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MISSOURI BOARD OF PRIVATE INVESTIGATOR AND PRIVATE FIRE INVESTIGATOR EXAMINERS

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Pamela Groose
Executive Director

Meeting Notice

**Board of Private Investigator
and Private Fire Investigator Examiners
September 24, 2012
10:00am
Missouri Council of School Administrators
3550 Amazonas
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14 (7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

Public Agenda
BOARD OF PRIVATE INVESTIGATOR EXAMINERS
SEPTEMBER 24, 2012
MISSOURI COUNCIL OF SCHOOL ADMINISTRATORS
3550 Amazonas, Jefferson City, MO

OPEN SESSION

10:00am Call to Order	Dwight McNeil Chairperson
Roll Call	Doug Mitchell Vice-chair
Review and Approval of Agenda	TAB 1
10:05am MOTION TO GO INTO CLOSED SESSION	
OPEN SESSION WILL BEGIN AT APPROXIMATELY 12:30PM	
Review and Approval of Minutes - July 12, 2012	TAB 2
Reciprocity agreement discussion	TAB 3
2013 Legislative Request	TAB 4
Discussion related to Statute 324.1132 and Rule 20 CSR 2234-3.010 (3)	TAB 5
Executive Director Report 1. Application Update 2. Financial Statement 3. Fiscal Year Numbers 4. Meeting Dates	TAB 6
FYI	TAB 7
Adjournment	

Public Agenda
BOARD OF PRIVATE INVESTIGATOR EXAMINERS
SEPTEMBER 24, 2012
MISSOURI COUNCIL OF SCHOOL ADMINISTRATORS
3550 Amazonas, Jefferson City, MO

CLOSED SESSION

Review and approval of Closed Agenda
Review and approval of Minutes
Complaints/Unlicensed
Complaints Update
Executive Director
Legal
Discussion related to exam
Back to Open

BOARD OF PRIVATE INVESTIGATOR EXAMINERS
Missouri Council of School Administrators
Education and Conference Center
3550 Amazonas
Jefferson City MO 65109

September 24, 2012 – Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 10:06am by Dwight, McNiel, Chairperson, on September 24, 2012 at the Missouri Council of School Administrators, Education and Conference Center, 3550 Amazonas, Jefferson City, Missouri.

Members Present:

Dwight McNiel, Private Investigator, Chairperson
Doug Mitchell, Private Investigator, Vice-Chair
Charles Giessing, Private Fire Investigator, Member
Tim Cudd, Private Fire Investigator, Member
Ken McGhee, Public Member (arrived at 10:56am)

Members Absent:

Francis "Chris" Rey, Private Investigator, Member

Staff Present:

Pamela Groose, Executive Director
Roxy Brockman, Administrative Assistant
Terrie Miller, Processing Technician II
Sharon Euler, Division Legal Counsel

Visitors:

John McCarthy, MAPI

Review and Approval of Agenda

A motion was made by Mr. Giessing and seconded by Mr. Cudd to approve the open agenda. All approved.

A motion was made by Mr. Cudd and seconded by Mr. Mitchell to go into closed session at 10:07am for #1, #2, #3, #5, and #9. Mr. Cudd, Mr. Giessing, Mr. McNiel and Mr. Mitchell all approved. The board returned to open session at 2:42pm.

Review and Approval of Minutes

A motion was made by Mr. McGhee and seconded by Mr. Mitchell to approve the open minutes from the July 12, 2012 meeting. All approved.

Reciprocity agreement discussion

The board members indicated they would like the current rule amended. Ms. Euler indicated she would talk with Ms. Ledgerwood about possible language change to the current rule.

2013 Legislative Request

Proposed changes were submitted to the Division in July or August and the PI/PFI proposed language was denied. Ms. Groose indicated that she would keep the proposed changes and present them again when it is time to submit for the 2014 legislative session.

Discussion related to Statute 324.1132 and Rule 20 CSR 2234-3.010 (3)

The members discussed addresses and principle places of business. Following that discussion it was determined that a private investigator and/or agency may use a post office box as a mailing address and “contact at” address as long as a physical address is also provided. If someone contacts the office and requests the physical address it should be given to them.

Executive Director Report

5. Application Update – Report included as September 12, 2012. No action required.
6. Financial Statement – Report included as of June 30, 2012. No action required.
7. Fiscal Year Numbers—Report included showed fiscal year actuals for each of the last three fiscal years that the board has been operating. No action required.
8. Meeting Dates
 - a. 2012
November 5, 2012
 - 2013
 - January 11, 2013 – Mr. Mitchell would not be available on that date. Ms. Groose will look into the possibility of changing the date.
 - March 8, 2013
 - May 10, 2013 – Mr. Cudd indicated he would not be available on that date. Ms. Groose will look into the possibility of changing the date.
 - July 12, 2012 was changed to July 19, 2012.
 - September 13, 2013
 - November 8, 2012

FYI

No action required.

A motion was made by Mr. Mitchell and seconded by Mr. Cudd to adjourn at 3:56pm. All approved.



Executive Director Signature

November 5, 2012

Board Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.