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Governor
State of Missouri

Kathleen (Katie) Steele Danner, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

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Pamela Groose
Executive Director

Meeting Notice

Board of Private Investigator And Private Fire Investigator Examiners

**August 14, 2015
10:00am**

**Division of Professional Registration
3605 Missouri Blvd
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Sections 324.001.8 and 324.001.9 RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

Public Agenda
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS
August 14, 2015

DIVISION OF PROFESSIONAL REGISTRATION
3605 MISSOURI BLVD., JEFFERSON CITY MO

OPEN SESSION – 10:00AM

10:00am Call to Order	Dwight McNeil Chairperson
Roll Call	Doug Mitchell Vice-Chairperson
Review and Approval of Agenda	TAB 1
Review and Approval of Minutes - June 8, 2015	TAB 2
Rule Update	TAB 3
Executive Director Report 1. Financial Statement 2. Private Fire Investigator Application Numbers 3. 2015 Meeting Dates 4. 2016 Meeting dates	TAB 4
FYI	TAB 5
CLOSED SESSION	
Adjournment	

Public Agenda
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS
August 14, 2015

DIVISION OF PROFESSIONAL REGISTRATION
3605 MISSOURI BLVD., JEFFERSON CITY MO

CLOSED SESSION – Following Open Session

Call to Order
Roll Call
Review and approval of Closed Agenda
Review and approval of Minutes
Complaints/Unlicensed
Renewal Miscellaneous
Complaints Update
Discipline
Executive Director
Applications for Licensure
Exam Review
Back to Open

**BOARD OF PRIVATE INVESTIGATOR AND PRIVATE
FIRE INVESTIGATOR EXAMINERS**

Division of Professional Registration
3605 Missouri Blvd
Jefferson City, MO 65108

August, 14, 2015 – Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 10:02 am by Dwight McNiel, Chairperson, on August 14, 2015 at the Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, MO 65109.

Members Present:

Dwight McNiel, Private Investigator, Chair
Doug Mitchell, Private Investigator, Vice-Chair
Tim Flora, Private Investigator
Charles Giessing, Private Fire Investigator, Member

Members Absent

1 Vacant Private Fire Investigator Member
Ken McGhee, Public Member

Staff Present:

Pamela Groose, Executive Director
Roxy Brockman, Administrative Assistant
Matt Massman, Processing Technician II
Tom Townsend, Legal Counsel

Review and Approval of Agenda

A motion was made by Mr. Flora and seconded by Mr. Mitchell to approve the amended open agenda. All approved.

Review and Approval of Minutes

A motion was made by Mr. Giessing and seconded by Mr. Flora to approve the minutes from June 8, 2015 meeting as amended. Mr. Giessing voted yes. Mr. Flora voted yes. Mr. Mitchell voted yes

Rule Update

No rules pending – no action required.

Executive Director Report

1. Financial Statement – The financial report as of June 30, 2015 was included for the members' review. No action was required.
2. PI and Private Fire Investigator Application Numbers –The report as of August 7, 2015 was included for the members' review. No action was required.
3. 2015 Meeting Dates –
 - October 16, 2015
 - December 11, 2015 -- Ms. Groose indicated the Dec 11, 2015 meeting date may need to be changed and she will contact the members if that is the case.
4. 2016 Meeting Dates
 - February 26, 2016
 - May 13, 2016

- July 29, 2016
- October 28, 2016
- December 16, 2016

FYI

FYI materials were included for the members' review. No action was required.

A motion was made by Mr. Flora and seconded by Mr. Giessing to go into closed session at 10:10am for #1, #2, #3, #5, #7, and #9. Mr. Flora voted yes. Mr. Giessing voted yes. Mr. Mitchell voted yes. Mr. McNiel voted yes. The board returned to open session at 2:40pm.

A motion was made by Mr. Giessing and seconded by Mr. Flora to adjourn at 2:41pm. All approved.



Executive Director Signature

October 30, 2015

Board Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.

Revised 04/12/2012 Rx