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Governor
State of Missouri

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DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
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Pamela Groose
Executive Director

Meeting Notice

**Board of Private Investigator Examiners
November 29, 2010
10:00am
Division of Professional Registration
3605 Missouri Blvd
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14 (7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

**Tentative Agenda
 BOARD OF PRIVATE INVESTIGATOR EXAMINERS
 NOVEMBER 29, 2010 10:00AM
 DIVISION OF PROFESSIONAL REGISTRATION
 3605 Missouri Blvd., Jefferson City, MO**

OPEN SESSION

10:00am Call to Order	Dwight McNeil Chairperson
Roll Call	Pam Goose
Review and Approval of Agenda	TAB 1
Review and Approval of Minutes - August 31, 2010	TAB 2
Application update	TAB 3
Discussion related to 324.1106 (10)	TAB 4
Discussion related to 20 CSR 2234-6.010 Continuing Education	TAB 5
Clarification question related to exam materials	
Closed Session	
2011 Meeting Dates	
Adjournment	

**Tentative Agenda
BOARD OF PRIVATE INVESTIGATOR EXAMINERS
NOVEMBER 29, 2010
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO**

**CLOSED SESSION
WILL BEGIN AT END OF OPEN SESSION**

Review and approval of Closed Agenda
Review and approval of Minutes
Review of Applications for Licensure
Continuing Education Approvals
Complaints/Unlicensed
Update related to ongoing litigation
Back to Open

BOARD OF PRIVATE INVESTIGATOR EXAMINERS
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd, Jefferson City, MO

NOVEMBER 29, 2010 – Open Minutes

The open session of the Board of Private Investigator Examiners was called to order at 10:10am by Dwight McNeil, Chairperson, on November 29, 2010 at the Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, Missouri.

Members Present:

Dwight McNeil, Chairperson
Doug Mitchell, Vice-Chair
Francis “Chris” Rey, Member
Kenneth McGhee, Public Member

Staff Present:

Pamela Groose, Executive Director
Roxy Brockman, Administrative Assistant
Sarah Ledgerwood, Division Legal Counsel

Review and Approval of Agenda

A motion was made by Mr. Mitchell and seconded by Mr. Rey to approve the open agenda. All approved

Review and Approval of Minutes

A motion was made by Mr. Rey and seconded by Mr. Mitchell to approve the open minutes from the August 31, 2010. All approved

Application update

Reviewed and discussed Application Numbers for licensed private investigators, private investigator agencies and agency investigator employees. Ms. Groose reported that Ms. Sheller, Licensing Technician II, has been able to process the applications and follow-ups in a very timely manner which has decreased the number of pending applications. No action was required.

After a brief discussion in regard to private investigator advertisements it was suggested that staff will update the licensing letter to include that when they advertise they must place their agency or PI license number on the advertisement.

A list of Newly Licensed Private Investigators from 9/15/2010 to 11/22/2010 was provided for the board’s review. No action was required,

Discussion related to 20 CSR 2234-6.010 Continuing Education

After discussion the board members requested Ms. Groose place a review of the CE rule on the next agenda and review Mr. Fay’s comments at that time. Ms. Groose will inform Mr. Fay about the date this agenda item will be reviewed.

Clarification question related to exam materials

Ms. Groose said it was her understanding that after an application is reviewed and it is determined the applicant needs to take the examination; the exam study materials will be sent at that time. She said she is being asked to send the examination materials and allow someone to take the examination prior to them making application etc because the applicants want to see if

they can pass them examination prior to the expense of submitting an application, application fee and expense of obtaining liability insurance. The board members concurred with Ms. Groose's directions to these inquiries.

A motion was made by Mr. McGhee and seconded by Mr. Rey to go into closed session at 11:00am for #1, #2, #5, and #9. Mr. Mitchell, Mr. Rey and Mr. McGhee all approved.

Discussion related to 324.1106

The board met with Connie Clarkston, Director of Budget and Legislation, to discuss the fire investigator statute regarding possible legislative changes regarding fire investigators.

2011 Meeting Dates

February 25, 2011 – Professional Registration

May 23, 2011 – Professional Registration

August 26, 2011 – Professional Registration

November 28, 2011 – Professional Registration

A motion was made by Mr. McGhee and seconded by Mr. Mitchell to go into closed session at 2:55pm for #1, #2, and #9. Mr. Mitchell, Mr. McGhee, and Mr. Rey all approved.

A motion was made by Mr. Rey and seconded by Mr. McGhee to adjourn the meeting at 3:00pm. Mr. Mitchell, Mr. McGhee, and Mr. Rey all approved.



Executive Director Signature

May 23, 2011

Board Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.