

Meeting Notice

STATE BOARD OF GEOLOGIST REGISTRATION

August 29, 2006

10:00am

Division of Professional Registration

3605 Missouri Blvd.

Jefferson City, MO 65109

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the State Board of Geologists Registration, P.O. Box 1335, Jefferson City, Missouri 65102 or by calling 573-526-7625. The text telephone for the Deaf or Hard of Hearing is (800) 735-2966 or (800)735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the State Board of Geologist Registration is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021(1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14(7), RSMo.

The Committee may go into closed session at any time during the meeting. If the meeting is closed, the #9 appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Agenda follows

**MISSOURI BOARD OF GEOLOGIST REGISTRATION MEETING
AGENDA**

**LOCATION: DIVISION OF PROFESSIONAL REGISTRATION
MAIN CONFERENCE ROOM**

**3605 MISSOURI BOULEVARD, JEFFERSON CITY, MO
TUESDAY August 29, 2006 10:00 A.M.**

OPEN SESSION MEETING

Call to Order
Roll Call
Approval of Open Agenda
Approval of Open Minutes -May 2, 2006
Meetings Attended - No Meetings Attended Upcoming Meetings -CLEAR (Sept 14-17, 2006 Alexandria, VA) -CAC (Oct 17-20, 2006 Williamsburg, VA) -ASBOG Fall COE Workshop (11/1-2/2006 Utah) -ASBOG Annual Meeting (11/3-4/2006 Utah) -FARB (February 2-4, 2007 San Antonio, TX)
Reports from Association Representatives if present AIPG AEG AMG MGWA
ASBOG -Draft minutes from 11/05 Annual Meeting -Exam administration information
Rule Update -Information regarding electronic seal may be presented.

MISSOURI BOARD OF GEOLOGIST REGISTRATION MEETING AGENDA

**LOCATION: DIVISION OF PROFESSIONAL REGISTRATION
MAIN CONFERENCE ROOM**

3605 MISSOURI BOULEVARD, JEFFERSON CITY, MO

TUESDAY August 29, 2006

Meeting will begin at close of open session.

MEETING

CLOSED SESSION

Approval of Closed Session Agenda
Approval of Closed Session Minutes -May 2, 2006
APPLICATIONS FOR REGISTRATION
APPLICATIONS FOR GRIT
EDUCATIONAL REVIEW
MISCELLANEOUS ITEMS
COMPLAINT
EXECUTIVE DIRECTOR - CLOSED

**MISSOURI BOARD OF GEOLOGIST REGISTRATION
DIVISION OF PROFESSIONAL REGISTRATION
3605 MISSOURI BOULEVARD
JEFFERSON CITY, MO**

**AUGUST 29, 2006
Open Minutes**

The open session of the Missouri Board of Geologist Registration was called to order by Mr. Guy Gilbert, Chairperson, at 10:10am at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

Members Present:

Guy Gilbert, Chairperson
Lisa Hosey, Secretary
John Bognar
Don Warner, PhD (Arrived at 10:25am)
Joseph Gulino, PhD, Public Member
Elizabeth Bennett, Public Member
Mimi Garstang, Ex-Officio Member

Members Absent:

Kimberly Grinston, Division Legal Counsel

Staff Present:

Pamela Groose, Executive Director
Tammy Mouden, Administrative Assistant
David Barrett, Division Legal Counsel

Introduction of Division Director:

Mr. David Broeker, Division Director introduced himself to the board members. Mr. Broeker discussed the Division change from the Department of Economic Development to the new Division, the Missouri Department of Insurance, Financial Institutions and Professional Registration.

A motion was made to move into closed session at 10:15am for the purposes of #1, #2, #3 and #9. Mr. Gilbert, Ms. Hosey, Mr. Bognar, Ms. Bennett, Dr. Gulino, Ms. Garstang all approved

Approval of Open Agenda:

A motion was made to approve the open agenda. All approved.

Approval of Open Minutes:

A motion was made by Dr. Gulino and seconded by Ms. Hosey to approve the open minutes from the May 02, 2006 meeting with amendments. All approved.

Meetings Attended:

- Ms. Hosey reported that she attended the ASBOG Executive meeting.

