State of Missouri

Department of Consumer Affairs, Regulation and Licensing
Division of Profession Registration

Christopher S. Bond, Governor

J.H. Frappier, Director
Oliver Overkamp, Director

Mary Sue Hamilton, R.N., M.S.N.
Executive Director

State Board of Nursing
P.O. Box 556, 3523 North Ten Mile Drive
Jefferson City, Missouri 65102
Telephone 314/751-2334

NEWSLETTER

Volume XXI - Issue I

February, 1981

BOARD MEMBERS

NAME

TERM EXPIRES

Mrs. Rose Marie Hilker, R.N., President
June 1, 1981

Mrs. Sharon Summers, R.N., Secretary-Treasurer
June 1, 1982

Miss Virginia Gayle Collins, L.P.N.
June 1, 1980

Miss Mary Lou George, R.N.
June 1, 1981

Mrs. Marlene Grissom, R.N.
June 1, 1984

Mrs. Guinevere Gevecker, R.N.
June 1, 1984

Mrs. Norma Wolfe, L.P.N.
June 1, 1981

PROFESSIONAL STAFF

Mrs. Mary Sue Hamilton, R.N., M.S.N., Executive Director

Mrs. Margaret J. Driver, R.N., M.S.P.A., Associate Executive Director

OFFICE STAFF

Mrs. Sharon Roberts
Mrs. Rita Blank
Mrs. Pam Groose
Mrs. Linda Strobel

Mrs. Bonnie Kilgore
Mrs. Marsha Knatcal
Mrs. Dorothy Koestner
Mrs. Mary Young

PLEASE NOTE

ONLY ONE NEWSLETTER IS BEING SENT AN INSTITUTION: THEREFORE, WE SHALL APPRECIATE YOUR SHARING THIS WITH ALL INTERESTED PERSONS. PLEASE POST ON BULLETIN BOARD OR ROUTE THIS INFORMATION TO AS MANY NURSES AS POSSIBLE: MAY BE REPRODUCED AND DISTRIBUTED.
SCHEDULED BOARD MEETING DATES*

April 27-May 1, 1981

Board meetings will be held at 3523 North Ten Mile Drive, Jefferson City, Missouri, Department of Consumer Affairs, Regulation and Licensing - Conference Room, convening at 8 a.m. to adjournment. Board meetings are open meetings and interested persons are welcome. You may write to the following address for a copy of the published Board Agenda prior to each Board meeting.

Missouri State Board of Nursing
P. O. Box 656
Jefferson City, Missouri, 65102

Requests for Board consideration must be received in the Board of Nursing office no later than 3 weeks prior to the date of meeting. This is necessary to enable adequate review of material and preparation of the Agenda.

* Subject to change for cause

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NATIONAL TESTING DATES FOR LICENSING EXAMINATIONS

The National Council of State Boards of Nursing, Inc., has adopted the following dates for both the RN and LPN licensing examinations through 1990:

<table>
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<th>REGISTERED PROFESSIONAL NURSES</th>
<th>LICENSED PRACTICAL NURSES</th>
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<tr>
<td>1981: February 3-4 and July 8-9</td>
<td>1981: April 14 and October 20</td>
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<td>1982: February 2-3 and July 13-14</td>
<td>1982: April 20 and October 19</td>
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<td>1983: February 1-2 and July 12-13</td>
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<td>1984: February 7-8 and July 10-11</td>
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<td>1990: February 6-7 and July 10-11</td>
<td>1990: April 17 and October 16</td>
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The Missouri State Board of Nursing met on February 2, 5, and 6, 1981, at the Division of Professional Registration Conference Room.

ACTION TAKEN INCLUDED:

1) Consideration of twenty-seven (27) cases for disciplinary action

2) Approval of three (3) requests from nursing programs for enrollment increase and two (2) requests for change in curriculum

3) Approval of six (6) requests for additional clinical facilities from nursing programs

4) Approval of Spring Workshop for LPN Educators tentatively scheduled for June, 1981, with Dr. Carrie B. Lenburg, Ph. D. speaking on Clinical Evaluation of students.

