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Governor
State of Missouri

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DIVISION OF PROFESSIONAL REGISTRATION

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Tom Reichard
Executive Director

Tentative Meeting Notice

March 15, 2018

8:30 a.m.

State Committee for Social Workers

**Camden on the Lake Resort, Spa, & Yacht Club
2359 Bittersweet Road
Lake Ozark, MO 65049**

Notification of special needs as addressed by the American's with Disabilities Act should be forwarded to the State Committee for Social Workers, 3605 Missouri Blvd Jefferson City, MO 65102 or by calling (573) 751-0885 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the State Committee for Social Workers is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14) and Chapter 324.001.8 and 324.01.9 RSMo.

The State Committee for Social Workers may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

TENTATIVE AGENDA
OPEN SESSION
March 15, 2018
8:30 a.m.

Division of Professional Registration
State Committee for Social Workers
3605 Missouri Blvd.
Jefferson City, MO 65109

- I. Call to Order**
- II. Roll Call**
- III. Approval of Open Session Agenda**
- IV. Introduction of Guests**
- V. Approval of Open Session Minutes**
 - December 14, 2017
- VI. Executive Director Report**
 - Board Totals
 - 3/30/18 Rules Taking Effect
 - Red Tape Rules
 - Miscellaneous
- VII. Miscellaneous**
 - Grey Endres – Supervisor Committee
 - Naloxone (Opioid Epidemic)
- VIII. CLOSED SESSION** - Closed session as per Section 610.021 Subsection (1) for the purpose of discussion of confidential or privileged communication between this agency and its attorney; Section 610.021 Subsection (14) and Section 324.001.8 for the purpose of discussing applicants for licensure. Closed under Sections 610.021 for the purpose of reviewing and approving the closed minutes of one or more previous meetings. Closed under Sections 610.021(14) and 324.001.8, RSMo, for the purpose of discussing investigative reports and/or complaints.
- IX. Adjournment**

Open Session Minutes

Open Minutes
December 14, 2017

Missouri State Committee for Social Workers
Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, MO 65109

Members Present:

Terri Marty – Chairperson
Justin Bennett – Secretary
Ellen Burkemper
Frances Klahr
Shelly LaRose
Kathie Miller
Sharon Sorrell
Tjitske Tubbergen

Staff Present:

Tom Reichard – Executive Director
Sharon Euler – Legal Counsel
Tiffany Giesing – Processing Technician II

Guests Present:

Kevin Wagner
Steve Franklin
Jessica Petre
Tamitha Ague

Call to Order – Terri Marty, Chairperson:

The Missouri State Committee for Social Workers open session meeting was called to order by Terri Marty, Chairperson, at 8:06 a.m. on December 14, 2017 at the Division of Professional Registration, 3605 Missouri Blvd., Jefferson City, MO 65109.

Approval of Open Session Agenda:

A motion was made by K. Miller and seconded by S. LaRose to approve open session agenda. J. Bennett, E. Burkemper, F. Klahr, T. Marty, S. Sorrell and T. Tubbergen voted in favor of the motion.

Approval of Minutes:

September 21, 2017

A motion was made by K. Miller and seconded by T. Tubbergen to approve the September 21, 2017 open session minutes. J. Bennett, F. Klahr, S. LaRose, T. Marty and S. Sorrell voted in favor of the motion. E. Burkemper recuses.

October 2, 2017

A motion was made by J. Bennett and seconded by F. Klahr to approve the October 2, 2017 open session agenda minutes. E. Burkemper, S. LaRose, T. Marty and K. Miller voted in favor of the motion. S. Sorrell and T. Tubbergen recuse.

Executive Director Report:

Board Totals:

Active:

64 Baccalaureate, 1,700 Master of those 860 Under Supervision and 5,513 Clinical Social Workers

Renewal Audit Report:

480 Clinical Social Workers – 127 Master Social Workers – 4 Baccalaureate Social Workers Audited – 10% with issues when audited.

A motion was made by J. Bennett and seconded by K. Miller to do the 2018 audit at 15% and all to be audited prior to renewal.

FARB Forum:

Committee member is attending the FARB Forum.

Miscellaneous:

Legislature:

House Bill 1261 – Waive all occupational license fee for active military members and spouses, along with honorable discharged military members and spouses.

March 14, 2018 Missouri State Committee for Social Workers Meeting:

Meeting scheduled at the Camden on the Lake Resort. Open session to begin at 8:30 a.m.

Rules Review – Public Comment:

#1 Division 2263 – Chapter 1 – General Rules (Supervisor Responsibilities):

Public comment reviewed and discussed. Thank you letter to be sent stating that the rule is in place for health and safety of the public.

#2 Division 2263 – Chapter 2 – Licensure Requirements (Reciprocity):

Public comment reviewed and discussed. ASWB mobility guidelines resolution is moving in that direction.

#3 Division 2263 – Chapter 2 – Licensure Requirements (Licensure Clinical Exam):

Public comment reviewed and discussed. A change to the rule is in process to allow social workers under supervision to sit for the exam prior to completion of supervision.

The waiting period for a LCSW to supervise is put in place to gather experience in the field prior to supervising.

NASW Technology – Code of Ethics:

NASW code of ethics – new technology standards in social work practice. Socialworkers.org for Code of Ethics regarding technology.

Miscellaneous:

Social Worker use of Naloxone:

Guest appearances:

Kathleen (Katie) Steele Danner – Professional Registration Director

Kimberly Grinston – Executive Director for the Missouri Board of Pharmacy

Legal Counsel Sharon Euler to send thank you letter to Mr. Michalek.

Naloxone is to be revisited at the March 14, 2018 Missouri State Committee for Social Workers board meeting.

ASWB Model Act for Technology

To be revisited at the March 14, 2018 Missouri State Committee for Social Workers board meeting.

Peggy Reed-Lohmeyer:

In situations as such, it is not required that the supervisee is to sign the attestation.

Ombudsman Program – Mandated Reporting:

A motion was made by J. Bennett and seconded by S. Sorrell to have legal counsel S. Euler send letter to Ms. Hollandsworth informing her that the board cannot offer legal advice and to refer to the statutes. E. Burkemper, F. Klahr, S. LaRose, T. Marty, K. Miller and T. Tubbergen voted in favor of the motion.

Motion to Close:

A motion was made by T. Tubbergen and seconded by J. Bennett to move to closed session agenda. E. Burkemper, F. Klahr, S. LaRose, T. Marty, K. Miller and S. Sorrell voted in favor of the motion.

Motion to Adjourn

Motion made by T. Tubbergen and seconded by S. LaRose to adjourn the meeting. J. Bennett, E. Burkemper, F. Klahr, T. Marty, K. Miller and S. Sorrell voted in favor of the motion.

The meeting was adjourned at 3:45 p.m. on December 14, 2017.

Executive Director Report

**Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2263—State Committee for Social Workers
Chapter 2—Licensure Requirements**

PROPOSED AMENDMENT

20 CSR 2263-2.085 Restoration of License. The board is amending sections (1), (2), and (3) and adding new section (4).

PURPOSE: This amendment clarifies the process to restore a license.

- (1) A license that has **been** expired *[may be renewed within]* for sixty (60) days *[of the expiration date]* or less shall be restored by submitting:
- (A) *[Submitting a]* A completed renewal form;
 - (B) Proof of satisfaction of the continuing education (CE) requirements;
 - (C) The renewal fee; and
 - (D) The delinquency fee.
- (2) A license that has been expired more than sixty (60) days but less than two (2) years *[may]* **must** be *[renewed]* restored by submitting:
- (A) *[Submitting a]* A completed renewal form;
 - (B) Proof of satisfaction of the continuing education requirements;
 - (C) The renewal fee~~[,]~~;
 - (D) ~~[t]~~The restoration fee; and
 - ~~[(D)]~~ (E) Proof of completion of continuing education hours in the current renewal cycle *[in accordance with]* using the following formula: **Number of months not renewed divided by twenty-four (24), multiplied by thirty (30), and then rounded to the nearest whole number. Total rounded up or down to the nearest whole number: four (4) or less round down; five (5) or more round up. Example: license which has been expired for seven (7) months: $7 \div 24 = .29 \times 30 = 8.7$, rounded up to 9. Nine (9) hours of CE required to renew.**

[1.

<i>CEs REQUIRED TO RENEW*</i>	
<i>MONTHS NOT RENEWED</i>	<i>CE HOURS NEEDED</i>
1	1
2	3
3	4
4	5
5	6
6	8

7	9
8	10
9	11
10	13
11	14
12	15
13	16
14	18
15	19
16	20
17	21
18	23
19	24
20	25
21	26
22	28
23	29
24	30
<i>*This chart pertains to licensees who failed to renew only.</i>	
<i>Formula: Number of months not renewed divided by twenty-four (24) multiplied by thirty (30) and then rounded to the nearest whole number. Total rounded up or down to the nearest whole number: four (4) or less round down; five (5) or more round up.</i>	
<i>Example: license which has been expired for seven (7) months. $7/24 = .29 * 30 = 8.7$, rounded up to 9. Nine (9) hours of CE required to renew.]</i>	

- [2.] 1. Proof of the completion of the continuing education hours during the lapse period must be submitted with the application for renewal and the required fees. These hours are in addition to the thirty (30) hours required for renewal of the license.
- [3.] 2. The number of continuing education hours completed above the number required in the current renewal cycle can be credited toward the total hours required for the next renewal cycle.
- (3) A license that has been expired for two (2) years or more *[may be renewed]* must be restored by submitting *[the following]*:
- (A) A completed application for licensure, noting the previous license[;], a request for restoration of license, and one (1) of the following:
1. Proof of current qualification for licensure and proof of completion of at least thirty (30) hours of continuing education completed within the two (2) years

- immediately preceding the application;
 - 2. Proof of eligibility for licensure by reciprocity as if the applicant was applying for a new license; or
 - 3. Proof of successful completion of any examination required for licensure that has been completed within two (2) years of the date of the request for the restoration of license; and
 - [(B) Proof of current qualification for licensure that is not already in the committee's files (i.e., proof of graduation from an accredited program, completion of examinations, or completion of supervised experience);*
 - (C) Proof of completion of no less than thirty (30) hours of continuing education completed within the two (2) years immediately preceding the application, and the prorate hours for the current period calculated as under subsection (2)(A); and]*
 - [(D)] (B) The restoration fee.*
- (4) To restore a license that has been previously revoked, the applicant must submit the following:
- (A) An application for licensure requesting reinstatement that contains a statement of the applicant's competency for licensure and rehabilitation from the conduct that was the cause of revocation;
 - (B) Proof of current qualification for licensure and proof of completion of at least thirty (30) hours of continuing education completed within two (2) years immediately preceding the application, or proof of eligibility for licensure by reciprocity as if the applicant was applying for a new license;
 - (C) Proof of successful completion of any examination required for licensure that has been completed within two (2) years of the date of the request for restoration of license; and
 - (D) The restoration fee.

**Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2263—State Committee for Social Workers
Chapter 3—Ethical Standards/Disciplinary Rules**

PROPOSED AMENDMENT

20 CSR 2263-3.040 Client Relationships. The board is amending section (11).

PURPOSE: This amendment removes the requirement for a supervisor to co-sign all clinical records of an applicant.

- (11) A member of the profession rendering services to a client shall maintain professional records that include:
- (A) The presenting problem(s), assessment, plan of action, and progress notes;
 - (B) The fee arrangement;
 - (C) The date and substance of each contact with the client;
 - (D) Notation and results of formal consults with other providers;
 - (E) A copy of all evaluative reports prepared or received as a part of the professional relationship; and
 - (F) A copy of a written communication with the client identifying the date and reason for termination of professional service if the licensed social worker is in private practice;
and].
- [(G) The clinical records of a member of the profession who is under supervision shall be co-signed by the supervisor.]*

Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2263—State Committee for Social Workers
Chapter 2—Licensure Requirements

PROPOSED AMENDMENT

20 CSR 2263-2.060 Licensure by Reciprocity. The board is amending subsection (1)(C) and section (2) and adding new section (3).

PURPOSE: This amendment changes the requirements for licensure by reciprocity.

- (1) The committee may issue a license by reciprocity to individuals who meet the licensure requirements as set forth in the rules promulgated by the committee and provide the following:
 - (C) Verification form provided by the committee to be completed by the regulatory entity verifying that the individual holds a valid, unexpired license as a social worker in that state, territory, province, or country whose licensing or certification requirements at the time the application is submitted to the committee are substantially similar to those in Missouri **and verification that the individual has engaged in the active practice of social work for at least three (3) of the past five (5) years.** The applicant has the burden of providing the information necessary for determination of this issue.
 1. The applicant for licensure by reciprocity shall furnish to the committee true and accurate copies of the licensure law from the state in which he/she is licensed and/or certified;
- (2) *[Following the committee's review process,]* **If the Committee determines that the applicant fails to meet the requirements for licensure by reciprocity, the applicant for licensure by reciprocity shall be informed by letter that licensure by reciprocity has been denied. The denial letter shall identify the reasons for denial and shall inform the applicant of the appeal process.**
- (3) **Any applicant for licensure shall complete and officially file the application for licensure within an application window of one (1) year from the date the application is initially submitted to the committee. If an applicant fails to complete all requirements for licensure within the one- (1-) year period, then the application shall be deemed void. If the applicant wishes to pursue licensure after the expiration of the application window, the applicant must begin the application process again by submitting a new application and all applicable fees and comply with all other requirements as set forth in this rule for a complete and officially filed application. The applicant may make a written request to the committee to transfer to the new application file the previously submitted transcripts, any still valid test scores, and any other information submitted as part of the application process that is still current and valid. The committee has discretion to determine what portions of the application documents will transfer to the**

new application and which will not, however, the committee shall not approve the transfer of the results of any background check or fingerprinting requirement to the new application nor shall the committee waive any requirement for payment of any applicable fees for the new application.

**Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2263—State Committee for Social Workers
Chapter 2—Licensure Requirements**

PROPOSED AMENDMENT

20 CSR 2263-2.082 Continuing Education. The board is amending sections (6), (7), and (11).

PURPOSE: This amendment changes continuing education credit and record retention requirements.

(6) The required continuing education hours may be satisfied through any combination of the following activities:

(I) Attending workshops or seminars, **including live interactive webinars**, approved by or sponsored by the following:

1. National Association of Social Workers (NASW);
2. Social service agency and/or organizational staff development unit (i.e., hospitals, nursing homes, residential treatment facility, etc.);
3. Professional associations in the human services including but not limited to the—
 - A. American Psychological Association (APA);
 - B. Missouri Psychological Association (MOPA);
 - C. American Association for Marriage and Family Therapy (AAMFT);
 - D. Missouri Association for Marriage and Family Therapy (MAMFT);
 - E. American Counseling Association of Missouri (ACAM);
 - F. American Counselors Association (ACA);
 - G. American Mental Health Counseling Association (AMHCA);
 - H. Missouri Mental Health Counseling Association (MMHCA); and
 - I. Missouri Society for Clinical Social Workers (MSCSW);
4. Association of Social Work Boards (ASWB) or its successor—Approved Continuing Education (ACE);
5. Accredited college or university; or
6. Continuing education hours used to satisfy the continuing education requirements of another state may be submitted to fulfill the requirements of this state if the other state's continuing education requirements are substantially equal to or greater than the requirements of this state.

