

## **Meeting Notice**

### **Missouri Real Estate Commission**

**August 9, 2017 – 8:00 a.m.  
Division of Professional Registration  
3605 Missouri Boulevard  
Jefferson City, Missouri**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Real Estate Commission, 3605 Missouri Boulevard, Post Office Box 1339, Jefferson City, MO 65102, or by calling (573) 751-2628 to ensure available accommodations. The text telephone number for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri Real Estate Commission is authorized to close meetings, records and votes, to the extent they relate to the following: section 610.021 subsections (1), (3), (5), (7), (13), (14), and sections 324.001.8 and 324.001.9, RSMo.

The Commission may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please see attached agenda for this meeting.

Attachment

cc: Kathleen (Katie) Steele Danner and OA

**Tentative Agenda**  
**Missouri Real Estate Commission**  
**August 9, 2017**  
**Division of Professional Registration**  
**3605 Missouri Boulevard**  
**Jefferson City, Missouri**

**OPEN MEETING**

**OPEN MEETING TO BEGIN AT 8:00 A.M.**

- #1 Call To Order – Roll Call
- #2 Approval of Agenda
- #3 10:00 a.m. Disciplinary hearing in the matter of Michael J. Pool
- #4 10:15 a.m. Disciplinary hearing in the matter of Howard J. Vanbooven, Jr.
- #5 Executive Director's Report
- #6 Approval of the open meeting minutes from the June 7, 2017 Commission meeting.
- #7 Approval of the claims for per diem compensation and expense accounts.
- #8 Letter from Andy Popp, Manager with Missouri Department of Economic Development regarding FY2016 State Fleet Efficiency and Alternative Fuel Program Annual Report
- #9 “Coming Soon”
- #10 Election of officers for 2017-2018.
- #11 Review and approval of 2018 meeting schedule.
- #12 Motion to Adjourn.

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## **CLOSED MEETING**

- #1 Review of Complaints, Investigations and Audits
- #2 Closed Appearances
- #3 AG Matters
- #4 Executive Director's Report
- #5 Personnel Matters
- #6 Review of the Closed Agenda
- #7 General office matters