5) An Emergency Rule has been filed with the Administrative Rule Division regarding inactive and lapsed licenses and this will be in effect March 1, 1981. (See summary on page 8 of Newsletter)

6) Board finished rewriting the State of Missouri Minimum Standards For Accredited Programs of Professional Nursing and Registration of Professional Nurses in Missouri and they will be published in the April 1 Missouri Register.

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REMININDER TO DIRECTORS OF NURSING SCHOOLS

When submitting a request to the Missouri State Board of Nursing for Change In and/or Addition of Clinical Facility please make sure it is on Form 3 (Revised 10/79). When submitting a request for Change In Student Enrollment use Form 2. Please send 9 copies at least 3 weeks prior to a scheduled Board Meeting.
HEARINGS FOR REGISTERED NURSE MINIMUM STANDARDS
LAPSED LICENSES AND NURSE PRACTITIONER RULES - MAY 1, 1981

You are invited to attend a hearing of the Missouri State Board of Nursing concerning the following:

1. State of Missouri Minimum Standards for Accredited Programs of Professional Nursing and Registration of Professional Nurses in Missouri

2. License Rule - Inactive and Lapsed

3. Proposed Rule for Recognition of Nurse Practitioners

The time for the hearing is limited as noted below and we would appreciate it very much if you would limit your verbal comments to five minutes. Anyone may file a statement in support of or in opposition to these proposed rules with the Missouri State Board of Nursing, P. O. Box 656, Jefferson City, Missouri, 65102. To be considered, comments must be received by May 5, 1981.

The hearings have been scheduled for the following sites:

May 1, 1981 - ST. LOUIS - Thornhill Branch Library-Auditorium
12863 Willowyck
St. Louis, Missouri 63141
(Parking available at site) 12:00 Noon - 3:00 p.m.

May 1, 1981 - SPRINGFIELD-Brentwood Library-Meeting Room
2214 Brentwood Blvd.
Springfield, Missouri 65801
(Parking available at site) 10:00 a.m. - 1:00 p.m.

May 1, 1981 - KANSAS CITY-Plaza Library-Meeting Room
4801 Main Street
Kansas City, Missouri 64112
(Parking available in Plaza Parking Lot) 12:00 Noon - 3:00 p.m.

Items will be discussed in the order listed above with approximately one hour being devoted to each topic.
Information regarding the hearings will be published in the Missouri Register on April 1, 1981. You may obtain a copy by making check, money orders, etc., for $5.00 payable to the Director of Revenue and requesting a copy from:

James C. Kirkpatrick, Secretary of State
Attn: Administrative Rules Division
P. O. Box 778
1001 Industrial Dr.
Jefferson City, Missouri 65102

The Missouri Register and the Code of State Regulations, as required by the Missouri Depository Documents Law (section 181.100 et seq. RSMo), are available in the depository libraries listed below, as selected by the Missouri State Library:

St. Louis Public Library
1301 Olive St.
St. Louis, MO 63103

St. Louis Univ. Law Library
70 Lindell Blvd.
St. Louis, MO 63108

Webster College Library
470 East Lockwood
St. Louis, MO 63119

University of Mo.-St. Louis Library
9001 Natural Bridge Road
St. Louis, MO 63121

St. Louis County Library
1840 S. Lindbergh Blvd.
St. Louis, MO 63131

Maryville College Library
13550 Conway Road
St. Louis, MO 63141

St. Charles City-County Library
Linemann Branch Library
572 Jefferson St.
St. Charles, MO 63301