(7) *[Continuing]* **Up to ten (10) continuing** education hours *[cannot]* **may** be carried over into *[another or]* the next reporting period. *[and]* **Continuing education hours** shall not be awarded for regular work activities, administrative staff meetings, case staffing or reporting, membership in or holding office in, or participation on boards or committees, business meetings of professional organizations, or training specifically related to policies and procedures of an agency.

- (11) A licensee shall be responsible for maintaining records of continuing education activities. Each licensee shall retain documentation of the continuing education verified on the renewal form for ~~two (2)~~ **four (4)** years following license renewal. The committee may conduct audits of licensees to verify compliance with the continuing education requirements.

**Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2263—State Committee for Social Workers
Chapter 2—Licensure Requirements**

PROPOSED AMENDMENT

20 CSR 2263-2.050 Application for Licensure as a Social Worker. The committee is amending section (4), deleting section (5) and adding new section (6).

PURPOSE: This amendment establishes a one (1)-year time period to complete the licensure process. Section (5) is deleted as those requirements are covered in 20 CSR 2263-2.085.

(4) The following documents shall be on file for an application to be considered complete and officially filed:

(D) Verification of a passing score, as determined by the committee, on the examination administered by the Association of Social Work Boards (ASWB). Verification of score(s) shall be sent directly to the committee office by the ASWB. The required examinations are—

1. Licensed baccalaureate social worker—bachelors examination;
2. Licensed baccalaureate social worker independent practice—bachelors examination;
3. Licensed master social worker—masters examination.
 - A. A clinical examination taken by a person who has registered supervision before April 30, 2010, and has not been issued a provisional licensed clinical social worker license is acceptable;
4. Licensed advanced macro social worker—advanced generalist examination.
 - A. An examination taken before the completion of **at least two thousand two hundred fifty (2,250) hours and eighteen (18) months** of the supervised work experience is not acceptable; and
5. Licensed clinical social worker—clinical examination.
 - A. An examination taken before the completion of **at least two thousand two hundred fifty (2,250) hours and eighteen (18) months** of the supervised work experience is not acceptable; and

[(5) A person who has previously held a license as a social worker, whose license had either expired or been revoked, shall submit evidence of competency. Evidence of competency in this case shall be the same as the evidence required of an inactive licensee who desires to return to active status as stated in 20 CSR 2263-2.090.]

[(6)] (5) Following the committee's review process, the applicant will be informed by letter of licensure denial. The denial letter will identify the reasons for denial and the appeal process.

(6) Any applicant for licensure shall complete and officially file the application for licensure within an application window of one (1) year from the date the application

**Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2263—State Committee for Social Workers
Chapter 2—Licensure Requirements**

PROPOSED RULE

20 CSR 2263-2.051 Reexamination

PURPOSE: This rule establishes an end date for initial applications for license.

- (1) Any applicant must pass the required examination within two (2) calendar years from the date the applicant was approved to take the examination. Failure to complete the examination within this time frame will result in the expiration of the application. Any applicant whose application has expired may choose to re-apply for licensure and for approval to sit for the examination.

form is initially submitted to the committee.

- (A) If an applicant fails to submit all requirements needed for approval to take the exam within the one- (1-) year period, then the application will be voided.
- (B) Upon completion of the application for licensure, the Committee will either approve or disapprove the applicant to sit for the applicable examination.

**Title 20—DEPARTMENT OF
INSURANCE, FINANCIAL
INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2263—State Committee for
Social Workers
Chapter 1—General Rules**

20 CSR 2263-1.010 Definitions

PURPOSE: This rule defines terms used in 20 CSR 2263.

(1) The words defined in sections 337.600–337.689, RSMo, shall have the same meaning when used in these rules, unless the context plainly requires a different meaning.

(A) “Acceptable educational institution” shall mean—

1. A school, college, university, or other institution of higher learning in the United States which, at the time the applicant was enrolled and graduated, was accredited by a regional accrediting commission recognized by the United States Department of Education or the Committee on Recognition of Post-Secondary Accreditation (CORPA), or its successor organization; or

2. A school, college, university, or other institution of higher learning outside the United States which, at the time the applicant was enrolled and graduated, maintained a standard of training determined by the committee to be substantially equivalent to the standards of training of those institutions accredited by one (1) of the regional accrediting commissions recognized by the United States Department of Education or CORPA.

(B) “Applicant” means an individual submitting an application for any step in the licensure process, including an individual who has submitted an application for registration of supervision, temporary permit, or any social work license.

(C) “Client” means any individual, couple, family, group, organization, or community for whom the practice of licensed social work is provided.

(D) “Committee” means the State Committee for Social Workers.

(E) “Confidential information” means information revealed by a client or otherwise obtained by a member of the profession in the professional relationship.

(F) “Dual relationship” or “multiple relationships” occur when members of the profession relate to clients in more than one (1) relationship, whether professional, social, or business. Dual or multiple relationships can occur simultaneously or consecutively.

(G) “Legal resident alien” means any noncitizen of the United States who has been admitted to and remains in the United States with the recognition of the Immigration and Naturalization Service (INS).

(H) “Licensed social work” is practiced by a licensed social worker for a client.

(I) “Licensed social worker” means any person who is a licensed social worker.

(J) “Member of the profession” is any applicant, registrant, or licensed social worker.

(K) “Provisional licensee” means an individual who has completed all requirements for licensure with the exception of the supervised experience.

(L) “Registrant” means an individual who has submitted an application for registration of supervision, or an individual whose application for registration of supervision has been approved by the committee, and who is engaged in a program of supervised social work experience as described in sections 337.615, 337.645, and 337.653, RSMo, but who has not met all of the requirements for licensure.

(M) “Temporary permit” authorizes an applicant for reciprocity to practice social work in Missouri pending licensure.

(N) “Term of licensure” means the period between initial licensure and renewal, and the period between renewals.

AUTHORITY: sections 337.600 and 337.627, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-1.010. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Amended: Filed Dec. 2, 1991, effective June 25, 1992. Amended: Filed Jan. 11, 1995, effective June 30, 1995. Rescinded and readopted: Filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed Oct. 30, 2002, effective June 30, 2003. Moved to 20 CSR 2263-1.010, effective Aug. 28, 2006. Rescinded and readopted: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009 and 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007.*

20 CSR 2263-1.015 General Organization

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PURPOSE: This rule complies with sections 337.600–337.639, RSMo, which permit the department to adopt rules governing the conduct of the State Committee for Social Workers.

(1) The purpose of the State Committee for Social Workers (hereinafter committee) is to regulate the practice of licensed social work as it involves the health, safety and welfare of the inhabitants of this state; to protect the inhabitants of this state from harm caused by dangerous, dishonest, incompetent, or the unlawful practice of licensed social work and to implement and sustain a system for the examination and regulation of licensed social workers, provisional licensed social workers, temporary permit holders, and individuals receiving supervision for licensure.

(2) The committee shall meet at least once a year to elect a chairperson and secretary by a majority of committee member votes. In the absence of the chairperson, the secretary shall preside. Additional meetings may be held as division and committee business requires and all meeting notices shall be posted in compliance with Chapter 610, RSMo, or any other applicable law or rule.

(3) Members of the public may obtain information or make a submission to the division or the committee by writing PO Box 1335, Jefferson City, MO 65102-1335. The telephone number for the committee office is (573) 751-0885 and the TDD number is (800) 735-2966.

AUTHORITY: sections 337.627, RSMo 2000 and 337.622 and 337.677, RSMo Supp. 2001. This rule originally filed as 4 CSR 263-1.015. Original rule filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed Nov. 13, 2002, effective June 30, 2003. Moved to 20 CSR 2263-1.015, effective Aug. 28, 2006.*

**Original authority: 337.622, RSMo 1997 amended, 1999, 2001 and 337.627, RSMo 1989, amended 1993, 1995, 1997, 337.677, RSMo 2001.*

20 CSR 2263-1.016 Policy for Handling Release of Public Records
20 CSR 2263-1.016 Policy for Handling Release of Public Records

PURPOSE: This rule outlines the policy regarding the release of information on any meetings, committee records or votes in compliance with sections 610.010–610.030, RSMo.

(1) The State Committee for Social Workers is a public governmental body as defined in Chapter 610, RSMo and adopts the following as the written policy for compliance with the provisions of that chapter. This policy is open to public inspection and implements Chapter 610, RSMo provisions regarding the release of information of any meeting, records or votes of the committee which are not closed under the chapter or any other applicable state or federal law.

(2) All public records of the committee shall be open for inspection and copying by any member of the general public during normal business hours except for those records closed pursuant to the provisions of sections 610.021 and 620.010.14(7), RSMo or any other applicable state or federal law. All public meetings of the committee will be open to the public unless authorized to be closed in accordance with state or federal law.

(3) The committee establishes the director of the Division of Professional Registration or the director's designated representative as the custodian of its records as required by section 610.023, RSMo. The director or designee is responsible for maintaining committee records and responding to requests for access to public records.

(4) The committee shall charge a reasonable fee, pursuant to the rules promulgated by the committee, for the cost of researching, inspecting and copying the records. Charges and payments of the fees shall be based on the following:

(A) A fee for copying public records shall not exceed the actual cost of the document search and duplication;

(B) The committee may require payment of fees prior to making the copies; and

(C) All fees collected shall be remitted to the Director of Revenue for deposit to the credit of the Clinical Social Work Fund.

~~(5) If the custodian believes that requested access is not required under Chapter 610, RSMo, the custodian shall consult with the Office of the Attorney General before deciding whether to deny access to the records. If contact with that office is not practicable or is impossible, the custodian may decide whether to deny access. However, in that case, the custodian shall consult with the Office of the Attorney General within five (5) working days of the decision. When access is denied, the custodian will comply with the requirements in section 610.023, RSMo concerning informing the individual requesting access to the records and shall supply to the committee copies of the written denial. The committee shall either affirm or reverse the decision of the custodian.~~

~~(6)~~ The custodian shall maintain a file of copies of all written requests for access to records and responses to the requests. That file shall be maintained as a public record open for inspection by any member of the general public during regular business hours.

AUTHORITY: sections 337.627, RSMo Supp. 1998 and 610.010–610.200, RSMo 1994 and Supp. 1998. This rule originally filed as 4 CSR 263-1.016. Original rule filed Jan. 20, 1999, effective July 30, 1999. Moved to 20 CSR 2263-1.016, effective Aug. 28, 2006.*

**Original authority: 337.627, RSMo 1989, amended 1993, 1995, 1997 and 61.010–610.200, please see Missouri Revised Statutes 1994 and Missouri Revised Statutes Cumulative Supplement 1998.*

20 CSR 2263-1.025 Complaint Handling and Disposition

PURPOSE: This rule establishes a procedure for the receipt, handling and disposition of public complaints pursuant to the mandate of section 620.010.15(6), RSMo Supp. 1997.

(1) The Division of Professional Registration, in coordination with the State Committee for Social Workers, will receive and process each complaint made against any licensed social worker, provisional licensed social worker, temporary permit holder, registrant, applicant, individual or entity, in which the complaint alleges certain acts or practices may constitute one (1) or more violations of the provisions of sections 337.600–337.689, RSMo or the administrative rules. No member of the State Committee for Social Workers may file a complaint with the division or committee while holding that office unless that member is excused from further committee deliberation or activity concerning the matters alleged within that complaint. Any division staff member or the committee may file a complaint pursuant to this rule in the same manner as any member of the public.

(2) Complaints shall be mailed or delivered to the following address: State Committee for Social Workers, 3605 Missouri Boulevard, P.O. Box 1335, Jefferson City, MO 65102. However, actual receipt of the complaint by the committee at its administrative offices in any manner shall be sufficient. Complaints may be based upon personal knowledge, or upon information and belief, reciting information received from other sources which does not violate a client's right to privacy.

(3) All complaints shall be made in writing on a form provided by the committee and shall fully identify the complainant by name and address. Verbal or telephone communication will not be considered or processed as a complaint, however, the person making such communication will be asked to supplement the communication with a written complaint on a form provided by the committee. Individuals with special needs as addressed by the Americans with Disabilities Act (ADA) may notify the committee office at (573) 751-0885 for assistance. The text telephone for the hearing impaired is (800) 735-2966.

(4) Each complaint received under this rule will be logged and maintained by the division. The log will contain a record of each complainant's name; the name and address of the subject(s) of the complaint; the date each complaint is received; a brief statement concerning the alleged acts or practices; a notation indicating the complaint was dismissed by the committee or a disciplinary action was filed with the Administrative Hearing Commission; and the ultimate disposition of the complaint. This log shall be a closed record of the committee.

(5) Each complaint received under this rule shall be acknowledged in writing. The complainant and licensee shall be notified of the ultimate disposition of the complaint.

(6) This rule shall not be deemed to limit the authority to file a complaint with the Administrative Hearing Commission charging the committee's licensee with any actionable conduct or violation, whether or not such a complaint exceeds the scope of the acts charged in a preliminary public complaint filed with the committee.

(7) The division interprets this rule, which is required by law, to exist for the benefit of those members of the public who submit complaints to the committee. This rule is not deemed to protect or inure to the benefit of those licensees or other persons against whom the committee had instituted or may institute administrative or judicial proceedings concerning possible violations of the provisions of sections 337.600–337.689, RSMo or any rules promulgated by the committee.

AUTHORITY: sections 337.627, RSMo 2000 and 337.677 and 620.010.15(6), RSMo Supp. 2001. This rule originally filed as 4 CSR 263-1.025. Original rule filed Jan. 20, 1999, effective July 30, 1999. Amended: Filed Oct. 30, 2002, effective June 30, 2003. Moved to 20 CSR 2263-1.025, effective Aug. 28, 2006.*

**Original authority: 337.627, RSMo 1989, amended 1993, 1995, 1997; 337.677, RSMo 2001; and 620.010, RSMo 1973, amended 1981, 1983, 1986, 1989, 1990, 1993, 1994, 1995, 1999, 2001.*

20 CSR 263-1.030 Name and Address Change

PURPOSE: This rule outlines the requirements and procedures for notifying the committee of name and address changes.

- (1) All individuals shall ensure that the committee has the current legal name and address of that individual. Individuals shall notify the committee of the changes by sending a letter to PO Box 1335, Jefferson City, MO 65102-1335, within thirty (30) days of the effective date of the change.
- (2) Individuals whose name is changed by marriage or court order shall within thirty (30) days of the name change—
 - (A) Notify the committee of the change and provide a copy of the appropriate documentation verifying the name change; and
 - (B) Return the current license, if applicable, and the original wall-hanging certificate bearing the former name.
- (3) A licensee may request a replacement wall-hanging certificate by paying the wall-hanging certificate replacement fee.
- (4) Changes in telephone number should also be reported in the same manner as that described for changes in address.

