HAPPY HOLIDAYS

MISSOURI STATE BOARD OF NURSING
State of Missouri

Department of Consumer Affairs, Regulation and Licensing
Division of Professional Registration

State Board of Nursing
P.O. Box 656
Jefferson City, Missouri 65102
Telephone 314/751-2334

Vivian D. Meinecke, R.N., Executive Director

NEWSLETTER

Volume XVIII - Issue II

December, 1978

BOARD MEMBERS

Mrs. Audrey Jenkins, R.N., President
Mrs. Rose Marie Hilker, R.N., Secretary-Treasurer
Miss Virginia Gayie Collins, L.P.N.
Miss Mary Lou George, R.N.
Mrs. Zella Harrington, R.N.
Mrs. Jo Nell Musgrave, L.P.N.
Vacancy - R.N.

PROFESSIONAL STAFF

Miss Vivian D. Meinecke, R.N., Executive Director
Mrs. Margaret J. Driver, R.N., Associate Executive Director in Administration
Vacancy - Associate Executive Director in Education

OFFICE STAFF

NAME
Janet Walz
Rita Blank
Pam Groose
Linda Strobel
Norma Malone
Marsha Knatcal
Dorothy Koestner
Sigrid Enloe

MAJOR RESPONSIBILITY
Administrative Assistant
Professional Nurse Schools
Practical Nurse Schools
Assistant to Administrative Assistant, Schools, and School Annual Reports
Registered Nurse Interstate Licensure
Licensed Practical Nurse Interstate Licensure and Correspondence
Professional Nurse Correspondence
Foreign Nurse Licensure

PLEASE NOTE

ONLY ONE NEWSLETTER IS BEING SENT AN INSTITUTION: THEREFORE, WE SHALL APPRECIATE YOUR SHARING THIS WITH ALL INTERESTED PERSONS. PLEASE POST ON BULLETIN BOARD OR ROUTE THIS INFORMATION TO AS MANY NURSES AS POSSIBLE: MAY BE REPRODUCED AND DISTRIBUTED.
Mrs. Jo Nell Musgrave, L.P.N., was confirmed by the Senate, on April 5, 1978, as a member of the Missouri State Board of Nursing, her term running until 1982, vice Norma Wilson, L.P.N., term expired. She is employed at Stoddard County Health Service, Dexter, Missouri.

Sister Mary Jeremy Buckman, R.S.M., R.N., Ph. D., submitted her resignation as a member of the Missouri State Board of Nursing to Governor Joseph P. Teasdale, effective March 31, 1978, because her religious community had missioned her to DePaul University in Chicago, Illinois, as Chairperson of the Department of Nursing, (Remains vacant).

**SCHEDULED BOARD MEETING DATES**

January 22-25, 1979 (January 22, 1:30 - 4:30 p.m.)
April 23-26, 1979

Ensuing Board Meeting dates will be established at the May meeting.

Board meetings will be held at 3523 North Ten Mile Drive, Jefferson City, Missouri, Department of Consumer Affairs, Regulation and Licensing - Conference Room, convening at 8 a.m. to adjournment. All meetings are open to the public and interested persons are welcome.

An evening session is held prior to each Board Meeting at the Downtown Holiday Inn, 422 Monroe, Jefferson City, Missouri, convening at 7 p.m., which is open to the public, on January 22, 1979.

Requests for Board consideration must be received in the Board of Nursing Office no later than 2 weeks prior to the date of meeting. This is necessary to enable adequate review of material and preparation of the Agenda!