Pickle Memorial Library
Northeast Mo. State U.
Kirksville, MO 63501

Mineral Area College
Instructional Resources Center
Flat River, MO 63901

Cape Girardeau Public Library
Courthouse Park
Cape Girardeau, MO 63701

Kent Library-SEMSU
900 Normal
Cape Girardeau, MO 63701

Riverside Regional Library
225 South High St. P.O. Box 389
Jackson, MO 63755

Three Rivers Community College
Learning Resources Center
Poplar Bluff, MO 63901

Current River Regional Library
Van Buren, MO 63965

Charles P. Curry Library
William Jewell College
Liberty, MO 64068

Ward Edwards Library
Central Mo. State U.
Warrensburg, MO 64093

Kansas City Public Library
311 East 12th St.
Kansas City, MO 64106

UMKC General Library
5100 Rockhill Road
Kansas City, MO 64110

UMKC Law Library
5100 Rockhill Road
Kansas City, MO 64110

Wells Library
Northwest Mo. State U.
Maryville, MO 64468

St. Joseph Public Library
Tenth & Felix
St. Joseph, MO 64501

Rolling Hills Consolidated Library
501-A N. Belt Highway
St. Joseph, MO 64506

Mo. Western State College Library—4525 Downia Drive
St. Joseph, MO 64507

Mo. Southern State College Library
Joplin, MO 64801

Missouri State Library
308 E. High St.
Jefferson City, MO 65101

Missouri State Archives
1001 Industrial Drive
Jefferson City, MO 65101

Mo. State Historical Society
Hitt & Lowry Sta.
Columbia, MO 65201

Daniel Boone Regional Library
100 West Broadway
Columbia, MO 65201

Elmer Ellis Library
University of Mo.-Columbia
Columbia, MO 65201

Law Library
University of Mo.-Columbia
Tate Hall
Columbia, MO 65201

Smiley Library
Central Methodist College
Fayette, MO 65248

Library University of Mo.-Rolla
Rolla, MO 65401

Barry-Lawrence Regional Library
213 6th St.
Monett, MO 65708

Lyons Memorial Library
School of the Ozarks
Point Lookout, MO 65726

Southwest Mo. State U.
West Plains Campus
West Plains, MO 65775

Springfield-Greene Co. Library
397 E. Central
Springfield, MO 65801

Southwest Mo. State U. Library
Springfield, MO 65802
Many of the cases about which we receive complaints and are asked to investigate concern the misuse or misappropriation of narcotics. I have had questions concerning the collection of evidence and the proper method and timing for reporting such incidents to the Missouri State Board of Nursing. I have had conferences with our legal counsel from the Attorney General's Office and with our investigating staff to gather some guidelines for you to follow.

If an administrative nurse has suspicion that one of the staff is illegally securing drugs from hospital sources, it is important that as much data as is possible be collected. If it is possible to isolate the happenings to one or two nurses then try to create a situation where only one nurse at a time has key access to the narcotics. Make sure that the count is monitored carefully before and after the nurse's shift on duty. Check the injectable drugs for tampering and if suspected, send to the local police department or to the highway patrol department laboratory for analysis. Check the condition of the person(s) suspected for signs of being intoxicated with drugs or for physical signs, such as needle marks. Double check narcotic logs for anything out of the unusual and check narcotic logs with patient record sheets and physician's order sheets. Make notations of any discrepancies and preserve the records either by storing the originals in a safe, locked place or photocopying and safely storing the records. Interview reliable, alert patients and if possible, have them sign statements verifying their receipt or non-receipt of scheduled narcotics. Be sure to keep the names and addresses of all patients you think might be of assistance, and to help in locating patient records later.

Search the environment such as the waste baskets, suspected employees' purse or locker for syringes and used needles. Do this with the suspected person present, and be careful not to use force. If the police are called in, they will have to institute more procedures to safeguard the rights of the individual such as use of search warrants.

If the accused person admits that he/she has taken the narcotics, the statement to that effect is more usable if it is in the handwriting of the accused. It is best if the accuser stands over the person's shoulder and makes sure that all pertinent statements are included. You will need to ask for specific statements such as "I took (name of drug) on (a certain date) at (approximate time)." The more specifics that are given, the better the statement is when it is used in evidence. If you, the administrative nurse, wish to write a statement and have the accused simply sign it, be sure you give the accused a chance to change or rebut and to initial changes that he/she makes. There should be at least two (2) individuals besides the accused present and both need to sign the statement as witnesses.
There is no legal compulsion that you must fire the individual immediately. However, if you think that firing this person will occur at a later date, you are safer to do it now. Perhaps the best way would be to suspend without pay and then with advice of the hospital’s legal counsel, decide the final course of action. Do not allow the individual to give false reasons for resignation. If a resignation statement is asked for, simply have a statement of resignation without any reason or a statement of resignation stating the real reason.