*AUTHORITY: sections 337.612 and 337.627, RSMo Supp. 1998. * This rule originally filed as 4 CSR 263-1.030. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Amended: Filed Jan. 11, 1995, effective June 30, 1995. Rescinded: Filed Dec. 30, 1998, effective July 30, 1999. Readopted: Filed Jan. 20, 1999, effective July 30, 1999. Moved to 20 CSR 2263-1.030, effective Aug. 28, 2006.*

**Original authority: 337.612, RSMo 1989, amended 1997 and 337.627, RSMo 1989, amended 1993, 1995, 1997.*

20 CSR 2263-1.035 Fees

PURPOSE: This rule establishes the fees for both clinical and baccalaureate social workers.

- (1) The following fees are established by the committee and are payable in the form of a cashier's check, personal check, or money order:
 - (A) Application/Initial License Fee
 1. October–January (two (2)-year license) \$ 60.00
 2. February–May (one and one-half (1 1/2)-year license) \$ 45.00
 3. June–September (one (1)-year license) \$ 30.00
 - (B) Registration of Supervision Fee (This is an initial one-time fee) \$ 25.00
 - (C) Two (2)-Year License Renewal Fee \$ 58.00
 - (D) Delinquent Fee for Failure to Obtain a License or Timely Renew a License \$ 58.00
 - (E) Restoration of Lapsed License Fee \$117.00
 - (F) Inactive Status \$ 25.00
 - (G) Reciprocity Application Fee \$ 60.00
 - (H) Wall-Hanging Replacement Fee \$ 5.00
 - (I) Insufficient Funds Check

Charge Fee

\$ 25.00

(2) All fees are nonrefundable.

*AUTHORITY: sections 337.612 and 337.627, RSMo Supp. 2009. * This rule originally filed as 4 CSR 263-1.035. Original rule filed Jan. 20, 1999, effective July 30, 1999. Amended: Filed Oct. 30, 2002, effective June 30, 2003. Amended: Filed March 15, 2004, effective Sept. 30, 2004. Moved to 20 CSR 2263-1.035, effective Aug. 28, 2006. Amended: Filed Aug. 11, 2006, effective Jan. 30, 2007. Amended: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.612, RSMo 1989, amended 1997, 2001, 2007 and 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007.*

20 CSR 2263-1.040 School Social Worker Examinations Approved by the Committee

PURPOSE: This rule establishes the school social worker examination(s) approved by the committee for the school social work program verification and acknowledgment of completion to be issued by Missouri colleges and universities and by the committee as authorized in section 173.1400 of Senate Bill 563 (2012).

(1) School social worker examination(s) approved by the committee for the purposes of sections 173.1400 and 337.647.2., RSMo, include:

(A) The Educational Testing Service Praxis series exam #0211 School Social Worker: Content Knowledge.

*AUTHORITY: sections 173.1400.1.(2), 337.627.1.(8), and 337.647.2.(2) and .3., RSMo Supp. 2012. * Emergency rule filed Sept. 18, 2012, effective Sept. 28, 2012, expired March 26, 2013. Original rule filed Sept. 18, 2012, effective Feb. 28, 2013.*

**Original authority: 173.1400, RSMo 2012; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; and 337.647, RSMo 2012.*

**Title 20—DEPARTMENT OF
INSURANCE, FINANCIAL
INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2263—State Committee for
Social Workers
Chapter 2—Licensure Requirements**

20 CSR 2263-2.020 Educational Requirements for Licensed Social Workers

PURPOSE: This rule defines the educational requirements for an applicant for social work licensure, registration of supervision, and reciprocity.

(1) An applicant for registration of supervision, or a social work license, must have a degree from a professional social work program in an acceptable educational institution. An acceptable educational institution is a college or university program of social work accredited by the Council on Social Work Education (CSWE) or its successor organization, or an equivalent accreditation program, acceptable to the committee, in countries outside the United States.

(2) Verification of the degree is required by means of an official transcript sent directly to the committee by the educational institution.

AUTHORITY: sections 337.612, 337.615, and 337.627, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-2.020. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Amended: Filed Jan. 11, 1995, effective June 30, 1995. Rescinded: Filed Dec. 30, 1998, effective July 30, 1999. Readopted: Filed Jan. 26, 1999, effective July 30, 1999. Amended: Filed Oct. 30, 2002, effective June 30, 2003. Moved to 20 CSR 2263-2.020, effective Aug. 28, 2006. Rescinded and readopted: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.612, RSMo 1989, amended 1997, 2001, 2007; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007; and 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007.*

20 CSR 2263-2.022 Education Requirements for Licensed Baccalaureate Social Workers
(Rescinded April 30, 2010)

AUTHORITY: sections 337.665 and 337.677.1, RSMo Supp. 2001. This rule originally filed as 4 CSR 263-2.022. Original rule filed Oct. 30, 2002, effective June 30, 2003. Moved to 20 CSR 2263-2.022, effective Aug. 28, 2006. Rescinded: Filed Aug. 27, 2009, effective April 30, 2010.

20 CSR 2263-2.030 Supervised Licensed Social Work Experience

PURPOSE: This rule defines supervised licensed social work experience and sets out the supervised experience requirements for licensed clinical social workers and licensed baccalaureate social workers.

(1) Supervision of the applicant for licensure shall not begin, and will only be acceptable to the committee, after the satisfactory completion of the educational requirements as set forth in the rules promulgated by the committee.

(2) The supervisor must have met the requirements for an acceptable supervisor, as set out in 20 CSR 2263-2.031, at the time the supervision was performed.

(3) Acceptable supervised licensed social work experience has the following characteristics:

(A) Allowable supervision:

1. A minimum of two (2) hours every two (2) weeks of individual face-to-face supervision by the supervisor;

2. However, individual face-to-face supervision may be consolidated for up to four (4) weeks for a total of four (4) hours of individual face-to-face supervision per four (4)-week period. These hours shall be included in the total number of supervised hours required in subsection (3)(B). Fifty percent (50%) of supervision may be group supervision;

3. For the purpose of this rule, group supervision may consist of at least three (3), and no more than six (6) supervisees; and

4. The use of electronic communications is acceptable for meeting supervision requirements of this rule only if the ethical standards for confidentiality are maintained and communication is verbally and visually interactive between the supervisor and the supervisee;

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(B) The minimum acceptable supervised experience shall be three thousand (3,000) hours obtained in no less than twenty-four (24) and no more than forty-eight (48) consecutive calendar months. The forty-eight (48)-month time frame may include periods of unemployment and/or part-time employment. The total time frame is calculated in consecutive months, not the employment within that period. Supervised experience toward the three thousand (3,000) required hours which is not within a consecutive forty-eight (48)-month period, is not eligible for submission toward licensure; and

(C) The practice of social work by the supervisee shall be performed under the oversight, guidance, control, and full professional responsibility of the supervisor approved by the committee, in compliance with all laws and regulations relating to the practice of social work. In the event the applicant fails to pre-approve their supervisor(s), or are applying through reciprocity, the committee may review the supervision for compliance and consideration for licensure.

(4) An application for licensure must be submitted pursuant to the rules promulgated by the committee upon completion of the supervised social work experience. All applicants for licensure must remain under approved supervision until the license is approved by the committee.

AUTHORITY: sections 337.600, 337.612, 337.615, 337.627, 337.662, and 337.665, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-2.030. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Amended: Filed Dec. 2, 1991, effective May 14, 1992. Amended: Filed March 1, 1994, effective Aug. 28, 1994. Amended: Filed Jan. 11, 1995, effective June 30, 1995. Rescinded: Filed Dec. 30, 1998, effective July 30, 1999. Readopted: Filed Jan. 20, 1999, effective July 30, 1999. Amended: Filed Oct. 30, 2002, effective June 30, 2003. Moved to 20 CSR 2263-2.030, effective Aug. 28, 2006. Amended: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009; 337.612, RSMo 1989, amended 1997, 2001, 2007; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; 337.662, RSMo 2001; and 337.665, RSMo 2001, amended 2004, 2007.*

20 CSR 2263-2.031 Acceptable Supervisors and Supervisor Responsibilities

PURPOSE: This rule defines an acceptable supervisor and supervisor responsibilities.

(1) Acceptable Supervisors—

(A) An acceptable supervisor for a clinical or advanced macro social worker license shall—

1. Have a master's or degree from a college or university program of social work accredited by the Council on Social Work Education (CSWE) or a doctorate degree in social work;
2. Be licensed in Missouri as a clinical or advanced macro social worker or similarly licensed in another state whose licensure laws, as determined by the committee, are equivalent to Missouri;
3. If seeking approval of supervision on or after September 30, 2010, have completed a sixteen (16)-hour continuing education course in supervision approved in accordance with the rules of continuing education;

A. Approved course work and sixteen (16)-hour supervision training courses must contain components relative to—

- (I) Supervisory Relationship and Process;
- (II) Supervision of Supervisee's Practices;
- (III) Professional Relationships;
- (IV) Work Content;
- (V) Evaluation and lifelong learning; and
- (VI) Professional Responsibility;

4. Have five (5) years of post licensure experience; and

5. For ongoing currency, supervisors shall have completed at least three (3) hours of ~~face-to-face~~ continuing education in supervision each renewal cycle as part of the total hours required;

(B) A licensed clinical social worker (LCSW) may supervise LCSW, licensed advanced macro social worker (LAMSW), or licensed baccalaureate social worker (LBSW) independent practice registrants and may supervise a licensed master social worker (LMSW) who is under registered supervision pursuant to section (7) of this rule;

(C) A LAMSW may supervise LAMSW or LBSW independent practice registrants; and

(D) A Missouri LBSW independent practice or a LBSW from another state whose licensure laws, as determined by the committee, are equivalent to Missouri may supervise an LBSW registrant.

(2) The acceptable supervisor cannot be a relative of the supervisee.

(A) A relative is defined as spouse, parent, child, sibling of the whole or half-blood, grandparent, grandchild, aunt, or uncle of the supervisee or one who is or has been related by marriage or has any other dual relationship.

(3) A licensed supervisor whose license has been subject to probation, suspension, or revocation shall not supervise without prior approval of the committee. A licensed supervisor who is currently under probation, suspension, or revocation shall not supervise.

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(4) A social worker holding an equivalent license in another state may supervise in that state but may not do so in Missouri because supervision is the practice of social work according to sections 337.600–337.689, RSMo.

(5) The practice of social work by the supervisee shall be performed under the supervisor’s control, oversight, guidance, and full professional responsibility. This shall include all applicable areas of practice including but not limited to:

(A) General orientation of the setting’s policies and procedures;

(B) Providing strategies for professional social work practice;

(C) Preliminary screening of all potential clients of the supervisee to determine if the supervisee is capable of successful assessment, intervention, and referral;

(D) Thorough knowledge of the supervisee’s entire workload;

(E) Thorough knowledge of each assignment or case, including assessment, diagnosis, and intervention;

(F) Ongoing evaluation and modification of the supervisee’s workload as necessary;

(G) Allowable Supervision.

1. A minimum of two (2) hours every two (2) weeks of individual face-to-face supervision by the supervisor.

2. However, individual face-to-face supervision may be consolidated for up to four (4) weeks for a total of four (4) hours of individual face-to-face supervision per four (4)-week period. These hours shall be included in the total number of supervised hours required as set forth in the rules promulgated by the committee.

3. Fifty percent (50%) of supervision may be group supervision. For the purpose of this rule, group supervision may consist of at least three (3), and no more than six (6), supervisees.

4. The use of electronic communications is acceptable for meeting supervision requirements of this rule only if the ethical standards for confidentiality are maintained and the communication is verbally and visually interactive between the supervisor and the supervisee;

(H) A contract shall be negotiated by supervisor and supervisee and a copy furnished to the committee within thirty (30) days of the beginning of supervision. Should the contract be terminated before completion of the minimum number of hours required, the supervisee is responsible for negotiating a new contract and obtaining all evaluation and termination forms required to document prior supervision;

(I) Acceptable safeguards shall be built into the contract if the supervisor and supervisee have a relationship that could affect the employment or benefits of the supervisor, and the relationship could, in any way, bias or compromise the supervisor’s evaluation of the supervisee;

(J) When the proposed supervisor is not a staff member of the supervisee’s agency, social work ethics demand that the proposed supervisor insure that the agency administration, or its representative, is in accord with the arrangements for supervision by a qualified licensed social worker supervisor. This is essential whether these arrangements are made by the agency or the supervisee and regardless of whether the agency contributes to financial compensation of the supervisor. The supervisor is responsible for securing agreement from the agency administration as to the purpose and content of the desired supervision and the supervisor’s specific role, responsibilities, and limitations. The supervisor is also responsible for learning agency functions and policies so that any supervisory suggestions are constructive and realistic within agency purposes and resources;

(K) When there is a change in the setting or supervisor, the supervisor is responsible for notifying the committee and submitting a change of status form to the committee. Such change of status form must be received by the committee within fourteen (14) days of the change;

(L) If supervision is terminated by either party, the supervisor is responsible for notifying the committee and submitting a termination form to the committee. Such termination form must be received by the committee within fourteen (14) days of termination; and

(M) The supervisor shall provide annual reports of progress to the committee. These will be due on the anniversary date of the initial approval for the twelfth, twenty-fourth, and thirty-sixth months of supervision. The annual report will provide an overview of the licensee’s practice knowledge of the licensure statutes and rules, licensure scope of practice, understanding and adherence to approved standards of professional and ethical conduct, areas of continued growth and development, and accountability of supervision hours thus far in the process.

(6) Within fourteen (14) days of the termination of the supervised experience, the supervisor shall complete the committee’s Attestation of Supervision Form, summarizing the supervisee’s performance and level of compliance with the requirements for supervised social work experience.

(A) If the supervisor does not recommend the supervisee for licensure or recommends licensure with reservation, the Attestation of Supervision Form shall be supplemented with a detailed statement explaining why recommendation for licensure without reservation cannot be made. Exhibits may be attached to the statement of explanation.

(B) A copy of the statement of explanation, and any exhibits, shall be delivered to the supervisee.

(C) The supervisee may respond to the statement of explanation within fourteen (14) days, in writing or by making a request for an appearance before the committee.

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(D) The supervisor and the supervisee shall promptly respond to any inquiry made by the committee or at its direction regarding the Attestation of Supervision Form or the statement of explanation.

(7) A licensed master social worker under registered supervision may be employed in the supervisor's private practice setting or in the private practice of another. In those instances, the supervisor may bill clients for services rendered by the licensed master social worker but under no circumstances shall the licensed master social worker bill the clients directly for services rendered. The only exception to this section shall be when reimbursement for services is provided under Title XIX (Medicaid) through the Missouri Department of Social Services, MO HealthNet Division. A licensed master social worker under registered supervision may accept a Medicaid reimbursement number and services may be billed through that number, provided such reimbursement is administered through the professional setting employing the licensed master social worker, and not directly paid to the licensed master social worker. The professional setting shall not include private practice in which the licensed master social worker operates, manages, or has an ownership interest in the private practice.

