

**An individual who holds a real estate license in another state/jurisdiction desiring to obtain a real estate license in Missouri, must fulfill the following requirements:**

- **SALESPERSON**

If an individual holds a current and active salesperson license in another state/jurisdiction at the time they apply for a Missouri salesperson license, they must pass the STATE portion of the Missouri salesperson exam and take the 24-hour Missouri Real Estate Practice (MREP) Course. The MREP course can be taken before or after the exam date, but must be taken prior to applying for licensure. The 48-hour Missouri salesperson pre-examination course is not required. Application for licensure must be submitted to the MREC within six months of passing the STATE portion of the Missouri salesperson exam.

A license (history) certification issued within three months from the real estate commission of the state/jurisdiction from where applying must be provided with the application for licensure. A copy of the license is not acceptable. Certifications that are more than three months old, or do not reflect that the individual holds a current and active license, will cause the application to be deemed incomplete.

If a licensing application is not provided by AMP at the test site upon passing the State portion of the exam, contact the Missouri Real Estate Commission at 573-751-2628 (option 2). Salesperson license/application fees are \$90.00.

**Criminal History Background Check:** All applicants for an original Missouri license are required to be fingerprinted for a Missouri and federal criminal history background check.

**If a Missouri resident**, all new applicants must contact the statewide approved vendor for fingerprinting prior to making application for licensure.

The current statewide vendor is IDEMIA (IDENTOGO). To be fingerprinted through IDEMIA (IDENTOGO), you must first register with the Missouri Automated Criminal History Site (MACHS) at [www.machs.mo.gov](http://www.machs.mo.gov). Individuals without access to the Internet may contact IDEMIA (IDENTOGO) directly at 1-844-543-9712 to have a Fingerprint Services Representative conduct this registration on your behalf. You will need to provide the MREC's four-digit registration number, **0004**, in order to register to be fingerprinted. This will authorize the Missouri State Highway Patrol and the FBI to send the results to the Missouri Real Estate Commission.

Upon registration, you will be directed to a list of fingerprinting locations available throughout the state, with some sites offering night and/or weekend hours. You are required to bring Photo ID with you to the fingerprint site. Acceptable forms of ID are a valid driver's license, military ID or passport. While each location is on a first come, first served basis appointments should be scheduled and will take precedence over walk-ins. The actual fingerprinting process will take approximately 10 minutes.

The fee will be \$41.75 -- IDEMIA (IDENTOGO) receives \$8.50; the Missouri Highway Patrol receives \$20.00; and the FBI receives \$13.25. The Missouri Real Estate Commission does not receive any portion of the fee. You will pay on site with a credit/debit card, money order, or cash (must be exact change).

**If a nonresident, refer to the attached information.**

- **BROKER**

If an individual holds a current and active salesperson license in another state/jurisdiction and wishes to obtain a Missouri broker's license, they will be required to have 24 of last 30 months active salesperson experience, take the Missouri 48-hour broker pre-examination course, take BOTH portions of the Missouri broker exam and apply for licensure within six months of the 48-hour broker course completion date.

If an individual holds a current and active broker license in another state/jurisdiction (other than those states/jurisdictions who have ONLY broker licenses) they must have 24 of last 30 months active license experience as a salesperson or broker, pass the STATE portion of the Missouri broker exam, and apply for licensure within six months of passing the STATE portion of the Missouri broker exam. The 48-hour broker pre-examination course is not required.

If licensed in a state/jurisdiction that only issues broker licenses, Missouri will recognize the single license as a salesperson license.

A license (history) certification issued within three months from the real estate commission of the state/jurisdiction from where applying must be provided with the application for licensure. A copy of the license is not acceptable. Certifications that are more than three months old, or do not reflect that the individual holds a current and active license, will cause the application to be deemed incomplete.

If a licensing application is not provided by AMP at the test site upon passing the exam, contact the Missouri Real Estate Commission at 573-751-2628 (option 2). Broker license/application fees are \$130.00.

**Criminal History Background Check:** All applicants for an original Missouri license are required to be fingerprinted for a Missouri and federal criminal history background check.

**If a Missouri resident,** all new applicants must contact the statewide approved vendor for fingerprinting prior to making application for licensure.

The current statewide vendor is IDEMIA (IDENTOGO). To be fingerprinted through IDEMIA (IDENTOGO), you must first register with the Missouri Automated Criminal History Site (MACHS) at [www.machs.mo.gov](http://www.machs.mo.gov). Individuals without access to the Internet may contact IDEMIA (IDENTOGO) directly at 1-844-543-9712 to have a Fingerprint Services Representative conduct this registration on your behalf. You will need to provide the MREC's four-digit registration number, **0004**, in order to register to be fingerprinted. This will authorize the Missouri State Highway Patrol and the FBI to send the results to the Missouri Real Estate Commission.

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**If a nonresident, refer to the attached information.**

If planning to operate as a corporation, partnership, or LLC, the applicant will also need to obtain a real estate license for that entity. The entity application, Application for a Real Estate Corporation, Partnership or Association (LLC) License, can be located on the Missouri Real Estate Commission's web site at [www.pr.mo.gov/realestate.asp](http://www.pr.mo.gov/realestate.asp) under Application Forms. Fee for an entity is \$80.