Procedures are better handled if the administrative nurse or one designated person takes charge of the investigation. If, however, you find or think it will be impossible to carry through, then contact us in writing immediately and we will assist you with evidence collection. Whoever and whenever evidence is collected make sure that notations are made of what was received, from whom and when.

The Missouri State Board of Nursing is not interested in bringing criminal charges against offenders. It is interested in the protection of the public by upholding the Missouri Statute governing nursing practice. Police departments will not automatically notify the Missouri State Board of Nursing when a nurse has been reported to them for drug misappropriation. Therefore, it is the professionals' responsibility to notify our office in writing and to give us as many details as possible. We can be more effective and provide more assistance to you, the earlier you can provide us with information.

In order to avoid liability, you should begin your letter stating "I have reason to believe"... Then provide raw evidence as you know it to be. To this date, no institution or individual has ever been sued for providing information to the Board.

If you already have a case in prosecution, we would appreciate being notified of this. If in the local courts, a case is tried and a suspended sentence is delivered, that information is impossible to use in our action in the Administrative Hearing Commission against the accused. Therefore, our counsel can intervene before the sentence is delivered to help alleviate the suspension of sentence.

The Missouri State Board of Nursing is interested in keeping as many nurses in the working area as possible. We are not here to provide harsh treatment except in cases where it is clearly indicated. Our goal is to rehabilitate and put back to work those nurses who have experienced problems in the past. Generally, the Board will recommend psychiatric treatment and require periodic reports be delivered to them during a specified period of probation.

I hope this has given you some guidelines in how to preserve evidence and report to the Missouri State Board of Nursing. Please feel free, at any time, to call our office and if I am unable to answer your questions, I shall contact our investigative staff or legal counsel for their advice.

Mary Sue Hamilton, R.N.
EXPLANATION OF LICENSE RULE - INACTIVE AND LAPSED

Below is a summary of the inactive and lapsed license rule which became an emergency ruling March 1, 1981, and will go through the regular rule making process, including public hearing and comments.

The Board's objective is to return nurses to active nursing practice only when they can demonstrate evidence they have current knowledge of nursing practices so the public is assured of safe nursing care.

INACTIVE

A nurse may request inactive status by a written, signed request or by checking the designated box on the renewal application. A list will be kept in Board of Nursing Office. If this license is inactive more than 3 years, the nurse must demonstrate current competency to practice and may be required to complete an oral and/or written examination provided by the Board or by proof of licensed nursing practice in other states during this time period.

This nurse will pay only the fee for the current renewal period and there is no penalty.

LAPSED

A lapsed license is one which the nurse does not renew within 60 days for 1981-82 renewal period and 30 days for each licensing period thereafter and does not notify the Board that he/she wants to be inactive.

1. If the license has lapsed for less than 60 days for 1981-82 renewal period and 30 days for each licensing period thereafter, he/she may renew by mailing the $5.00 fee along with a renewal application, no later than 60 days after July 1, 1981 of this renewal period and 30 days after designated date for renewal of each licensing period thereafter. No additional fees or penalties are required.

2. If a nurse's license has been lapsed for more than 60 days this period (1981-82) and thirty (30) days for each period thereafter but less than 3 years, he/she must fill out the petition for renewal. He/she must pay the $5.00 fee, plus $5.00 for each year he/she was lapsed, and a late renewal fee of $50.00.