*AUTHORITY: sections 337.600, 337.612, 337.627, and 337.665, RSMo Supp. 2010. * This rule originally filed as 4 CSR 263-2.031. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Amended: Filed Dec. 2, 1991, effective May 14, 1992. Emergency amendment filed March 25, 1992, effective April 4, 1992, expired Aug. 1, 1992. Amended: Filed March 25, 1992, effective Sept. 6, 1992. Amended: Filed March 1, 1994, effective Aug. 28, 1994. Amended: Filed Jan. 11, 1995, effective June 30, 1995. Rescinded: Filed Dec. 30, 1998, effective July 30, 1999. Readopted: Filed Jan. 20, 1999, effective July 30, 1999. Amended: Filed Oct. 30, 2002, effective June 30, 2003. Amended: Filed July 15, 2005, effective Jan. 30, 2006. Moved to 20 CSR 2263-2.031, effective Aug. 28, 2006. Amended: Filed Aug. 27, 2009, effective April 30, 2010. Emergency amendment filed Aug. 18, 2010, effective Aug. 28, 2010, expired Feb. 24, 2011. Amended: Filed Aug. 18, 2010, effective Feb. 28, 2011.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009, 2010; 337.612, RSMo 1989, amended 1997, 2001, 2007; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; and 337.665, RSMo 2001, amended 2004, 2007.*

20 CSR 2263-2.032 Registration of Supervised Social Work Experience

PURPOSE: This rule outlines the requirements for registering clinical social work experience.

(1) Supervised social work experience shall be registered for approval by the committee prior to the beginning of supervision. This will ensure that the supervision is acceptable to the committee prior to applying for licensure. In the event the applicant fails to pre-approve their supervisor(s), or is applying through reciprocity, the committee at its discretion may review the supervision for compliance and consideration of licensure.

(2) Registration of supervision for social workers beginning the practice of social work under supervision in another state and intending to apply for licensure in Missouri is acceptable to the committee if the supervisor holds a license in the other state, determined by the committee to be substantially similar to Missouri's.

(3) The applicant for registration of supervision shall—

(A) Have one (1) of the following licenses:

1. Licensed master social worker (LMSW) for clinical or advanced macro path; or
 2. Licensed baccalaureate social worker (LBSW) if seeking independent practice on a baccalaureate level;
- (B) Submit a completed registration of supervision form provided by the committee;

(C) Submit a copy of a contract negotiated between the applicant and the proposed supervisor. However, should the contract be terminated before the completion of the minimum hours required, the supervisee is responsible for negotiating a new contract and obtaining all evaluation and termination forms required to document prior supervision. Such a contract shall not be valid if the supervisor and supervisee have a relationship that could affect the employment or benefits of the supervisor, and the relationship could, in any way, bias or compromise the supervisor's evaluation of the supervisee; and

(D) Pay the one (1)-time registration of supervision fee as prescribed by the committee.

(4) The applicant for registration of supervision shall practice social work under the order, control, oversight, guidance, and full professional responsibility of the approved registered supervisor at the setting(s) approved by the committee.

(5) Whenever a supervisee changes a supervisor or adds a supervisor or new setting, a change of status form, provided by the committee, shall be submitted to the committee by the supervisee. There is no fee for updating a change of supervision and/or setting, but must be submitted in writing within fourteen (14) days. Failure to submit a change will result in supervision hours not calculated towards the three thousand (3,000) hours of supervised licensed social work experience.

(6) A supervisee may be employed in the supervisor's private practice setting or in the private practice of another. The professional setting shall not include private practice in which the supervisee operates, manages, or has an ownership interest in the private practice.

(7) The committee shall notify both the supervisee and registered supervisor, in writing, of the committee's approval or refusal of the registration of supervision. A registration of supervision will not be reviewed until all items required by section (3) of this rule are received.

(8) Supervised social work experience of the supervisee in an exempt setting (any agency or department of Missouri) shall meet the requirements as set forth in the rules promulgated by the committee.

(9) Approval of the proposed social work experience and/or the proposed supervisor shall be withdrawn if circumstances change so that the experience, supervisor, or both, do not qualify as supervised social work experience as that term is defined in the rules promulgated by the committee.

(10) Because the difficulties in confirming or verifying supervision increase dramatically over time, supervision will not be recognized if it occurred more than sixty (60) calendar months prior to the application for licensure being filed.

(11) Any termination of supervision or change of supervision site must be reported by the supervisor to the committee in writing within fourteen (14) days.

(12) The supervisor shall provide annual reports of progress to the committee. These will be due on the anniversary date of the initial approval for the twelfth, twenty-fourth, and thirty-sixth months of supervision. The annual report will provide an overview of the licensee's practice knowledge of the licensure statutes and rules, licensure scope of practice, understanding and adherence to approved standards of professional and ethical conduct, areas of continued growth and development, and accountability of supervision hours thus far in the process.

(13) If the required hours of supervision are not completed within forty-eight (48) months of the beginning of supervision, the supervisee shall submit a detailed written plan to the committee for approval specifying how the supervision will be successfully concluded, co-signed by the supervisor. The committee may approve the plan, request further information from either the supervisee or the supervisor, or require either the supervisee or the supervisor, or both, to appear before the committee or a subcommittee thereof.

AUTHORITY: sections 337.600, 337.612, 337.615, 337.627, and 337.665, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-2.032. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Amended: Filed Jan. 11, 1995, effective June 30, 1995. Rescinded: Filed Dec. 30, 1998, effective July 30, 1999. Readopted: Filed Jan. 20, 1999, effective July 30, 1999. Amended: Filed Oct. 30, 2002, effective June 30, 2003. Amended: Filed March 15, 2004, effective Sept. 30, 2004. Moved to 20 CSR 2263-2.032, effective Aug. 28, 2006. Amended: Filed Dec. 15, 2006, effective June 30, 2007. Amended: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009; 337.612, RSMo 1989, amended 1997, 2001, 2007; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; and 337.665, RSMo 2001, amended 2004, 2007.*

20 CSR 2263-2.045 Provisional Licenses (Rescinded February 28, 2018)

AUTHORITY: sections 337.600, 337.612, 337.615, 337.627, and 337.630, RSMo Supp. 2010. This rule originally filed as 4 CSR 263-2.045. Original rule filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed Oct. 30, 2002, effective June 30, 2003. Amended: Filed March 15, 2004, effective Sept. 30, 2004. Amended: Filed March 28, 2005, effective Sept. 30, 2005. Moved to 20 CSR 2263-2.045, effective Aug. 28, 2006. Amended: Filed Aug. 27, 2009, effective April 30, 2010. Emergency amendment filed Aug. 18, 2010, effective Aug. 28, 2010, expired Feb. 24, 2011. Amended: Filed Aug. 18, 2010, effective Feb. 28, 2011. Rescinded: Filed Aug. 8, 2017, effective Feb. 28, 2018.

20 CSR 2263-2.047 Provisional Licensed Baccalaureate Social Worker

(Rescinded April 30, 2010)

AUTHORITY: sections 337.650, 337.653, 337.665, and 337.677, RSMo Supp. 2004. This rule originally filed as 4 CSR 263-2.047. Original rule filed Oct. 30, 2002, effective June 30, 2003. Amended: Filed March 15, 2004, effective Sept. 30, 2004. Amended: Filed March 28, 2005, effective Sept. 30, 2005. Moved to 20 CSR 2263-2.047, effective Aug. 28, 2006. Rescinded: Filed Aug. 27, 2009, effective April 30, 2010.

20 CSR 2263-2.050 Application for Licensure as a Social Worker

PURPOSE: This rule outlines the procedures for application for licensure as a clinical social worker.

(1) Application for social work licensure shall be made on the forms provided by the committee. Application forms shall be obtained from the Executive Director, State Committee for Social Workers, PO Box 1335, Jefferson City, MO 65102.

(2) An application for licensure is not considered officially filed with the committee until it has been determined by the committee staff to be complete and the application is submitted on the form(s) provided by the committee. The application shall be typewritten or printed legibly in black ink, signed, notarized, and accompanied by the application fee as set forth in the rules promulgated by the committee.

(3) A separate application for licensure shall be made for each class of license sought.

(4) The following documents shall be on file for an application to be considered complete and officially filed:

(A) Completed application form, specifying the type of license sought;

(B) Official transcript(s) sent directly from the educational institution(s);

(C) Completed Attestation of Supervision form(s) sent directly from the attesting supervisor(s), if applicable;

(D) Verification of a passing score, as determined by the committee, on the examination administered by the Association of Social Work Boards (ASWB). Verification of score(s) shall be sent directly to the committee office by the ASWB. The required examinations are—

1. Licensed baccalaureate social worker—bachelors examination;
2. Licensed baccalaureate social worker independent practice—bachelors examination;
3. Licensed master social worker—masters examination.

A. A clinical examination taken by a person who has registered supervision before April 30, 2010, and has not been issued a provisional licensed clinical social worker license is acceptable;

4. Licensed advanced macro social worker—advanced generalist examination.

A. An examination taken before the completion of at least two thousand two hundred fifty (2,250) hours and eighteen (18) months of the supervised work experience is not acceptable; and

5. Licensed clinical social worker—clinical examination.

A. An examination taken before the completion of at least two thousand two hundred fifty (2,250) hours and eighteen (18) months of the supervised work experience is not acceptable;

(E) Proof of submission of fingerprints to the Missouri State Highway Patrol's approved vendor for both a Missouri State Highway Patrol and Federal Bureau of Investigation fingerprint background check. Any fees due for fingerprint background checks shall be paid by the applicant directly to the Missouri Highway Patrol or its approved vendor. All fees are nonrefundable; and

(F) An applicant for licensure who answers "yes" to any question in the application which relates to possible grounds for denial of licensure under section 337.630, RSMo, shall submit a sworn affidavit setting forth in detail the facts that explain the answer and shall submit copies of appropriate documents related to that answer, if requested by the committee, which shall include, but is not limited to, the following:

1. Certified copies of final orders/judgments;
2. If no final order—Certified copy of clerk's docket sheet and copy of complaint; and
3. If criminal conviction—A certified copy of final order and sentence or commutation of sentence.

(5) Following the committee's review process, the applicant will be informed by letter of licensure denial. The denial letter will identify the reasons for denial and the appeal process.

(6) Any applicant for licensure shall complete and officially file the application for licensure within an application window of one (1) year from the date the application form is initially submitted to the committee.

(A) If an applicant fails to submit all requirements needed for approval to take the exam within the one- (1-) year period, then the application will be voided.

(B) Upon completion of the application for licensure, the committee will either approve or disapprove the applicant to sit for the applicable examination.

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AUTHORITY: sections 337.600, 337.612, 337.615, 337.627, and 337.630, RSMo 2016. This rule originally filed as 4 CSR 263-2.050. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Amended: Filed Dec. 2, 1991, effective May 14, 1992. Amended: Filed Jan. 11, 1995, effective June 30, 1995. Rescinded and readopted: Filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed Oct. 30, 2002, effective June 30, 2003. Moved to 20 CSR 2263-2.050, effective Aug. 28, 2006. Amended: Filed Dec. 15, 2006, effective June 30, 2007. Amended: Filed Aug. 27, 2009, effective April 30, 2010. Emergency amendment filed Aug. 18, 2010, effective Aug. 28, 2010, expired Feb. 24, 2011. Amended: Filed Aug. 18, 2010, effective Feb. 28, 2011. Amended: Filed Sept. 27, 2017, effective March 30, 2018.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009, 2010; 337.612, RSMo 1989, amended 1997, 2001, 2007; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007, 2010, 2014; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; and 337.630, RSMo 1989, amended 1997, 2007.*

20 CSR 2263-2.051 Reexamination

PURPOSE: This rule establishes an end date for initial applications for license.

(1) Any applicant must pass the required examination within two (2) calendar years from the date the applicant was approved to take the examination. Failure to complete the examination within this time frame will result in the expiration of the application. Any applicant whose application has expired may choose to reapply for licensure and for approval to sit for the examination.

AUTHORITY: sections 337.600, 337.612, 337.615, 337.627, and 337.630, RSMo 2016. Original rule filed Sept. 27, 2017, effective March 30, 2018.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009, 2010; 337.612, RSMo 1989, amended 1997, 2001, 2007; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007, 2010, 2014; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; and 337.630, RSMo 1989, amended 1997, 2007.*

20 CSR 2263-2.052 Application for Licensure as a Licensed Baccalaureate Social Worker (Rescinded April 30, 2010)

AUTHORITY: sections 337.665 and 337.677.1, RSMo Supp. 2006. This rule originally filed as 4 CSR 263-2.052. Original rule filed Oct. 30, 2002, effective June 30, 2003. Moved to 20 CSR 2263-2.052, effective Aug. 28, 2006. Amended: Filed Dec. 15, 2006, effective June 30, 2007. Rescinded: Filed Aug. 27, 2009, effective April 30, 2010.

20 CSR 2263-2.060 Licensure by Reciprocity

PURPOSE: This rule provides information to those desiring licensure by reciprocity.

(1) The committee may issue a license by reciprocity to individuals who meet the licensure requirements as set forth in the rules promulgated by the committee and provide the following:

(A) Completed application for Licensure by Reciprocity form provided by the committee. The application shall state the class of license sought by the applicant;

(B) A reciprocity application fee as set forth in the rules promulgated by the committee;

(C) Verification form provided by the committee to be completed by the regulatory entity verifying that the individual holds a valid, unexpired license as a social worker in that state, territory, province, or country whose licensing or certification requirements at the time the application is submitted to the committee are substantially similar to those in Missouri and verification that the individual has engaged in the active practice of social work for at least three (3) of the past five (5) years. The applicant has the burden of providing the information necessary for determination of this issue.

1. The applicant for licensure by reciprocity shall furnish to the committee true and accurate copies of the licensure law from the state in which he/she is licensed and/or certified;

(D) Proof of submission of fingerprints to the Missouri State Highway Patrol's approved vendor for both a Missouri State Highway Patrol and Federal Bureau of Investigation fingerprint background check. Any fees due for fingerprint background checks shall be paid by the applicant directly to the Missouri Highway Patrol or its approved vendor. All fees are nonrefundable.

(2) If the committee determines that the applicant fails to meet the requirements for licensure by reciprocity, the applicant for licensure by reciprocity shall be informed by letter that licensure by reciprocity has been denied. The denial letter shall identify the reasons for denial and shall inform the applicant of the appeal process.