**EXAMINATION DATES**

Applications and fees must be in the board office by:

<table>
<thead>
<tr>
<th>Registered Nurse Candidates Examination Dates</th>
<th>Schools</th>
<th>Irregular Candidates</th>
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<tr>
<td>1979: February 6-7</td>
<td>October 1</td>
<td>December 1</td>
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<tr>
<td>July 10-11</td>
<td>March 1</td>
<td>May 1</td>
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<td>1980: February 5-6</td>
<td>October 1</td>
<td>December 1</td>
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<td>July 9-10</td>
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<td>1981: February 3-4</td>
<td>October 1</td>
<td>December 1</td>
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<td>July 8-9</td>
<td>March 1</td>
<td>May 1</td>
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**DEADLINES FOR APPLICATIONS**

<table>
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<tr>
<th>Licensed Practical Nurse Candidates Examination Dates</th>
<th>Schools</th>
<th>Irregular Candidates</th>
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<td>1979: April 10</td>
<td>January 1</td>
<td>March 1</td>
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<td>October 16</td>
<td>June 15</td>
<td>August 15</td>
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<td>1980: April 15</td>
<td>January 1</td>
<td>March 1</td>
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<tr>
<td>October 21</td>
<td>June 15</td>
<td>August 15</td>
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<tr>
<td>1981: April 14</td>
<td>January 1</td>
<td>March 1</td>
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<tr>
<td>October 20 (Subject to change)</td>
<td>June 15</td>
<td>August 15</td>
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Applications are requested by the Board from the schools approximately four months prior to the examination; this is to accommodate candidates who must have individual Board consideration for permission to write the examination, i.e. attestation of an arrest record. Normally the Board would require sixty days to process regular applications. Board meetings are scheduled to accommodate these candidates and investigation is necessary for the protection of the public. (If the applicant was allowed to write the examination prior to investigation and Board action and passed a license would have to be issued to practice nursing valid for one year (335.046). The legal process to refuse to renew the license could amount to an unlimited length of time.)

The school is not bound to the four month period as the candidate may be withdrawn from the roster at anytime prior to the examination. The candidate can only qualify to write the examination if he/she has successfully completed the basic professional curriculum in an accredited school of nursing (335.041).

In regard to lost fees: It is regrettable that fees may be lost to the candidate; however, the application states that fees are non-refundable nor applicable to future examinations. All fees received by the Board are deposited in the state treasury immediately following receipt (335.041). It is strictly the choice of the applicant to submit an application to write the examination for licensure as a registered professional nurse or licensed practical nurse in Missouri.
NURSING LICENSES ON PROBATION, SUSPENDED, OR REVOKED

DISCIPLINARY ACTION

The following disciplinary actions were taken at hearings conducted by the Missouri State Board of Nursing. All disciplinary actions are relative to violations of the Nursing Practice Act.

Beverly Sitton Compton  
R.N. License No. 40537  
Revoked  
Effective Date - November 4, 1977

Emily Hoskins Downen  
R.N. License No. 24301  
Revoked  
Effective Date - June 16, 1977

Claudia Sue Fox  
R.N. License No. 58989  
Revoked  
Effective Date - June 16, 1977

Nikki McLean  
R.N. License No. 63424  
Suspended - 3 years  
Effective Date - June 1, 1977  
to May 31, 1980

Anne Margaret Smith  
R.N. License No. 62441  
Probation - 3 years  
Effective Date - July 27, 1976  
to July 27, 1979

Lily Jane Stringer  
R.N. License No. 28058  
Revoked  
Effective Date - May 23, 1978

Diane Walker  
R.N. License No. 65929  
Probation - 5 years  
Effective Date - August 23, 1976  
to August 23, 1981
Janet Witherspoon Zimmerman
R.N. License No. 31618
Probation
Effective Date - May 23, 1978
to May 23, 1980

Wanda Lou Cornell
L.P.N. License No. 13744
Probation - 2 years
Effective Date - April 6, 1977
to April 6, 1979

Linda Lee Dabin
L.P.N. License No. 16722
Revoked
Effective Date - April 4, 1976

Theda Clark Dinwiddie
L.P.N. License No. 18282
Revoked
Effective Date - November 4, 1977

