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Pamela Groose
Executive Director

Meeting Notice

Board of Private Investigator And Private Fire Investigator Examiners

June 16, 2014

10:00am

Missouri Council of School Administrators
Education and Conference Center

Lower Level

3550 Amazonas Dr
Jefferson City MO 65109

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Sections 324.001.8 and 324.001.9 RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

Public Agenda
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR
EXAMINERS
June 16, 2014

MO COUNCIL OF SCHOOL ADMINISTRATORS EDUC & CONFERENCE CENTER
3550 AMAZONAS DRIVE, JEFFERSON CITY MO

OPEN SESSION

10:00am Call to Order	Dwight McNeil Chairperson
Roll Call	Doug Mitchell Vice-Chairperson
Review and Approval of Agenda	TAB 1
Review and Approval of Minutes - March 21, 2014	TAB 2
Rule Update	TAB 3
Executive Director Report 1. Financial Statement 2. Renewal Update 3. Private Fire Investigator Licensure 4. 2014 Meeting Dates 5. IASIR Presentation: Regulatory Treatment of Private Fire Investigators 6. 2015 Legislative requests	TAB 4
FYI	TAB 5
CLOSED SESSION	
Election of Officers - Chairperson - Vice-Chairperson	
Adjournment	

Public Agenda
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR
EXAMINERS
June 16, 2014

MO COUNCIL OF SCHOOL ADMINISTRATORS EDUC & CONFERENCE CENTER
3550 AMAZONAS DRIVE, JEFFERSON CITY MO

CLOSED SESSION

Call to Order
Roll Call
Review and approval of Closed Agenda
Review and approval of Minutes
Exam Review
Complaints/Unlicensed
Renewal Miscellaneous
Complaints Update
Discipline
Executive Director
Applications for Licensure
Legal
Back to Open

**BOARD OF PRIVATE INVESTIGATOR & PRIVATE
FIRE INVESTIGATOR EXAMINERS
MO COUNCIL OF SCHOOL ADMINISTRATORS
EDUCATION & CONFERENCE CENTER
3550 AMAZONAS DRIVE, JEFFERSON CITY MO 65109**

June 16, 2014 – Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 10:04am by Dwight McNiel, Chairperson, on June 16, 2014 at the Missouri Council of School Administrators, Education & Conference Center, 3550 Amazonas Drive, Jefferson City, MO 65109.

Members Present:

Dwight McNiel, Private Investigator, Chair
Doug Mitchell, Private Investigator, Vice-Chair
Tim Flora, Private Investigator
Charles Giessing, Private Fire Investigator, Member
Ken McGhee, Public Member, via conference

Members Absent:

Tim Cudd, Private Fire Investigator, Member

Staff Present:

Pamela Goose, Executive Director
Roxy Brockman, Administrative Assistant
Angie Norris, Processing Technician II
Sarah Ledgerwood, Legal Counsel

Review and Approval of Agenda

A motion was made by Mr. McGhee and seconded by Mr. Giessing to approve the open agenda. All approved.

Review and Approval of Minutes

A motion was made by Mr. Flora and seconded by Mr. Mitchell to approve the open minutes from the March 21, 2014 meeting. All approved.

Rule Update

Ms. Goose reported all of the proposed rules became effective on March 30, 2014 which gave the board the ability to begin licensing private fire investigators on April 1, 2014. No other rules are pending.

Executive Director Report

7. Financial Statement – The report as of April 30, 2014 was included for the members' review. No action required. Ms. Goose said she would be talking with Administration regarding 5 year projections and that she thought it was possible there would have to be a fee increase by the next renewal cycle.
8. Renewal Update – We mailed out 337 private investigator renewals. She said there were a few more that have been licensed recently but did not have to renew. She said 386 Agency Investigator Employee renewals and 126 agency renewals mailed out.
9. Private Fire Investigator Licensure – Ms. Goose indicated that we did not start out with having a good number of private fire investigators that are in Missouri but it was "guesstimated" there were around 100. She said that we have licensed 14 private fire

investigators with 4 applications pending, 8 fire agencies licensed with 4 applications pending, and we have 8 agency employees with 4 applications pending.

10.2014 Meeting Dates

- August 1, 2014 (Division of Professional Registration) -- Mr. Mitchell will not be available for this meeting.
- September 19, 2014 (Division of Professional Registration)
- November 21, 2014 (Division of Professional Registration)

Ms. Groose indicated that she would begin sending out emails to the board members as she learns when a member cannot be present to help ensure we have a quorum to hold the meeting.

11. IASIR (International Association of Securities and Investigator Regulators) A presentation titled "Regulatory Treatment of Private Fire Investigators" was included in the agenda materials for the members to review. The next meeting of IASIR is November 12-14, in Louisville, Kentucky and their theme is "Regulating in the Digital Agency". She said IASIR is looking for speakers in surrounding states and she said she could offer to conduct a presentation regarding how we came to regulate the profession, what our statute and rules look like, etc.

12.2015 Legislative requests –

- a. Limit use of badge or shield
- b. Changes to the exemptions - clarifications regarding one employer, attorney, adjuster, expert witness, employer/employee relationship
- c. 1126.1 – clarify the length of the length of the renewal license and original license because we say the license shall be valid for two years and the last sentence requires a photograph to be submitted with the application to renew only if the photograph on file has been on file for more than two years. She said we want it to say we want a current photo with the renewal.
- d. 1132 – change branch office
- e. 1134 – injunctive authority

The Board requested that Andy Briscoe, Legislative Liaison, be invited to the next board meeting.

Ms. Groose will set the 2015 meeting and send the dates out to the board.

FYI

No action required

A motion was made by Mr. McGhee and seconded by Mr. Giessing to go into closed for #1, #2, #3, #5, #7, #9 at 10:39am. Mr. Mitchell voted yes. Mr. Giessing voted yes. Mr. Flora voted yes. Mr. McGhee voted yes. The board returned to open session at 2:46pm.

Election of Officers

A motion was made by Mr. McGhee and seconded by Mr. Flora to keep the officers as they are. Mr. McGhee withdrew his motion.

A motion was made by Mr. McGhee and seconded by Mr. Flora that Mr. McNiel remains as Chair. All approved. Mr. McNiel abstained. No other nominations were put forward therefore Mr. McNiel remains as Chair by acclimation.

A motion was made by Mr. Flora and seconded by Mr. Giessing to nominate Mr. Mitchell as Vice-Chair. All approved. Mr. Mitchell abstained. No other nominations were put forward therefore Mr. Mitchell remains as Vice-Chair by acclimation.

A motion was made by Mr. Giessing and seconded by Mr. Flora to adjourn at 2:50pm. All approved.



Executive Director Signature

August 1, 2014

Board Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.