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(3) Any applicant for licensure shall complete and officially file the application for licensure within an application window of one (1) year from the date the application is initially submitted to the committee. If an applicant fails to complete all requirements for licensure within the one- (1-) year period, then the application shall be deemed void. If the applicant wishes to pursue licensure after the expiration of the application window, the applicant must begin the application process again by submitting a new application and all applicable fees and comply with all other requirements as set forth in this rule for a complete and officially filed application. The applicant may make a written request to the committee to transfer to the new application file the previously submitted transcripts, any still valid test scores, and any other information submitted as part of the application process that is still current and valid. The committee has discretion to determine what portions of the application documents will transfer to the new application and which will not; however, the committee shall not approve the transfer of the results of any background check or fingerprinting requirement to the new application nor shall the committee waive any requirement for payment of any applicable fees for the new application.

AUTHORITY: sections 337.600, 337.612, 337.615, 337.627, and 337.630, RSMo 2016. This rule originally filed as 4 CSR 263-2.060. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Rescinded and readopted: Filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed Nov. 13, 2002, effective June 30, 2003. Amended: Filed March 15, 2004, effective Sept. 30, 2004. Moved to 20 CSR 2263-2.060, effective Aug. 28, 2006. Amended: Filed Dec. 15, 2006, effective June 30, 2007. Amended: Filed Aug. 27, 2009, effective April 30, 2010. Amended: Filed Sept. 27, 2017, effective March 30, 2018.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009, 2010; 337.612, RSMo 1989, amended 1997, 2001, 2007; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007, 2010, 2014; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; and 337.630, RSMo 1989, amended 1997, 2007.*

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20 CSR 2263-2.062 Licensure by Reciprocity as a Licensed Baccalaureate Social Worker (Rescinded April 30, 2010)

AUTHORITY: sections 337.650, 337.665, and 337.677.1, RSMo Supp. 2006. This rule originally filed as 4 CSR 263-2.062. Original rule filed Oct. 30, 2002, effective June 30, 2003. Amended: Filed March 15, 2004, effective Sept. 30, 2004. Moved to 20 CSR 2263-2.062, effective Aug. 28, 2006. Amended: Filed Dec. 15, 2006, effective June 30, 2007. Rescinded: Filed Aug. 27, 2009, effective April 30, 2010.

20 CSR 2263-2.070 Temporary Permits for Licensed Social Workers

PURPOSE: This rule establishes a procedure for reciprocity applicants to obtain a temporary permit to practice social work in Missouri pending licensure.

- (1) Individuals who have a valid, unexpired license or certificate as a social worker from a state, territory, province, or country whose licensing or certification requirements are substantially the same as the current Missouri requirements for licensure, as determined by the committee, may receive a temporary permit to practice social work in Missouri pending committee approval for licensure by reciprocity.
- (2) Temporary permit requests must be submitted to the committee with a completed reciprocity application.
- (3) The applicant has the burden of providing the information necessary for the determination of licensure.
- (4) Temporary permits shall be valid for a maximum of three (3) months after issuance.
- (5) Individuals who have temporary permits are subject to the statutes and regulations promulgated by the committee governing the practice of social work.
- (6) Individuals who have temporary permits may use the social work title for which they seek licensure.

AUTHORITY: section 337.621, RSMo 2000 and sections 337.600, 337.627, and 337.630, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-2.070. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Amended: Filed Jan. 11, 1995, effective June 30, 1995. Rescinded and readopted: Filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed Oct. 30, 2002, effective June 30, 2003. Moved to 20 CSR 2263-2.070, effective Aug. 28, 2006. Rescinded and readopted: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009; 337.621, RSMo 1989, amended 1997; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; and 337.630, RSMo 1989, amended 1997, 2007.*

20 CSR 2263-2.072 Temporary Permits for Licensed Baccalaureate Social Workers (Rescinded April 30, 2010)

AUTHORITY: sections 337.665, 337.671, and 337.677.1, RSMo Supp. 2001. This rule originally filed as 4 CSR 263-2.072. Original rule filed Oct. 30, 2002, effective June 30, 2003. Moved to 20 CSR 2263-2.072, effective Aug. 28, 2006. Rescinded: Filed Aug. 27, 2009, effective April 30, 2010.

20 CSR 2263-2.075 Renewal of License

PURPOSE: This rule outlines the process of renewing a license to practice as a licensed clinical social worker or as a licensed baccalaureate social worker.

(1) All licenses shall be renewed on or before the expiration of the license. Failure of a licensee to renew the license shall cause the license to lapse. Failure to receive notice shall not relieve the licensee of the obligation to renew the license to practice as a licensed social worker and to pay the required fee prior to the expiration date of the license. Renewals shall be postmarked no later than the expiration date of the license, or if the expiration date is a Sunday or federal holiday, then the next day, to avoid the late renewal penalty fee as defined in the rules promulgated by the committee. Deposit of the renewal fee by the division does not constitute acceptance of the renewal application.

(2) Each licensed social worker shall provide the committee with a completed renewal form issued by the committee that shall contain:

- (A) The licensee's residential address;
- (B) Details regarding being found guilty, plea of guilty, receipt of a suspended imposition of sentence, or the entering of a plea of *nolo contendere* for any violation of any laws of a state or the United States, other than a traffic violation;
- (C) Details regarding any addiction to or repetitive abuse of any drug or chemical substance, including alcohol;
- (D) Information regarding being currently treated or ever having been treated through a drug or alcohol rehabilitation program;
- (E) Details regarding being a party in a civil suit;
- (F) Any and all details regarding any restriction or discipline for unethical behavior or unprofessional conduct;
- (G) Any and all details regarding a professional license, certification, registration, permit, or an application in any state, United States territory, province, or country being denied, reprimanded, suspended, restricted, revoked, or otherwise disciplined, curtailed or voluntarily surrendered under threat of investigation or disciplinary action;
- (H) Any and all details regarding any pending complaints before any regulatory board or agency;
- (I) Details regarding a medical condition which in any way impairs or limits the ability to perform the duties of a licensed social worker with reasonable skill and safety; and
- (J) Affirmation that the licensee has fulfilled the ethical standard of maintaining continued competence by the completion of at least thirty (30) clock hours of continuing education.

(3) ~~Each licensee shall notify the committee in writing within thirty (30) days of any change relating to rules promulgated by the committee occurring during the renewal period.~~

~~(4) Any licensee who fails to timely renew shall not perform any act for which a license is required during the expired, lapsed, or inactive period.~~

AUTHORITY: sections 337.600, 337.612, 337.618, 337.627, and 337.630, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-2.075. Original rule filed Jan. 20, 1999, effective July 30, 1999. Amended: Filed Oct. 30, 2002, effective June 30, 2003. Moved to 20 CSR 2263-2.075, effective Aug. 28, 2006. Amended: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009; 337.612, RSMo 1989, amended 1997, 2001, 2007; 337.618, RSMo 1989, amended 1997, 2001, 2005, 2007; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; and 337.630, RSMo 1989, amended 1997, 2007.*

20 CSR 2263-2.082 Continuing Education

PURPOSE: This rule sets continuing education requirements for renewal of licenses to practice as a licensed social worker and establishes the basic continuing education standards. The goal of continuing education is to ensure quality social work services to clients. The requirements for continuing education are grounded in the ethical principle to develop and enhance professional expertise and increase competence in service and delivery.

(1) As a condition for renewing a license to practice, all licensed social workers shall be required to have completed thirty (30) clock hours of acceptable continuing professional education courses prior to the renewal of the license.

(2) As part of the thirty (30) continuing education (CE) hours required for each renewal cycle, each applicant for renewal or reinstatement of a license shall complete three (3) clock hours of ethics presented by a social worker who has graduated from an accredited school of social work or by a professional who has knowledge of ethics as it relates to the practice of social work.

(3) The committee shall have authority to make exceptions to the continuing professional education requirement for reasons of health, military service, foreign residency, or other good cause.

(4) The overriding consideration in determining whether a specific activity is acceptable is that it shall be a formal curriculum of learning which contributes directly to the advancement, extension, and enhancement of professional skills and scientific knowledge of a licensed individual.

(5) A licensee who becomes licensed during a renewal cycle shall be required to obtain continuing education at the rate computed by the following:

(A)

REQUIRED CE ^s *	
ISSUE MONTH	CE HOURS NEEDED
October	29
November	28
December	26
January	25
February	24
March	23
April	21
May	20
June	19
July	18
August	16
September	15
October	14
November	13
December	11
January	10
February	9
March	8
April	6
*This chart pertains to new licensees only.	
Formula: Months licensed divided by the number of months in reporting cycle multiplied by total CE hours required for renewal. Total rounded up or down to the nearest whole number: four (4) or less round down; five (5) or more round up.	
Example: licensed on January 1 of an odd year, reporting cycle is 24 months, 30 hours of CE required. $8 \text{ months} \div 24 \text{ months} \times 30 = 9.9$ which rounds up to 10. Licensee must have 10 CE hours to renew.	

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(6) The required continuing education hours may be satisfied through any combination of the following activities:

(A) University or college courses that the licensee successfully completes for credit. Each semester hour credit shall equal fifteen (15) hours of continuing education and each quarter-hour credit shall equal ten (10) hours. Non-credit hours shall be measured in classroom hours;

(B) A maximum of fifteen (15) hours for the completion of self-study programs (i.e., audio or video recordings, electronic, computer, or interactive materials or programs);

(C) Three (3) hours for the publication of an article in a non-peer-reviewed publication;

(D) Five (5) hours for publication of an article in a peer-reviewed professional publication;

(E) Five (5) hours for the publication of one (1) chapter in a social work related professional book;

(F) Ten (10) hours for the publication of an entire book related to the practice of social work;

(G) A maximum of five (5) hours for the initial one- (1-) time preparation and presentation of a social work course, seminar, or workshop during a renewal period. Credit for preparation and presentation shall not be granted for repetitious presentations;

(H) A maximum of three (3) hours during a renewal period for supervision performed for any of the following: social work applicants, impaired licensees, licensees under disciplinary sanction, or peer review of another licensee's therapy skills which includes consultation, conference, and critique; undergraduate and graduate practicum students; or specialty applicants; or

(I) Attending workshops or seminars, including live interactive webinars, approved by or sponsored by the following:

1. National Association of Social Workers (NASW);
2. Social service agency and/or organizational staff development unit (i.e., hospitals, nursing homes, residential treatment facility, etc.);
3. Professional associations in the human services including, but not limited to the—
 - A. American Psychological Association (APA);
 - B. Missouri Psychological Association (MOPA);
 - C. American Association for Marriage and Family Therapy (AAMFT);
 - D. Missouri Association for Marriage and Family Therapy (MAMFT);
 - E. American Counseling Association of Missouri (ACAM);
 - F. American Counselors Association (ACA);
 - G. American Mental Health Counseling Association (AMHCA);
 - H. Missouri Mental Health Counseling Association (MMHCA); and
 - I. Missouri Society for Clinical Social Workers (MSCSW);
4. Association of Social Work Boards (ASWB) or its successor—Approved Continuing Education (ACE);
5. Accredited college or university; or
6. Continuing education hours used to satisfy the continuing education requirements of another state may be submitted to fulfill the requirements of this state if the other state's continuing education requirements are substantially equal to or greater than the requirements of this state.

(7) Up to ten (10) continuing education hours may be carried over into the next reporting period. Continuing education hours shall not be awarded for regular work activities, administrative staff meetings, case staffing or reporting, membership in or holding office in, or participation on boards or committees, business meetings of professional organizations, or training specifically related to policies and procedures of an agency.

(8) Continuing education activities shall—

(A) Be presented by a qualified individual who is an instructor, consultant, or trainer whose documented background, training, education, or experience is appropriate for leading a discussion on the subject matter;

(B) Specify the level of knowledge participants should have upon entering (basic, intermediate, advanced) and the educational objectives obtained upon completing the activity; and

(C) Provide a mechanism for evaluation by the participants. The evaluation may be completed on-site immediately following the activity or an evaluation questionnaire may be distributed to participants to be completed and returned by mail.

(9) With the exception of any of the previously mentioned organizations in section (6), any other organized group that wants to sponsor a workshop or seminar shall submit an application for approval at least thirty (30) days prior to the date of the program. Applications shall be submitted on forms provided by the committee. The committee shall notify the sponsor in writing of approval or denial. The committee will not consider requests for approval of any program submitted after it has already been presented.

(10) Once an application for approval of a course has been granted by the committee, reapproval shall not be required for each subsequent presentation of the course so long as it has not changed. If any portion of the course has significantly changed, reapplication must be made.

(11) A licensee shall be responsible for maintaining records of continuing education activities. Each licensee shall retain documentation of the continuing education verified on the renewal form for four (4) years following license renewal. The committee may conduct audits of licensees to verify compliance with the continuing education requirements.

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(12) Upon request of the committee, the licensee shall provide all documentation of completion of continuing education activities. Failure to provide the committee with the proof of compliance with the continuing education requirement when requested will be considered a violation of the practice act and shall be cause for discipline. Documentation of continuing education may consist of—

- (A) Certificates or affidavits provided by the program/sponsor;
- (B) Receipts for fees paid to the sponsor;
- (C) Educational transcripts;
- (D) Written verification from the university practicum instructor that the licensee provided supervision of undergraduate or graduate students;
- (E) Copy of publication and letter from editor/publisher;
- (F) A written announcement of a presentation schedule and/or brochure specifically identifying the licensee as the presenter of a course/seminar/program.

(13) Continuing education required by the committee as part of discipline imposed on a licensee shall not count toward compliance with the continuing education requirement of this rule.

AUTHORITY: section 337.627, RSMo 2016. This rule originally filed as 4 CSR 263-2.082. Original rule filed June 25, 2004, effective Dec. 30, 2004. Rescinded and readopted: Filed Jan. 17, 2006, effective July 30, 2006. Moved to 20 CSR 2263-2.082, effective Aug. 28, 2006. Amended: Filed Aug. 27, 2009, effective April 30, 2010. Amended: Filed Sept. 27, 2017, effective March 30, 2018.*

**Original authority: 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007.*

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20 CSR 2263-2.085 Restoration of License

PURPOSE: This rule outlines the process for restoring a license to practice as a social worker.

(1) A license that has been expired for sixty (60) days or less shall be restored by submitting—

- (A) A completed renewal form;
- (B) Proof of satisfaction of the continuing education (CE) requirements;
- (C) The renewal fee; and
- (D) The delinquency fee.

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(2) A license that has been expired more than sixty (60) days but less than two (2) years must be restored by submitting—

- (A) A completed renewal form;
- (B) Proof of satisfaction of the continuing education requirements;
- (C) The renewal fee;
- (D) The restoration fee; and

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(E) Proof of completion of continuing education hours in the current renewal cycle using the following formula: Number of months not renewed divided by twenty-four (24), multiplied by thirty (30), and then rounded to the nearest whole number. Total rounded up or down to the nearest whole number: four (4) or less round down; five (5) or more round up. Example: license which has been expired for seven (7) months: $7 \div 24 = .29 \times 30 = 8.7$, rounded up to 9. Nine (9) hours of CE required to renew.

