of each year of the Disciplinary Period. In these reports, the supervisor shall report to the Committee whether Licensee is in compliance with the terms of this Order, to the best knowledge of the supervisor, and Licensee's understanding and adherence to approved standards of professional and ethical conduct, areas of continued growth and development and accountability of supervision hours in the Disciplinary Period;

s. If Licensee's approved supervisor becomes unable or decides not to continue to serve in the capacity of a supervisor or for any other reason ceases to serve as a supervisor for Licensee, then Licensee shall:

i. Within 3 business days of being notified that the supervisor will be ceasing to serve as Licensee's supervisor, Licensee shall advise the Committee in writing of the date the supervisor will be ceasing to provide services; and

ii. Within 30 days of being notified of the need to find a new supervisor, Licensee shall secure a new supervisor in accord with the terms of this Order. If Licensee does not secure a new Committee approved supervisor per the terms of this Order, Licensee shall cease practice as a social worker until such time as a Committee approved supervisor is in place;

Chemical Dependency Requirements

t. Licensee shall maintain a self-help program of recovery with a sponsor, such as a 12 step program;

u. If the Committee finds cause for screening, the Committee shall notify Licensee that it has determined there is cause for screening and Licensee shall submit to drug and alcohol screens, at Licensee's cost. Such screenings may be conducted on any biological sample including blood, hair, urine or breath;

v. If any drug and alcohol screen is performed on any biological sample of Licensee by any other entity, Licensee shall cause a copy of the report from that screening to be provided to the Committee within 10 days of Licensee's receipt or knowledge of the results of said screening;

- w. If requested by the Committee, Licensee shall execute a limited medical release effective for the entire disciplinary period authorizing any chemical dependency professional or medical professional to release records and/or communicate with the Committee or its representative regarding Licensee's treatment and/or counseling insofar as such information is required to monitor compliance with this Order. Licensee shall not take any action to cancel this release. Licensee shall take all steps necessary to continue the release in effect and shall provide a new release when requested;
- x. Licensee shall abstain completely from the use or consumption of alcohol in any form, including over-the-counter medications and mouthwashes. The presence of any alcohol or alcohol metabolite whatsoever in any biological sample shall constitute a violation of this Order;
- y. Licensee shall abstain completely from the personal use or possession of any controlled substance or other drug for which a prescription is required unless use of the drug has been prescribed by a person licensed to prescribe such drug and with whom Licensee has a bona-fide relationship as a patient. The presence of any controlled substance whatsoever in any biological sample for which Licensee does not hold a valid prescription shall constitute a violation of this Order; and
- z. In the event the Committee finds cause to conduct a drug and alcohol screening, Licensee shall provide the Committee office, within ten (10) days of its written request, a copy of all controlled substance prescriptions, dispensed or to be dispensed, in Licensee's possession. The following information shall be provided: the prescription number, drug name, strength, dosage instructions,

prescriber's name and address, the name and address of the pharmacy where the prescription was dispensed, date dispensed, number of refills available, and any other requested information concerning the prescription.

8. Upon the expiration of the Disciplinary Period and successful completion of the Disciplinary Period, Licensee's license shall be fully restored if all other requirements of the law have been satisfied; provided however, that in the event the Committee determines that Licensee has violated any term or condition of this Order, the Committee may, in its discretion, after an evidentiary hearing, vacate and set aside the discipline imposed herein and may impose additional probation, suspend, revoke, or otherwise lawfully discipline Licensee's license.

9. The Committee shall enter no order imposing further discipline on Licensee's license without notice and an opportunity for hearing before the Committee in accordance with the provisions of Chapter 536, RSMo.

10. If the Committee determines that Licensee has violated a term or condition of this Order and that violation would also be actionable in a proceeding before the Administrative Hearing Commission or in a circuit court, the Committee may elect to pursue any lawful remedies or procedures afforded to it and is not bound by this Order in its determination of appropriate legal actions concerning such violation(s).

11. If any alleged violation of this Order occurs during the Disciplinary Period, the Committee may choose to conduct a hearing on the alleged violation either during the Disciplinary Period or as soon thereafter as a hearing can be held to determine whether a violation of the terms and conditions of the Disciplinary Period occurred and, if so, may impose further discipline on the license of Licensee. The Committee has continuing jurisdiction to hold

a hearing determine if a violation of the terms and conditions of the Disciplinary Period occurred.

12. This Order shall be maintained as an open and public record of the Committee as provided in Chapters 337, 610 and 324, RSMo.

SO ORDERED this 27th day of July, 2015.

STATE COMMITTEE FOR SOCIAL WORKERS



Tom Reichard, Executive Director

BEFORE THE
MISSOURI COMMITTEE FOR SOCIAL WORKERS
STATE OF MISSOURI

In The Matter Of:)	
)	
MISSOURI SOCIAL WORKERS,)	
)	
)	Case No. 2017-002343
)	
Petitioner,)	License No. 2011040366
)	
v.)	
)	
Heather Walker-Shepherd)	
)	
Respondent.)	

NOTICE OF PROBATION VIOLATION COMPLAINT/NOTICE OF HEARING

PLEASE TAKE NOTICE THAT:

On February 28, 2018 the Missouri State Committee for Social Workers issued an Order Issuing A Probated Clinical Social Worker License against Heather Walker-Shepherd whereby Heather Walker-Shepherd Clinical Social Worker license, license number 2011040366, was placed on probation for three years beginning February 28, 2018.

