The meeting of the Missouri State Board of Embalmers and Funeral Directors was called to order by Jerry Griffin, Chairman, at 10:00 a.m. on Thursday, September 29, 2005, at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

Board Members Present
Jerry Griffin, Chairman
William H. (Bill) Stuart, Vice Chairman
Kenneth McGhee, Secretary
Marcia Shadel, Member – via conference call
James Reinhard, Member – via conference call
Joy Gerstein, Public Member

Staff Present
Becky Dunn, Executive Director
Lori Hayes, Inspector
Pamela Schnieders, Administrative Assistant
Tabatha Lenzini, Licensure Technician

Public Present
Alison Craighead, Division of Professional Registration
Sandy Sebastain, Division of Professional Registration
Greg Russell, CRL

Approval of Agenda
Motion was made by William Stuart and seconded by Kenneth McGhee to approve the open agenda. Motion carried with William Stuart, Kenneth McGhee, Marcia Shadel, James Reinhard and Joy Gerstein voting in favor with no votes in opposition.

Division Director Update
Attorney General’s Office - Ms. Craighead advised the board that David Barrett will be joining the staff at the Division of Professional Registration in October 2005 as the Division's new legal counsel and will be a resource for all board within the Division of Professional Registration to use. Mr. Barrett will be leaving his current position as an Assistant Attorney General in the Attorney General’s Office, Division of Workers' Compensation Fraud and Noncompliance Unit. He has been with the Attorney General’s Office since 2001. The Division is setting up a meeting with Attorney General/President/Chairman/Executive Directors to discuss legal council services.
Legislative/Budget Update - The Division has been busy getting your budget and legislative proposals completed. In September 2005, the Department hired Rhonda Meyer to fill the position of Administrative Division Director. Ms. Meyer has had many years of experience in state government with the Missouri Attorney General's Office. Ms. Meyer will be overseeing the administrative functions of Budget and Planning, Financial Services, General Services, Human Resources and MIS.

State Government Reform - Missouri State Government Review Commission is making a recommendation to create a Department of Financial Regulation and Professional Registration, which would consolidate several regulatory functions. The new department would combine the Department of Insurance, the State Banking Board, the Division of Credit Unions and other agencies, as well as boards that regulate everything from barbers to body piercers. It also would include the regulation of securities, now performed by the Secretary of State.

Closed Meeting
Motion was made by Kenneth McGhee and seconded by William Stuart to move into closed session and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from the closed meeting be closed pursuant to Section 610.021 Subsection (14) and 620.010.14 Subsection (7) RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure; and Section 610.021 Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency. Motion carried with William Stuart, Kenneth McGhee and Marcia Shadel, voting in favor with no votes in opposition. James Reinhard and Joy Gerstein were absent from the meeting.

Chairmanship
Let the records reflect that Jerry Griffin stepped down from Chairmanship, and William Stuart as Vice Chairman, became the chairman pursuant to Robert's Rules of Order, which this governing body has adopted.

William Stuart, Acting Chairman, appointed a committee consisting of Kenneth McGhee, James Reinhard and Joy Gerstein to work with Becky Dunn, Executive Director, and Sandy Sebastain, Division of Professional Registration, to review the job description for the Investigator/Inspection position for modification with the Office of Administration. The committee is to review and make the recommended changes and bring to the December 5-6, 2005 meeting for full board review.

Adjournment
A motion was made by Kenneth McGhee and seconded by Joy Gerstein to adjourn. Motion carried with Kenneth McGhee, Marcia Shadel, James Reinhard and Joy Gerstein voting in favor with no votes in opposition. Jerry Griffin was absent for this portion of the meeting. The meeting adjourned at 1:50 p.m. on Thursday, September 29, 2005.

Executive Director: ________________________________

Approved by the Board on: __________________________
Meeting Notice
Missouri State Board of Embalmers and Funeral Directors

September 29, 2005 – 10:00 a.m.
Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, Missouri

The Missouri State Board of Embalmers and Funeral Directors will be meeting on September 29, 2005 beginning at 10:00 a.m. Notification of special needs as addressed by the American with Disabilities Act should be forwarded to the Missouri State Board of Embalmers and Funeral Directors, P.O. Box 423, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0813 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Embalmers and Funeral Directors is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021(1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14(7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please see attached tentative agenda for this meeting.

Attachment

cc: Alison Craighead and Janice Sloca
OPEN AGENDA
Missouri State Board of Embalmers and Funeral Directors

September 29, 2005 – 10:00 a.m.
Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, Missouri

Call to Order

Roll Call

1. Approval of Agenda

2. Division Director Update

Closed Meeting. The Board will move into closed session pursuant to Section 610.021 Subsection (14) and 620.010.14 Subsection (7) RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure; Section 610.021 Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency.

Adjournment