1. Proof of the completion of the continuing education hours during the lapse period must be submitted with the application for renewal and the required fees. These hours are in addition to the thirty (30) hours required for renewal of the license.

2. The number of continuing education hours completed above the number required in the current renewal cycle can be credited toward the total hours required for the next renewal cycle.

(3) A license that has been expired for two (2) years or more must be restored by submitting—

(A) A completed application for licensure, noting the previous license, a request for restoration of license, and one (1) of the following:

- 1. Proof of current qualification for licensure and proof of completion of at least thirty (30) hours of continuing education completed within the two (2) years immediately preceding the application;
- 2. Proof of eligibility for licensure by reciprocity as if the applicant was applying for a new license; or
- 3. Proof of successful completion of any examination required for licensure that has been completed within two (2) years of the date of the request for the restoration of license; and

(B) The restoration fee.

(4) To restore a license that has been previously revoked, the applicant must submit the following:

(A) An application for licensure requesting reinstatement that contains a statement of the applicant's competency for licensure and rehabilitation from the conduct that was the cause of revocation;

(B) Proof of current qualification for licensure and proof of completion of at least thirty (30) hours of continuing education completed within two (2) years immediately preceding the application, or proof of eligibility for licensure by reciprocity as if the applicant was applying for a new license;

(C) Proof of successful completion of any examination required for licensure that has been completed within two (2) years of the date of the request for restoration of license; and

(D) The restoration fee.

AUTHORITY: sections 337.600, 337.612, 337.618, 337.627, 337.630, and 337.662, RSMo 2016. This rule originally filed as 4 CSR 263-2.085. Original rule filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed March 15, 2004, effective Sept. 30, 2004. Moved to 20 CSR 2263-2.085, effective Aug. 28, 2006. Rescinded and readopted: Filed Aug. 27, 2009, effective April 30, 2010. Amended: Filed Sept. 27, 2017, effective March 30, 2018.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009, 2010; 337.612, RSMo 1989, amended 1997, 2001, 2007; 337.618, RSMo 1989, amended 1997, 2001, 2005, 2007, 2010; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; 337.630, RSMo 1989, amended 1997, 2007; and 337.662, RSMo 2001.*

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20 CSR 2263-2.090 Inactive Status

PURPOSE: This rule outlines the process of requesting inactive status to maintain a license as a licensed social worker.

(1) A licensee shall request inactive status in writing. An inactive license shall be renewed biennially. Failure to receive a renewal notice shall not relieve the licensee of the obligation to renew the inactive license and pay the required fee prior to the expiration date of the inactive license. Renewals shall be postmarked no later than the expiration date of the license to avoid the late renewal penalty fee as defined in rules promulgated by the committee.

(2) Each inactive licensee shall provide the committee, at the time of application for renewal of the inactive license, with a completed renewal form issued by the committee that shall contain updated information since the preceding application/renewal period.

(3) The licensee shall not practice social work in the state of Missouri while the license is inactive, unless otherwise allowed by law.

(4) Licensees granted an inactive license by the committee shall place the word "inactive" adjacent to their social work title on any business card, letterhead, or any other document or device, unless otherwise allowed by law.

(5) If an inactive licensee wishes to return a license to active status, the licensee shall complete a renewal form and pay the renewal fee as stated in the rules promulgated by the committee. In addition the licensee shall:

(A) Furnish evidence of completion of at least thirty (30) hours of continuing education within the prior two (2) years, or agree to complete thirty (30) hours within one (1) calendar year from the date of reactivation; or

~~(B) Successfully complete the examination required for licensure.~~

(6) In addition to the requirements set forth in section (5) above, a licensee whose license is inactive for five (5) years or more and has not completed sixty (60) hours of continuing education within five (5) years shall be required to successfully complete the examination required for licensure as referenced in 20 CSR 2263-2.050(4)(D).

(7) The inactive license fee is established in 20 CSR 2263-1.035.

AUTHORITY: section 337.600, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-2.090. Original rule filed March 15, 2004, effective Sept. 30, 2004. Moved to 20 CSR 2263-2.090, effective Aug. 28, 2006. Amended: Filed Aug. 11, 2006, effective Jan. 30, 2007. Amended: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009.*

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**Title 20—DEPARTMENT OF
INSURANCE, FINANCIAL
INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2263—State Committee for
Social Workers
Chapter 3—Ethical Standards/
Disciplinary Rules**

20 CSR 2263-3.010 Scope of Coverage and Organization

PURPOSE: This rule sets forth the ethical standards and disciplinary rules inclusive to all licensees practicing social work as defined in statute in this state.

(1) The ethical standards/disciplinary rules for members of the profession, as set forth hereafter by the committee, are mandatory. The failure of a member of the profession to abide by any ethical standard/disciplinary rule in this chapter shall constitute unethical conduct and be grounds for disciplinary proceedings.

AUTHORITY: sections 337.600, 337.615, 337.627, 337.630, and 337.665, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-3.010. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Rescinded and readopted: Filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed June 25, 2004, effective Dec. 30, 2004. Moved to 20 CSR 2263-3.010, effective Aug. 28, 2006. Rescinded and readopted: Filed Aug. 27, 2009, effective April 30, 2010.*

*Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; 337.630, RSMo 1989, amended 1997, 2007; and 337.665, RSMo 2001, amended 2004, 2007.

20 CSR 2263-3.020 Moral Standards

PURPOSE: This rule sets forth the moral obligations of the ethical standards/disciplinary rules.

(1) The public must be protected from those who are not qualified to be members of the profession by reason of a deficiency in education, experience, moral standards, or other relevant factors, but who nevertheless attempt to or actually practice social work. To assure the maintenance of high standards of the profession of social work, members of the profession shall assist the committee in promulgating, enforcing, and improving requirements for admission to and for the practice of social work.

(2) No member of the profession shall—

- (A) Violate any ethical standard/disciplinary rule;
- (B) Circumvent any ethical standard/disciplinary rule through the actions of another;
- (C) Engage in conduct which is dishonest, deceitful, or fraudulent;
- (D) Allow the pursuit of financial gain or other personal benefit to interfere with the exercise of sound professional judgment or skills; or
- (E) Use therapeutic relationships with clients to promote, for personal gain or the profit of an agency, commercial enterprises of any kind.

(3) Prior to recommending an applicant for licensure, a member of the profession should be satisfied that the applicant is of good moral character. Although a member of the profession should not become a self-appointed investigator or judge of applicants, a report to the committee of all unfavorable information not otherwise privileged relative to the character, education, experience, citizenship, age, or other qualifications of an applicant must be made.

(4) A member of the profession is subject to discipline for making a materially false statement or for deliberately failing to disclose a material fact requested in connection with an application.

(5) A member of the profession shall respond to all reasonable requests for information and/or all other correspondence from the committee. Failure to provide the requested information may be cause for denial of licensure, permit, and/or registration of supervision.

(6) A member of the profession shall not engage in any activity that exploits clients, students, or supervisees, including sexual intimacies (which means physical or other contact by either the member of the profession or the client), including, but not limited to:

(A) Sexual intercourse—any penetration or contact with the female sex organ by a finger, the male sex organ, or any object;

(B) Sodomy—oral or anal copulation, oral or anal copulation or sexual intercourse between two (2) or more people or a person and an animal, or any penetration of the anal opening by any body part or object;

(C) Kissing;

(D) Touching or caressing the legs, thighs, stomach, chest, breasts, genitals, or buttocks, clothed or unclothed;

(E) Exhibitionism and voyeurism (exposing one's self or encouraging another to expose him/herself); and

(F) Comments, gestures, or physical contacts of a sexual nature.

(7) A member of the profession shall report to the committee any known or suspected violation(s) of the laws or regulations promulgated by the committee governing the practice of social work which do not violate a client's right to privacy.

AUTHORITY: sections 337.600, 337.615, 337.627, 337.630, and 337.665, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-3.020. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Rescinded and readopted: Filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed March 15, 2004, effective Sept. 30, 2004. Moved to 20 CSR 2263-3.020, effective Aug. 28, 2006. Rescinded and readopted: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; 337.630, RSMo 1989, amended 1997, 2007; and 337.665, RSMo 2001, amended 2004, 2007.*

20 CSR 2263-3.040 Client Relationships

PURPOSE: This rule sets forth the ethical standards/disciplinary rules for client relationships.

(1) A member of the profession shall not enter into or continue a dual or multiple relationship, including social relationship, business relationship, or sexual relationship, as defined by the committee, with a current client or with a person to whom the member has at any time rendered psychotherapy (clinical social work) or other professional social work services for the treatment or amelioration of mental and emotional conditions. Business relationships do not include purchases made by the member from the client when the client is providing necessary goods or services to the general public, and the member determines that it is not possible or reasonable to obtain the necessary goods or services from another provider.

(2) A member of the profession shall be alert to and avoid conflicts of interest that interfere with the exercise of professional discretion and impartial judgment.

(3) A member of the profession should make clear to clients the purposes, goals, techniques, rules of procedure, and limitations that may affect the professional relationship at or before the time that it is begun. A member of the profession shall not provide professional services to clients without being able to justify the basis upon which those services are rendered.

(4) A member of the profession should be aware of his/her own mental health and emotional stability and the effect those have on his/her ability to provide appropriate services to clients. A member of the profession shall not undertake or continue a professional relationship with a client when the competency of the member is or reasonably could be expected to be impaired due to mental, emotional, physiologic, pharmacologic, or substance abuse conditions. If that condition develops after a professional relationship has been initiated, the member shall notify the client in writing of the termination of services and shall assist the client in obtaining services from another professional.

(5) A member of the profession shall not undertake and/or continue a professional relationship with a client when the objectivity or competency of the member is, or reasonably could be expected to be, impaired because of present or previous familial, social, sexual, emotional, financial, supervisory, political, administrative, or legal relationship with the client. If that dual relationship develops or is discovered after the professional relationship has been initiated, the member of the profession shall terminate the professional relationship in an appropriate manner, shall notify the client in writing of this termination, and shall assist the client in obtaining services from another professional.

(6) A member of the profession should be knowledgeable about the services available in the community and make appropriate referrals for their clients. When a member of the profession has a relationship, particularly of an administrative, supervisory, and/or evaluative nature, with an individual seeking counseling services, the licensed social worker, provisional member shall not serve as the practitioner for such individual but shall refer the individual to another professional.

(7) A member of the profession must inform clients about electronic recording of sessions, how such sessions will be used, and provide specific information about any specialized or experimental activities in which they may be expected to participate as a condition of service.

(8) A member of the profession shall terminate a professional relationship when it is reasonably clear that the client is not benefiting from the relationship or when the service has been satisfactorily rendered.

(9) A member of the profession shall protect clients against physical threats, intimidation, and coercion in the provision of social services insofar as is reasonably possible.

(10) A member of the profession shall not attempt any intervention unless thoroughly trained in its use or under the supervision of an expert.

(11) A member of the profession rendering services to a client shall maintain professional records that include:

(A) The presenting problem(s), assessment, plan of action, and progress notes;

(B) The fee arrangement;

(C) The date and substance of each contact with the client;

(D) Notation and results of formal consults with other providers;

(E) A copy of all evaluative reports prepared or received as a part of the professional relationship; and

(F) A copy of a written communication with the client identifying the date and reason for termination of professional service if the licensed social worker is in private practice.

(12) For the purpose of these rules, the licensed social worker and temporary permit holder shall assure that professional records are maintained for at least five (5) years after the date of service is terminated.

(13) A member of the profession shall not falsify or permit the unauthorized destruction of client records.

AUTHORITY: sections 337.600, 337.615, 337.627, and 337.630, RSMo 2016. This rule originally filed as 4 CSR 263-3.040. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Rescinded and readopted: Filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed March 15, 2004, effective Sept. 30, 2004. Moved to 20 CSR 2263-3.040, effective Aug. 28, 2006. Rescinded and readopted: Filed Aug. 27, 2009, effective April 30, 2010. Amended: Filed Sept. 27, 2017, effective March 30, 2018.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009, 2010; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007, 2010, 2014; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; and 337.630, RSMo 1989, amended 1997, 2007.*

20 CSR 2263-3.060 Relationships with Colleagues

PURPOSE: This rule sets forth the ethical standards/disciplinary rules for relationships with colleagues.

(1) A member of the profession should act with integrity in his/her relationships with colleagues, other organizations, agencies, institutions, referral sources, and other professions so as to facilitate the contribution of all colleagues toward achieving optimum benefit for clients.

(2) A member of the profession shall not knowingly cause a client to terminate the service of another professional solely for personal gain.

(3) A member of the profession shall not exploit his/her professional relationships with supervisors, colleagues, supervisees, students, or employees either sexually, economically, or otherwise.

(4) A member of the profession who has direct knowledge of a social work colleague's impairment which is due to personal problems, psychosocial distress, substance abuse, or mental health difficulties, and which interferes with practice effectiveness should consult with that colleague when feasible and assist the colleague in taking remedial action.

(5) A member of the profession who functions as a supervisor or educator shall not engage in sexual intimacies or contact as defined in the rules promulgated by the committee, with supervisees, students, trainees, or other colleagues over whom they exercise professional authority.

(6) A member of the profession must exercise appropriate supervision and provide appropriate working conditions, timely evaluations, constructive consultation, and experience opportunities.

AUTHORITY: sections 337.600, 337.615, 337.627, 337.630, and 337.665, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-3.060. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Rescinded and readopted: Filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed June 25, 2004, effective Dec. 30, 2004. Moved to 20 CSR 2263-3.060, effective Aug. 28, 2006. Rescinded and readopted: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; 337.630, RSMo 1989, amended 1997, 2007; and 337.665, RSMo 2001, amended 2004, 2007.*

20 CSR 2263-3.080 Public Statements/Fees

PURPOSE: This rule sets forth the ethical standards/disciplinary rules as they pertain to public statements/fees.

(1) A member of the profession shall not—

(A) Give or receive a commission or rebate or any other form of remuneration for referral of clients for professional services;

(B) Engage in fraud or misrepresentation;

(C) Use relationships with therapeutic or therapy clients to promote, for personal gain or the profit of an agency, commercial enterprises of any kind; and

(D) Render services until assured that clients are aware of the fees and billing arrangements.

(2) A member of the profession shall use only those educational credentials in association with his/her license and practice as a licensed social worker that have been earned at an acceptable educational institution. A member of the profession shall not misrepresent their credentials, training, or level of education.

(3) A licensed social worker holder shall use his/her title (i.e., “licensed clinical social worker (LCSW)” or “licensed baccalaureate social worker (LBSW)”) in any advertising, public directory, or solicitation, including telephone directory listings, regardless of whether this presentment is made under the licensee’s name, a fictitious business or group name, or a corporate name.

(4) A member of the profession shall have his/her license prominently displayed at all times as proof of licensure to the client.

(5) Social workers whose licenses have lapsed or been revoked shall not hold themselves out to be currently licensed (i.e., “licensed clinical social worker”).

