Mail Ballot Notice

Missouri Board of Therapeutic Massage
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City, Missouri
June 26, 2007

Notification of special needs as addressed by the American with Disabilities Act should be forwarded to the Missouri State Board of Chiropractic Examiners, P. O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-2104 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Chiropractic Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021(1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14(7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please see attached tentative agenda for this meeting.

Attachment
On this date, an open and closed electronic mail ballot was sent to the members of the Missouri Board of Therapeutic Massage pursuant to section 610.021(14) RSMo.

**Mail Ballots Sent to**
Kevin Snedden, President
Denny Fitterling, Vice President
Renate Brodecker
Juliet Mee (Non voting member)
Carl Nelson
Dawn Standley

Ratification of the following items was requested

**Approve agenda w/amendments** – Motion by Ms. Brodecker seconded by Ms. Standley

**Approve open session minutes April 15 and May 21** – Motion by Mr. Nelson seconded by Mr. Fitterling

**Financial Report** – No official action

**Legislation** – Executive director to work with counsel on developing language relating to provisional licensure

**Sanford Brown College, St Peters Campus** – Approve changes to massage therapy program

**Professional Massage Training Center** – Approve additions to massage therapy program

**National Exams** – Executive director to send letter to NCBTMB and Federation regarding reporting aggregate test results to Missouri and how such data is/will be assembled.

**Student Criminal Background Check** – Executive director to send letter to CBHE regarding board experience relating to applicants for student licensure and criminal history.

- Process for reviewing student applications – Statute authorizes fingerprinting, results must be reviewed before student license is issued, incomplete or no explanation regarding criminal history results in an incomplete application, review of results for criminal history the same as provisional and permanent applications.

Convene in closed session 10:10 AM per motion by Ms. Standley seconded by Ms. Brodecker. Meeting adjourned at 3:49 PM per motion by Mr. Nelson seconded by Ms. Brodecker.
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