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State of Missouri

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DIVISION OF PROFESSIONAL REGISTRATION

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Pamela Goose  
Executive Director

## Meeting Notice

### Board of Private Investigator And Private Fire Investigator Examiners

December 16, 2016  
10:00am

### CONFERENCE CALL

Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City MO 65109

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14 (7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

# CONFERENCE CALL

## PUBLIC AGENDA

BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS

December 16, 2016

DIVISION OF PROFESSIONAL REGISTRATION

3605 Missouri Blvd., Jefferson City MO

## OPEN SESSION – 10:00AM

<b>10:00AM Call to Order</b>	<b>Dwight McNeil Chairperson</b>
<b>Roll Call</b>	<b>Doug Mitchell Vice-Chairperson</b>
<b>Review and Approval of Agenda</b>	<b>TAB 1</b>
<b>Review and Approval of Minutes</b> - October 14, 2016	<b>TAB 2</b>
<b>Rule Update</b> -Nothing for this meeting	
<b>Executive Director Report</b> 1. Financial Statement 2. Application Numbers 3. Future Board Activities 4. Report from IASIR Annual Conference	<b>TAB 3</b>
<b>FYI</b>	<b>TAB 4</b>
<b>CLOSED SESSION</b>	
<b>Adjournment</b>	

# CONFERENCE CALL

## PUBLIC AGENDA

BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS  
December 16, 2016

DIVISION OF PROFESSIONAL REGISTRATION

3605 Missouri Blvd., Jefferson City MO

## CLOSED SESSION – Following Open Session

Call to Order
Roll Call
Review and approval of Closed Agenda
Review and approval of Minutes
Complaints/Unlicensed
Renewal Miscellaneous
Complaint Report
Complaint and Litigation Update
Discipline
Executive Director
Applications for Licensure
Back to Open

**BOARD OF PRIVATE INVESTIGATOR  
& PRIVATE FIRE INVESTIGATOR EXAMINERS  
DIVISION OF PROFESSIONAL REGISTRATION  
3605 Missouri Boulevard  
Jefferson City MO 65109**

**December 16, 2016 – Open Minutes**

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 10:05am by Tim Flora, Acting Chairperson, on December 16, 2016 at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City MO 65109 via conference call.

**Members Present:**

Tim Flora, Private Investigator, Acting Chairperson  
Dwight McNiel, Private Investigator, Acting Vice-Chair  
Doug Mitchell, Private Investigator  
Charles Giessing, Private Fire Investigator, Member  
Ken McGhee, Public Member

**Members Absent**

1 Vacant Private Fire Investigator Member  
1 Vacant Public Member

**Staff Present:**

Pamela Goose, Executive Director  
Roxy Brockman, Administrative Assistant  
Kim Cox, Processing Technician II  
Tom Townsend, Legal Counsel

**Review and Approval of Agenda**

A motion was made by Mr. McGhee and seconded by Mr. Giessing to approve the open agenda. All approved.

**Review and Approval of Minutes**

A motion was made by Mr. Giessing and seconded by Mr. McNiel to approve the open minutes from October 14, 2016. All approved.

**Rule Update**

Nothing for this meeting. No action required.

**Executive Director Report**

5. Financial Statement – The financial statement as of October 31, 2016 was included for the members' review. No action was required.
6. Application Numbers – The report as of December 6, 2016 was included for the members' review. No action was required.

7. Future Board Activities – This report includes the 2017 board meeting dates as well as the MSIA conference dates.
8. Report from IASIR Annual Conference – Included in the board materials was information related to a company called Trustify that IASIR considers to be practicing private investigation and would be required to be licensed. Ms. Groose reported that IASIR wants to create a position statement. Following discussion a motion was made by Mr. McGhee and seconded by Mr. McNiel to indicate if the company provided those services in the state of Missouri it would require a license in order to practice. All approved.

Ms. Groose indicated that Mr. McNeil's name had been submitted to attend FARB but Professional Registration Administration was only approving Executive Director's to attend. She said Mr. McNiel was no longer able to attend but it was being requested that out of state requests be revisited and brought forward on January 10, 2017 once new administration is in place.

A motion was made by Mr. McGhee and seconded by Mr. Giessing to go into closed session at 10:16am for #1, #2, and #9. Mr. Mitchell approved. Mr. Giessing approved. Mr. McGhee approved. Mr. McNiel approved. The board returned to open session at 10:45am.

**Report from IASIR Annual Conference continued**

Mr. McGhee amended his motion and seconded by Mr. Giessing to give Ms. Groose the latitude with legal counsel to define Missouri's position. All approved.

A motion was made by Mr. McGee and seconded by Mr. Mitchell to adjourn at 10:47am. All approved.



Executive Director

February 10, 2017

Board Approval Date

## ***MOTIONS***

### **1. INVESTIGATIONS / COMPLAINTS / AUDITS**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

### **2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

### **3. DISCIPLINE**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

### **4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

### **5. APPLICATIONS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

### **6. EMPLOYEE PERFORMANCE RATINGS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

### **7. EXAMINATION MATERIALS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

### **8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

### **9. CLOSED MINUTES**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.