Susan Elizabeth Eichstadt
L.P.N. License No. 15102
Revoked
Effective Date - June 16, 1977

Lois A. Baird Green
L.P.N. License No. 23464
Revoked
Effective Date - June 10, 1977

Joyce Altis Moore
L.P.N. License No. 13062
Suspended - 2 years
Effective Date - February 15, 1977
to February 15, 1979

Jerrie Pearl Moseley
L.P.N. License No. 20017
Revoked
Effective Date - February 10, 1978

Joan Lee Powell
L.P.N. License No. 19264
Revoked
Effective Date - March 15, 1977
DISCIPLINARY ACTION TAKEN BY THE BOARD

At the May, July, and October, 1978 meetings the Board considered:

1. Nine (9) cases involving applicants who had arrest records prior to granting permission to write the State Board Test Pool Examination for professional nurse licensure; and seven (7) practical nurse applications.

2. Ten (10) complaints received by the Board against registered professional nurses and two (2) against licensed practical nurses.

3. Referred twelve (12) cases to the Administrative Hearing Commission (hearings pending).

4. Denied five (5) applicants for registered professional nurse licensure and six (6) applicants for practical nurse licensure by reciprocity (did not meet Missouri's Minimum Education Requirements).

5. Conducted four (4) hearings to determine disciplinary action.

6. Referred one (1) practical nurse to District Attorney for false credentials.

7. Placed one (1) professional nurse on probation for two (2) years and

8. Revoked one (1) professional nurse license and

9. Restored one (1) professional nurse license following termination of suspension, Jean Pressley, November 30, 1978.

SCHOOL ACCREDITATION STATUS CHANGED

1. Restored full accreditation to Kansas City Board of Education Program of Practical Nursing.

2. Placed Lincoln University, Department of Nursing Science, on conditional accreditation.
IMPORTANT ITEMS:

FEES FOR HANDSCORING ANSWER SHEETS

NLN notified the Board that there will be a fee for handscoring answer sheets on the State Board Test Pool Examination, which will be $5.00 per test for the Professional Examination, and $5.00 per candidate for the Practical Examination. (Checks are to be made payable to NLN).

SBTPE FAILURE RATE CONCERN AND WARNING LETTERS

The members of the Missouri State Board of Nursing established the policy that all schools with a 10% State Board Test Pool Examination failure rate will be issued a letter of the Board's concern; and all schools with a 20% or higher failure rate will be issued a warning from the Board.

POSITION FOR REPLACEMENT OF FULL-TIME FACULTY VACANCIES

The members of the Missouri State Board of Nursing adopted a position that schools are to be instructed to replace full-time faculty member vacancies with full-time rather than part-time equivalencies so as to assure more effective educational continuity.

POSITION OF MISSOURI STATE BOARD OF NURSING ON CONSUMER MEMBERSHIP AS ADOPTED ON OCTOBER 18, 1978

"The Missouri State Board of Nursing does not support the addition of a consumer to this Board. It is our opinion that a non-nurse would not add input not already available from the present membership as is required by Chapter 335 of the Missouri Statutes.

The functions of the Missouri State Board of Nursing require substantial knowledge of nursing education and practice, as well as participation in accreditation of schools and testing activities. A consumer could not render qualified judgments to represent the nursing profession because of his or her lack of nursing knowledge, experience and expertise.

The history of the Board in disciplinary actions is impeccable and a matter of public record. Nursing is unique, in that its members are engaged in a service-oriented profession. Any consumer addition to this membership can only be counter-productive to the legal mandates of the Board."

ANNUAL ACCREDITATION REPORTS

The annual accreditation reports were mailed to each school on December 1, 1978; we requested that the completed report be submitted to the Board of Nursing no later than February 1, 1979. We shall need to review the reports prior to the annual Board meeting in order to obtain necessary information that may have been eliminated, or incorrectly answered so that the Board will be able to review and grant the accreditation at the annual meeting as required by 335.036 RSMo., 1976, Supp.

