

Jeremiah W. (Jay) Nixon  
Governor  
State of Missouri

Jane A. Rackers, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
Financial Institutions  
and Professional Registration  
John M. Huff, Acting Director

STATE COMMITTEE OF MARITAL & FAMILY THERAPISTS  
3605 Missouri Boulevard  
P.O. Box 1335  
Jefferson City, MO 65102-1335  
Telephone: 573/751-0870  
Fax: 573/751-0735  
800-735-2966 TTY Relay Missouri  
800-735-2466 Voice Relay Missouri  
[maritalfam@pr.mo.gov](mailto:maritalfam@pr.mo.gov)

Loree V. Kessler, MPA  
Executive Director

## **Meeting Notice Tentative Open Agenda**

**MISSOURI STATE COMMITTEE OF MARITAL & FAMILY THERAPISTS  
June 4, 2014 - 7:45 a.m.  
Telephone Conference Call  
Conference Call Number: 573-526-6412  
Toll Free Number: 866-204-4916  
Division of Professional Registration  
3605 Missouri Boulevard – Jefferson City, Missouri**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri State Committee of Marital and Family Therapists, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0870 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri State Committee of Marital and Family Therapists is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The State Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes. Please see attached agenda for this meeting.

Attachment

Missouri State Committee of Marital & Family Therapists  
Open Session Agenda  
June 4, 2014  
Page 1

**Meeting Notice  
Tentative Open Agenda**

**MISSOURI STATE COMMITTEE OF MARITAL & FAMILY THERAPISTS**

**June 4, 2014 7:45 a.m.**

**Telephone Conference Call**

**Conference Call Number: 573-526-6412**

**Toll Free Number: 866-204-4916**

**Division of Professional Registration**

**3605 Missouri Boulevard – Jefferson City, Missouri**

Call to Order – Dr. Teri Loney, Chairperson

Roll Call

- 1 Approval of Open Session Agenda
- 2 Draft Rules - Online education and supervision

Motion to Close

Convene in closed session pursuant to sections 610.021 subsection (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 RSMo which authorized this agency to go into closed session during those meetings.

Adjournment



Jeremiah W. (Jay) Nixon  
Governor  
State of Missouri

Jane A. Rackers, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
Financial Institutions  
and Professional Registration  
John M. Huff, Director

---

STATE COMMITTEE OF MARITAL & FAMILY THERAPISTS  
3605 Missouri Boulevard  
P.O. Box 1335  
Jefferson City, MO 65102-1335  
Telephone: 573/751-0870  
Fax: 573/751-0735  
800-735-2966 TTY Relay Missouri  
800-735-2466 Voice Relay Missouri  
[maritalfam@pr.mo.gov](mailto:maritalfam@pr.mo.gov)

Loree V. Kessler, MPA  
Executive Director

## Memo

**TO:** State Committee Members  
**FROM:** Loree Kessler *Loree Kessler*  
**CC:** Sharon Euler  
**DATE:** May 21, 2014  
**RE:** Online Education and Supervision

---

Attached is language drafted by Sharon and I for the state committee members to use as a starting point in revising the rules concerning distance education and supervision.

As noted during the May conference call, once this draft is finalized, it will be mailed to the roundtable participants for comments.

1 **Distance Education – 20 CSR 2233-2.010**

2  
3 (9) *[Any course offered primarily via [correspondence course, Internet (such as a chat*  
4 *room or discussion group), electronic mail (email), or similar delivery method or system*  
5 *or by audio or video tape or non-interactive communication, shall not be acceptable for*  
6 *course work pursuant to 20 CSR 2233-2.010 (8) (A)–(G), even if credit is awarded by*  
7 *the educational institution and the offering appears on the transcript.*

8 (A) *For the purpose of this rule non-interactive communication shall be defined as*  
9 *those courses transmitted via satellite in which the student has no means of*  
10 *simultaneously interacting with the course instructor visually and verbally during the*  
11 *transmission of course information.]*

12 **Distance learning includes cyber/distance (electronic) learning/education and must be a**  
13 **formal education process in which instruction occurs when the student and the instructor**  
14 **are not located in the same place and utilizes technology such as on-line learning tools, e-**  
15 **mail, video conferencing and other related technologies. No more than 20% of instruction**  
16 **time for any one course may be by video that does not include interaction between the**  
17 **student and the instructor.**

18 (A) **Any course or graduate program offered primarily via distance learning shall be**  
19 **evaluated by the state committee in the same manner as onsite graduate programs or**  
20 **course work as defined in 20 CSR 2233-2.010 (1), (2), (5)–(8), (10), (11), and (13).**

21 (B) **For the purpose of this rule, it shall be the responsibility of the applicant for**  
22 **supervision or licensure, in coordination with the degree granting institution, to document**  
23 **the following:**

24 1. **Approval/accreditation from the accrediting/certifying agency that**  
25 **approved/accredited the degree program. Such approval/accrediting agency shall be**  
26 **acceptable to the United State Department of Education;**

27 2. **Total number of graduate hours comprising the degree program;**

28 3. **A letter from the degree granting institution listing the course and documenting**  
29 **compliance with the core area requirements pursuant to 20 CSR 2233-2.020(8). Such**  
30 **documentation shall include a syllabus for each course; and**

31 4. **Software used for the distance learning platform.**

The composition of distance supervision requires clarification. First, does the State Committee envision distance therapy provided by S-MFTs and PLMFTs? If so, 20 CSR 2233-2.020 (9) (B) 1 (see highlighted area) requires additional language defining distance therapy. Secondly, in the event the State Committee includes distance therapy provided by supervisees, is language needed regarding LMFTs providing distance therapy?

