

Meeting Notice

Board of Private Investigator Examiners

August 4, 2008

10:00am

Division of Professional Registration

3605 Missouri Blvd.

Jefferson City, MO 65109

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Private Investigator Examiners, 3605 Missouri Boulevard, P.O. Box 1335, Jefferson City, MO 65102 or by calling 573/522-7744 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

#7

Except to the extent disclosure is otherwise required by law, Board of Private Investigator Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021(1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14(7), RSMo.

#8

The Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

#9

Agenda follows.

Tentative Agenda
BOARD OF PRIVATE INVESTIGATOR EXAMINERS
AUGUST 4, 2008 10:00AM
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO

OPEN MEETING

10:00am Call to Order	Pam Groose Executive Director
Roll Call	Pam Groose
Recap of Last Meeting	Pam Groose
Review of 2nd Draft of Proposed Rules with Changes From 7/21/08 Meeting <ul style="list-style-type: none"> • Chapter 1 <ul style="list-style-type: none"> 20 CSR 2234-1.010 Definitions 20 CSR 2234-1.020 General Organization 20 CSR 2234-1.030 Policy for Release of Public Records 20 CSR 2232-1.040 Complaint Handling and Disposition • Chapter 2 <ul style="list-style-type: none"> 20 CSR 2234-2.010 Application for Licensure – PI 20 CSR 2234-2.020 Private Investigator Name and Address Change 20 CSR 2234-2.030 Replacement of Annual Registration License 20 CSR 2234-2.040 Licensure Renewal – Private Investigator • Chapter 3 <ul style="list-style-type: none"> 20 CSR 2234-3.010 Application for Licensure – PI Agency 20 CSR 2234-3.020 Private Investigator Agency Employee 20 CSR 2234-3.030 PI Agency-Change of Name, Ownership or Location 20 CSR 2234-3.040 Licensure Renewal – PI Agency • Chapter 4 <ul style="list-style-type: none"> 20 CSR 2234-4.010 Private Investigator Trainer 20 CSR 2234-4.020 Licensure Renewal – PI Trainer 	Pam Groose
Discussion Related to Examination Requirements <ul style="list-style-type: none"> • Chapter 5 	Pam Groose
Discussion Related to Continuing Education Requirements <ul style="list-style-type: none"> • Chapter 6 	Pam Groose
Discussion Related to August 25, 2008 Meeting <ul style="list-style-type: none"> • Chapter 7 – Code of Conduct • Other issues 	Pam Groose

MISSOURI BOARD OF PRIVATE INVESTIGATOR EXAMINERS
DIVISION OF PROFESSIONAL REGISTRATION
Division of Professional Registration
3605 Missouri Blvd
Jefferson City, MO 65109

August 4, 2008

Open Minutes

The open session of the Missouri Board of Private Investigator Examiners was called to order by Ms. Goose, Executive Director at 10:04am at the Division of Professional Registration, 3505 Missouri Boulevard, Jefferson City, MO 65109.

Members Present:

Douglas Mitchell
Dwight McNeil
Francis "Chris" Rey
Kenneth McGhee

Members Absent:

None

Staff Present:

Pamela Goose, Executive Director
Rhonda Robinett-Fogle, Administrative Assistant
Roxy Brockman, Licensure Tech I
David Barrett, Division Legal Counsel
Connie Clarkston, Director Budget and Legislation
Jeana Goose, Budget Analyst I
Darcie Rehagen, Administrative Office Assistant

Visitors Present:

None

Approval of Open Minutes:

A motion was made by Mr. McGhee and seconded by Mr. Mitchell to approve the open minutes from July 21, 2008. All approved.

Recap of Last Meeting:

Ms. Goose briefly reviewed what was discussed at the July 21, 2008 meeting.

Review of 2nd Draft of Proposed Rules With Changes From 7/21/08 Meeting:

- **Chapter 1**
 - 20 CSR 2234-1.010 Definitions
 - 20 CSR 2234-1.020 General Organization
 - 20 CSR 2234-1.030 Policy for Release of Public Records
 - 20 CSR 2232-1.040 Complaint Handling and Disposition
- **Chapter 2**
 - 20 CSR 2234-2.010 Application for Licensure – PI
 - 20 CSR 2234-2.020 Private Investigator Name and Address Change

20 CSR 2234-2.030 Replacement of Annual Registration License
20 CSR 2234-2.040 Licensure Renewal – Private Investigator

- **Chapter 3**

20 CSR 2234-3.010 Application for Licensure – PI Agency
20 CSR 2234-3.020 Private Investigator Agency Employee
20 CSR 2234-3.030 PI Agency-Change of Name, Ownership or Location
20 CSR 2234-3.040 Licensure Renewal – PI Agency

- **Chapter 4**

20 CSR 2234-4.010 Private Investigator Trainer
20 CSR 2234-4.020 Licensure Renewal – PI Trainer

The board members reviewed and made revisions to the proposed rules. The proposed rules that were reviewed are attached.

The board had detailed discussion regarding the three separate tiers of licensing which are private investigator, agency, and agency investigator employees. Ms. Goose stated that there is a need for three separate licensing applications.

The board discussed private investigator advertising. Mr. Rey provided copies of phonebook advertisements for the board's review.

The board had detailed discussion regarding private investigator trainers and continuing education providers. The board indicated that the topic of private investigator trainers will be discussed again at the next meeting.

Discussion Related to Examination Requirements:

- Chapter 5

Ms. Goose will invite North America Training Group from Florida to speak with the board. Ms. Goose stated that Tennessee has an exam in which they use Prometric to administer. Ms. Goose will find out from Tennessee who they contract with regarding their examination.

Discussion Related to Continuing Education Requirements:

- Chapter 6

Mr. Barrett explained to the board members the types of continuing education that other boards accept. The board had conversation regarding continuing education in person versus online. Mr. Barrett will draft language for the continuing education requirements for the board's review at their next meeting.

Discussion Related to August 25, 2008 Meeting:

- Chapter 7 – Code of Conduct
- Other issues

Mr. Barrett explained the complaint process and the different types of discipline that the board can administer. The board decided to use the title ethical code of conduct instead of code of conduct.

The board discussed the following topics regarding the ethical code of conduct:

- Record Keeping
- Money
- Employment Agreements
- Insurance Maintenance
- Billing on a Contingency Basis
- False Statements – Intent to Defraud

- Rat Rule
- Display of License

Ms. Goose stated at the next meeting the board will be looking at a full draft of all of the rules.

The board members decided that the following board meetings will be held on:

- August 25, 2008
- September 22, 2008
- October 20, 2008.

Ms. Clarkston discussed possible timelines regarding the rule process and she also explained the process regarding changing statutes.

The meeting adjourned at 1:50pm.

Executive Director Signature

Date Approved by Board