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Governor  
State of Missouri

Kathleen (Katie) Steele Danner, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
Financial Institutions  
and Professional Registration  
John M. Huff, Director

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MISSOURI BOARD OF PRIVATE INVESTIGATOR AND PRIVATE FIRE INVESTIGATOR EXAMINERS  
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Pamela Groose  
Executive Director

## **Meeting Notice**

### **Board of Private Investigator And Private Fire Investigator Examiners**

**October 14, 2016  
10:00am**

**Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14 (7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

**PUBLIC AGENDA**  
**BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS**  
**October 14, 2016**

**DIVISION OF PROFESSIONAL REGISTRATION**  
**3605 Missouri Blvd., Jefferson City MO**

**OPEN SESSION – 10:00AM**

<b>10:00AM Call to Order</b>	<b>Dwight McNeil</b> Chairperson
<b>Roll Call</b>	<b>Doug Mitchell</b> Vice-Chairperson
<b>Review and Approval of Agenda</b>	<b>TAB 1</b>
<b>Review and Approval of Minutes</b> - July 29, 2016	<b>TAB 2</b>
<b>Rule Update</b> -Nothing for this meeting	<b>TAB 3</b>
<b>Executive Director Report</b> 1. Financial Statement 2. Application Numbers 3. Fiscal Year End Numbers 4. MSIA 5. 2017 FARB Forum 6. Future Board Activities 7. Seal inquiry	<b>TAB 4</b>
<b>FYI</b>	<b>TAB 5</b>
<b>CLOSED SESSION</b>	
<b>Adjournment</b>	

PUBLIC AGENDA  
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS  
October 14, 2016

DIVISION OF PROFESSIONAL REGISTRATION  
3605 Missouri Blvd., Jefferson City MO

## CLOSED SESSION – Following Open Session

Call to Order
Roll Call
Review and approval of Closed Agenda
Review and approval of Minutes
Complaints/Unlicensed
Renewal Miscellaneous
Complaint Report
Complaint and Litigation Update
Discipline
Executive Director
Applications for Licensure
Back to Open

**BOARD OF PRIVATE INVESTIGATOR  
& PRIVATE FIRE INVESTIGATOR EXAMINERS  
DIVISION OF PROFESSIONAL REGISTRATION  
3605 Missouri Boulevard  
Jefferson City MO 65109**

**October 14, 2016 – Open Minutes**

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 10:11am by Dwight McNeil, Chairperson, on October 14, 2016 at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City MO 65109.

**Members Present:**

Dwight McNeil, Private Investigator, Chairperson  
Doug Mitchell, Private Investigator, Vice-Chair  
Tim Flora, Private Investigator  
Charles Giessing, Private Fire Investigator, Member  
Ken McGhee, Public Member

**Members Absent**

1 Vacant Private Fire Investigator Member  
1 Vacant Public Member

**Staff Present:**

Pamela Groose, Executive Director  
Roxy Brockman, Administrative Assistant  
Tom Townsend, Legal Counsel

**Review and Approval of Agenda**

A motion was made by Mr. Flora and seconded by Mr. Mitchell to approve the open agenda. All approved.

**Review and Approval of Minutes**

A motion was made by Mr. Giessing and seconded by Mr. Flora to approve the open minutes from the July 29, 2016 meeting. All approved.

**Rule Update**

-Nothing for this meeting

**Executive Director Report**

8. Financial Statement – as of June 30, 2016 and July 31, 2016 reports were included for the members' review.
9. Application Numbers – Report as of September 30, 2016 was included for the members' review. No action required.
10. Fiscal Year End Numbers – This report was included for the members' review. No action was required.
11. MSIA – The minutes from the Missouri State Investigator Association's August 23, 2016 meeting. Their minutes indicate the Annual MSIA conference will be held May 24-26, 2017

12. 2017 FARB Forum (January 26-29, 2016, San Antonio, Texas) -- Mr. McNiel and Mr. McGhee indicated they may be interested in attending.

13. Future Board Activities –

- December 16, 2016, Jefferson City, MO
- January 26-29, 2017, FARB, San Antonio, TX
- February 10, 2017, Jefferson City, MO
- May 19, 2017, Jefferson City, MO
- May 24-26, 2017 MSIA, Lake Ozark, MO
- August 25, 2017, Jefferson City, MO
- December 1, 2017, Jefferson City, MO

14. Inquiry – A request was received from Jack Hyde regarding the use of an official seal. The board and legal counsel determined the Board does not have the authority to approve a seal. The Board further indicated that if he did plan to use an official seal it should in no way give off the appearance that it is approved by the State of Missouri and refer him to 324.1128 (3). It would be appropriate for him to remove the State of Missouri from his proposed seal and to indicate his Missouri license number in the center.

**FYI**

FYI materials were provided for the members' review. No action was required.

A motion was made by Mr. Mitchell and seconded by Mr. Flora to go into closed session at 10:38am for #1, #2, #9. Mr. Giessing approved. Mr. Flora approved. Mr. McGhee approved. Mr. Mitchell. The Board returned to open session at 10:39am.

Don Eggen, Chief Investigator, Central Investigative Unit, introduced Eddie Brown, who started with CIU on October 3, 2016.

A motion was made by Mr. Mitchell and seconded by Mr. Giessing for #1, #2, #9 to return to closed session at 10:44am. Mr. Giessing approved. Mr. Flora approved. Mr. McGhee approved. Mr. Mitchell approved. The Board returned to open session at 1:15pm.

A motion was made by Mr. McGhee and seconded by Mr. Mitchell to adjourn at 1:16pm. All approved.

  
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Executive Director Signature

December 16, 2016  
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Board Approval Date

## **MOTIONS**

### **1. INVESTIGATIONS / COMPLAINTS / AUDITS**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

### **2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

### **3. DISCIPLINE**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

### **4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

### **5. APPLICATIONS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

### **6. EMPLOYEE PERFORMANCE RATINGS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

### **7. EXAMINATION MATERIALS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

### **8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

### **9. CLOSED MINUTES**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.