

Meeting Notice

**Board of Private Investigator
And Private Fire Investigator Examiners
May 17, 2013
10:00am
Division of Professional Registration
3605 Missouri Blvd
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14 (7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

Public Agenda
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR
EXAMINERS

MAY 17, 2013

DIVISION OF PROFESSIONAL REGISTRATION
3605 MISSOURI BLVD, JEFFERSON CITY MO

OPEN SESSION

10:00am Call to Order	Dwight McNeil Chairperson
Roll Call	Doug Mitchell Vice-chair
Review and Approval of Agenda	TAB 1
Welcome new member Timothy Flora	
MOTION TO GO INTO CLOSED SESSION (10:10AM)	
OPEN SESSION WILL BEGIN AT APPROXIMATELY 1:00PM	
Review and Approval of Minutes - March 8, 2013	TAB 2
Rule Update	TAB 3
Executive Director Report 1. Application Update 2. Financial Statement 3. Meeting Dates 4. Reimbursement Policy	TAB 4
FYI Materials	TAB 5
Adjournment	

**Public Agenda
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR
EXAMINERS**

MAY 17, 2013

**DIVISION OF PROFESSIONAL REGISTRATION
3605 MISSOURI BLVD, JEFFERSON CITY MO**

CLOSED SESSION

Roll Call
Review and approval of Closed Agenda
Review and approval of Minutes
Complaints/Unlicensed
Complaints Update
Executive Director
Continuing Education
Applications for Licensure
Legal
Back to Open

**BOARD OF PRIVATE INVESTIGATOR
& PRIVATE FIRE INVESTIGATOR EXAMINERS
DIVISION OF PROFESSIONAL REGISTRATION
3605 MISSOURI BLVD
JEFFERSON CITY MO 65109**

May 17, 2013 – Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 10:03am by Dwight McNeil, Chairperson, on May 17, 2013 at the Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, MO 65109.

Members Present:

Dwight McNeil, Private Investigator, Chairperson
Doug Mitchell, Private Investigator, Vice Chairperson
Tim Cudd, Private Fire Investigator, Member
Tim Flora, Private Investigator, Member
Charlie Giessing, Private Fire Investigator, Member

Member Absent:

Ken McGhee, Public Member

Staff Present:

Pamela Groose, Executive Director
Roxy Brockman, Administrative Assistant
Terrie Miller, Processing Technician II
Earl Kraus, Division Legal Counsel

Review and Approval of Agenda

A motion was made by Mr. Cudd and seconded by Mr. Mitchell to approve the open agenda. All approved.

Welcome new member Timothy Flora

Mr. McNeil welcomed Mr. Flora as the newest board member appointed to the Board.

A motion was made by Mr. Flora and seconded by Mr. Giessing to go into closed session at 10:06am for #1, #2, #3, #5 and #9. Mr. Cudd, Mr. Flora, Mr. Mitchell and Mr. Giessing all approved. The board returned to open session at 1:21pm.

Review and Approval of Minutes

A motion was made by Mr. Giessing and seconded by Mr. Cudd to approve the open minutes from the March 8, 2013 meeting. All approved.

Rule Update

- 20 CSR 2234-1.010 Definitions
- 20 CSR 2234-1.020 General Organization
- 20 CSR 2234-1.030 Release of Public Records
- 20 CSR 2234-1.040 Complaint Handling
- 20 CSR 2234-1.050 Fees
- 20 CSR 2234-2.010 Application for Licensure – Private Investigator
- 20 CSR 2234-2.015 Application for Licensure – Private Fire Investigator
- 20 CSR 2234-2.017 Application for Licensure – Combination License
- 20 CSR 2234-2.020 Name and Address Change
- 20 CSR 2234-2.030 Replacement of Renewal License
- 20 CSR 2234-2.040 Licensure Renewal
- 20 CSR 2234-3.010 Application for Licensure – Agency
- 20 CSR 2234-3.020 Change of Name, Ownership, Location or Investigator in Charge

- 20 CSR 2234-3.030 License Renewal
- 20 CSR 2234-3.040 Application for Licensure Renewal – Agency Employee
- 20 CSR 2234-3.050 Name and Address Changes
- 20 CSR 2234-3.060 Replacement of Renewal Licenses
- 20 CSR 2234-3.070 License Renewal
- 20 CSR 2234-4.010 Trainer Application
- 20 CSR 2234-4.020 Trainer Responsibilities
- 20 CSR 2234-4.030 Trainer Name and Address Changes
- 20 CSR 2234-4.040 Trainer Replacement of Renewal License
- 20 CSR 2234-4.050 Trainer Licensure Renewal
- 20 CSR 2234-5.010 Examination
- 20 CSR 2234-6.010 Continuing Education
- 20 CSR 2234-7.010 Code of Conduct

Ms. Groose indicated all of the changes to the rules listed are related to the inclusion of licensing private fire investigators.

Executive Director Report

1. Application Update – No report available at this time. Ms. Groose said the revenue being received is lower than what was projected and fees may need to be raised during the 2016 renewal cycle but by then we should be licensing fire investigators which may make enough difference in the board’s revenue.
2. Financial Statement – The financial statement as of March 13, 2013 was included for the member’s review. No action required.
3. Meeting Dates
 - July 19, 2013, Professional Registration, Jefferson City, MO
 - September 13, 2013, Professional Registration, Jefferson City, MO
 - November 8, 2013, Professional Registration, Jefferson City, MO

The board discussed having board meetings in Kansas City, St Louis, and Springfield areas, to give Private Investigators and Private Fire Investigators a chance to attend town hall meetings and/or board meetings. Possible dates and locations were discussed as follows:

- July 17th, 18th or 19th in Kansas City. Mr. Cudd indicated he may not be available on July 17-18, 2013.
- September 13, 2013 would possibly change to September 18, 2013 in St Louis.
- November 8, 2013 in Springfield.

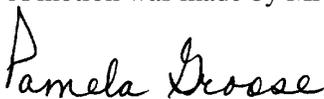
Staff will check with Mr. McGhee to verify his availability.

4. Reimbursement Policy – A motion was made by Mr. Flora and seconded by Mr. Mitchell to accept the reimbursement policy as proposed. All approved.

FYI Materials

Following a discussion, the board requested legal counsel to research and provide an opinion regarding the Agency Investigator Employees (AIE) statute and rules to determine if an AIE can work for more than one agency and private investigator-in-charge at a time.

A motion was made by Mr. Mitchell and seconded by Mr. Giessing to adjourn at 1:56pm. All approved.



Executive Director Signature

July 19, 2013

Board Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.