

Criminal Background Checks – Fingerprinting Requirements

The State Committee for Social Workers uses Identogo to fingerprint applicants for licensure/registration.

The Social Workers 4 digit code is **5416** (for ALL applicants within or outside Missouri).

➤ **Individuals needing to be fingerprinted for the State of Missouri.**

- Applicants will need to register with the Missouri Automated Criminal History Site (MACHS) at www.machs.mshp.dps.mo.gov OR telephone **1-844-543-9712**.
- The Social Workers 4 digit code is **5416** (for ALL applicants within or outside Missouri).
- Please note your Transaction Control Number (TCN). The TCN will be required at the time of fingerprinting to confirm your MACHS registration data.
- Applicants must have a recent photograph to present to the vendor prior to being fingerprinted.
- Your processing fee is automatically calculated based on the 4-digit registration number that you provide. Fees are either paid at the time of registration or are payable to Identogo at the time of fingerprinting. Upon completion of the fingerprint appointment, Identogo will transmit your fingerprint background check request to the Missouri State Highway Patrol (MSHP) for processing through the state and FBI. The results of the search will be provided to the authorized agency within 5 to 10 business days.

Please visit <https://www.machs.mo.gov/MACHSFP/faqMain.html> regarding Frequently Asked Questions and fees regarding a finger-print based background check the MACHS.