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Governor  
State of Missouri

Kathleen (Katie) Steele Danner, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
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MISSOURI BOARD OF PRIVATE INVESTIGATOR AND PRIVATE FIRE INVESTIGATOR EXAMINERS  
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Pamela Goose  
Executive Director

## **Meeting Notice**

### **Board of Private Investigator And Private Fire Investigator Examiners**

**October 30, 2015  
10:00am**

**Missouri Council of School Administrators  
Education and Conference Center  
3550 Amazonas  
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Sections 324.001.8 and 324.001.9 RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

**PUBLIC AGENDA**  
**BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS**  
**October 30, 2015**

**MISSOURI COUNCIL OF SCHOOL ADMINISTRATORS**  
**EDUCATION AND CONFERENCE CENTER**  
**3500 AMAZONAS DRIVE, JEFFERSON CITY MO**

**OPEN SESSION – 10:00AM**

<b>10:00am Call to Order</b>	<b>Dwight McNiel</b> Chairperson
<b>Roll Call</b>	<b>Doug Mitchell</b> Vice-Chairperson
<b>Review and Approval of Agenda</b>	<b>TAB 1</b>
<b>Review and Approval of Minutes</b> - August 14, 2015	<b>TAB 2</b>
<b>Rule Update</b> -Nothing for this meeting	
<b>11:00AM</b> <b>Probation Violation Hearing</b> -Harold Moranville	<b>TAB 3</b>
<b>Executive Director Report</b> <ol style="list-style-type: none"> <li>1. Financial Statement</li> <li>2. Private Fire Investigator Application Numbers</li> <li>3. Board Activities</li> <li>4. FARB</li> <li>5. MSIA</li> <li>6. Legislative Update</li> <li>7. 2015 Meeting Dates</li> <li>8. 2016 Meeting dates</li> </ol>	<b>TAB 4</b>
<b>FYI</b>	<b>TAB 5</b>
<b>CLOSED SESSION</b>	
<b>Adjournment</b>	

**PUBLIC AGENDA**

**BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS  
October 30, 2015**

**MISSOURI COUNCIL OF SCHOOL ADMINISTRATORS  
EDUCATION AND CONFERENCE CENTER  
3500 AMAZONAS DRIVE, JEFFERSON CITY MO**

**CLOSED SESSION – Following Open Session**

Call to Order
Roll Call
Review and approval of Closed Agenda
Review and approval of Minutes
Complaints/Unlicensed
Renewal Miscellaneous
Complaint and Litigation Update
Discipline
Executive Director
Applications for Licensure
Exam Update
Back to Open

**BOARD OF PRIVATE INVESTIGATOR AND PRIVATE  
FIRE INVESTIGATOR EXAMINERS**

MO Council of School Administrators  
3550 Amazonas  
Jefferson City, MO 65109

October 30, 2015 – Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 10:05am by Dwight McNeil, Chairperson, on October 30, 2015 at the Missouri Council of School Administrators, 3550 Amazonas, Jefferson City, MO 65109.

**Members Present:**

Dwight McNeil, Private Investigator, Chairperson  
Doug Mitchell, Private Investigator, Vice-Chair  
Tim Flora, Private Investigator  
Charles Giessing, Private Fire Investigator, Member  
Ken McGhee, Public Member

**Members Absent**

1 Vacant Private Fire Investigator Member  
1 Vacant Public Member

**Staff Present:**

Pamela Groose, Executive Director  
Roxy Brockman, Administrative Assistant  
Tom Townsend, Legal Counsel

**Visitors:**

Michael ReKart

**Review and Approval of Agenda**

A motion was made by Mr. McGhee and seconded by Mr. Giessing to approve the open agenda. All approved.

**Review and Approval of Minutes**

A motion was made by Mr. Giessing and seconded by Mr. McGhee to approve the minutes from the August 14, 2015 meeting. All approved.

**Rule Update**

Nothing for this meeting. No action required.

**Executive Director Report**

9. Financial Statement -- The financial statement as of August 31, 2015 was included for the members' review. No action required.
10. Private Fire Investigator Application Numbers – The report as of October 21, 2015 was included for the members' review. No action required.
11. Board Activities – A list of Board Activities was included for the members' review. Ms. Groose said at this time the list contains only the upcoming board meeting dates as the board does not have any additional activities on its calendar.

12. FARB -Ms. Goose included a brochure for the Federation of Associations of Regulatory Boards (FARB) upcoming forum from January 28-31, 2016 in Clearwater, Florida. The members discussed this conference as well as other upcoming conferences held by other organizations throughout the year. Mr. Giessing indicated he would like to attend.
13. MSIA -- Ms. Goose said the information included was as an FYI but their annual conference is scheduled for May 25-27, 2016.
14. Legislative Update – Ms. Goose reported that only two of the six statute changes have been submitted to the Governor’s office. The badge display and injunctive relief statutory changes are the two that are being forwarded to the Governor’s office.
15. 2015 Meeting Dates
  - December 18, 2015
16. 2016 Meeting dates
  - a. March 4, 2016
  - b. May 13, 2016
  - c. July 29, 2016
  - d. October 28, 2016
  - e. December 16, 2016

Ms. Goose spoke to the members’ regarding agency investigator employees and the attempt to retrieve pocket ID cards once they leave the employment of an agency. She said some of the agencies will send the termination letter to the board office with the license and indicate they have instructed the employee to return the pocket ID card. Ms. Goose said that staff spends hours attempting to retrieve the pocket ID cards from the terminated employee and once contact is finally made, the ex-employee will indicate they no longer have the card in their possession. In response to a question posed by Mr. McNeil, staff verified they have not received any complaints of anyone attempting to use their pocket ID once they have been terminated from an agency. A motion was made by Mr. McGhee and seconded by Mr. Mitchell that after staff, for the board, does the initial notification and if it’s not received back they table any additional efforts beyond documenting that they made the request of the agency and/or terminated employee. Mr. Flora opposed. Mr. McGhee, Mr. Mitchell, and Mr. Giessing all approved.

#### **Harold Moranville -- Probation Violation Hearing**

Harold Moranville – The hearing began at 11:15am. A court reporter was present and a transcript of the proceedings will be forwarded to the board office.

#### **FYI**

FYI materials were included for the board members’ review. No action required.

A motion was made by Mr. Mitchell and seconded by Mr. Giessing to go into closed session at: 11:53am for #1, #2, #3, #9. Mr. McGhee voted yes. Mr. Flora voted yes. Mr. Giessing voted yes. Mr. Mitchell voted yes. The Board returned to open session at 2:52pm.

A motion was made by Mr. Flora and seconded by Mr. Giessing to adjourn at 2:53pm. All approved.

*Pamela Grosse*

Executive Director Signature

December 18, 2015

Board Approval Date

## ***MOTIONS***

### **1. INVESTIGATIONS / COMPLAINTS / AUDITS**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

### **2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

### **3. DISCIPLINE**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

### **4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

### **5. APPLICATIONS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

### **6. EMPLOYEE PERFORMANCE RATINGS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

### **7. EXAMINATION MATERIALS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

### **8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

### **9. CLOSED MINUTES**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.