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Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
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Pamela Groose
Executive Director

Meeting Notice

**Board of Private Investigator Examiners
February 25, 2011
10:00am
Division of Professional Registration
3605 Missouri Blvd
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14 (7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

Public Agenda
BOARD OF PRIVATE INVESTIGATOR EXAMINERS
FEBRUARY 25, 2011 10:00AM
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO

OPEN SESSION

10:00am Call to Order	Dwight McNeil Chairperson
Roll Call	Pam Groose
Review and Approval of Agenda	TAB 1
Review and Approval of Minutes <ul style="list-style-type: none">- November 29, 2010- January 12, 2011	TAB 2
Application update	TAB 3
Discussion related to 20 CSR 2234-6.010 Continuing Education	TAB 4
Clarification question regarding agency locations	Verbal question
Closed Session	
2011 Meeting Dates <ul style="list-style-type: none">• May 23, 2011• August 26, 2011• November 28, 2011	
Adjournment	

Public Agenda
BOARD OF PRIVATE INVESTIGATOR EXAMINERS
FEBRUARY 25, 2011
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO
CLOSED SESSION
WILL BEGIN AT END OF OPEN SESSION

Review and approval of Closed Agenda
Review and approval of Minutes
Review of Applications for Licensure
Continuing Education Approvals
Complaints/Unlicensed
Complaints Update
Executive Director
Back to Open

BOARD OF PRIVATE INVESTIGATOR EXAMINERS
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd
Jefferson City, MO 65109

Open Minutes – February 25, 2011

The open session of the Board of Private Investigator Examiners was called to order at 10:28 am by Dwight McNeil, Chairperson, on February 25, 2011 at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

Members Present:

Dwight McNeil, Chairperson
Doug Mitchell, Vice-Chair
Francis “Chris” Rey, Member
Kenneth McGhee, Public Member via telephone

Staff Present:

Pamela Groose, Executive Director
Hollie Sheller, Licensing Technician II
Sarah Ledgerwood, Division Legal Counsel

Staff Absent:

Roxy Brockman, Administrative Assistant

Visitors Present:

Ronald Rugen, Rugen Team Investigations LLC
John McCarthy, Special Services Inc

Review and Approval of Agenda:

A motion was made by Mr. Rey and seconded by Mr. Mitchell to approve the open agenda. All approved.

Review and Approval of Minutes:

A motion was made by Mr. McGhee and seconded by Mr. Rey to table the review and approval of the minutes from the November 29, 2010 and January 12, 2011 meeting until the next meeting on May 23, 2011. All approved.

Application Update:

The board reviewed and discussed the number of licensed private investigators, agencies and employees as of February 15, 2011.

Continuing Education Discussion:

The board reviewed and discussed an email from Mr. John Fay in regards to his concerns about obtaining the necessary continuing education hours. Mr. McNeil stated that Mr. Fay raises some good points that at least merit discussion about online webinars/seminars. Mr. McNeil discussed with the board about the process of changing/updating the rule in regards to online webinars/seminars. Mr. McNeil states there is nothing the Board can do immediately to accommodate Mr. Fay’s requests. Mr. Mitchell discussed with the board about a possible change

in rule/statute in regards to having experts of a field provide information during a training session instead of limiting the trainer to a Private Investigator. Mr. McNiel suggested mailing a letter to Mr. Fay expressing the board's appreciation for his input and requesting Mr. Fay to submit a proposal of webinars and to provide training materials along with a list of accredited training programs.

Clarification Questions:

Ms. Groose requested clarification from the board about the following three issues.

1. The scenario suggests a PI is licensed and has licensed the agency and within the same city has rented a location but there is no signage and no intent to use as an office. The location is convenient since it is near a court house but it is used for other purposes and no private investigative work is coming from that rented office. Does that location need to be licensed? Ms. Ledgerwood states if they are not conducting business or advertising then a license is not necessary. Request clarification about what happens at that location in order to determine if it is considered conducting business.
2. The board addressed the issue of a Private Investigator with no employees and no agency license but with multiple locations and Ms. Ledgerwood states the statute says you can't advertise or do business from a place that is not on file with the Board as your principle place of business.
3. The board addressed the issue of internships and decided as long as the intern is not paid and the intern is working under the supervision of the PIIC then it is left up to the PIIC and Agency to decide if an internship will be offered.

A motion was made by Mr. Rey and seconded by Mr. Mitchell to go into closed session for #1, #2, #5 and #9 at 11:56 am. Mr. Mitchell, Mr. Rey and Mr. McGhee all approved.

A motion was made by Mr. Rey and seconded by Mr. McGhee to adjourn at 3:45 pm. All approved.



Executive Director Signature

May 23, 2011

Board Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.

Revised 7/10/2001 Rx