On October 15, 2018, the Board received referral against Heather Walker-Shepherd. The Probation Violation Complaint, a copy of which is attached, alleges that Heather Walker-Shepherd has violated the terms of the probation placed on Heather Walker-Shepherd's license as set forth in the attached Probation Violation Complaint.

No answer or responsive pleading to the complaint is required. No Board rules exist regarding discovery in this matter.

The Board shall, pursuant to Sections, 324.042 and Chapter 536, RSMo, hold a **hearing at 2:00 p.m. on Thursday December 6, 2018**, for the purpose of determining whether cause for additional discipline exists and if so, whether to impose additional or other discipline on the license of Eleanor Wilson. The hearing will be held in the **Main meeting**

room at the Division of Professional Registration, 3605 Missouri Blvd. Jefferson City, Missouri 65109. Please be advised the failure of Heather Walker-Shepherd to appear at the hearing at the above-noted time and place will result in the hearing being held in the absence of Heather Walker-Shepherd. All parties should prepare a minimum of 10 copies of all exhibits to be presented during the hearing. All parties have the right to be represented by legal counsel at their own expense and to a full, fair and open hearing as provided for in Chapter 536, RSMo, and Section 324.042, RSMo.

Dated this 30th day of October, 2018.



Tom Reichard, Executive Director
Missouri State Committee for Social Workers

CERTIFICATE OF SERVICE

I hereby certify that I have mailed a copy of the Notice of Probation Violation Complaint/Notice of Hearing by certified mail no. 7196 9008 9111 6139 3972 and regular U.S. mail this 30th day of October, 2018 to Heather Walker-Shepherd, P.O. Box 2025, Joplin, MO 64803.



Tom Reichard, Executive Director
Missouri State Committee for Social Workers

**BEFORE THE
STATE COMMITTEE FOR SOCIAL WORKERS**

STATE COMMITTEE FOR)	
SOCIAL WORKERS)	
3605 Missouri Boulevard)	
P.O. Box 1335)	
Jefferson City, MO 65102)	
)	
Petitioner,)	
)	
v.)	
)	No.
)	
HEATHER WALKER-SHEPHERD)	
501 W. 4 th Street)	
Joplin, MO 64801)	
)	
Respondent.)	

PROBATION VIOLATION COMPLAINT

Petitioner, State Committee for Social Workers, by and through the Attorney General of the State of Missouri, respectfully states its cause of action against Heather Walker-Shepherd for violation of her Settlement Agreement with the Committee.

1. The Committee was established pursuant to section 337.622, RSMo, for the purpose of executing and enforcing the provisions of sections 337.600 through 337.689, RSMo.

2. Walker-Shepherd is licensed by the Committee as a licensed clinical social worker, license number 2011040366.

3. Effective on or about February 28, 2018, Walker-Shepherd entered into a mutually agreed upon Settlement Agreement with the Committee. A copy of the Settlement Agreement is attached as Exhibit 1 and incorporated by reference.

4. Pursuant to that Settlement Agreement, Walker-Shepherd's license was placed on probation for a period of three years, with the requirement, among other things, that her practice of social work be supervised per the terms of the Settlement Agreement.

5. Walker-Shepherd practiced social work in April and May of 2018.

6. Effective on or about May 2, 2018, Walker-Shepherd entered into an amended Missouri Medicaid Audit and Compliance Unit Provider Repayment Agreement.

7. Walker-Shepherd attempted to secure a supervisor per the Settlement Agreement, but was unsuccessful in doing so.

8. Walker-Shepherd never met with a supervisor approved by the Committee after the effective date of the Settlement Agreement.

9. Pursuant to the Repayment Agreement, Walker-Shepherd agreed, among other things, to repay a monthly sum of \$1,000 to MO HealthNet until she had repaid the amount due of \$18,531.05.

10. Walker-Shepherd violated the terms of her Settlement Agreement in that she failed to provide evidence to the Committee that she entered into the payment plan with MO HealthNet for the repayment of her MO HealthNet debt.

11. Walker-Shepherd violated the terms of her Settlement Agreement in that she practiced social work without supervision as defined and required by the terms of the Settlement Agreement.

12. Walker-Shepherd violated the terms of her Settlement Agreement in that she failed to begin supervision within 7 days of the Committee's approval of a supervisor.

13. Walker-Shepherd violated the terms of her Settlement Agreement in that she failed to provide written notice to the Committee of the start date of her supervision.

14. Walker-Shepherd violated the terms of her Settlement Agreement in that she practiced social work without supervision after failing to timely secure a supervisor and/or start supervision.

15. The Committee has jurisdiction over this matter pursuant to section 324.042, RSMo, which states:

Any board, commission, or committee within the division of professional registration may impose additional discipline when it finds after hearing that a licensee, registrant, or permittee has violated any disciplinary terms previously imposed or agreed to pursuant to settlement. The board, commission, or committee may impose as additional discipline any discipline it would be authorized to impose in an initial disciplinary hearing.