(6) A member of the profession shall not accept compensation for the professional services from anyone other than the client without disclosure to the client or his/her legal guardian.

(7) A member of the profession shall not accept for professional services any form of remuneration including the bartering of services which has the effect of exploiting the professional relationship or creating a dual or multiple relationship.

(8) A member of the profession shall consider the value of his/her services and the financial ability of clients in establishing reasonable fees for professional services.

(9) A member of the profession shall not accept a fee for professional services or any form of remuneration from clients who are entitled to services through an institution or agency or other benefits structure, unless clients have been fully informed of the availability of, or payments for, these services from other sources.

AUTHORITY: sections 337.600, 337.615, 337.627, 337.630, and 337.665, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-3.080. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Rescinded and readopted: Filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed June 25, 2004, effective Dec. 30, 2004. Moved to 20 CSR 2263-3.080, effective Aug. 28, 2006. Rescinded and readopted: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; 337.630, RSMo 1989, amended 1997, 2007; and 337.665, RSMo 2001, amended 2004, 2007.*

20 CSR 2263-3.100 Confidentiality

PURPOSE: This rule sets forth the ethical standards/disciplinary rules as they pertain to confidentiality.

(1) A member of the profession shall take reasonable personal action, and inform responsible authorities or inform those persons at risk, when the conditions or actions of clients indicate that there is clear and imminent danger to clients or others. When the member is uncertain about the duty to protect, consultation with other professionals is appropriate.

(2) A member of the profession shall inform clients, at the onset of the professional relationship, of the limits of confidentiality.

(3) A member of the profession shall keep confidential his/her therapy relationships with clients including information obtained from this relationship with clients with the following exceptions:

- (A) When the client gives written consent;
- (B) When the client constitutes a danger to him/herself or to others;
- (C) When the member is under court order to disclose information; or
- (D) When required by law.

(4) A member of the profession shall make every reasonable effort to see that the member's employer provides for maintenance, storage, and disposal of the records of clients so that unauthorized persons shall not have access to these records.

(5) A member of the profession shall not forward to another person, agency, or potential employer any confidential information of a client without the written consent of the client(s) or their legal guardian(s) nor shall they violate any laws or regulations of this state or the federal government with respect to this information.

(6) When providing counseling services to families, couples, or groups, a member of the profession shall seek agreement among the parties involved concerning each individual's right to confidentiality and obligation to preserve the confidentiality of information shared by others. Participants in family, couples, or group counseling shall be informed by the member that there is no guarantee that all participants will honor such agreements.

AUTHORITY: sections 337.600, 337.615, 337.627, 337.630, and 337.665, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-3.100. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Rescinded and readopted: Filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed June 25, 2004, effective Dec. 30, 2004. Moved to 20 CSR 2263-3.100, effective Aug. 28, 2006. Rescinded and readopted: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; 337.630, RSMo 1989, amended 1997, 2007; and 337.665, RSMo 2001, amended 2004, 2007.*

20 CSR 2263-3.120 Research on Human Subjects

PURPOSE: This rule sets forth the ethical standards/disciplinary rules as they pertain to research on human subjects.

(1) A member of the profession shall ensure that the welfare of a client is in no way compromised in any experimentation and/or that the client is not participating in any experimentation against his/her will.

(2) In presenting case studies in classes, professional meetings, or publications, licensed members of the profession shall disguise the identity of clients to assure full confidentiality.

(3) In conducting any research on human subjects, a member of the profession shall not violate any laws or regulations of this state or the federal government.

(4) When planning any research activity dealing with human subjects, a member of the profession shall ensure that research problems, design, and execution are in full compliance with Protection of Human Subjects as published in the *Code of Federal Regulations* 45 CFR 46.

(5) A member of the profession in evaluation or research must obtain voluntary and written informed consent from participants without any implied or actual deprivation or penalty for refusal to participate, without undue inducement to participate, and with due regard for participants' well-being, privacy, and dignity. Informed consent must include information about the nature, extent, and duration of the participation requested and disclosure of the risks and benefits in the research.

AUTHORITY: sections 337.600, 337.615, 337.627, 337.630, and 337.665, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-3.120. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Rescinded and readopted: Filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed June 25, 2004, effective Dec. 30, 2004. Moved to 20 CSR 2263-3.120, effective Aug. 28, 2006. Rescinded and readopted: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; 337.630, RSMo 1989, amended 1997, 2007; and 337.665, RSMo 2001, amended 2004, 2007.*

20 CSR 2263-3.140 Competence

PURPOSE: This rule is promulgated pursuant to section 337.630.2(15), RSMo, and sets forth the ethical standards/disciplinary rules as they pertain to competence.

- (1) A member of the profession shall:
- (A) Limit his/her practice to the area(s) for which he/she are trained;
 - (B) Utilize consultation on an as-needed, self-determined basis;
 - (C) Be knowledgeable about how and when to utilize the expertise of other professional disciplines for their clients;
 - (D) Maintain accessibility to clients;
 - (E) Make every effort to foster maximum self-determination on the part of the client;
 - (F) Stress the personal risks involved in any services and help clients explore their readiness to face these risks;
 - (G) Promote the welfare of clients in the selection, utilization, and interpretation of assessment measures and strategies of intervention;
 - (H) Recognize the effects of socioeconomic, ethnic, gender, sexual orientation, disability, and racial and cultural factors on clients in assessment and planning services;
 - (I) Use careful deliberation before assuming responsibility for the client when a client's judgment is seriously impaired. The client should resume responsibility for him/herself as quickly as possible;
 - (J) Seek treatment for personal medical, substance abuse, psychological, and emotional problems to ensure that they do not interfere with their ability to provide services to clients; and
 - (K) Take all necessary and reasonable steps to maintain continued competence in the practice of social work by completing at least thirty (30) clock hours of continuing education on or before the expiration of the license for each renewal period.
- (2) A member of the profession shall not engage in the practice of social work beyond the scope of his/her competence, as is demonstrated by his/her education, training, or experience. A member of the profession shall make a referral to other professionals when the services required are beyond his/her competence.

AUTHORITY: sections 337.600, 337.615, 337.618, 337.627, 337.630, 337.662, and 337.665, RSMo Supp. 2009. This rule originally filed as 4 CSR 263-3.140. Original rule filed Sept. 18, 1990, effective Feb. 14, 1991. Rescinded and readopted: Filed Dec. 30, 1998, effective July 30, 1999. Amended: Filed July 26, 1999, effective Jan. 30, 2000. Amended: Filed March 15, 2004, effective Sept. 30, 2004. Moved to 20 CSR 2263-3.140, effective Aug. 28, 2006. Rescinded and readopted: Filed Aug. 27, 2009, effective April 30, 2010.*

**Original authority: 337.600, RSMo 1989, amended 1995, 2003, 2005, 2007, 2008, 2009; 337.615, RSMo 1989, amended 1995, 1997, 2001, 2004, 2005, 2006, 2007; 337.618, RSMo 1989, amended 1997, 2001, 2005, 2007; 337.627, RSMo 1989, amended 1993, 1995, 1997, 2007; 337.630, RSMo 1989, amended 1997, 2007; 337.662, RSMo 2001; and 337.665, RSMo 2001, amended 2004, 2007.*

Miscellaneous

Cc: Euler, Sharon

Subject: Annual Eval and Supv thoughts

Tom,

Thanks for calling me yesterday. After talking with you about the lack of required evaluations, I thought I would share an idea.

I am glad that Missouri requires the 12, 24, and 36 month evaluations. Supervisor and supervisees need to have open dialogue about the supervisees professional growth or lack of.

It is disappointing to me to continue to hear that many LCSW supervisors are not facilitating the required evaluations.

Instead of discontinuing them, I would like to make the following suggestion. The board should create a Supervisor committee that is made up of 4 supervisors from the east, west, south, and north parts of the state, and empower them to meet at least twice a year to address this as well as other supervisor issues including; supervisors who are allowing the supervisee to facilitate independent private practice, those supervisors who fail to complete and turn in change of status forms, supervisors who stop meeting with supervisee after the attestation but before the test is completed and for those who fail to complete and turn in their evaluations. Would it be possible for the committee to hold supervisors accountable to the board, the code of ethics, and the rules/laws governing licensing?

Sincerely,

Grey

Giesing, Tiffany

From: Reichard, Tom
Sent: Thursday, February 01, 2018 2:15 PM
To: Giesing, Tiffany
Subject: FW: Annual Eval and Supv thoughts

A discussion item for the agenda.

Tom Reichard
Executive Director
State Committee for Social Workers
State Committee of Dietitians
Office of Endowed Care Cemeteries
Interior Design Council
Missouri Department of Insurance, Financial Institutions & Professional Registration
[REDACTED]

From: Grey Endres [REDACTED]
Sent: Thursday, February 01, 2018 2:10 PM
To: Reichard, Tom
Cc: Euler, Sharon
Subject: RE: Annual Eval and Supv thoughts

Please do, I would like the opportunity to support the board and your staff with solutions.

grey

From: Reichard, Tom [REDACTED]
Sent: Thursday, February 1, 2018 1:50 PM
To: Grey Endres [REDACTED]
Cc: Euler, Sharon [REDACTED]
Subject: RE: Annual Eval and Supv thoughts

If you don't object, I'll place your note on the March agenda for discussion during the open portion of the meeting.

Tom Reichard
Executive Director
State Committee for Social Workers
State Committee of Dietitians
Office of Endowed Care Cemeteries
Interior Design Council
Missouri Department of Insurance, Financial Institutions & Professional Registration
[REDACTED]

From: Grey Endres [REDACTED]
Sent: Thursday, February 01, 2018 1:47 PM
To: Reichard, Tom

Reichard, Tom

From: Reichard, Tom
Sent: Tuesday, December 19, 2017 9:00 AM
To: 'Michalek, Christopher A. (STL)'
Subject: RE: Naloxone use by SWs

Chris,

Thank you for bringing this to our attention. At its December meeting last week, the State Committee for Social Workers reviewed Sec. 195.206, RSMo that allows any person to possess and administer Naloxone as well as some of the issues surrounding the opioid epidemic in Missouri. The Committee will place this on its March agenda again for further discussion and to seek additional input from our licensees on this issue. If you would like to attend that meeting, we would welcome your input as well. The meeting will be at 8:30am on March 15 at Camden at the Lake in Camdenton, and held in conjunction with the NASW conference.

Tom Reichard
Executive Director
State Committee for Social Workers
State Committee of Dietitians
Office of Endowed Care Cemeteries
Interior Design Council
Missouri Department of Insurance, Financial Institutions & Professional Registration
tom.reichard@pr.mo.gov

From: Michalek, Christopher A. (STL) [<mailto:Christopher.Michalek@va.gov>]
Sent: Monday, November 20, 2017 3:54 PM
To: Reichard, Tom
Subject: RE: Naloxone use by SWs

Thank you so much for your response.
We are evaluating the concept prior to policy development and that should work fine with our timeline.

Chris

From: Reichard, Tom [<mailto:tom.reichard@pr.mo.gov>]
Sent: Monday, November 20, 2017 3:50 PM
To: Michalek, Christopher A. (STL) <Christopher.Michalek@va.gov>
Subject: [EXTERNAL] RE: Naloxone use by SWs

Hi Chris,

If it's okay with you to wait a few weeks for an answer, I will have the Committee review your letter at the December 14 board meeting and let you know what they decide.

Tom Reichard
Executive Director
State Committee for Social Workers
State Committee of Dietitians
Office of Endowed Care Cemeteries
Interior Design Council
Missouri Department of Insurance, Financial Institutions & Professional Registration
tom.reichard@pr.mo.gov

From: Michalek, Christopher A. (STL) [<mailto:Christopher.Michalek@va.gov>]

Sent: Thursday, November 16, 2017 11:22 AM

To: State Committee for Social Workers

Subject: Naloxone use by SWs

Efforts continue to prepare first responders and social service agencies to address opioid overdose using Naloxone. Has any discussion occurred or has determination been made whether the administering of Naloxone is within the scope of practice of an LCSW providing that appropriate training has been received? Our national office has provided guidance that state licensure committees should make this determination prior to our agency approving SWs to carry and administer this treatment. Thanks in advance for your assistance.

Chris Michalek, LCSW
Chief, Social Work Service
St. Louis VAHCS
(314) 652-4100 x55403
(314) 452-1561 Cell

"It's kind of fun to do the impossible." - Walt Disney

VA



U.S. Department of Veterans Affairs
Veterans Health Administration
Patient Care Services
Care Management and Social Work

Reichard, Tom

From: Michalek, Christopher A. (STL) <Christopher.Michalek@va.gov>
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To: Reichard, Tom
Subject: RE: Naloxone use by SWs

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Tom Reichard
Executive Director
State Committee for Social Workers
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Chris Michalek, LCSW
Chief, Social Work Service
St. Louis VAHCS
(314) 652-4100 x55403

Narcen = Naloxone
Tim Rudder

From: Michalek, Christopher A. (STL) [<mailto:Christopher.Michalek@va.gov>]
Sent: Thursday, November 16, 2017 11:22 AM
To: State Committee for Social Workers
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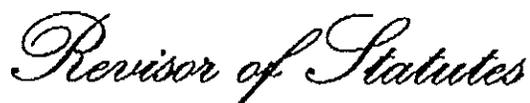
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U.S. Department of Veterans Affairs
Veterans Health Administration
Patient Care Services
Care Management and Social Work

Ex 1



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Help / FAQ



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And ▾

2nd search term



Effective 28 Aug 2014 Chapter 190

Title XII PUBLIC HEALTH AND WELFARE

190.255. Naloxone, first responder may administer, when — definition. —

1. Any qualified first responder may obtain and administer naloxone to a person suffering from an apparent narcotic or opiate-related overdose in order to revive the person.

2. Any licensed drug distributor or pharmacy in Missouri may sell naloxone to qualified first responder agencies to allow the agency to stock naloxone for the administration of such drug to persons suffering from an apparent narcotic or opiate overdose in order to revive the person.

3. For the purposes of this section, "**qualified first responder**" shall mean any state and local law enforcement agency staff, fire department personnel, fire district personnel, or licensed emergency medical technician who is acting under the directives and established protocols of a medical director of a local licensed ground ambulance service licensed under section 190.109 who comes in contact with a person suffering from an apparent narcotic or opiate-related overdose and who has received training in recognizing and responding to a narcotic or opiate overdose and the administration of naloxone to a person suffering from an apparent narcotic or opiate-related overdose. "**Qualified first responder agencies**" shall mean any state or local law enforcement agency, fire department, or ambulance service that provides documented training to its staff related to the administration of naloxone in an apparent narcotic or opiate overdose situation.

4. A qualified first responder shall only administer naloxone by such means as the qualified first responder has received training for the administration of naloxone.

Ex 2

(L. 2014 H.B. 2040)

< end of effective 28 Aug 2014 > 

use this link to bookmark section 190.255



In accordance with Section **3.090**, the language of statutory sections enacted during a legislative session are updated and available on this website **on the effective date** of such enacted statutory section.

