The meeting of the Missouri State Board of Embalmers and Funeral Directors was called to order via conference call by William Stuart, Vice-Chairman, at 9:00 a.m. on May 10, 2005, at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

Board Members Present
William H. (Bill) Stuart, Vice Chairman
Kenneth McGhee, Secretary
Marcia Shadel, Member
James Reinhard, Member
Joy Gerstein, Public Member

Board Member Absent
Jerry Griffin, Chairman

Staff Present
Becky Dunn, Executive Director
Lori Hayes, Inspector
Pamela Schnieders, Administrative Assistant
Sharon Euler, Assistant Attorney General

Approval of Agenda
Motion was made by Kenneth McGhee and seconded by Joy Gerstein to approve the open agenda. Motion carried with William Stuart, Kenneth McGhee, Marcia Shadel, James Reinhard and Joy Gerstein voting in favor with no votes in opposition. Jerry Griffin was absent from the meeting.

Examinations Dates
The board discussed the process associated with the examinations currently developed and furnished by the International Conference of Funeral Service Examining Boards, Inc. Currently the examinations are administered the third Wednesday of each month, at the board office in Jefferson City. The board discussed the possibility of going to a computer based examination for both the Missouri Law Examination and Missouri Funeral Service Arts Examination in the near future. At the request of the Executive Director, a motion was made
by Joy Gerstein to begin administering the examinations every other month. The motion died for a lack of a second.

A motion was made by James Reinhard and seconded by Marcia Shadel to continue administering examinations the third Wednesday of each month, and table for discussion at the August 2005 meeting. Motion carried with William Stuart, Kenneth McGhee, Marcia Shadel, James Reinhard and Joy Gerstein voting in favor with no votes in opposition. Jerry Griffin was absent from the meeting.

A motion was made by Kenneth McGhee and seconded by Marcia Shadel to begin the study on administering computer based examinations. Motion carried with William Stuart, Kenneth McGhee, Marcia Shadel, James Reinhard and Joy Gerstein voting in favor with no votes in opposition. Jerry Griffin was absent from the meeting.

Closed Meeting

Motion was made by Kenneth McGhee and seconded by Marcia Shadel to move into closed session and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from the closed meeting be closed pursuant to Section 610.021 Subsection (14) and 620.010.14 Subsection (7) RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure; Section 610.021 Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney; Section 610.021 Subsection (1) RSMo and 620.010.14 Subsection (8) for deliberation on discipline; Section 610.021 Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency; Section 610.021 Subsection (7) RSMo for reviewing testing and examination materials. Motion carried with William Stuart, Kenneth McGhee, Marcia Shadel, James Reinhard and Joy Gerstein voting in favor with no votes in opposition. Jerry Griffin was absent from the meeting.

Adjournment

A motion was made by James Reinhard and seconded by Joy Gerstein to adjourn. Motion carried with William Stuart, Marcia Shadel, James Reinhard and Joy Gerstein voting in favor with no votes in opposition. Kenneth McGhee and Jerry Griffin were absent for this portion of the meeting. The meeting adjourned at 9:45 a.m. on Tuesday, May 10, 2005.

Executive Director: ________________________________

Approved by the Board on: __________________________
Meeting Notice
Missouri State Board of Embalmers and Funeral Directors
Conference Call

May 10, 2005 – 9:00 a.m.
Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, Missouri

The Missouri State Board of Embalmers and Funeral Directors will be meeting on May 10, 2005 beginning at 9:00 a.m. Notification of special needs as addressed by the American with Disabilities Act should be forwarded to the Missouri State Board of Embalmers and Funeral Directors, P.O. Box 423, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0813 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Embalmers and Funeral Directors is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021(1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14(7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please see attached tentative agenda for this meeting.

Attachment
cc: Alison Craighead and Laurie Morris
OPEN AGENDA
Missouri State Board of Embalmers
and Funeral Directors
Conference Call

May 10, 2005 – 9:00 a.m.
Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, Missouri

Call to Order

Roll Call

1. Approval of Agenda

2. Examinations Dates

Closed Meeting. The Board will move into closed session pursuant to Section 610.021 Subsection (14) and 620.010.14 Subsection (7) RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure; Section 610.021 Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney; Section 610.021 Subsection (1) RSMo and 620.010.14 Subsection (8) for deliberation on discipline; Section 610.021 Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency; Section 610.021 Subsection (7) RSMo for reviewing testing and examination materials.

Adjournment