16. The Settlement Agreement states in part in paragraph 15:

[I]n the event the Committee determines that Licensee has violated a term or condition of this Settlement Agreement, the Committee may, in its discretion, after an evidentiary hearing, vacate and set aside the discipline imposed herein and may

impose additional probation, suspend, revoke, or otherwise lawfully discipline Licensee's license.

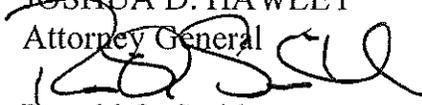
17. Walker-Shepherd's conduct as set forth herein violates the terms and conditions of the Settlement Agreement and is grounds for the Committee to impose further discipline.

CONCLUSION

Petitioner requests the Committee hold a hearing to determine whether a violation of the Settlement Agreement has occurred, and impose such further disciplinary action pursuant to section 324.042, RSMo, as the Committee deems appropriate, and grant such other relief that is proper.

Respectfully submitted,

JOSHUA D. HAWLEY
Attorney General



Ronald Q. Smith
Assistant Attorney General
Missouri Bar No. 51195
149 Park Central Square, Suite 1017
Springfield, Missouri 65806
417-895-6567 (Phone)
417-895-6382 (Facsimile)
Ron.Smith@ago.mo.gov

Attorneys for the State Committee for
Social Workers



ATTORNEY GENERAL OF MISSOURI

JEFFERSON CITY

65102

JOSHUA D. HAWLEY
ATTORNEY GENERAL

REPLY TO:
149 Park Central Square
Suite 1017
Springfield, MO 65806
(417) 895-6567
Fax: (417) 895-6382

October 15, 2018

Tom Reichard
Executive Director
State Committee for Social Workers
P.O. Box 1335
Jefferson City, MO 65102-1335

In Re: State Committee for Social Workers v. Heather Walker-Shepherd

Dear Mr. Reichard:

Enclosed please find State's Exhibit 1 that should have accompanied the Probation Violation Complaint for the above-referenced case sent earlier last week.

Thank you for your assistance in this matter.

Sincerely,

JOSHUA D. HAWLEY
Attorney General

A handwritten signature in cursive script that reads "Susan L. Frizzell".

Susan L. Frizzell
Legal Assistant
Governmental Affairs

Enclosure

**SETTLEMENT AGREEMENT BETWEEN STATE COMMITTEE FOR SOCIAL
WORKERS AND HEATHER WALKER-SHEPHERD-**

The State Committee for Social Workers (the "Committee") and Heather Walker-Shepherd ("Licensee" or "Walker-Shepherd") enter into this settlement agreement for the purpose of resolving the question of whether Licensee's clinical social worker license will be subject to discipline and, if so, to agree on the appropriate level of discipline to be imposed upon that license (the "Settlement Agreement").

Pursuant to the terms of Section 536.060 RSMo¹, the parties hereto waive the right to a hearing by the Administrative Hearing Commission and the right to a disciplinary hearing before the Committee per Section 621.110, RSMo, and stipulate and agree to final disposition of this matter by this Settlement Agreement.

Licensee acknowledges that she understands the various rights and privileges afforded to her by law, including the right to a hearing of the charges against her; the right to appear and be represented by legal counsel; the right to have all charges against her proven upon the record by competent and substantial evidence; the right to cross-examine any witnesses appearing at the hearing against her; the right to a decision upon the record by a fair and impartial administrative hearing commissioner concerning the charges pending against her and, subsequently, the right to a hearing before the Committee at which time she may present evidence in mitigation of discipline; and the right to potentially recover attorney's fees incurred in defending this action against her license. Being aware of these rights provided it by operation of law, Licensee knowingly and voluntarily waives each and every one of these rights and freely enters into this Settlement Agreement and agrees to abide by the terms of this document, as they pertain to her.

¹ All statutory references are to the Revised Statutes of Missouri (2000), as supplemented, unless otherwise indicated.



Licensee acknowledges that she has received a copy of the investigative report and other documents relied upon by the Committee in determining there is cause for discipline, along with citations to law and/or regulations the Committee believes were violated and that she has been advised of her right to consult with private legal counsel, at her expense, to assist her with this matter. For the purpose of settling this dispute, Licensee stipulates that the factual allegations contained in this Settlement Agreement are true and stipulates with the Committee that Licensee's license is subject to disciplinary action by the Committee in accordance with the provisions of Chapters 324, 337 and 621, RSMo.

Relevant Statutes and Regulations

1. Section 337.630.2, RSMo, authorizes discipline against a clinical social worker's license and states, in relevant part:

2. The committee may cause a complaint to be filed with the administrative hearing commission as provided by chapter 621 against any holder of any license required by sections 337.600 to 337.689 or any person who has failed to renew or has surrendered the person's license for any one or any combination of the following causes:

* * *

(4) Obtaining or attempting to obtain any fee, charge, tuition or other compensation by fraud, deception or misrepresentation;

* * *

(5) Incompetency, misconduct, fraud, misrepresentation or dishonesty in the performance of the functions or duties of a social worker licensed pursuant to this chapter;

(6) Violation of, or assisting or enabling any person to violate, any provision of sections 337.600 to 337.689, or of any lawful rule or regulation adopted pursuant to sections 337.600 to 337.689;

* * *

(13) Violation of any professional trust or confidence;

* * *

(15) Being guilty of unethical conduct as defined in the ethical standards for clinical social workers adopted by the committee by rule and filed with the secretary of state.

