State Board of Embalmers and Funeral Directors

July 11, 2018

Conference Call

Division of Professional Registration
3605 Missouri Boulevard
Jefferson City, Missouri 65109

OPEN MINUTES

The meeting of the State Board of Embalmers and Funeral Directors was called to order on July 11, 2018 by Gary Fraker, chairman at 10:07 a.m.

Roll Call
Board Members Present
Gary Fraker, Chairman
Scott Meierhoffer, Vice Chairman
James Reinhard, Secretary
Kenneth McGhee, Board Member

Board Members Absent
Vacant, Public Member
Jerald Dickey, Board Member

Staff Present
Lori Hayes, Interim Executive Director
Teri Forck, Administrative Assistant
Thomas Townsend, Division Counsel

The order of the items reflected in these minutes is not necessarily reflective of the order in which the items were reviewed and discussed by the board.

Approval of Agenda
A motion was made by Scott Meierhoffer and seconded by James Reinhard to approve the agenda. Motion carried with Gary Fraker and Kenneth McGhee voting in favor with no votes in opposition. Jerald Dickey was not present.

Executive Director Report
There was nothing to report.

Legislative Proposals
The Interim Executive Director notified the board that if the board wished to open up the statutes for changes, the deadline was August 1, 2018. A motion was made by Scott Meierhoffer and seconded by James Reinhard not to open up the statutes for changes. Motion carried with Gary Fraker and Kenneth McGhee voting in favor with no votes in opposition. Jerald Dickey was not present.

Preneed Agent Funeral Director
Kenneth McGhee asked about the possibility of the funeral director application including a checkbox for preneed agent funeral director option. A motion was made by Scott Meierhoffer and seconded by Kenneth
McGhee to pass for further discussion. Motion carried with Gary Fraker and James Reinhard voting in favor with no votes in opposition. Jerald Dickey was not present.

**Move to Closed**
A motion was made by Scott Meierhoffer and seconded by James Reinhard to move into closed session pursuant to #1, 2, 7, 8, and 9 of the attached motions to close. Motion carried with Kenneth McGhee and Gary Fraker voting in favor with no votes in opposition. Jerald Dickey was not present.

**Roll Call – Return to Open**
Gary Fraker performed roll call. Present were Kenneth McGhee, Scott Meierhoffer, James Reinhard, and Gary Fraker. Jerald Dickey was not present.

**Adjournment**
A motion was made by James Reinhard and seconded by Scott Meierhoffer to adjourn at 11:27 a.m. on July 11, 2018. Motion carried with Gary Fraker and Kenneth McGhee voting in favor with no votes in opposition. Jerald Dickey was not present.

Executive Director

Approved by the board on 12-12-18
MOTIONS TO GO INTO CLOSED SESSION

1. **DISCIPLINE**
   I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo and 324.001.9 RSMo for deliberation on discipline.

2. **LEGAL ACTIONS/LITIGATIONS/PRIVILEGED COMMUNICATIONS**
   I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. **PROMOTING/HIRING/DISCIPLINING/FIRING EMPLOYEES**
   I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency.

4. **DIAGNOSIS/TREATMENT OF DISCIPLINED LICENSEES**
   I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (5) and Section 324.001.8 RSMo for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

5. **EXAMINATION MATERIALS**
   I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (7) RSMo for reviewing testing and examination materials.

6. **EMPLOYEE PERFORMANCE RATINGS**
   I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (13) RSMo for making performance ratings pertaining to individual employees.

7. **APPLICATIONS**
   I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and Section 324.001.8 RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure.

8. **CLOSED MINUTES**
   I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and 324.017 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings.

9. **COMPLAINTS/INVESTIGATIVE REPORTS/AUDITS**
   I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 324.001.8 and 324.017 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

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