

Eric R. Greitens
Governor
State of Missouri

Kathleen (Katie) Steele Danner, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
Chlora Lindley-Myers, Director

MISSOURI BOARD OF PRIVATE INVESTIGATOR AND PRIVATE FIRE INVESTIGATOR EXAMINERS
3605 Missouri Boulevard
P.O. Box 1335
Jefferson City, MO 65102-1335
573-522-7744
573-526-0661 FAX
800-735-2966 TTY
800-735-2466 Voice Relay Missouri
pi@pr.mo.gov
<http://www.pr.mo.gov/pi>

Pamela Groose
Executive Director

Meeting Notice

Board of Private Investigator And Private Fire Investigator Examiners

**September 20, 2017
9:45am**

**Missouri Council of School Administrators
Education & Conference Center
3550 Amazonas
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Sections 324.001.8 and 324.001.9 RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

PUBLIC AGENDA
Private Investigator and Private FIRE INVESTIGATOR EXAMINERS
September 20, 2017

MISSOURI COUNCIL OF SCHOOL ADMINISTRATORS
EDUCATION AND CONFERENCE CENTER
3550 Amazonas Drive, Jefferson City MO

OPEN SESSION – 9:45 AM

9:45AM Call to Order	Dwight McNiel Chairperson
Roll Call	Pamela Groose Executive Director
Welcome new member	
Review and Approval of Agenda	TAB 1
Review and Approval of Minutes - May 19, 2017	TAB 2
Rules - Rules – Executive Order 17-03 Hearing 1 Chapter 1 Chapter 2 Chapter 3 Chapter 5 Chapter 6 Chapter 7	TAB 3
Executive Director Report 1. Financial Statement 2. Future Board Activities	TAB 4
FYI	TAB 5
CLOSED SESSION	
Election of Officers -Chair -Vice Chair	
Adjournment	

PUBLIC AGENDA
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS
September 20, 2017

MISSOURI COUNCIL OF SCHOOL ADMINISTRATORS
EDUCATION AND CONFERENCE CENTER
3550 Amazonas Drive, Jefferson City MO

CLOSED SESSION – Following Open Session

Call to Order
Roll Call
Review and approval of Closed Agenda
Review and approval of Minutes
Complaints/Unlicensed
Renewal Miscellaneous
Complaint Report
Complaint and Litigation Update
Discipline
Executive Director
Applications for Licensure
Back to Open

**BOARD OF PRIVATE INVESTIGATOR & PRIVATE
FIRE INVESTIGATOR EXAMINERS
MISSOURI COUNCIL OF SCHOOL ADMINISTRATORS
3550 Amazonas
Jefferson City MO 65109**

September 20, 2017 – Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 9:55am by Dwight McNeil, Chairperson, on September 20, 2017 at the Missouri Council of School Administrators, 3550 Amazonas, Jefferson City, MO 65109.

Members Present:

Dwight McNeil, Private Investigator, Chairperson
James Heatherly, Private Investigator
Tim Flora, Private Investigator
Ken McGhee, Public Member

Members Absent

Charles Giessing, Private Fire Investigator, Member
1 Vacant Private Fire Investigator Member
1 Vacant Public Member

Staff Present:

Pamela Goose, Executive Director
Roxy Brockman, Administrative Assistant
Kim Cox, Processing Technician II
Tom Townsend, Legal Counsel

Visitors:

Drew Hogan, Governor's Office

Welcome new member

James Heatherly, new board member, introduced himself and provided a brief synopsis of his background.

Review and Approval of Agenda

Ms. Goose indicated she had passed out a revised agenda which included a legislative update. A motion was made by Mr. Flora and seconded by Mr. McGhee to approve the amended open agenda. All approved.

Review and Approval of Minutes

A motion was made by Mr. McGhee and seconded by Mr. Flora to approve the open minutes from the May 19, 2017 meeting. Mr. Flora voted yes. Mr. McNeil voted yes. Mr. McGhee voted yes. Mr. Heatherly abstained.

Rules

Rules – Executive Order 17-03, first review of rules. Ms. Goose explained that during this time if anyone wanted to make any comments or any changes about the rules they would need to submit them in writing. No comments have been received from anyone from the public at this time.

- Chapter 1 – The Board members did not have any comments.
- Chapter 2 – The Board members did not have any comments.
- Chapter 3 -- The Board members did not have any comments

- Chapter 5 – Ms. Goose indicated she would bring a proposal to the next meeting regarding the number of times and length of time someone has to wait to retake the exam.
- Chapter 6 – Ms. Goose said she is working on new wording about post certification classes and automatic approval with no additional monies being required.
- Chapter 7 — Mr. McGhee commented “could the rules be made clearer as to one working outside Missouri but collecting funds in Missouri”. Ms. Goose responded, not without statutory changes and that cannot be done easily at this time.

Executive Director Report

3. Financial Statement – The financial statement as of June 30, 2017 was included for the members’ review. Ms. Goose provided additional documentation in regard to how allotment funds are spent, along with fiscal year actual numbers. No action was required.
4. Future Board Activities – The list of upcoming PI/PFI activities was included for the members’ review. No action was required.
 - a. December 1, 2016 – Board meeting, Jefferson City, MO
 - b. February 16, 2018 – Board meeting, Jefferson City, MO
 - c. February 22-23, 2018 – IMARC Conference, Kansas City, MO
 - d. May 18, 2018 – Board meeting, Jefferson City, MO
 - e. May 23-25, 2018 – MSIA Conference, Lake Ozark, MO
 - f. August 24, 2018 – Board meeting, Jefferson City, MO
 - g. November 30, 2017 – Board meeting, Jefferson City, MO
5. Legislative Update –
 - a. 324.1108 -- Requires proof of liability insurance at time of initial application.
 - b. 324.1126 -- To clarify wording regarding “licenses are valid for two years, its actual renewal license”. Licenses all expire same day.
 - c. 324.1132 – In regard to advertising, licensee shall notify board within 10 days after closing or changing the location of a branch office.” We are requesting the language be changed to state “primary or branch location changes will notify the board within 10 days.

FYI

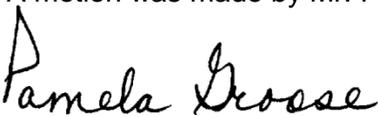
Materials were included for the members’ review. No action was required.

A motion was made by Mr. Flora and seconded by Mr. McGhee to go into closed session for #1, #2, #3, #5, and #9 at 10:45am Mr. Flora voted yes. Mr. McGhee voted yes. Mr. Flora voted yes. Mr. McNeil voted yes. The board returned to open session at 1:02pm.

Election of Officers

A motion was made by Mr. McNeil and seconded by Mr. Heatherly to nominate Mr. Flora as chair and Mr. McGhee as Vice Chair. No other nominations were put forth. Mr. Flora and Mr. McGhee assume their positions by acclamation. All approved.

A motion was made by Mr. Flora and seconded by Mr. McGhee to adjourn at 1:18pm. All approved.



Executive Director Signature

December 1, 2017

Board Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.