4. After the filing of such complaint, the proceedings shall be conducted in accordance with the provisions of chapter 621. Upon a finding by the administrative hearing commission that the grounds, provided in subsection 2 of this section, for disciplinary action are met, the committee may censure or place the person named in the complaint on probation on such terms and conditions as the committee deems appropriate for a period not to exceed five years, or may suspend, for a period not to exceed three years, or revoke the license.

2. Regulation 20 CSR 2263-3.020 sets forth moral standards and is part of the code of ethics for social workers and states, in relevant part:

(1) The public must be protected from those who are not qualified to be members of the profession by reason of a deficiency in education, experience, moral standards, or other relevant factors, but who nevertheless attempt to or actually practice social work. To assure the maintenance of high standards of the profession of social work, members of the profession shall assist the committee in promulgating, enforcing, and improving requirements for admission to and for the practice of social work.

(2) No member of the profession shall—

- (A) Violate any ethical standard/disciplinary rule;
- (B) Circumvent any ethical standard/disciplinary rule through the actions of another;
- (C) Engage in conduct which is dishonest, deceitful, or fraudulent;
- (D) Allow the pursuit of financial gain or other personal benefit to interfere with the exercise of sound professional judgment or skills; or
- (E) Use therapeutic relationships with clients to promote, for personal gain or the profit of an agency, commercial enterprises of any kind.

* * *

(4) A member of the profession is subject to discipline for making a materially false statement or for deliberately failing to disclose a material fact requested in connection with an application.

3. Regulation 20 CSR 2263-3.040 (11) and (13) sets forth requirements for maintaining records and state, in relevant part:

(11) A member of the profession rendering services to a client shall maintain professional records that include:

(A) The presenting problem(s), assessment, plan of action, and progress notes;

(B) The fee arrangement;

(C) The date and substance of each contact with the client;

(D) Notation and results of formal consults with other providers;

(E) A copy of all evaluative reports prepared or received as a part of the professional relationship;

(F) A copy of a written communication with the client identifying the date and reason for termination of professional service if the licensed social worker is in private practice; and

(G) The clinical records of a member of the profession who is under supervision shall be co-signed by the supervisor.

(12) For the purpose of these rules, the licensed social worker and temporary permit holder shall assure that professional records are maintained for at least five (5) years after the date of service is terminated.

(13) A member of the profession shall not falsify or permit the unauthorized destruction of client records.

Jointly Stipulated Facts and Conclusions of Law

Licensee and the Committee stipulate and agree to the following findings of fact and conclusions of law:

The Parties

4. The Committee is an agency of the state of Missouri, created and existing pursuant to Section 337.622, RSMo, for the purpose of carrying out the provisions of Sections 337.600 through 337.689, RSMo.

5. Heather Walker-Shepherd, Licensee, is a natural person who has registered her business address with the Committee at **, Joplin, Missouri².

6. Licensee holds a licensed clinical social worker, license number 2011040366, that was at all times relevant to this Settlement Agreement, and is now, current and active.

Conduct Giving Cause for Discipline

7. On March 22, 2017, the Department of Social Services, State of Missouri, (“DSS”) issued its final finding (the “DSS Finding”) that Licensee committed billing errors in the amount of \$18, 531.05 in her billing to MoHealthNet (the “MoHealthNet Debt”).

8. By letter dated August 31, 2017, DSS sent a letter to Walker-Shepherd demanding payment for the MoHealthNet Debt.

9. By letter dated September 12, 2017, DSS sent a letter to Walker-Shepherd demanding payment for the MoHealthNet Debt).

10. The DSS Finding is final as there was no judicial review completed.

11. The DSS Finding is true and accurate.

12. As of the date of this Settlement Agreement, the MoHealthNet Debt remains unpaid.

13. The Committee has cause to discipline Walker-Shepherd’s clinical social worker license pursuant to Section 337.630.2(4), (5), (6), (13), and (15), RSMo.

² Licensee’s address is on file with the Committee and is available, upon request.

Jointly Stipulated Disciplinary Order

The parties agree and stipulate that the following shall constitute the disciplinary order entered by the Committee in this matter pursuant to Sections 337.630 and 621.045.3, RSMo:

14. Walker-Shepherd's clinical social worker license is placed on PROBATION for a period of THREE YEARS from the effective date of this Settlement Agreement (the "Disciplinary Period"). During the Disciplinary Period, Licensee shall be entitled to practice as a clinical social worker, subject to compliance with the terms and conditions of the Disciplinary Period as set forth in this Settlement Agreement.

