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DIVISION OF PROFESSIONAL REGISTRATION

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Pamela Goose
Executive Director

Meeting Notice

Board of Private Investigator And Private Fire Investigator Examiners

November 7, 2013
5:30pm – 7:30pm
Open Forum Session

November 8, 2013
8:30am Closed Session
Open Session will begin at 1:00pm

Ramada Plaza Hotel
Oasis Convention Center
2546 N Glenstone Ave
Springfield MO 65803

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14 (7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

Public Agenda
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR
EXAMINERS

NOVEMBER 07 AND 08, 2013

Ramada Plaza Hotel & Oasis Conference Center

2546 North Glenstone Ave, Springfield MO 65803

OPEN SESSION

THURSDAY, NOVEMBER 07, 2013 5:30PM TO 7:30PM	
OPEN FORUM – Come meet the Board Members and Staff, learn of proposed rule changes, the complaint and discipline process as well as anything else you have questions about. Great opportunity for you to ask your questions in order to learn more about the Board’s authority and responsibilities.	
FRIDAY, NOVEMBER 08, 2013 8:30AM Call to Order	Dwight McNeil Chairperson
Roll Call	Doug Mitchell Vice-chair
Review and Approval of Open Agenda	TAB 1
MOTION TO GO INTO CLOSED SESSION (8:32 AM)	
OPEN SESSION WILL BEGIN AT APPROXIMATELY 2:30PM	
Review and Approval of Minutes - September 18, 2013	TAB 2
Rule Update	TAB 3
Executive Director Report 1. Application Update 2. Financial Statement 3. 2014 Meeting Dates & Locations 4. Question related to Missouri/Arkansas/Tennessee being reciprocal states 5. IMARC – 2014 6. Study material for exam	TAB 4
FYI Materials	TAB 5
FRIDAY, NOVEMBER 08, 2013 2:30PM TO 3:30PM	
OPEN FORUM – Come meet the Board Members and Staff, learn of proposed rule changes, the complaint and discipline process as well as anything else you have questions about. Great opportunity for you to ask your questions in order to learn more about the Board’s authority and responsibilities	
Adjournment	

Public Agenda
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR
EXAMINERS

NOVEMBER 07 AND 08, 2013

Ramada Plaza Hotel & Oasis Conference Center

2546 North Glenstone Ave, Springfield MO 65803

CLOSED SESSION

Roll Call
Review and approval of Closed Agenda
Review and approval of Minutes
Complaints/Unlicensed
Complaints Report
Disciplined
Executive Director
Applications for Licensure
Legal
Back to Open

**BOARD OF PRIVATE INVESTIGATOR &
PRIVATE FIRE INVESTIGATOR EXAMINERS**
Ramada Plaza Hotel & Oasis Conference Center
2546 North Glenstone Ave, Springfield MO 65803

November 8, 2013 – Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 8:40am by Dwight McNeil, Chairperson, on November 8, 2013 at the Ramada Plaza Hotel & Oasis Conference Center, 2546 North Glenstone Ave, Springfield MO 65803.

Members Present:

Dwight McNeil, Private Investigator, Chairperson
Doug Mitchell, Private Investigator, Vice Chairperson
Tim Flora, Private Investigator
Charlie Giessing, Private Fire Investigator
Tim Cudd, Private Fire Investigator
Ken McGhee, Public Member

Staff Present:

Pamela Groose, Executive Director
Roxy Brockman, Administrative Assistant
Terrie Miller, Processing Technician II
Sarah Ledgerwood, Division Legal Counsel

Review and Approval of Open Agenda

A motion was made by Mr. Flora and seconded by Mr. Cudd to approve the open agenda. All approved.

A motion was made by Mr. McGhee and seconded by Mr. Giessing to go into closed session for #1, #2, #3, #5, and #9 at 8:41am. Mr. McGhee voted yes. Mr. Flora voted yes. Mr. Giessing voted yes. Mr. Cudd voted yes. Mr. Mitchell voted yes. The board returned to open session at 2:00pm

Administrative

- Jan 31, 2014 – Mr. Mitchell is not available to attend. However, following discussion the board decided to leave the meeting date as January 31, 2014 to be held at the Division of Professional Registration.
- March 21, 2014 – Division of Professional Registration
- May 23, 2014 – Division of Professional Registration
- July 18, 2014 meeting – The July meeting date will be discussed at the January 2014 meeting.
- September 19, 2014 – Division of Professional Registration
- November 23, 2014 – Division of Professional Registration

In regard to possibly having 2014 town hall meetings an email via GovDelivery will be sent out after the holidays asking about those who might be interested in attending.

Open forum session began at 2:30pm.

Review and Approval of Minutes

A motion was made by Mr. Giessing and seconded by Mr. Cudd to approve the minutes from the September 18, 2013 meeting. All approved.

Rule Update (PFI rules)

Ms. Goose indicated the comment period for the rules that have been filed will end on November 14, 2013 with a possible effective date of February 13, 2014 if there are no comments received. She said if comments are received they will have to be reviewed at the January 31, 2014 meeting.

Executive Director Report

7. Application Update- The report as of October 23, 2013 was included for the members' review. No action was required. Following further discussion Ms. Goose will provide this on an annual basis when she shares other annual statistics.
8. Financial Statement – The report as of August 31, 2013 was included for the members' review. No action was required.
9. 2014 Meeting Dates & Locations – talked about previously.
10. Question related to Missouri/Arkansas/Tennessee being reciprocal states, emails from Jerry Wolsey, licensee. Following discussion the members instructed Ms. Goose to thank him for his input.
11. IMARC 2014 Conference – March 27-28, 2014 in Kansas City, Missouri. Ms. Goose indicated she would be either providing a 30 minute presentation or question and answer session during the conference.
12. Study material for exam – The Board reviewed information in regard to a company advertising a review course for the Missouri private investigator examination.

A motion was made by Mr. McGhee and seconded by Mr. Giessing to adjourn at 2:41pm. All approved.



Executive Director Signature

January 31, 2014

Board Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.