Upcoming Meetings:

- CLEAR – September 14-17, 2006 in Alexandria, VA- Mr. Bognar will attend this meeting on behalf of the board..
- CAC – October 17-20, 2006 in Williamsburg, VA. Dr. Gulino and Ms. Bennett will not be able to attend.
- ASBOG Fall COE Workshop, November 1-2, 2006, Park City, Utah- Mr. Gilbert and Mr. Bognar will attend as board representatives. Ms. Hosey will attend but as a member of the ASBOG Board of Directors.
- ASBOG Annual Meeting, November 3-4, 2006, Park City, Utah. Mr. Gilbert will attend this meeting.

- FARB – February 2-4, 2007, San Antonio, TX- Ms. Goose would like the members to take a look at their calendars and let her know by November if anyone would like to attend this meeting. Mr. Gilbert would like to attend this meeting.

Reports from Association Representatives if present:

- AIPG Nothing to report
- AEG Nothing to report
- AMG Nothing to report
- MGWA Nothing to report

ASBOG:

- A draft of the minutes from the November 05, 2005 ASBOG Annual Meeting was included for the Boards review.
- Exam Administration Information- Ms. Goose included this because of the discussion about holding examinations in different locations and having someone else proctor the examination. ASBOG states that exams can not be administered by anyone but board staff.
Ms. Goose wanted to know if the Board wanted the March 07 exam to be given at another testing location. A motion was made by Ms. Hosey and seconded by Mr. Bognar to hold the Spring 2007 ASBOG examination in Rolla, MO. All approved.

Rule Update:

- At 10:30am, Sheila Hemphill, Vice President of Sales with World Wide Notary, Texas provided a presentation on electronic seals via the internet.

Executive Director's Report:

- Financial Report- Ms. Goose provided a report for the Board's review.
- 05-06 Numbers- Ms. Goose provided information for the Board's review.
- Revenue Projections- A motion was made by Mr. Bognar and seconded Ms. Bennett to promulgate a rule to reduce the renewal fee by \$100.00 or stipulate a certain amount that renewal fee's can be lowered or raised.
- Department Change Information- Ms. Goose stated that our rules are being migrated in total to the new department. We were Title 4 and now we will be Title 20. Ms. Garstang asked about the attorney situation. We now have available Mr. Barrett and Ms. Grinston. They are employed with the Division for the boards use.
- Application Revisions- The title of the application should be changed to Application for Certificate of Registration. All approved.
- Reference Form Revisions- Remove Geologist Registration in Training from the reference form. At the last meeting the board discussed professional reference. Ms. Goose asked the board exactly what they want as far as reference information and from whom do they want it from. The reference form say you must obtain three references from a individual that served as a supervisor, employer or client. Board members and relatives can not be used as references. Ms. Goose will make the needed changes to the reference forms. All approved.
- November 2006 Meeting- It will be held in Springfield on November 16th, 2006. Ms. Goose contacted Ms. Brookshire and Mr. Howard to invite them to the meeting. A luncheon and presentation will be held. The meeting will be held at the Missouri State University in the GSI Department.
- 2007 Meetings-
 - March 6, 2007 Conference Call at 10:00am.
 - June 05, 2007 in Jefferson City, MO at 10:00 am. Meeting could possibly turn into a conference call.

Items for Public Member Report and Web Site:

1. Viewed a presentation from World Wide Notary regarding electronic seals.
2. Clear Conference in September- Mr. Bognar will attend this meeting.
3. ASBOG Conference November 2006. Mr. Bognar and Mr. Gilbert will attend this meeting. Ms. Hosey will be attending as an ASBOG board member.
4. FARB Conference February 2007. Mr. Gilbert will attend this conference.

5. Reviewed the annual November 2005 ASBOG draft meeting minutes.
6. Discussed the administering of the GRIT exam and will research and discuss further.
7. Reviewed and discussed the report from the Executive Director.
8. Moved to decrease the renewal fee for registered geologists.
9. Reviewed the Certification of Registration form and made adjustments to the application.
10. Reviewed the Reference Forms and made adjustments to the form by removing the Geologist Registrant in Training section.

A motion was made by Dr. Guilino and seconded by Ms. Hosey to move into closed session at 1:45 pm for the purposes of #1, #2, #3 and #9. Mr. Gilbert, Ms. Hosey, Dr. Warner, Mr. Bognar, Ms. Bennett, Dr. Gulino, Ms. Garstang all approved.

A motion was made by Dr. Gulino and seconded by Ms. Bennett to adjourn the meeting at 2:23pm. All approved.

Signature of Executive Director

Date Approved By Board

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.