Terms and Conditions of the Disciplinary Period

15. Licensee shall comply with the following terms and conditions of the Disciplinary Period:

- a. Licensee shall keep the Committee informed of Licensee's current work and home telephone numbers and addresses. Licensee shall notify the Committee in writing within ten (10) business days of any change in this information. If Licensee utilizes e-mail, Licensee shall provide the Committee with her current and active e-mail address;
- b. Licensee shall submit written reports of compliance on or before January 1, April 1, July 1, and October 1 of each calendar year of the Disciplinary Period, but no report shall be submitted no more than two weeks prior to each reports due date. Each written report of compliance shall state truthfully whether Licensee has complied with all conditions of the Disciplinary Period and, if not, shall provide full disclosure of the failure to comply. If Licensee has completed any continuing

education during the reporting period, Licensee shall attach to his written compliance report, copies of documentation of completion of the continuing education. Each written report of compliance shall be due regardless of whether Licensee is engaging in the practice of social work;

- c. Licensee shall meet with the Committee or its representatives at such times and places as required by the Committee after notification of a required meeting;
- d. Licensee shall comply with all provisions of Chapter 337, RSMO, and its regulations, and all state and federal criminal laws and all state and federal laws related to the practice of social work, including compliance with state revenue laws;
- e. Licensee shall engage in no conduct that would give the Committee cause to seek authority to discipline from the Administrative Hearing Commission as set forth in Section 337.630, RSMo;
- f. Upon the request of the Committee or its representative, Licensee shall immediately submit any and all records requested to show compliance with these terms and conditions;
- g. Licensee shall renew timely all licenses, shall pay timely all fees required for licensure and shall meet all other requirements necessary to maintain all licenses issued by the Committee current and active including timely completion of all required continuing professional education and not allowing her license to be suspended for failure to comply with the revenue laws of the state;
- h. Licensee shall accept and comply with unannounced visits from the Committee or its representatives to monitor Licensee's compliance with these terms and conditions;

- i. By the end of the last day on the 30th month of the Disciplinary Period, Licensee shall provide written evidence to the Committee that she has paid in full the MoHealthNet Debt;
- j. Within 30 days from the effective date of this Settlement Agreement, Licensee shall provide evidence that she has either paid in full the MoHealthNet Debt or has entered into a payment plan with MoHealthNet for that payment of the MoHealthNet Debt;

Supervision Requirements

- k. During the Disciplinary Period, Licensee's practice as a social worker shall be supervised as set forth in this Settlement Agreement;
- l. During the Disciplinary Period, if Licensee engages in the practice of social work, such practice shall be under the order, control, oversight, guidance and full professional responsibility of the approved registered supervisor at the setting(s) as approved by the Committee;
- m. Within 30 days after the effective date of this Settlement Agreement or if, Licensee is not currently engaged in the practice of social work, prior to beginning the practice of social work, Licensee shall submit no fewer than 5 names of proposed clinical social workers who will agree to serve as Licensee's supervisor. The Committee may approve one of the proposed clinical social workers, or may require additional names to be submitted, which Licensee shall submit within 30 days of the Committee's request;
- n. The Committee will provide written notice to both Respondent and the supervisor of its approval of a supervisor. Respondent must begin supervision within 7 days

of the Committee's approval of the supervisor. Licensee shall immediately provide the Committee written notice of the start date of the supervision and shall, within 7 days of the start date of the supervision, provide the Committee with a copy of the supervision agreement between Licensee and the supervisor;

- o. If Licensee fails to secure a supervisor within 30 days of the effective date of this Settlement Agreement, then Licensee shall cease to practice as a social worker until a supervisor is approved, per the terms of this Settlement Agreement;
- p. Respondent shall be responsible for any payment associated with the supervision;
- q. Supervision shall consist of at least monthly, consisting of at least 4 hours per month, on site face to face review of cases and review, approval, and co-signing of written reports such as case notes, intake assessments, test reports, treatment plans, and progress reports. The supervisor shall also provide supervision for documentation and billing.
- r. Licensee's supervisor shall submit written reports to the Committee due by January 1 and July 1 of each year of the Disciplinary Period. In these reports, the supervisor shall report to the Committee whether Licensee is in compliance with the terms of this Settlement Agreement, to the best knowledge of the supervisor, and Licensee's understanding and adherence to approved standards of professional and ethical conduct, areas of continued growth and development and accountability of supervision hours, thus far, in the Disciplinary Period;
- s. If Licensee's approved supervisor becomes unable or decides not to continue to serve in the capacity of a supervisor or for any other reason ceases to serve as a supervisor for Licensee, then Licensee shall:

- i. Within 3 business days of being notified that the supervisor will be ceasing to serve as Licensee's supervisor, Licensee shall advise the Committee in writing of the date the supervisor will be ceasing to provide services; and
- ii. Within 30 days of being notified of the need to find a new supervisor, Licensee shall secure a new supervisor in accord with the terms of this Settlement Agreement. If Licensee does not secure a new Committee approved supervisor, per the terms of this Settlement Agreement, Licensee shall cease practice as a social worker until such time as a Committee approved supervisor is in place;

Additional Continuing Professional Education Requirements

- i. In addition to the required hours of continuing education, Licensee shall, within 30 days from the effective date of this Settlement Agreement, successfully complete the jurisprudence examination found on the Committee's website at <http://pr.mo.gov/socialworkers-education.asp>. This examination shall be in addition to, and SHALL NOT count towards, the hours of required continuing education.
- t. Within the first 12 months of the Disciplinary Period, Licensee shall submit to the Committee documentation to show that she has completed the following continuing education courses:
 - i. 3 hours on documentation; and
 - ii. 3 hours on ethical practice; and

16. The terms of this Settlement Agreement are contractual, legally enforceable and binding, not merely recital. Except as otherwise contained herein, neither this Settlement Agreement nor any of its provisions may be changed, waived, discharged or terminated, except by an instrument in writing signed by the party against whom the enforcement of the change, waiver, discharge or termination is sought.