The date for submitting the annual report had to be earlier due to the fact that the annual Board meeting was set for April 23-26, 1979, instead of May to enable educators to attend the National League for Nursing biennial convention and still
have the opportunity to meet with the Board if they, or the Board, wished. Some dates, as number of students, etc., will have to be estimated; however, the annual report is for 1977-1978 and should not create any problems. We appreciate your cooperation!!

DIRECTORS OF SCHOOLS PLEASE NOTE:

The Board should be notified when any faculty member has been employed. All faculty members must be currently licensed in Missouri prior to beginning their employment otherwise, he/she is violating the Statutes and the school is violating the Rules and Regulations (Minimum Standards).

DIRECTORY OF RN'S AND LPN'S

The Board of Nursing does not give out names or addresses of nurses (licensees); however, the name, address and order blank of the Company contracted by the State to publish the directory is included with the license. Section 161.242 of the Revised Statutes of Missouri, 1969, requires publication of this directory and the licensing Boards are charged with carrying out that mandate. Please do not send your complaints to the Board as we are powerless to prevent your name and address from being published. If you believe that such a directory, containing public information, should not be published, you may seek through the legislature the repeal of this statute.

If you wish to order a directory, or a listing of licensed nurses in Missouri, please write to the Informative Data Company, 3546 Watson Road, St. Louis, Missouri, 63139. PLEASE NOTE: The Board of Nursing does not fill your order, nor take your request for order, charge nor receive any money for these Directories!

AVAILABLE POSITION ON THE BOARD OF NURSING PROFESSIONAL STAFF

Associate Executive Director in Education. Requirements: R.N., B.S. in Nursing, Master's Degree, preferable in Nursing - Primary responsibility: Survey School's of Nursing. Apply to: Miss Vivian D. Meinecke, R.N., Executive Director, P. O. Box 656, Jefferson City, Missouri, 65102. Equal Opportunity Employer. (Residence in Jefferson City area is required.)

EMPLOYERS PLEASE NOTE

PERSONNEL FILES MUST DESIGNATE "COPY": The members of the Missouri State Board of Nursing adopted a position that when a license is copied for personnel files, the copy MUST be designated by writing or stamping "COPY" across the front.

CURRENT LICENSURE: All employers should check the current status of the nurse's license and any irregularity that the license shows should be reported to the Board of Nursing immediately. The current license is dated July 1, 1978 to June 30, 1979; the colors are: R.N. - yellow and L.P.N. - blue. (Licenses are verified via telephone at any time the employer calls).
Candidates writing the examination for licensure in Missouri who are repeating failed areas are from another state are encouraged to rewrite the examination in the original state; however, the Board has to accept all applicants so if the applicant is allowed to write in Missouri, the Board has a policy that he/she must rewrite the entire examination rather than failed areas only. (Missouri candidates write failed areas only).

LICENSE RENEWALS

License renewals for 1979-1980 will be mailed approximately the first of March. We urge all licensees, and all employers to urge their employees to renew their licenses as soon as possible after their receipt of renewal notice in order to insure process and receipt of their renewed license prior to the deadline date of July 1, 1979. The Board of Nursing has a total of eight clerical employees who are responsible for renewals and their regular duties must also be done at this time; obviously, it is humanly impossible to process over 46,000 renewals if they were all returned to the Board of Nursing near the deadline date. It is certainly to the advantage of all concerned to renew licenses as soon as possible. Attention is called to the fact that the application states that the Board can not guarantee licensure renewal for application received after June 1 for July 1.

NEWLY APPOINTED DIRECTORS OF SCHOOLS OF NURSING

1. AVILA COLLEGE: Ms. Beverly Lindsey, R.N., has been appointed Acting Chairman, Department of Nursing during the administrative leave of Ms. Norma L. Lewis, R.N., effective August 1, 1978.

