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Governor  
State of Missouri

Kathleen (Katie) Steele Danner, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
Financial Institutions  
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John M. Huff, Director

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Pamela Groose  
Executive Director

## **Meeting Notice**

### **Board of Private Investigator And Private Fire Investigator Examiners**

**June 8, 2015  
10:00am**

**Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Sections 324.001.8 and 324.001.9 RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

**PUBLIC AGENDA**  
**BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS**  
**June 8, 2015**

**DIVISION OF PROFESSIONAL REGISTRATION**  
**3605 MISSOURI BLVD., JEFFERSON CITY MO**

**OPEN SESSION – 10:00AM**

<b>10:00am Call to Order</b>	<b>Dwight McNiel</b> Chairperson
<b>Roll Call</b>	<b>Doug Mitchell</b> Vice-Chairperson
<b>Review and Approval of Agenda</b>	<b>TAB 1</b>
<b>Review and Approval of Minutes</b> - February 6, 2015	<b>TAB 2</b>
<b>Rule Update</b>	<b>TAB 3</b>
<b>Executive Director Report</b> 1. Financial Statement 2. Private Fire Investigator Application Numbers 3. 2015 Meeting Dates 4. 2016 Meeting dates 5. 2016 IMARC	<b>TAB 4</b>
<b>FYI</b>	<b>TAB 5</b>
<b>CLOSED SESSION</b>	
<b>Adjournment</b>	

**PUBLIC AGENDA  
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS  
June 8, 2015**

**DIVISION OF PROFESSIONAL REGISTRATION  
3605 MISSOURI BLVD., JEFFERSON CITY MO**

**CLOSED SESSION  
Immediately Following Open Session**

<b>Call to Order</b>
<b>Roll Call</b>
<b>Review and approval of Closed Agenda</b>
<b>Review and approval of Minutes</b>
<b>Complaints/Unlicensed</b>
<b>Renewal Miscellaneous</b>
<b>Complaints Update</b>
<b>Discipline</b>
<b>Executive Director</b>
<b>Applications for Licensure</b>
<b>Exam Review</b>
<b>Back to Open</b>

**BOARD OF PRIVATE INVESTIGATOR AND PRIVATE  
FIRE INVESTIGATOR EXAMINERS**

Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City, MO 65108

June 8, 2015 – Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 10:14am by Dwight McNiel, Chairperson, on June 8, 2015 at the Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, MO 65109

**Members Present:**

Dwight McNiel, Private Investigator, Chairperson  
Doug Mitchell, Private Investigator, Vice-Chair  
Tim Flora, Private Investigator  
Charles Giessing, Private Fire Investigator, Member  
Ken McGhee, Public Member

**Members Absent**

1 Vacant Private Fire Investigator Member  
1 Vacant Public Member

**Staff Present:**

Pamela Goose, Executive Director  
Roxy Brockman, Administrative Assistant  
Angela Fulton, Processing Technician II  
Tom Townsend, Legal Counsel

**Review and Approval of Agenda**

Ms. Goose indicated the open agenda needed to include the Election of Officers just prior to adjournment of the meeting. A motion was made by Mr. Flora and seconded by Mr. Mitchell to approve the amended open agenda. All approved. Ms. Goose also stated that the new Director for the Division of Professional Registration, Katie Steele Danner, would be joining them for lunch.

**Review and Approval of Minutes**

A motion was made by Mr. Giessing and seconded by Mr. Mitchell to approve the minutes from February 6, 2015 meeting as amended. Mr. Giessing voted yes. Mr. Flora voted yes. Mr. Mitchell voted yes. Mr. McGhee abstained from voting.

**Rule Update**

No rules pending – no action required.

## **Executive Director Report**

1. Financial Statement – The Financial Statement as of April 30, 2015 was included for the members' review. Ms. Groose indicated 5 year projections showed there might have to be a fee increase but due to the numbers looking better and renewal within the next fiscal year it might not be necessary. She indicated the budget was being watched closely. She also said the board may begin to pay back the start-up loan.
2. Mr. McGhee asked what the average cost for a board member equals. Ms. Groose indicated she did not know but would try to find the average cost.
3. Application Numbers - 919 total
4. 2015 Meeting Dates –
  - a. August 14, 2015 – Mr. Mitchell is only available until 2:00pm that day.
  - b. October 9, 2015 meeting needs to be changed to Friday October 16, 2015 which was acceptable to everyone.
5. 2016 IMARC Conference–(March 3-4, 2016) Ms. Groose will submit an application for an exhibit table. IMARC wants to make a special request for an exemption this year. No late fee for late CE's. The CE's will count.
6. MSIA conference – Ms. Groose attended and had an exhibit table. She said most of the attendees were city and county law enforcement and then the next group was state investigators. She also said it was a really good conference which had about 120-130 attendees. MSIA indicated they will do better marketing to PI's for next year.

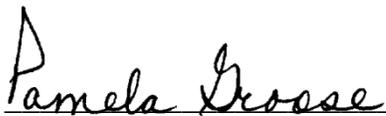
## **CLOSED SESSION**

A motion was made by Mr. McGhee seconded by Mr. Mitchell to go into closed session at 10:33am for #1, #2, #3, #5, and #9. Mr. McNiel voted yes. Mr. Mitchell voted yes. Mr. Flora voted yes. Mr. Giessing voted yes. Mr. McGhee voted yes. The board returned to open session at 2:49pm.

## **Election of Officers**

A motion was made by Mr. McGhee and seconded by Mr. Flora to keep the same officers. All approved. No other nominations or motions were forthcoming. Mr. McNiel will remain as Chair and Mr. Mitchell will remain as Vice-Chair by acclimation.

A motion was made by Mr. McGhee and seconded by Mr. Giessing to adjourn at 2:51pm. All approved.

  
\_\_\_\_\_  
Executive Director Signature

August 14, 2015  
\_\_\_\_\_  
Board Approval Date

## **MOTIONS**

### **1. INVESTIGATIONS / COMPLAINTS / AUDITS**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

### **2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

### **3. DISCIPLINE**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

### **4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

### **5. APPLICATIONS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

### **6. EMPLOYEE PERFORMANCE RATINGS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

### **7. EXAMINATION MATERIALS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

### **8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

### **9. CLOSED MINUTES**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.