17. Upon the expiration of the Disciplinary Period and successful completion of the Disciplinary Period, Licensee's license shall be fully restored if all other requirements of the law have been satisfied; provided however, that in the event the Committee determines that Licensee has violated any term or condition of this Settlement Agreement, the Committee may, in its discretion, after an evidentiary hearing, vacate and set aside the discipline imposed herein and may impose additional probation, suspend, revoke, or otherwise lawfully discipline Licensee's license.

18. The Committee shall enter no order imposing further discipline on Licensee's license without notice and an opportunity for hearing before the Committee in accordance with the provisions of Chapter 536, RSMo.

19. If the Committee determines that Licensee has violated a term or condition of this Settlement Agreement, and that violation would also be actionable in a proceeding before the Administrative Hearing Commission or in a circuit court, the Committee may elect to pursue any lawful remedies or procedures afforded to it and is not bound by this Settlement Agreement in its determination of appropriate legal actions concerning such violation(s).

20. If any alleged violation of this Settlement Agreement occurs during the Disciplinary Period, the Committee may choose to conduct a hearing on the alleged violation either during the Disciplinary Period, or as soon thereafter as a hearing can be held, to determine whether a violation of the terms and conditions of the Disciplinary Period occurred and, if so, may impose further

discipline on the license of Licensee. The Committee has continuing jurisdiction to hold a hearing determine if a violation of the terms and conditions of the Disciplinary Period occurred.

21. Licensee, together with her heirs and assigns and her attorney(s), do hereby waive, release, acquit and forever discharge the Committee, its respective members and any of its employees, agents or attorneys, including any former Committee members, employees, agents and attorneys, of, or from, any liability, claim, actions, causes of action, fees, costs and expenses and compensation, including, but not limited to, any claims for attorney's fees and expenses, including any claims pursuant to Section 536.087 RSMo, or any claim arising under 42 U.S.C. § 1983, which may be based upon, arise out of, or relate to any of the matters raised in this case, its settlement or from the negotiation or execution of its settlement. Licensee acknowledges that this paragraph is severable from the remaining portions of this Settlement Agreement in that it survives in perpetuity even in the event that any court of law deems this Settlement Agreement or any portion thereof void or unenforceable.

22. Each party agrees to pay all their own expenses and fees incurred as a result of this matter or any ensuing litigation.

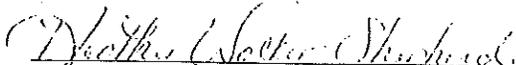
23. Licensee understands that she may, either at the time the Settlement Agreement is signed by all parties or within fifteen (15) days thereafter, submit the Settlement Agreement to the Administrative Hearing Commission for determination that the facts agreed to by the parties constitute grounds for disciplining Licensee's license(s). If Licensee desires the Administrative Hearing Commission to review this Settlement Agreement, Licensee may submit her request to: Administrative Hearing Commission, P.O. Box 1557, United States Post Office Building, Third Floor, 131 West High Street, Jefferson City, Missouri 65102.

24. If Licensee requests review, this Settlement Agreement shall become effective on

the date the Administrative Hearing Commission issues its order finding that the Settlement Agreement sets forth cause for disciplining Licensee's license. If Licensee does not request review by the Administrative Hearing Commission, the Settlement Agreement goes in to effect 15 days after the document is signed by the Executive Director of the Committee.

25. This Settlement Agreement shall be maintained as an open and public record of the Committee as provided in Chapters 337, 610 and 324, RSMo.

LICENSEE


Heather Walker-Shepherd, Licensee

Date 2/19/18

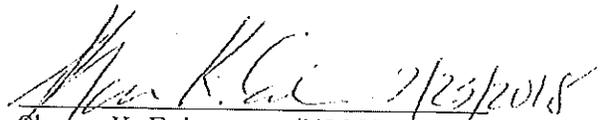
COMMITTEE


Tom Reichard, Executive Director

Date 2/23/18

Approved:

_____ Date _____

 2/23/2018
Sharon K. Euler #42950 Date
Legal Counsel
Division of Professional Registration
615 E 13th Street, Suite 510
Kansas City, Missouri 64106
816-889-3587 (voice)
816-889-6214 (fax)
Sharon.euler@pr.mo.gov (e-mail)

ATTORNEY FOR LICENSEE

ATTORNEY FOR THE COMMITTEE

Medical Cannabis

- [\(/renew.pr.mo.gov/renew-default.asp\)](http://renew.pr.mo.gov/renew-default.asp)
- [\(/pr.mo.gov/licensee-search.asp\)](http://pr.mo.gov/licensee-search.asp)
- [\(/pr.mo.gov/file-a-complaint.asp\)](http://pr.mo.gov/file-a-complaint.asp)

House Bill 600 (hb600.asp) | Learn about requirements for license renewal and state income taxes.

Amendment 2 Medical Marijuana

On November 6, 2018, Missourians approved an amendment allowing the use of medical marijuana for individuals with qualifying conditions set forth in the amendment's language. The Department of Health and Senior Services (DHSS) will facilitate all requirements related to medical marijuana including licensure under the new requirements. The effective date of the amendment is December 6, 2018 and DHSS has until June 6, 2019, to make the application forms available for individuals who wish to become qualifying patients and to begin accepting applications.

