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Governor  
State of Missouri

Jane A. Rackers, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
Financial Institutions  
and Professional Registration  
John M. Huff, Director

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MISSOURI BOARD OF PRIVATE INVESTIGATOR EXAMINERS  
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Pamela Groose  
Executive Director

## Meeting Notice

**Board of Private Investigator Examiners  
November 28, 2011  
10:00am  
Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14 (7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

**Public Agenda**  
**BOARD OF PRIVATE INVESTIGATOR EXAMINERS**  
**NOVEMBER 28, 2011 10:00AM**  
**DIVISION OF PROFESSIONAL REGISTRATION**  
**3605 Missouri Blvd., Jefferson City, MO**

**OPEN SESSION**

<b>10:00am Call to Order</b>	<b>Dwight McNeil Chairperson</b>
<b>Roll Call</b>	<b>Pam Goose</b>
<b>Review and Approval of Agenda</b>	<b>TAB 1</b>
<b>Review and Approval of Minutes</b> - August 25, 2011	<b>TAB 2</b>
<b>Application update</b>	<b>TAB 3</b>
<b>Professional Investigators MidAmerican Regional Conference March 29-30, 2012, Riverside, MO</b>	<b>TAB 4</b>
<b>11:00am</b> <b>Discussion about implementation of statute changes related to licensure of private fire investigators.</b>	<b>TAB 5</b>
<b>Financial Statement</b>	<b>TAB 6</b>
<b>2012 Meeting Dates</b> <ul style="list-style-type: none"> <li>• February 3, 2012</li> <li>• April 6, 2012</li> <li>• August 3, 2012</li> <li>• November 5, 2012</li> </ul>	
<b>CLOSED SESSION</b>	
<b>Adjournment</b>	

**Public Agenda**  
**BOARD OF PRIVATE INVESTIGATOR EXAMINERS**  
**NOVEMBER 28, 2011**  
**DIVISION OF PROFESSIONAL REGISTRATION**  
**3605 Missouri Blvd., Jefferson City, MO**  
**CLOSED SESSION**

IMMEDIATELY FOLLOWING OPEN SESSION

<b>Review and approval of Closed Agenda</b>
<b>Review and approval of Minutes</b>
<b>Continuing Education Approvals</b>
<b>Complaints/Unlicensed</b>
<b>Review of Applications for Licensure</b>
<b>Complaints Update</b>
<b>Executive Director</b>
<b>Legal</b>
<b>Back to Open</b>

**BOARD OF PRIVATE INVESTIGATOR AND  
PRIVATE FIRE INVESTIGATOR EXAMINERS**

DIVISION OF PROFESSIONAL REGISTRATION

3605 Missouri Blvd  
Jefferson City, Missouri

November 28, 2011 – Open Minutes

The open session of the Missouri Board of Private Investigator and Private Fire Investigator Examiners was called to order at 10:07am by Dwight McNiel, Chairperson, on November 28, 2011 at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

**Members Present:**

Dwight McNiel, Chairperson  
Douglas Mitchell, Vice-Chair  
Francis "Chris" Rey, Member (via conference call)

**Members Absent:**

Kenneth McGhee, Public Member

**Staff Present:**

Pamela Groose, Executive Director  
Roxy Brockman, Administrative Assistant  
Terrie Miller, Licensing Technician II  
Earl Kraus, Division Legal Counsel

**Visitors:**

Jack E Hyde, Jr., SFA Consulting LLC  
Steve Russell, Midwest Fire Inv – IAAI  
Bob Depelheuer, Donan Engineering Co, Inc  
Tim Cudd, CCMI  
Randy Cole, Div of Fire Safety  
John McCarthy, MAPI  
Joseph Weber, Weber & Associates  
Russ Mason, PFFIA

**Review and Approval of Agenda**

A motion was made by Mr. Mitchell and seconded by Mr. Rey to approve the open agenda. All approved.

Mr. McNiel then introduced the board members and staff and had the visitors introduce themselves.

**Review and Approval of Minutes**

A motion was made by Mr. Mitchell and seconded by Mr. Rey to approve the open minutes from the August 25, 2011 meeting. All approved.

**Application update**

An application update report as of November 21, 2011 was provided to the board members for their review. Mr. McNiel provided an overview of these two reports for the benefit of the visitors. No action was required.

## **Professional Investigators MidAmerican Regional Conference**

March 29-30, 2012, Riverside, MO -- Ms. Groose said she was willing to cover an exhibit table. The board members agreed this was a very good conference for the PI board to have an exhibit table.

## **Financial Statement**

Ms. Groose explained that the allotment figures are for Expense & Equipment, and it is the projection of what she thinks she needs to operate the office. She also indicated this would be all one fund (private investigators and private fire investigators together) Mr. Mitchell asked about the start up loan and Ms Groose explained the process of paying back the loan.

## **2012 Meeting Dates**

- February 3, 2012
- April 6, 2012
- August 3, 2012
- November 5, 2012

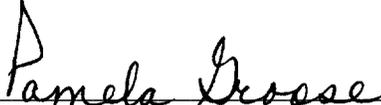
Ms. Groose added for the visitors benefit that additional meetings may need to be scheduled or the first two meeting dates adjusted.

## **Discussion about implementation of statute changes related to licensure of private fire investigators.**

- Mr. McNiel provided background information about the process of combining the two professions together, the rule making process and encouraged the private fire investigators to feel free to express their thoughts and feelings as well as invited them to contact him or the office if they have any questions or thoughts.
- Ms. Groose said the statutory language requires appointment of the private fire investigators by the Governor as well as being confirmed by the Senate before the board can move forward with filing the necessary rules that will allow for licensure of private fire investigators. She said staff has put together for proposed language based on the current rules in anticipation of the appointment and confirmation of the two private fire investigators to the board.
- Russ Mason indicated the Private Fire and Fraud Investigators Association (PFFIA) was originally created in 1967 and was aligned with the International Association of Arson Investigators (IAAI) and broke that alliance in the early 1970's but there was a desire in the state to start a new Missouri chapter aligned with the IAAI. He said PFFIA held the charter but gave it up so a Missouri chapter of the IAAI could be created. He said PFFIA has approximately 450 members.
- Steve Russell indicated IAAI has approximately 400 members.
- Based on discussion there is a possible 150 potential private fire investigator licensees between the two associations.
- Randy Cole with the Department of Public Safety said he would ask his office staff to forward their fiscal note information in order to help determine the number of agencies and employees in regard to Ms. Groose's query about how many private fire investigation agencies there are in Missouri.
- Items discussed further:
  1. Standards of the fire investigation profession
  2. Accreditation of testing for the profession
  3. Exemptions outlined in statute between both professions
  4. Discussed dual licensure
  5. Application fees
- Connie Clarkston, Director of Budget and Legislation, provided an overview of the rule filing process.

A motion was made by Mr. McNiel and seconded by Mr. Rey to go into closed session for #1, #2, #5, and #9 at 1:14pm. Mr. McNiel, Mr Mitchell and Mr. Rey all approved.

A motion was made by Mr. Mitchell and seconded by Mr. Rey to adjourn the meeting at 2:51pm. All approved.

  
Executive Director Signature

February 3, 2012  
Board Approval Date

## MOTIONS

### 1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

### 2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

### 3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

### 4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

### 5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

### 6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

### 7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

### 8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

### 9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.