2. LINCOLN UNIVERSITY: Mrs. Lennette Parks, R.N., has been appointed Acting Director, effective October 1, 1978.

3. MISSOURI BAPTIST HOSPITAL SCHOOL OF NURSING: Mrs. Delilah Canning, R.N., has been appointed Director effective October 16, 1978.

4. ST. LOUIS COMMUNITY COLLEGE AT FLORISSANT VALLEY: Mrs. Frances R. Dennis, R.N., has been appointed Chairperson, Nursing Department, effective May 23, 1978.

5. ST. LOUIS COMMUNITY COLLEGE AT MERAMEC SCHOOL OF NURSING: Mrs. Barbara Macy, R.N., has been appointed Chairperson, effective June, 1978.

6. TRENTOJN JUNIOR COLLEGE: Mrs. Bonnie Saucier, R.N., has been appointed Director, Department of Nursing, effective July 1, 1978.

7. MISSOURI SOUTHERN COLLEGE: Mrs. Betty Ipock, R.N., has been appointed Director, effective July 1, 1978.

8. DEACONESS HOSPITAL: Mrs. Ruth Miller, R.N., has been appointed Director, effective July 10, 1978.

9. COLUMBIA PUBLIC SCHOOLS PRACTICAL NURSING PROGRAM: Mrs. Linda J. Anthony, R.N., has been appointed Assistant Director, Adult Health Programs effective October 16, 1978.

10. HANNIBAL PUBLIC SCHOOL OF PRACTICAL NURSING: Mrs. Kathleen Haycraft, R.N., has been appointed Coordinator, effective August 31, 1978.
MINIMUM STANDARDS REVISION

When the Minimum Standards for Accredited Programs of Professional and Practical Nursing were revised in 1973 the intent was for a period of time for each program to graduate one class and the State Board Test Pool Examination scores for each class reviewed as well as the program evaluation. The workshop will be given as the Annual Conference in the fall of 1979 and all schools will be notified to send input to the Board office for tabulation prior to the meeting.

In the good old past we could revise and amend at any time with a ten-day filing period with the Secretary of State; now we must abide by the Rulemaking Process according to Missouri Statutes.

Minimum Standards are the Board's Rules and Regulations. Information regarding Rulemaking are excerpts taken from:


WHAT IS A RULE?

This question is perhaps the most difficult in the area of rulemaking. The determination is oftentimes crucial to the state agency because the effectiveness of the rule hinges on whether it is filed and published.

For about thirty years the definition of rule remained the same. It was changed, effective March 31, 1976, to mean "each agency statement of general applicability that implements, interprets, or prescribes law or policy, or that describes the organization, procedure, or practice requirements of any agency.

THE RULEMAKING PROCESS

When an agency desires to make a rule, it must prepare the text of the rule according to the format prescribed in this manual. The format is designed to incorporate all of the requirements for rulemaking specified by the amendments to the Administrative Procedure Act contained in Senate Bill 58 of the First Regular Session of the 78th General Assembly, and in Senate Bill 478 of the Second Regular Session of the 78th General Assembly. Since January 1, 1976, this is the exclusive means by which administrative rules may become effective in Missouri.

When prepared in the format, the Notice of Proposed Rulemaking is required by 536.021 RSMo (Supp. 1977) to contain:

(1) An explanation of any new rule or any change in an existing rule, and the reasons therefore;
(2) The legal authority pursuant to which the rule is proposed to be made;
(3) The text of the entire rule proposed to be made or the entire text of any affected section or subsection of a rule which is proposed to be amended, with all new matter underlined or printed in boldface type and with all deleted matter placed in brackets...;
(4) The number and general subject matter of any rule proposed to be rescinded;
(5) Notice that anyone may file a statement in support of or in opposition to the proposed rulemaking at a specified place and within a specified time not less than thirty days after publication of the Notice of Proposed Rulemaking in the Missouri Register;
(6) Notice of the time and place of a hearing on the proposed rulemaking if a hearing is ordered, which hearing shall be not less than thirty days after publication of the Notice of Proposed Rulemaking in the Missouri Register; or a statement that no hearing has been ordered if such is the case.