The Division of Professional Registration and its 41 licensing boards will follow Amendment 2 and its enabling regulations regarding medical marijuana for its licensees and applicants who are qualifying individuals.

The Division of Professional Registration and its 41 licensing boards will provide additional information as it becomes available from DHSS.

(<https://www.rxcareformo.org>)

	Renewal Deadline
Accountancy Individuals (accountancy.asp)	09/30/2018
Real Estate Sales (realestate.asp)	09/30/2018
Social Workers (socialworkers.asp)	09/30/2018
Accountancy Firms (accountants.asp)	10/31/2018
Massage Therapy (massage.asp)	01/31/2019

Constitutional Amendment 2 - Medical Marijuana

The Department of Health and Senior Services is tasked with implementing the provisions of Amendment 2. This includes but is not limited to:

- Issuing registrations to qualified patients and their primary caregivers.
- Licensing and certification of medical marijuana cultivation facilities.
- Licensing and certification of medical marijuana dispensary facilities.
- Licensing and certification of medical marijuana-infused products manufacturing facilities.
- Licensing and certification of medical marijuana testing facilities.

The timeline for the provisions included in Amendment 2 begins on Dec. 6, 2018. Important dates to remember are as follows:

- Jan. 5, 2019 – Pre-filed application fees will begin to be accepted.
- June 4, 2019 – Application forms and instructions will be available.
- July 4, 2019 – Applications for identification cards will begin to be accepted.
- Aug. 3, 2019 – Facility applications will begin to be accepted.

Click on graphic to view larger

([img/mm-timeline-lrg.jpg](#))

If you have questions about this program, check back frequently or send your comments to **MedicalMarijuanaInfo@health.mo.gov** (**<mailto:MedicalMarijuanaInfo@health.mo.gov>**).

- **[Frequently Asked Questions \(faqs.php\)](#)**

Frequently Asked Questions

On Nov. 6, 2018 Missouri voters approved Amendment 2 to permit state-licensed physicians to recommend marijuana for medical purposes to patients with serious illnesses and medical conditions. These FAQs are intended to provide clarifying information about Amendment 2 until applicable rules and regulations can be developed and implemented, which will be no later than June 4, 2019.

Can I legally possess medical marijuana now?

No. While the Department understands that Missourians are anticipating this form of therapy, Amendment 2 requires a series of steps be executed before medical marijuana is made available.

When will medical marijuana be available?

The Department will begin accepting applications for cultivation, manufacturing, and dispensing facilities on Aug. 3, 2019 and we anticipate medical marijuana may be available for purchase as early as January 2020.

How do I get medical marijuana?

Step 1: You must visit a state-licensed physician (not a nurse practitioner or physician's assistant) to obtain a physician certification.

Step 2: Apply for an identification card from the Missouri Department of Health and Senior Services (starting July 4, 2019).

Step 3: Once your application is approved and you receive your identification card, purchase medical marijuana from a state-licensed dispensary.

Will I be able to go to the pharmacy to fill my medical marijuana?

No, only a Missouri licensed dispensary facility.

Can someone with an out-of-state medical marijuana card or a physician certification possess medical marijuana in Missouri on December 6?

No. The reason is that while the possession is technically allowed, there will be no marijuana available for legal possession. There will not yet be any licensed dispensary facilities to purchase marijuana from; cultivation identification cards will not yet have been issued; and transportation of marijuana into Missouri from another state or purchase of marijuana from street dealers is prohibited under state and federal law.

Can anyone other than a state-licensed physician provide a physician

certification?

No.

What conditions qualify?

- a. Cancer;
- b. Epilepsy;
- c. Glaucoma;
- d. Intractable migraines unresponsive to other treatment;
- e. A chronic medical condition that causes severe, persistent pain or persistent muscle spasms, including but not limited to those associated with multiple sclerosis, seizures, Parkinson's disease, and Tourette's syndrome;
- f. Debilitating psychiatric disorders, including, but not limited to, post-traumatic stress disorder, if diagnosed by a state licensed psychiatrist;
- g. Human immunodeficiency virus or acquired immune deficiency syndrome;
- h. A chronic medical condition that is normally treated with a prescription medication that could lead to physical or psychological dependence, when a physician determines that medical use of marijuana could be effective in treating that condition and would serve as a safer alternative to the prescription medication;
- i. Any terminal illness; or
- j. In the professional judgment of a physician, any other chronic, debilitating or other medical condition, including, but not limited to, hepatitis C, amyotrophic lateral sclerosis, inflammatory bowel disease, Crohn's disease, Huntington's disease, autism, neuropathies, sickle cell anemia, agitation of Alzheimer's disease, cachexia and wasting syndrome.

If I have a qualifying condition, how do I apply?

After you have a physician certification, you can apply with the Missouri Department of Health and Senior Services. An application form is being developed and will be available online no later than June 4, 2019.

When can I apply for my identification card?

Application forms and application instructions will be available to qualified patients and their primary caregivers no later than June 4, 2019. The department will begin to accept applications on July 4, 2019. The Department anticipates an online application process.

When will I receive my identification card?

Within 30 days of application, if your application is approved.

What is a primary caregiver?

Someone who is:

1. Twenty-one (21) years of age or older;
2. Responsible for managing the well-being of a Qualified Patient; and
3. Designated on the primary caregiver's application for an identification card or in other written notification to the Department.

