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Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
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MISSOURI BOARD OF PRIVATE INVESTIGATOR EXAMINERS

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Pamela Groose
Executive Director

Meeting Notice

**Board of Private Investigator Examiners
July 19, 2010
10:00am
Division of Professional Registration
3605 Missouri Blvd
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P O Box 1335, Jefferson City, MO 65102 or by calling 573-522-7744 to ensure available accommodations. The text telephone for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by the law, the Board of Private Investigator Examiners is authorized to close meetings, records, votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14 (7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows.

Tentative Agenda
BOARD OF PRIVATE INVESTIGATOR EXAMINERS
JULY 19, 2010 10:00AM
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO

OPEN SESSION

10:00am Call to Order	Dwight McNeil Chairperson
Roll Call	Pam Goose
Review and Approval of Agenda	TAB 1
Review and Approval of Minutes	TAB 2
Application update	TAB 3
Legislative Update	TAB 4
Statute – clarification question	TAB 5
Continuing Education Rule – staff clarifications	TAB 6
Procedural Question Related to Application Approval by Staff	
Closed Session	
Adjournment	

**Tentative Agenda
BOARD OF PRIVATE INVESTIGATOR EXAMINERS
JULY 19, 2010
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO**

**CLOSED SESSION
WILL BEGIN AT END OF OPEN SESSION**

Review and approval of Closed Agenda
Review and approval of Minutes
Review of Applications for Licensure
Continuing Education Approvals
Complaints/Unlicensed
Update related to ongoing litigation
Back to Open

BOARD OF PRIVATE INVESTIGATOR EXAMINERS
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd
Jefferson City, MO 65109

Open Minutes – July 19, 2010

The open session of the Board of Private Investigator Examiners was called to order at 10:05am by Dwight McNeil, Chairperson, on July 19, 2010 at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

Members Present:

Dwight McNeil, Chairperson
Douglas Mitchell, Vice-Chair
Francis “Chris” Rey, Member
Kenneth McGhee, Public Member (left at)

Staff Present:

Pamela Groose, Executive Director
Roxy Brockman, Administrative Assistant
Sarah Ledgerwood, Division Legal Counsel

Review and Approval of Agenda

A motion was made by Mr. McGhee and seconded by Mr. Mitchell to approve the open agenda. All approved.

Review and Approval of Minutes

A motion was made by Mr. Mitchell and seconded by Mr. Rey to approve the open minutes from the April 12, 2010, May 21, 2010 and June 29, 2010 meetings. All approved.

Application update

The application update as of July 16, 2010 was provided and reviewed by the board members. Ms. Groose responded to a question by Mr. McNeil in regard to the board’s budget. Ms. Groose provided an overview of the projected numbers of applications that were expected to have been received and the fact that we have only licensed about half of what was projected. She also explained how that was affecting the board’s budget as well as relaying to the board what measures were being taken to assist the board’s ability to continue fiscally.

Statute – clarification question

The board office received a question from a Missouri registered non-profit registered company that conducts response, search and rescue. Ms. Groose said she felt this was a statute interpretation and the board determined they would discuss this in closed session to obtain legal advice.

Continuing Education Rule – staff clarifications

- presenters

Ms. Groose said that she has been asked if someone who prepares and is the presenter for a one time course could he get any credit for putting a presentation together. After discussion the board members felt that a presenter could claim the same hours as the attendees but cannot claim any preparation time. Additionally, a presenter can only claim that course one time within the CE reporting year and that it was possible for a presenter to obtain all of their CE’s within the a reporting cycle if they taught enough courses in different subject matters.

Ms. Goose said the board had made a previous decision to consider a one day conference as a course and the rule indicates a course equals \$100.00. During discussion the board indicated they would consider this to include not only one day conferences, but also half days or other blocks of time but the course must meet the rule by providing immediate, personal interaction. The board requested that staff provide draft language of changes to the CE rule. The proposed changes will be drafted and presented to the board members at a future meeting.

Procedural Question Related to Application Approval by Staff

Ms. Goose asked if it was clear to her that a private investigator applicant does not have the required experience, can staff go ahead and relay that information to the applicant and send them the examination application as well as the examination prep materials without the board reviewing the application. The board members said yes.

Ms. Goose will continue to notify the board members of those applicants that she has approved for licensure, but she does not need to hear back from the board members prior to the applicants being licensed.

A motion was made by Mr. Mitchell and seconded by Chris Rey to go into closed session at 11:10am for #1, #2, #3, #5 and #9. Mr. Mitchell, Mr. Rey, Mr. McGhee and Mr. McNiel all approved.

Next Meeting

Aug 31, 2010 at the Division of Professional Registration

A motion was made by Mr. Mitchell and seconded by Mr. Rey to go into closed session for #2 at 3:00pm. Mr. Mitchell, Mr. Rey, Mr. McGhee and Mr. McNiel all approved.

A motion was made by Mr. Mitchell and seconded by Mr. Rey to adjourn the meeting at 3:03pm. All approved.



Executive Director Signature

August 31, 2010

Board Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.