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Pamela Groose
Executive Director

Meeting Notice

**Board of Private Investigator Examiners
February 3, 2012
8:30am
Division of Professional Registration
3605 Missouri Blvd
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14 (7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

Public Agenda
BOARD OF PRIVATE INVESTIGATOR EXAMINERS
FEBRUARY 3, 2012 8:30AM
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO
OPEN SESSION

8:30am Call to Order	Dwight McNiel Chairperson
Welcome new members	Dwight McNiel
New Member Orientation	TAB 1
9:15am Roll Call	Doug Mitchell Vice-chair
Review and Approval of Agenda	TAB 2
Review and Approval of Minutes - November 28, 2011	TAB 3
Application update	TAB 4
Review of Draft Rules related to implementation of statute changes to license private fire investigators.	TAB 5
Financial Statement	TAB 6
Reciprocity agreement update	TAB 7
Legislative Update	TAB 8
Statute clarification question	TAB 9
FYI	TAB 10
2012 Meeting Dates <ul style="list-style-type: none"> • April 6, 2012 • August 3, 2012 • November 5, 2012 	
CLOSED SESSION – Several closed appointments throughout the day.	
Adjournment	

Tentative Agenda
BOARD OF PRIVATE INVESTIGATOR EXAMINERS
FEBRUARY 3, 2012
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO
CLOSED SESSION

Review and approval of Closed Agenda
Review and approval of Minutes
Continuing Education Approvals
Complaints/Unlicensed
Review of Applications for Licensure
Complaints Update
Executive Director
Legal
Back to Open

**BOARD OF PRIVATE INVESTIGATOR EXAMINERS
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd
Jefferson City, MO 65109**

FEBRUARY 3, 2012 - Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 8:31am by Dwight McNeil, Chairperson, on February 3, 2012 at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

Members Present:

Dwight McNeil, Private Investigator, Chairperson
Douglas Mitchell, Private Investigator, Vice-Chair (arrived at 9:35am)
Timothy Cudd, Private Fire Investigator, Member
Charles Giessing, Private Fire Investigator, Member
Kenneth McGhee, Public Member

Members Absent:

Francis "Chris" Rey, Private Investigator, Member

Staff Present:

Pamela Groose, Executive Director
Roxy Brockman, Administrative Assistant
Terrie Miller, Processing Technician II
Earl Kraus, Division Legal Counsel

Visitors:

Randy Cole, State Fire Marshall
Jack Hyde, SFA Consulting LLC
Bob Depelheuer, Donan Engineering

Review and Approval of Agenda

A motion was made by Mr. McGhee and seconded by Mr. Cudd to approve the open agenda. All approved.

A motion was made by Mr. Cudd and seconded by Mr. Giessing to go into closed session for #1, #2, #5, #9 at 8:35am. Mr. Giessing, Mr. McGhee, Mr. Cudd and Mr. McNeil all approved. The board returned to open session at 9:25am.

The visitors introduced themselves at Mr. McNeil's request.

Review and Approval of Minutes

A motion was made by Mr. Mitchell and seconded by Mr. Cudd to approve the open minutes from the November 28, 2011 meeting as amended. Mr. Giessing, Mr. Cudd and Mr. Mitchell all approved. Mr. McGhee abstained.

Application update

A report as of January 24, 2012 was provided for the members' review. Mr. McNiel provided background information in regard to the number of applications received and what had been projected before the Private Investigator Board was created legislatively.

Review of Draft Rules related to implementation of statute changes to license private fire investigators.

The rules were reviewed a chapter at a time. During the discussion Mr. Cudd said he had provided the IAAI Board of Directors with the rule information and they will meet on February 18, 2012. Mr. McNiel asked if anyone had an idea of how many fire investigators would be applying for a license. The response given was approximately 150 with half wanting the combo license. Mr. Hyde indicated there are professional engineers who do fire investigation will be applying also. Mr. McGhee asked about combo license and how it affected those already licensed as PIs. Ms. Goose indicated that those people would apply for the PFI license alone. After further discussion Ms. Goose said that based on the private fire investigator numbers everyone has indicated she would have projections prepared and that would be shared at the next meeting. Ms. Goose said any additions/suggestions to the rule language will be made and shared again at the next meeting.

A motion was made by Mr. McGhee and seconded by Mr. Mitchell to go into closed at 10:30am for #1 and #2. Mr. Giessing, Mr. McGhee, Mr. Cudd and Mr. Mitchell all approved.

Discussion regarding the rest of the proposed rules, Chapters 2 through 6, was continued at this time. The board recessed for lunch at 12:13pm and resumed at approximately 1:10pm. A motion was made by Mr. McGhee and seconded by Mr. Giessing to go into closed session for #1, #2, #5, and #9. Mr. Giessing, Mr. McGhee, Mr. Cudd and Mr. Mitchell all approved. The board returned to open session at

Financial Statement

The financial statement as of November 30, 2011 was provided for the board members' review. No action was required.

Reciprocity agreement update

This item was tabled to the next meeting.

Legislative Update

Information regarding proposed PI legislative changes was included for the board's review. No action taken.

Statute clarification question

Ms. Goose will consult with legal counsel and respond accordingly.

FYI

No action required.

2012 Meeting Dates

- April 6, 2012
- August 3, 2012
- November 5, 2012

New Board Member Orientation

Ms. Goose went over the following topics briefly with the new fire investigator board members:

- Per Diem and Expense forms

- Travel Information
- Sunshine Law Books
- Ethical Issues for Board Members
- Role as a Board Member
- Meeting processes
- Legislation (statute changes)
- Rule filing process
- Complaints, Investigations, Disciplinary Action
- CLEAR
- FARB

The meeting ended at 5:16pm.


Executive Director Signature

April 6, 2012
Board Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.