How much does an identification card cost?

\$25, initially. Approved payment methods are to-be-determined.

Will I be allowed to grow my own marijuana plants for medical use?

Yes, with the appropriate identification card and in an appropriately secured facility.

When can I submit my application *FEE* for a cultivation, manufacturing, testing, transportation, seed-to-sale, or dispensing facility license?

Beginning on January 5, 2019.

Note: The method for application is currently being developed. The fee submission is nonrefundable. Submission of a fee is not a guarantee of a license.

When can I submit my application *FORM* for a cultivation, manufacturing, testing, transportation, seed-to-sale, or dispensing facility license?

Beginning on August 3, 2019.

When will I receive my cultivation, manufacturing, or dispensing license?

Within 150 days after the application is received, if your application is approved.

Are there fees associated with applying to become a cultivation, medical marijuana-infused manufacturing, or dispensing facility?

Cultivation Facilities require a \$10,000 non-refundable application fee and a \$25,000 annual fee. Dispensary Facilities require a \$6,000 non-refundable application fee and a \$10,000 annual fee. Medical marijuana-infused manufacturing facilities require a \$6,000 non-refundable application fee and a \$10,000 annual fee.

How do I get more information?

Email your inquiries to ***MedicalMarijuanaInfo@health.mo.gov***
(***mailto:MedicalMarijuanaInfo@health.mo.gov***).

What is the Department doing to facilitate implementation of Amendment 2?

We are reaching out to stake holders for input and reviewing other states' regulations to determine best practices. Check back to this website for updates and developments.

Giesing, Tiffany

Providing CEU's

(1 of 1)

From: Reichard, Tom
Sent: Tuesday, October 30, 2018 9:17 AM
To: Giesing, Tiffany
Subject: FW: Medical Marijuana Seminar

Please add to agenda

Tom Reichard
Executive Director
State Committee for Social Workers
State Committee of Dietitians
Office of Endowed Care Cemeteries
Interior Design Council
Missouri Department of Insurance, Financial Institutions & Professional Registration [REDACTED]

-----Original Message-----

From: [REDACTED]
Sent: Friday, October 26, 2018 5:53 AM
To: Reichard, Tom [REDACTED]
Subject: Medical Marijuana Seminar

Dear Mr. Reichard,

The Board of Directors for [REDACTED] is aware of the Board decision . We are disappointed at the rationale that was presented. As therapist and clinicians, we are unable to wait for something to become legal before we can educate ourselves about the topic. As you are aware there are 3 ballot initiatives pertaining to medical marijuana speaks to the need for professionals to be educated at this time.

We will continue our program and inform the LCSW's that CEU's will not be issued for this program. I would appreciate you passing on this letter to your Board members. To cancel a program on Friday , November 2nd would not be fair to Clinicians have been waiting for this seminar .

Best regards,

[REDACTED]

[REDACTED]

[REDACTED]

Giesing, Tiffany

Receiving CEU's
(1 of 2)

From: [REDACTED]
Sent: Thursday, October 18, 2018 10:57 AM
To: State Committee for Social Workers
Subject: Re: question
Attachments: image001.jpg

Ok. Good to know. I am board a [REDACTED] here in [REDACTED]. We have a board member who attends some of your board meetings. I can discuss with him. Sounds like I might be first person to brooch the question. As of course we all know that Missouri may be approving making medical cannabis legal, I will appreciate if the board can begin discussing. If it is legal on our state we LCSWs need to be educated about it. Thanks for your time.

[REDACTED] LCSW

On Thu, Oct 18, 2018, 10:50 AM State Committee for Social Workers <lcsw@pr.mo.gov> wrote:

I think at this time we are not going to approve CEU's for it until we have a chance to discuss this with the board. We will meet with them again in December.

From: [REDACTED]
Sent: Thursday, October 18, 2018 9:30 AM
To: State Committee for Social Workers <lcsw@pr.mo.gov>
Subject: Re: question

Thank you. Is that more information that I would provide or is that just a process that will take time in general for the board to look at separate from my request? Sounds like you are saying it is too early for me to expect to ask for credit for such an event.

Thank you, [REDACTED]

On Thu, Oct 18, 2018 at 8:49 AM State Committee for Social Workers <lcsw@pr.mo.gov> wrote:

The board is going to need further information before they will approve medical cannabis courses for CEU's. This is new to the social work board and lots of discussions will need to be had before we can start approving courses as such for CEU approval.

From: [REDACTED]
Sent: Wednesday, October 17, 2018 3:56 PM

(2 of 2)

To: State Committee for Social Workers <lcsw@pr.mo.gov>
Subject: question

Hi,

As an LCSW I am very interested in possibility of medical cannabis being legal here in Missouri at some point. Next week there is a [REDACTED] need to know about this. I contacted them and they haven't thought about the possibility of professionals wanting confirmation of attendance for CEU's. I wonder if I attend and if they would give me a written confirmation of the hours that I attended, who presented and dated and signed by someone on the conference staff, would that be sufficient for me to use for my CEU's for my license renewal.

Thank you in advance for your help on this.

Warm regards [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**Please note that emails are not confidential. If you are sending me an email please make sure that you do not include confidential information.*

Miscellaneous