To accommodate distance supervision 20 CSR 2233-2.020 (9) (D) will require amending to allow for a percentage of the supervisory meetings to be distance based. Clarification is needed regarding whether such distance based supervision is all face to face using software such as Skype or will it include supervision via telephone or email? Finally will distance supervision apply to group supervision? See amended language below.

32 **20 CSR 2233-2.020 Supervised Marital and Family Work Experience**

33  
34 (9) The characteristics of acceptable supervision shall include in no more than sixty (60) calendar  
35 months:

36 (A) A minimum of three thousand (3,000) hours of supervised experience in marital and family  
37 therapy; and

38 (B) A minimum fifteen hundred (1,500) hours of the three thousand (3,000) hours of  
39 supervised experience in marital and family therapy shall be direct client contact.

40 1. For the purpose of these rules, direct client contact shall be defined as face-to-face  
41 interaction between the client and PLMFT or S-MFT in the same room; and

42 (C) A minimum of twenty-four (24) calendar months of supervised experience. The PLMFT or  
43 S-MFT must obtain at least fifteen (15) hours of supervised experience within a calendar month  
44 in order for the experience to be considered by the state committee and must be in compliance  
45 with 20 CSR 2233-2.020(1), (2), (4), or (5) or (6), (7), and (8); and

46 (D) A minimum of two (2) hours every two (2) weeks or one (1) hour every week of individual  
47 face-to-face supervision with the registered supervisor. For the purpose of this regulation an hour  
48 of individual face-to-face supervision shall be defined as fifty (50) continuous minutes and two  
49 (2) hours shall be defined at no less than one hundred (100) continuous minutes with the  
50 registered supervisor and supervised marital and family therapist or provisional licensed marital  
51 and family therapist **during which at least ??? occurs within** the same physical space.

52 1. At least half of the supervision shall be individual face-to-face supervision which may  
53 consist of no more than two (2) PLMFTs or S-MFTs meeting with the registered supervisor.

54 2. The remaining supervision may be group supervision. For the purpose of this rule, group  
55 supervision may consist of at least three (3) and no more than six (6) PLMFTs or S-MFTs or  
56 combination thereof.

57 3. The PLMFT or S-MFT must complete a minimum of two hundred (200) hours of  
58 supervision, at least half of which one hundred (100) hours must be in individual face-to-face  
59 supervision.

60 4. *[The use of electronic communication is not acceptable for meeting face-to-face*  
61 *supervision requirements of this rule unless the communication is verbally and visually*  
62 *interactive between the supervisor and PLMFT or S-MFT]* **An applicant for supervision**  
63 **may submit a request for supervision by electronic methods to meet the face-to-face**  
64 **supervision requirements of this rule. When using electronic methods for supervision, the**  
65 **supervisor and S-MFT or PLMFT shall insure that the system utilized for communications**  
66 **is a secure, real-time system that provides for visual and audio interaction between the S-**  
67 **MFT or PLMFT and supervisor and all data storage and communications are private and**  
68 **protected consistent with all applicable laws and rules;**

**OPEN SESSION MINUTES**  
**Missouri State Committee of Marital and Family Therapists**  
**June 4, 2014 – 7:45 A.M.**  
**Missouri Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

At 7:50 a.m., the Missouri State Committee of Marital and Family Therapists conference call meeting was called to order by Dr. Teri Loney, Chairperson at the Division of Professional Registration located at 3605 Missouri Boulevard in Jefferson City. The executive director facilitated roll call.

**State Committee Members Present**

Dr. Teri Loney, Chairperson  
Ted Estes, Secretary  
Dianne Modrell, Public Member  
Sara Michael, Public Member  
Dr. Craig Smith

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Wilde, Processing Technician Supervisor  
Sarah Becker, Processing Technician II  
Sharon Euler, Division Counsel

Dr. Loney stated she would be voting in open and closed session.

A motion was made by Mr. Estes and seconded by Ms. Modrell to approve the open session agenda. State committee members voting aye: Dr. Loney, Dr. Smith, Mr. Estes, Ms. Michael, and Ms. Modrell. Motion carried unanimously.

**Draft Rules – Distance Education & Supervision**

The state committee drafted regulatory amendments regarding distance education and supervision. The proposed amendments are included as an attachment to the open session minutes. A motion was made by Ms. Modrell and seconded by Mr. Estes to distribute the proposed rules to all individuals invited to the educators' roundtable. State committee members voting aye: Dr. Loney, Dr. Smith, Mr. Estes, Ms. Michael, and Ms. Modrell. Motion carried unanimously.

At 8:28 a.m., a motion was made by Ms. Modrell and seconded by Mr. Estes to convene in closed session pursuant to sections 610.021 subsection (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 RSMo which authorized this agency to go into closed session during those meetings. State committee members voting aye: Mr. Estes, Ms. Michael, Dr. Smith, and Ms. Modrell. Motion carried unanimously.

At 8:34 a.m., a motion was made by Ms. Modrell and seconded by Mr. Estes to convene in open session and adjourn. State committee members voting aye: Mr. Estes, Ms. Michael, Dr. Smith, and Ms. Modrell. Motion carried unanimously.



Executive Director

Approved by State Committee on July 9, 2014