

Meeting Notice

**Board of Private Investigator
And Private Fire Investigator Examiners
March 8, 2013
10:00am
Division of Professional Registration
3605 Missouri Blvd
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14 (7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

Public Agenda
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR
EXAMINERS
MARCH 08, 2013

DIVISION OF PROFESSIONAL REGISTRATION
3605 MISSOURI BLVD, JEFFERSON CITY MO

OPEN SESSION

10:00am Call to Order	Dwight McNeil Chairperson
Roll Call	Doug Mitchell Vice-chair
Review and Approval of Agenda	TAB 1
10:05am MOTION TO GO INTO CLOSED SESSION	
OPEN SESSION WILL BEGIN AT APPROXIMATELY 2.000PM	
Review and Approval of Minutes - February 1, 2013	TAB 2
Rule Update	TAB 3
Executive Director Report 1. Application Update 2. Financial Statement 3. Meeting Dates 4. Reimbursement Policy 5. Legislation	TAB 4
Election of Officers	TAB 5
Adjournment	

**Public Agenda
BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR
EXAMINERS**

MARCH 08, 2013

**DIVISION OF PROFESSIONAL REGISTRATION
3605 MISSOURI BLVD, JEFFERSON CITY MO**

CLOSED SESSION

Review and approval of Closed Agenda
Review and approval of Minutes
Complaints/Unlicensed
Complaints Update
Executive Director
Continuing Education
Applications for Licensure
Legal
Back to Open

**BOARD OF PRIVATE INVESTIGATOR & PRIVATE FIRE INVESTIGATOR
EXAMINERS**

**Division of Professional Registration
3605 Missouri Blvd
Jefferson City, MO 65109**

March 8, 2013 – Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 10:03am by Dwight McNeil, Chairperson, on March 8, 2013 at the Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, MO 65109

Members Present:

Dwight McNeil, Private Investigator, Chairperson
Doug Mitchell, Private Investigator, Vice-Chair
Charles Giessing, Private Fire Investigator, Member
Tim Cudd, Private Fire Investigator, Member
Ken McGhee, Public Member

Members Absent:

Francis "Chris" Rey, Private Investigator, Member

Staff Present:

Pamela Goose, Executive Director
Roxy Brockman, Administrative Assistant
Terrie Miller, Processing Technician II
Sharon Euler, Legal Counsel

Review and Approval of Agenda

A motion was made by Mr. McGhee and seconded by Mr. Cudd to approve the open agenda. All approved.

A motion was made by Mr. McGhee and seconded by Mr. Cudd to go into closed session at 10:04am for #1, #2, #3, #5, and #9. Mr. McGhee, Mr. Cudd, Mr. Giessing and Mr. Mitchell all approved. The board returned to open session at 2:05pm.

Legislation – Meeting with Andy Briscoe

The Board met with Andy Briscoe, Director of Budget & Legislation for the Division of Professional Registration from 2:05pm to 2:33pm. Mr. Briscoe introduced himself. The Board discussed HB659 and how it could affect private investigator licensing if it becomes law.

A motion was made by McGhee and seconded by Mr. Cudd to return to closed session at 2:33pm for #1 and #2. All approved. The board returned to open session at 3:31pm.

Review and Approval of Minutes

A motion was made by Mr. Cudd and seconded by Mr. Mitchell to approve the open minutes from February 1, 2013 meeting. All approved.

Rule Update

- 20 CSR 2234-1.010 Definitions
- 20 CSR 2234-1.020 General Organization
- 20 CSR 2234-1.030 Release of Public Records
- 20 CSR 2234-1.040 Complaint Handling
- 20 CSR 2234-1.050 Fees
- 20 CSR 2234-2.010 Application for Licensure – Private Investigator
- 20 CSR 2234-2.015 Application for Licensure – Private Fire Investigator
- 20 CSR 2234-2.017 Application for Licensure – Combination License
- 20 CSR 2234-2.020 Name and Address Changes
- 20 CSR 2234-2.030 Replacement of Renewal License
- 20 CSR 2234-2.040 Licensure Renewal
- 20 CSR 2234-3.010 Application for Licensure - Agency
- 20 CSR 2234-3.020 Change of Name, Ownership, Location or Investigator In Charge
- 20 CSR 2234-3.030 License Renewal
- 20 CSR 2234-3.040 Application for Licensure – Agency Employee
- 20 CSR 2234-3.050 Name and Address Changes
- 20 CSR 2234-3.060 Replacement of Renewal License
- 20 CSR 2234-3.070 License Renewal
- 20 CSR 2234-4.010 Trainer Application
- 20 CSR 2234-4.020 Trainer Responsibilities
- 20 CSR 2234-4.030 Trainer Name and Address Changes
- 20 CSR 2234-4.040 Trainer Replacement of Renewal License
- 20 CSR 2234-4.050 Trainer Licensure Renewal
- 20 CSR 2234-5.010 Examination
- 20 CSR 2234-6.010 Continuing Education
- 20 CSR 2234-7.010 Code of Conduct

The board discussed the following rules:

- **20 CSR 2234-1.050 Fees** – A motion was made by Mr. McGhee and seconded by Mr. Mitchell to approve the proposed fees as submitted: \$500 application fee for dual Private Investigator and/or Private Fire Investigator license and \$100 fee to add Private Investigator or Private Fire Investigator license if already licensed as Private Investigator or Private Fire Investigator. All approved.
- **20 CSR 2234-2.105 Application for Licensure - Private Fire Investigator** – The rule will be filed as submitted.
- **20 CSR 2234-2.017 – Application for Licensure – Private Investigator and Private Fire Investigator Combination License** – The Executive Director will review the rule and determine if the rule is necessary.

Executive Director Report

6. Application Update – The application report as of March 1, 2013 was included for the board members' review. No action was required.
7. Financial Statement – The financial statement as of January 31, 2013 was included for the board members' review. No action was required.
8. Meeting Dates
 - May 17, 2013 – PR
 - July 19, 2013 -- PR
 - September 13, 2013 -- PR
 - November 8, 2013 – PR
9. Reimbursement Policy – Discussed prep time of 2 hours per diem per meeting would be sufficient. If more time is needed it will be approved by the Executive Director.
10. Legislation – The Board met with Andy Briscoe, Director of Budget & Legislation, earlier in the meeting and discussed HB 659.

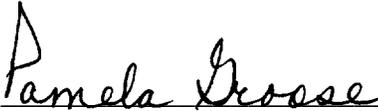
Election of Officers

A motion was made by Mr. McGhee and seconded by Mr. Giessing that all officers remain the same. All approved. No further motions were made. Mr. McNiel will remain as Chairman and Mr. Mitchell will remain as Vice-Chairman by acclamation.

Michael Barbieri

It was discussed to send Mr. Barbieri a letter thanking him for his letter and concerns expressed regarding the complaint filing process.

A motion was made by Mr. Mitchell and seconded by Mr. Cudd to adjourn at 4:12pm. All approved.



Executive Director Signature

May 17, 2013

Board Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.