

Jeremiah W. (Jay) Nixon  
Governor  
State of Missouri

Sherry Hess, Acting Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Financial Institutions  
and Professional Registration  
John M. Huff, Director

MISSOURI BOARD OF PRIVATE INVESTIGATOR AND PRIVATE FIRE INVESTIGATOR EXAMINERS  
3605 Missouri Boulevard  
P. O. Box 1335  
Jefferson City, MO 65102-1335  
573-526-7787  
573-526-0661 FAX  
800-735-2966 TTY Relay Missouri  
800-735-2466 Voice Relay Missouri  
pi@pr.mo.gov  
<http://pr.mo.gov/pi>

Pamela Goose  
Executive Director

## **Meeting Notice**

### **Board of Private Investigator And Private Fire Investigator Examiners**

**February 6, 2015  
9:00am**

**Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Sections 324.001.8 and 324.001.9 RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

**PUBLIC AGENDA**  
**BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS**  
**February 6, 2015**

**DIVISION OF PROFESSIONAL REGISTRATION**  
**3605 MISSOURI BLVD., JEFFERSON CITY MO**

## **OPEN SESSION**

<b>9:00am Call to Order</b>	<b>Dwight McNeil</b> Chairperson
<b>Roll Call</b>	<b>Doug Mitchell</b> Vice-Chairperson
<b>Review and Approval of Agenda</b>	<b>TAB 1</b>
<b>Review and Approval of Minutes</b> - November 19, 2014	<b>TAB 2</b>
<b>CLOSED SESSION APPROXIMATELY 9:05AM</b>	
<b>OPEN SESSION APPROXIMATELY 12:30PM to 1:00PM</b>	
<b>Rule Update</b>	<b>TAB 3</b>
<b>Executive Director Report</b> 1. Financial Statement 2. Private Fire Investigator Application Numbers 3. 2015 Meeting Dates 4. MSIA vendor table 5. 324.1142 and 324.1148	<b>TAB 4</b>
<b>FYI</b>	<b>TAB 5</b>
<b>CLOSED SESSION</b>	
<b>Adjournment</b>	

**PUBLIC AGENDA**  
**BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR EXAMINERS**  
**February 6, 2015**

**DIVISION OF PROFESSIONAL REGISTRATION**  
**3605 MISSOURI BLVD., JEFFERSON CITY MO**

## **CLOSED SESSION**

<b>Call to Order</b>
<b>Roll Call</b>
<b>Review and approval of Closed Agenda</b>
<b>Review and approval of Minutes</b>
<b>Complaints/Unlicensed</b>
<b>Complaints Update</b>
<b>Discipline</b>
<b>Executive Director</b>
<b>Legal</b>
<b>Back to Open</b>

**BOARD OF PRIVATE INVESTIGATOR AND PRIVATE  
FIRE INVESTIGATOR EXAMINERS**

Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City, MO 65108

February 6, 2015 – Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 9:02am by Dwight McNeil, Chairperson, on February 6, 2015 at the Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, MO 65109

**Members Present:**

Dwight McNeil, Private Investigator, Chairperson  
Doug Mitchell, Private Investigator, Vice-Chair  
Tim Flora, Private Investigator  
Charles Giessing, Private Fire Investigator, Member

**Members Absent**

1 Vacant Private Fire Investigator Member  
Ken McGhee, Public Member

**Staff Present:**

Pamela Groose, Executive Director  
Roxy Brockman, Administrative Assistant  
Angie Norris, Processing Technician II  
Tom Townsend, Legal Counsel

**Review and Approval of Agenda**

A motion was made by Mr. Giessing and seconded by Mr. Flora to approve the open agenda. All approved.

**Review and Approval of Minutes**

A motion was made by Mr. Giessing and seconded by Mr. Flora to approve the open minutes from the November 17, 2014 meeting. All approved.

A motion was made by Mr. Flora and seconded by Mr. Mitchell at 9:04am to go into closed session for #1, #2, #3, and #9. Mr. McNeil approved. Mr. Flora approved. Mr. Giessing approved. Mr. Mitchell approved. The board returned to open session at 12:31pm

**Rule Update**

No rules pending. No action required.

## **Executive Director Report**

1. Financial Statement – The financial statement as of December 31, 2014 was included for the members' review. Ms. Groose also included a report which provided a breakdown of the board's monies and how it was spent.
2. Private Fire Investigator Application Numbers – Ms. Groose indicated she failed to provide the report but the numbers have remained the same.
3. Fiscal Year Actuals – The Fiscal Year Actuals Report was included for the members' review. No action was required.
4. 2015 Meeting Dates –
  - o April 6, 2015 – Professional Registration
  - o August 14, 2015 – Professional Registration
  - o October 9, 2015 – Professional Registration
  - o December 11, 2015 – Professional Registration
5. MSIA vendor table – Ms. Groose indicated she would be attending the MSIA conference May 20-22, 2015 at the Country Club Hotel, Lake Ozark MO and will have an exhibitor table for the board.
6. Statutes 324.1142 and 324.1148 – The misrepresentation is currently and will continue to be until December 2016 a class A misdemeanor. In 2017 the penalty will be a class E felony. The difference in an class D & E felony is 4 years opposed to 7 years.

## **FYI**

Briefly discussed the Sunshine Law request. No action taken.

A motion was made by Mr. Mitchell and seconded by Mr. Flora to go back to closed for one issue.

A motion was made by Mr. Flora and seconded by Mr. Giessing to adjourn at 1:24pm. All approved.



\_\_\_\_\_  
Executive Director Signature

June 8, 2015

\_\_\_\_\_  
Board Approval Date

## ***MOTIONS***

### **1. INVESTIGATIONS / COMPLAINTS / AUDITS**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

### **2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

### **3. DISCIPLINE**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

### **4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

### **5. APPLICATIONS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

### **6. EMPLOYEE PERFORMANCE RATINGS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

### **7. EXAMINATION MATERIALS**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

### **8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES**

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

### **9. CLOSED MINUTES**

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.