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DIVISION OF PROFESSIONAL REGISTRATION

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and Professional Registration  
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MISSOURI BOARD OF PRIVATE INVESTIGATOR AND PRIVATE FIRE INVESTIGATOR EXAMINERS  
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Pamela Groose  
Executive Director

## **Meeting Notice**

### **Board of Private Investigator And Private Fire Investigator Examiners**

**February 9, 2018  
10:00am**

**Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Sections 324.001.8 and 324.001.9 RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

**Public Agenda**  
**BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS**  
**February 9, 2018**

DIVISION OF PROFESSIONAL REGISTRATION  
3605 Missouri Blvd, Jefferson City MO

**OPEN SESSION – 10:00 AM**

<b>10:00AM Call to Order</b>	<b>Tim Flora</b> Chairperson
<b>Roll Call</b>	<b>Ken McGhee</b> Vice Chairperson
<b>Review and Approval of Agenda</b>	<b>TAB 1</b>
<b>Review and Approval of Minutes</b> - December 1, 2017	<b>TAB 2</b>
<b>Rules</b> - Review of Rules Chapter 1 Chapter 2 Chapter 3 Chapter 5 Chapter 6 Chapter 7	<b>TAB 3</b>
<b>Fredrick Akin, Aim Investigations to discuss with Board issues related to:</b> -DOR issues -Insurance cost -Unlicensed practice	
<b>Executive Director Report</b> 1. Financial Statement 2. Future Board Activities 3. Legislative Update	<b>TAB 4</b>
<b>FYI</b>	<b>TAB 5</b>
<b>CLOSED SESSION</b>	
<b>Adjournment</b>	

Public Agenda  
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS  
**February 9, 2018**

DIVISION OF PROFESSIONAL REGISTRATION  
3605 Missouri Blvd, Jefferson City MO

## CLOSED SESSION – Following Open Session

Call to Order
Roll Call
Review and approval of Closed Agenda
Review and approval of Minutes
Complaints/Unlicensed
Renewal Miscellaneous
Complaint Report
Complaint and Litigation Update
Discipline
Executive Director
Applications for Licensure
Back to Open

WELCOME TO THE STATE BOARD OF  
PRIVATE INVESTIGATOR EXAMINERS

BOARD MEETING

February 9, 2018

PLEASE PRINT YOUR NAME BELOW

NAME	ASSOCIATED WITH:
Rick Ahl	Aim Investigations
Scott Shipke	Pres. - MO Asso. of PI MAPI
	AGO

**BOARD OF PRIVATE INVESTIGATOR & PRIVATE  
FIRE INVESTIGATOR EXAMINERS  
DIVISION OF PROFESSIONAL REGISTRATION  
3605 Missouri Blvd.  
Jefferson City MO 65109**

February 9, 2018 – Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 10:13am by Tim Flora, Chairman, on February 9, 2018 at the Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, MO 65109

**Members Present:**

Tim Flora, Private Investigator, Chairman  
Dwight McNeil, Private Investigator  
Charlie Giessing, Private Fire Investigator  
Ken McGhee, Public Member (via phone)

**Members Absent**

1 Vacant Private Fire Investigator Member  
1 Vacant Private Investigator Member  
1 Vacant Public Member

**Visitors:**

Frederick Akin

**Staff Present:**

Pamela Groose, Executive Director  
Roxy Brockman, Administrative Assistant  
Kim Cox, Processing Technician II  
Tom Townsend, Legal Counsel

**Review and Approval of Agenda**

A motion was made by Mr. Giessing and seconded by Mr. McNeil to approve the open agenda. All approved.

**Review and Approval of Minutes**

A motion was made by Mr. McNeil and seconded by Mr. Giessing to approve the open minutes from December 1, 2017 meeting. All approved.

**Rules**

- Rules – Review of Rules Executive Order 17-03
  - Chapter 1 – 20 CSR 2234-1.030 #2 Removed: “the office hours are 8am – 5pm”.
  - Chapter 2 – 20 CSR 2234-2.010 #2 Removed: the “Must be typewritten or printed in black ink.”
  - Chapter 2 – 20 CSR 2234-2.010 #8 Removed: “preliminary review of the application.”
  - Chapter 3 – delete penalty fee because if the fee changes then we have to go back to change the rule.

- Chapter 5 – CSR 2234-5.010 #A Removed “A private investigator who fails to appear for the scheduled exam is deemed to have failed the examination.”
- Chapter 5 – CSR 2234-5.010 #D Changed “no person may apply to sit for and take, the examination more than (4) four times within a (12) twelve month period.
- Chapter 6 – CSR 2234-6.010 Added #B “Any licensed private investigator or licensed agency investigator employee may submit evidence of a completed POST approved course for continuing education credit without submitting an individual course review application and fee.”
- Chapter 6 – CSR 2234-6.010 Added #F “Every private investigator and agency investigator employee are not required to submit evidence of continuing education hours their first renewal period.”

A motion made by Mr. McNiel and seconded by Mr. Giessing to adopt all of these changes to the rules. All approved.

### **Frederick Akin, Visitor**

Mr. Akin spoke before the board:

- Asked the board to allow “client – private investigator privilege.” Similar to “attorney –client privilege”.
- Asked the board to license investigators working for the Public Defender’s office.
- Asked the board to consider lowering the amount of insurance PIs are required to carry as the insurance companies’ force PIs to purchase \$1M for anything over \$100K.
- Mr. Akin said he cannot get driver’s license, plates and driving records from Missouri DOR. Mr. Flora suggested he contact REGIS.
- Suggested we license process servers.

Tom Townsend asked Mr. Akin to send correspondence to the board not to an individual member in regards to sending information about laws in other states.

Mr. Flora said we do have a statute that forbids private investigators to share private information it states “we shall not disclose or be forced to disclose personal information”.

### **Executive Director Report**

- Financial Statement – The report as of November 30, 2017 was included for the members’ review. Ms. Goose indicated that a payment was made towards the loan the Board of Nursing gave to the PI/PFI board at their start up.
- Future Board Activities
  - February 22-23, 2018 – IMARC Conference, Kansas City
  - April 30, 2018 – End of PI/PFI renewals
  - May 18, 2018 – Board Meeting, Jefferson City
  - May 23-25, 2018 – MSIA Conference, Lake Ozark
  - May 31, 2018 – End of PI/PFI Agency renewals
  - June 30, 2018 – End of AIE/AFIE renewals
  - August 24, 2018 – Board Meeting, Jefferson City
  - November 30, 2018 – Board Meeting, Jefferson City

Legislative Updates – Nothing to report.

A motion was made by Mr. McGhee and seconded by Mr. Flora to go into closed session at 11:05am for #1,

#2, #5, and #9. Mr. Giessing voted yes. Mr. McNiel voted yes. Mr. Flora voted yes. Mr. McGhee voted yes. The Board returned to open session at 12:25pm. A motion was made by Mr. McNiel and seconded by Mr. Giessing to adjourn at 1:22pm. All approved.

  
Executive Director Signature

May 11, 2018  
Board Approval Date

## MOTIONS

### 1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

### 2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

### 3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

### 4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

### 5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

### 6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

### 7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

### 8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

### 9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.