3. A nurse whose license has lapsed for 3 years or more must do all of #2, and in addition, must appear before the Board to demonstrate evidence of continued competency and may be required to successfully complete an oral and/or written examination provided by the Board, or by proof of regular licensed nursing practice in other states during that time period.
PROFESSIONAL DIRECTORS

NEW TEST PLAN TAPE AVAILABLE

A 90 minute tape of a presentation by Eileen A. McQuaid, Executive Director of the National Council of State Boards of Nursing on the background, rationale and description of the new test plan for the State Board Test Pool Examination for Registered Nurse Licensure is available for purchase or loan from our office.

The presentation was made to faculty, students and other interested parties at a meeting in New York City in March, 1980. This tape also contains questions from the audience and Dr. McQuaid's responses to these questions.

If you are interested please call the Board office (314-751-2334) and request it be mailed to you. You may record the cassette for your own use. When finished with it please return promptly to the Board so we can mail on to the next school.

If you are interested in purchasing the cassette, please send your request and a payment (only checks or money orders will be accepted) in the amount of $9.95 to:

National Council of State Boards of Nursing
303 East Ohio Street
Suite 2010
Chicago, Illinois 60611

NEW TEST PLAN FOR R.N.'S ADOPTED

The National Council of State Boards of Nursing, Inc., Delegate Assembly met June 4-6, 1980 in Minneapolis, Minnesota. At this meeting the Assembly adopted the Test plan for the State Board Test Pool Examination which was circulated to member Boards in February 1980.

The scoring system to be used with the comprehensive examination will have a mean score of 2000, a standard deviation of 400, and a recommended passing score of 1600. The Examination Committee was directed to explore ways to diagnose areas of deficiency for failure candidates and to report back to the Delegate Assembly in 1981.

By action of the Council, only the actual content of the examinations, which includes the confidential directions, content summary, and the test itself, will be kept confidential. All other information relative to the examination may be provided for public information.

Beginning July 1982, the examination will no longer be divided into the five areas of: Medical Nursing, Psychiatric Nursing, Obstetrical Nursing, Surgical Nursing and Nursing of Children, with a passing score of 350 being required in each subject for licensure. The examination will be as one, but will consist of four two-hour tests, with only one score for the total examination. All candidates who need to retake any part of the examination after the February 1982 examination will be required to retake the four two-hour tests (two-day testing period) and achieve the passing score in order to be licensed.
PRACTICAL SCHOOL

ANNUAL CONFERENCE

Plans for an Annual Conference for the Practical Nurse Program Educators, both directors and faculty, is tentatively scheduled for the latter part of June, 1981. Exact date will follow in a letter shortly.

We have invited Dr. Carrie B. Lenburg, Ph. D. to speak on students' clinical evaluation, what behavior is expected and what tools are being used for the most effective clinical evaluation.

The Conference will be held in St. Louis in order to keep Board cost of travel expenses at a minimum and to expedite Dr. Lenburg's travel time. The Conference will be held at Bethesda-Webster Program in Practical Nursing, Webster College Campus, 470 East Lockwood Street, St. Louis, Missouri right off of I-44 at Webster Groves.

The following are a list of readings and how to obtain them. Dr. Lenburg encourages you to review these prior to her workshop. As soon as Dr. Lenburg is able to give us a definite date, we will send you that information and also item #2 that is listed below.

Mrs. Sue Meiner is hosting the Conference at Webster College Campus. She will be assisted by Mrs. Katherine Spross, Coordinator, St. Louis Board of Education Program of Practical Nursing, and Mrs. Dolores Fendler, Director, St. Mary's School of Practical Nursing. There is no charge for the Conference.

Lenburg, Carrie B., The Clinical Performance Examination: Development and Implementation, Appleton-Century Crofts, New York 1979. *(Available at Matthews Medical and Scientific Book Company, 11559 Rock Island Court, Maryland Heights, Missouri, 63043.)*


The University of the State of New York, The New York Regents External Degree Nursing Program: Historical Developments and Program Study Guides for the Associate Degree, 1976. (Available for $6 payable to The University of the State of New York, Nursing Monograph, Cultural Education Center, Room 5D45, Albany, New York 12230.

* One copy available for loan from Missouri State Board of Nursing office

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## PROJECTED STATE BOARD SURVEY VISITS

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