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Words And

Effective 28 Aug 2017 Chapter 195

Title XII PUBLIC HEALTH AND WELFARE

195.206. Opioid antagonist, sale and dispensing of by pharmacists, possession of — administration of, contacting emergency personnel — immunity from liability, when. — 1. As used in this section, the following terms shall mean:

(1) **"Opioid antagonist"**, naloxone hydrochloride that blocks the effects of an opioid overdose that is administered in a manner approved by the United States Food and Drug Administration or any accepted medical practice method of administering;

(2) **"Opioid-related drug overdose"**, a condition including, but not limited to, extreme physical illness, decreased level of consciousness, respiratory depression, coma, or death resulting from the consumption or use of an opioid or other substance with which an opioid was combined or a condition that a layperson would reasonably believe to be an opioid-related drug overdose that requires medical assistance.

2. Notwithstanding any other law or regulation to the contrary:

(1) The director of the department of health and senior services, if a licensed physician, may issue a statewide standing order for an opioid antagonist;

(2) In the alternative, the department may employ or contract with a licensed physician who may issue a statewide standing order for an opioid antagonist with the express written consent of the department director.

3. Notwithstanding any other law or regulation to the contrary, any licensed pharmacist in Missouri may sell and dispense an opioid antagonist under physician protocol or under a statewide standing order issued under subsection 2 of this section.

Ex 3

4. A licensed pharmacist who, acting in good faith and with reasonable care, sells or dispenses an opioid antagonist and appropriate device to administer the drug, and the protocol physician, shall not be subject to any criminal or civil liability or any professional disciplinary action for prescribing or dispensing the opioid antagonist or any outcome resulting from the administration of the opioid antagonist. A physician issuing a statewide standing order under subsection 2 of this section shall not be subject to any criminal or civil liability or any professional disciplinary action for issuing the standing order or for any outcome related to the order or the administration of the opioid antagonist.

5. Notwithstanding any other law or regulation to the contrary, it shall be permissible for any person to possess an opioid antagonist.

6. Any person who administers an opioid antagonist to another person shall, immediately after administering the drug, contact emergency personnel. Any person who, acting in good faith and with reasonable care, administers an opioid antagonist to another person whom the person believes to be suffering an opioid-related overdose shall be immune from criminal prosecution, disciplinary actions from his or her professional licensing board, and civil liability due to the administration of the opioid antagonist.

(L. 2016 H.B. 1568, A.L. 2017 S.B. 501)

< end of effective 28 Aug 2017 > 

use this link to bookmark section 195.206

- All entries

	Effective	End
195.206	8/28/2017	
195.206	8/28/2016	8/28/2017

 In accordance with Section **3.090**, the language of statutory sections enacted during a legislative session are updated and available on this website **on the effective date** of such enacted statutory section. **Contact**

Reichard, Tom

From: Steen, Vicky
Sent: Thursday, November 30, 2017 11:00 AM
To: Reichard, Tom
Subject: FW: naloxone(Narcan)

Victoria L. Steen
Processing Technician II
3605 Missouri Blvd.
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From: aswb-admin@simplelists.com [<mailto:aswb-admin@simplelists.com>] **On Behalf Of** Stanley E. Weinstein -MDH-
Sent: Thursday, November 30, 2017 9:45 AM
To: aswb-admin@aswb.org
Subject: Re: naloxone(Narcan)

The Board of Social Work has been exploring this for a number of weeks. Our State has an open prescription for Naloxone which means anyone can go into a pharmacy, ask for it and be able to purchase it. We have a Good Samaritan Law that protects individuals who administer this drug in good faith. I had been exploring how social workers can carry Naloxone and distribute it in high risk communities where social workers provide many services. The problem has been that social workers are not able to distribute medications based on the scope of practice in our statute.

A new state program addressing the opioid crisis permits organizations to be approved for the distribution of Naloxone if they meet certain guidelines for training and prescribing Naloxone. The employees of these approved organizations can distribute Naloxone. So in the end in Maryland social workers can buy and administer Naloxone, but only social workers in these approved organizations are permitted to carry a supply of Naloxone and give it out to at-risk individuals.

I believe attempting to change our scope of practice would not be wise and could create more problems. If anyone wants more information about this state program please contact me.

Stanley E. Weinstein, Ph.D., LCSW-C
Executive Director

On Thu, Nov 30, 2017 at 9:59 AM, J Henkel <JHenkel@aswb.org> wrote:

I know this has been a widely discussed topic in many states and provinces. Please weigh in for our friends Missouri as they have a discussion upcoming at their December board meeting.

Has your board had any discussion regarding the administration of naloxone?

Have any policy statements regarding the administration of naloxone been developed?

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<http://www.simplelists.com/confirm.php?u=CG570VPZ29Y78f7DvDVBAXbCDQ6FUzTC>

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Visit the Board's website: www.health.maryland.gov/bswe

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Reichard, Tom

From: Steen, Vicky
Sent: Thursday, November 30, 2017 11:01 AM
To: Reichard, Tom
Subject: FW: naloxone(Narcan)

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From: aswb-admin@simplelists.com [mailto:aswb-admin@simplelists.com] **On Behalf Of**
Brian.Carnahan@cswb.ohio.gov
Sent: Thursday, November 30, 2017 9:57 AM
To: aswb-admin@aswb.org
Subject: RE: naloxone(Narcan)

Ohio has had a few conversations about naloxone. Our approach to the issue has been impacted by the extent of the opioid crisis in Ohio as well as a public policy/legislative push to make naloxone accessible to the general public. Also what has helped is knowledge regarding naloxone, namely that no harm can come from its administration if it is given to someone not overdosing. We have handled this issue with a bit of care though because of concerns about scope creep if we appear to be encouraging medication administration by Social Workers, particularly in a world where Social Workers are being asked to do more and more. With this issue though, we've made it clear that this is "overdose CPR" and not an expansion of the scope of practice.

Below is an email I recently shared with one of our colleagues that demonstrates how I've responded to questions and how we've publicized what the Board has discussed.

Below is my response to a question over a year ago. Also below is a short paragraph I included in the Board's spring 2015 newsletter, and published the same in my Board update in the NASW Ohio newsletter in spring 2015. We haven't issued any other formal guidance. I receive relatively few questions about carrying naloxone, which I am not sure how to interpret.

Response to a recent question

Good afternoon – the Board has been asked in the recent past to issue a position on Naloxone. Unlike the administration of other medications (which the Board prohibits), Naloxone is a life saving measure akin to CPR. The position of the Board at this time is that a licensee is not subject to discipline if he or she administers Naloxone in accordance with the laws and rules established by other State agencies or boards.

Newsletter blurb

The abuse of opioids in Ohio is a significant health and safety issue. Local, state, and federal law enforcement and public health officials are working to confront the problem. The Board is playing a role by providing feedback regarding the impact on Social Work practice of the distribution and use of Naloxone, a drug used to counteract the effects of opiates during an overdose. During its recent meeting, the SWPSC heard from staff at the Cleveland VA Medical Center. The SWPSC indicated that a Social Worker who carries and administers Naloxone, provided they have appropriate training, is likely not violating any existing laws and rules regarding Social Work practice. The application of Naloxone would likely be considered part of crisis intervention.

Brian Carnahan, Executive Director
Counselor, Social Worker and Marriage & Family Therapist Board
77 South High Street, 24th Floor, Room 2468
Columbus, Ohio 43215-6171
614.752.5161
614.728.7790 (Fax)
<http://cswmft.ohio.gov>

From: Carnahan, Brian
Sent: Wednesday, February 24, 2016 4:13 PM
To: Paulette.Decarlo@va.gov
Cc: CSWMFT Info <CSWMFT.Info@cswb.ohio.gov>; Hegarty, Bill <Bill.Hegarty@cswb.ohio.gov>
Subject: RE: naloxone

Brian Carnahan, Executive Director
Counselor, Social Worker and Marriage & Family Therapist Board
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From: aswb-admin@simplelists.com [<mailto:aswb-admin@simplelists.com>] **On Behalf Of** J Henkel
Sent: Thursday, November 30, 2017 10:00 AM
To: aswb-admin@simplelists.com
Subject: naloxone(Narcan)

I know this has been a widely discussed topic in many states and provinces. Please weigh in for our friends Missouri as they have a discussion upcoming at their December board meeting.

Has your board had any discussion regarding the administration of naloxone?

Have any policy statements regarding the administration of naloxone been developed?

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Reichard, Tom

From: Steen, Vicky
Sent: Thursday, November 30, 2017 11:01 AM
To: Reichard, Tom
Subject: FW: naloxone(Narcan)

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From: aswb-admin@simplelists.com [<mailto:aswb-admin@simplelists.com>] **On Behalf Of** David Hamilton
Sent: Thursday, November 30, 2017 9:07 AM
To: aswb-admin@aswb.org
Subject: RE: naloxone(Narcan)

The scope of practice for LMSW and LCSW prohibits the administration of any medication; this included the administration of naloxone. Even though an unlicensed individual could administer (after training) it was defined as misconduct under NY law.

Therefore, NY law was amended in 2016

***§6509-d Limited exemption from professional misconduct.**

Notwithstanding any other provision of law to the contrary, it shall not be considered professional misconduct pursuant to this sub-article for any person who is licensed under title eight of this chapter and who would otherwise be prohibited from prescribing or administering drugs pursuant to the article that licenses such individual, to administer an opioid antagonist in the event of an emergency.

*NB: Effective June 22, 2016

This section of Education Law applies to all professions, including social work, mental health practitioners, etc. It was a much better approach than a narrow fix for one profession at a time!

David
David Hamilton, Ph.D., LMSW
Executive Secretary
State Board for Social Work
State Board for Mental Health Practitioners
State Education Department, Office of the Professions
89 Washington Ave., 2nd Floor
Albany, NY 12234
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Follow us on Facebook: www.facebook.com/NYSProfessions

Remember the Continuing Education requirements for LMSW and LCSW took effect on January 1, 2015. Read the FAQs at: www.op.nysed.gov/prof/sw/swceinfo.htm

The Continuing Education requirements for LMHC, LMFT, LCAT and LP took effect on January 1, 2017. You can access the FAQs and more information at www.op.nysed.gov/prof/mhp/.

From: aswb-admin@simplelists.com [mailto:aswb-admin@simplelists.com] On Behalf Of J Henkel

Sent: Thursday, November 30, 2017 10:00 AM

To: [aswb-admin](mailto:aswb-admin@simplelists.com) <aswb-admin@simplelists.com>

Subject: naloxone(Narcan)

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Reichard, Tom

From: Steen, Vicky
Sent: Thursday, November 30, 2017 12:06 PM
To: Reichard, Tom
Subject: FW: naloxone(Narcan)

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From: aswb-admin@simplelists.com [<mailto:aswb-admin@simplelists.com>] **On Behalf Of** Darren Usher
Sent: Thursday, November 30, 2017 11:44 AM
To: aswb-admin@aswb.org; aswb-admin
Subject: RE: naloxone(Narcan)

The British Columbia College of Social Workers has the following information posted on our web site:

Administration of Naloxone

Non-prescription naloxone in the form of injection and nasal spray have been approved by Health Canada for use in the emergency treatment of known or suspected opioid overdoses. The BC Ministry of Health has approved the request to amend the BC Drug Schedules Regulation in order to deregulate and un-schedule the emergency use of naloxone outside of a hospital setting.

For emergency treatment of opioid overdoses outside of hospitals, naloxone has been removed from Health Canada's Prescription Drug List. This was done in part to increase the availability and accessibility of the drug to opioid users, bystanders and others.

As of October 2016 the Ministry of Health has approved amendments to the *Health Professions Act General Regulations*. This change allows for any healthcare professional, first responders and citizens to administer naloxone to persons appearing to be suffering from an opioid overdose outside of hospital.

How this applies to Registered Social Workers:

In emergency situations, Registered Social Workers may administer naloxone and first aid. In order to administer naloxone, Registrants must adhere to the Standards of Practice and relevant legislation. Registered Social Workers must maintain current knowledge of policies, legislation, programs and issues related to the administration of naloxone. We encourage you to research

training opportunities on the safe administration of naloxone. Additionally, Registrants may distribute the naloxone kits in accordance with practice standards. Consult with your employer to determine if these tasks may be within your role as an employee.

If you would like to read more, we posted an article in our College Conversations Newsletter (Spring 2017, page 6).
<http://www.bccollegeofsocialworkers.ca/wp-content/uploads/2016/09/CC2017.pdf>

Regards,

Darren Usher, RSW
Director of Professional Practice – Registration
t. 604 737 4916 ext 2226
f. 604 737 6809

From: aswb-admin@simplelists.com [mailto:aswb-admin@simplelists.com] **On Behalf Of** J Henkel
Sent: November-30-17 7:00 AM
To: aswb-admin
Subject: naloxone(Narcan)

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Reichard, Tom

From: State Committee for Social Workers
Sent: Thursday, November 16, 2017 1:12 PM
To: Reichard, Tom
Subject: FW: Naloxone use by SWs

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From: Michalek, Christopher A. (STL) [<mailto:Christopher.Michalek@va.gov>]
Sent: Thursday, November 16, 2017 11:22 AM
To: State Committee for Social Workers
Subject: Naloxone use by SWs

Efforts continue to prepare first responders and social service agencies to address opioid overdose using Naloxone. Has any discussion occurred or has determination been made whether the administering of Naloxone is within the scope of practice of an LCSW providing that appropriate training has been received? Our national office has provided guidance that state licensure committees should make this determination prior to our agency approving SWs to carry and administer this treatment. Thanks in advance for your assistance.

Chris Michalek, LCSW
Chief, Social Work Service
St. Louis VAHCS
(314) 652-4100 x55403
(314) 452-1561 Cell

"It's kind of fun to do the impossible." - Walt Disney



U.S. Department of Veterans Affairs
Veterans Health Administration
Patient Care Services
Care Management and Social Work

Reichard, Tom

From: aswb-admin email list <nobody@simplelists.com>
Sent: Friday, December 01, 2017 6:29 PM
To: aswb-admin@simplelists.com
Subject: Daily digest for aswb-admin@simplelists.com

(Previous discussion continued)

RE: naloxone(Narcan) - Darren Usher (30 Nov 2017 12:44 EST)

RE: naloxone(Narcan) by Darren Usher (30 Nov 2017 12:44 EST)

Reply to list

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If you would like to read more, we posted an article in our College Conversations Newsletter (Spring 2017, page 6). <http://www.bccollegeofsocialworkers.ca/wp-content/uploads/2016/09/CC2017.pdf>

Regards,

Darren Usher, RSW

Director of Professional Practice – Registration

t. 604 737 4916 ext 2226

f. 604 737 6809

From: aswb-admin@simplelists.com [mailto:aswb-admin@simplelists.com] On Behalf Of J Henkel
Sent: November-30-17 7:00 AM
To: aswb-admin
Subject: naloxone(Narcan)

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