After the Notice of Proposed Rulemaking is published, the next step is public comment or a hearing. The new law does not add additional requirements for hearing 536.021.3 RSMo (Supp. 1977). But neither does it prohibit them, and it should be remembered that public access and comment is one of the goals of the law.

Special provision is made if a state agency issued a Notice of Proposed Rulemaking without planning a public hearing. If the agency concludes a hearing is desirable, it is required to withdraw the earlier notice and file a new Notice of Proposed Rulemaking fully complying with the provision of 536.021 but setting a date for a public hearing not less than 30 days from the publication of the new notice.

On the date when time for public comment expires or the date of a public hearing, a ninety day period begins. During this period the state agency proposing the rule or change shall file with the secretary of state an Order of Rulemaking. This is to notify the public that the proposed rule is to be put into effect, with or without further changes, or it is to be withdrawn. The order of Rulemaking is to be published in the Missouri Register.

We shall entertain suggestions from any interested party as revised by the Minimum Standards.
SCHOOL SURVEYS

The Board has complied with the requirements of 335.036 (3) which provides for surveys of all accredited programs every five years.

The Board wishes to acknowledge appreciation to Miss Virginia Dyer, R.N., for assisting in the accreditation surveys as a temporary professional employee. Not only does Miss Dyer have the necessary educational qualification and experience as a faculty member of both professional and practical nursing programs but during her tenure as Supervisor of Health Occupations, State Department of Education, a position she held for sixteen years prior to her retirement, she guided schools approved by the Department of Education in the curriculum planning within the Minimum Standards. She was also a member of the evaluating team for the State Department of Education for sixteen years.

The following schools, including the clinical facilities utilized by these schools, were surveyed by the professional staff of the Board of Nursing for continued accreditation during the past year:

PROFESSIONAL

Avila College
Barnes Hospital
Central Methodist College
Deaconess Hospital
St. Louis Community College at Florissant Valley
St. Louis Community College at Forest Park
Jefferson College
Jewish Hospital of St. Louis
Lincoln University
Lutheran Medical Center of St. Louis
St. Louis Community College at Meramec
Department of Nursing-Maryville College
Mineral Area College
Missouri Baptist Hospital
Missouri Southern College
Missouri Western College
Penn Valley Community College
St. Luke's Hospital School of Nursing - St. Louis
Three Rivers Community College
Trenton Junior College

PRACTICAL PROGRAMS

Crowder College Practical Nursing Program
Jefferson College
School District of Joplin R-VIII School of Practical Nursing
Kennett Area Vocational School of Practical Nursing
Marshall Area Vocational-Technical School Practical Nursing Program
Mineral Area College Program in Practical Nursing
Nevada Area Vocational-Technical School of Practical Nursing
N.S. Hillyard Technical School Practical Nurse Program
Poplar Bluff School District R-1 Practical Nursing Program
St. Mary's School of Practical Nursing
Trenton Junior College School of Practical Nursing
Warrensburg Area Vocational-Technical School Program of Practical Nsg.
Washington School of Practical Nsg.

BEST WISHES FOR A HAPPY HOLIDAY SEASON!
To be valid, certificates with these numbers must contain the following: (on the reverse side of the license) "DUPLICATE CERTIFICATE ISSUED DUE TO ORIGINAL CERTIFICATE BEING LOST, STOLEN, OR DESTROYED". The original certificate is no longer valid.

PLEASE CHECK IDENTIFICATION CAREFULLY IF THESE LICENSE NUMBERS ARE PRESENTED

### DUPLICATE LICENSES ISSUED TO DATE

July 1, 1978 to June 30, 1979

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