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**Meeting Notice**  
**Missouri Board of Therapeutic Massage**  
**June 15, 2015 – 9:00 A.M.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 522-6277 to ensure available accommodations. The text telephone for the deaf or hard of hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (7), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) - 522-6277. The TTY number for Relay Missouri is 800-735-2966 or 800-735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

Meeting Notice

**Missouri Board of Therapeutic Massage  
 June 15, 2015 – 9:00 A.M.  
 Division of Professional Registration  
 3605 Missouri Boulevard – Jefferson City, Missouri**

|  |                               |
|--|-------------------------------|
| Call to Order  | Renate Brodecker, Chairperson |
| Roll Call  | Executive Director            |
| 1. Approval of Agenda  |                               |
| 2. Approval of Open Minutes  |                               |
| <ul style="list-style-type: none"> <li>• January 20, Mail Ballot</li> <li>• March 22, 2015 Face to Face Minutes</li> </ul> |                               |
| 3. Financial Report & Renewal Overview   |                               |
| 4. Professional Massage Training Center/Bryan University   |                               |
| 5. Annie Graham Zirfas - Mentorship  |                               |
| Meeting Schedule   |                               |

Motions to Close

Section 610.021 subsection (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

**OPEN SESSION MINUTES**  
**Missouri Board of Therapeutic Massage**  
**June 15, 2015 – 9:00 a.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

The Missouri Board of Therapeutic Massage was called to order by Renate Brodecker, Chairperson, at on 9:00 a.m. on June 15, 2015 at the Missouri Division of Professional Registration located at 3605 Missouri Boulevard in Jefferson City, Missouri. The executive director facilitated roll call

**Board Members Present**

Renate Brodecker, Chairperson  
Brandy Mouser  
Jennifer Morgan  
Carl Nelson

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Wilde, Processing Technician Supervisor  
Greg Mitchell, Counsel

Ms. Brodecker stated she would be voting in open and closed session.

A motion was made by Ms. Mouser and seconded by Ms. Morgan to approve the open session agenda adding an election of officers and information regarding the Federation of State Massage Therapy Boards annual meeting. Board members voting aye: Ms. Mouser, Ms. Morgan, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.

A motion was made by Mr. Nelson and seconded by Ms. Mouser to approve the January 10 mail ballot and March 22 meeting open session minutes. Board members voting aye: Ms. Mouser, Ms. Morgan, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.

**Financial Report**

The executive director provided an overview of the financial report and renewal overview. No official action by the board.

The board discussed the Federation of State Massage Therapy Boards annual meeting and recommends Ms. Morgan attend the meeting as the board's voting delegate. Additionally, the board requested the executive director submit an out of state travel request authorizing the executive director to attend the Federation meeting.

## **Bryan University/Professional Massage Training Center**

The board reviewed the information regarding the massage therapy program at Bryan University. Clarification is needed regarding the following;

- 1) Instructors for massage theory and practice as well as where the students will obtain clinical experience.
- 2) Ethics and massage law not specifically addressed within the curriculum
- 3) Ancillary therapy courses and instructors needed
- 4) Clarification of online delivery of instruction

### **Instructor Review**

#### **Amanda Boyd – Instructor for anatomy & physiology, pathology & kinesiology**

The Board was unable to identify college course work required for an instructor of anatomy and physiology. Additionally, the Board was unable to identify college course work applicable to pathology and kinesiology for an instructor to teach these classes as massage theory and practice.

#### **Lianne Drysdale - Instructor for anatomy & physiology and pathology**

Meets instructor requirements for both areas of study

#### **Kharij-Leah Gillum – Instructor for anatomy & physiology, pathology & kinesiology**

Meets instructor requirements for all three areas of study

#### **John Gorman - Instructor anatomy & physiology, pathology & kinesiology**

Meets instructor requirements for all three areas of study

#### **Jacquelyn Harris – Instructor for anatomy & physiology, pathology & CPR/first aid**

Meets instructor requirements for all three areas of study

#### **Anton Jacobson – Instructor for business practices**

Meets instructor requirements for business practices

#### **Sarah Kuzera – Instructor for anatomy & physiology, pathology and CPR/first aid**

Clarification is needed regarding hours from Everest College. Meets instructor requirements for CPR/first aid

#### **Don Schroedle - Instructor for business practices**

Meets instructor requirements for business practices

#### **Jason Taylor – Instructor for business practices**

Meets instructor requirements for business practices

#### **Jennifer Westoff – Instructor for business practices**

Meets instructor requirements for business practices

### **Election of Officers**

A motion was made by Mr. Nelson and seconded by Ms. Mouser to ratify the following Chairperson – Renate Brodecker; vice-chairperson – Brandy Mouser; secretary – Jennifer Morgan. Board members voting aye: Ms. Mouser, Ms. Morgan, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.

### **Mentorship Application – Annie Graham Zirfas**

Clarification needed concerning composition of 50 hours required for business practices/ethics/massage law and how the apprentice will obtain a course in CPR/first aid. Mentor does not meet instructor requirement to teach anatomy and physiology hours.

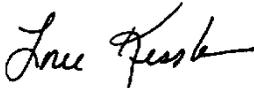
### **Board Meetings**

The board tentatively scheduled a conference call meeting for August 10 at 7:00 p.m.

At 9:31 the board took a break and reconvened at 9:36 a.m.

A 9:36 a.m., a motion was made by Ms. Mouser and seconded by Ms. Morgan to convene in closed session pursuant to section 610.021 subsections (1), (7), (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Board members voting aye: Ms. Mouser, Ms. Morgan, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.

At 2:17 p.m., a motion was made by Mr. Nelson and seconded by Ms. Morgan to convene in open session and adjourn. Board members voting aye: Ms. Mouser, Ms. Morgan, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.



Executive Director

Approved by Board on August 13, 2015