The meeting of the Missouri State Board of Embalmers and Funeral Directors was called to order by Jerry Griffin, Chairman, at 1:00 p.m. on January 20, 2005, at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

Board Members Attending in Person
Jerry Griffin, Chairman
Kenneth McGhee, Secretary
James Reinhard, Member
Joy Gerstein, Public Member

Board Members Attending via Conference Call
William H. (Bill) Stuart, Vice Chairman
Marcia Shadel, Member

Staff Present Attending in Person
Becky Dunn, Executive Director
Lori Hayes, Inspector
Pamela Schnieders, Administrative Assistant
Sharon Euler, Assistant Attorney General

Public Attending
Alison Craighead, Division Director
Randy Singer, NPS
John McCullough, APS
Don Lakin, Lakin Funeral Home
Greg Russell, CRL (joined via Conference Call)

Approval of Agenda
Motion was made by Kenneth McGhee and seconded by Joy Gerstein to approve the open agenda. Motion carried with William Stuart, Kenneth McGhee, Marcia Shadel, James Reinhard and Joy Gerstein voting in favor with no votes in opposition.
Rules
The board reviewed a letter received from Roger Richie, John L. Ziegenhein & Sons Funeral Home sharing several thoughts about possible changes to the Missouri funeral rules relative to safety during a removal and crematories. As a result of discussion from members of the board and members of the public, a motion was made by Joy Gerstein and seconded by Marcia Shadel to draft language to amend 4 CSR 120-2.071(13) as follows: Area bolded is new language changes. Motion carried with William Stuart, Kenneth McGhee, Marcia Shadel, James Reinhard and Joy Gerstein voting in favor with no votes in opposition.

(13) Each body shall be delivered to the crematory in a cremation container, plastic pouch, cardboard cremation container, casket made of wood or wood product or metal. If a metal container or casket is used the purchaser must be informed by the Missouri licensed funeral director making the arrangement, of the disposition of the metal container or casket after cremation. The cremation container shall be composed of a combustible, nonexplosive, opaque material which is adequate to assure protection to the health and safety of any person in the crematory area. The casket or container shall be leak resistant if the body enclosed is not embalmed or if death was caused by a contagious disease.

HB600/HB978 Discussion
The State Board of Embalmers and Funeral Directors received forty-eight (48) Certifications of Non-Compliance on embalmers and funeral directors, from the Department of Revenue. On December 8, 2004, the board sent by certified mail the certification of non-compliance along with a notice from the board that their license or registration would be suspended effective December 29, 2004. Twenty-four licensees became compliant with the Department of Revenue prior to January 20, 2005. The board officially suspended twenty-four (24) licensees/applicants by operation of law pursuant to Section 324.010 RSMo. for failure to file or failure to pay state taxes effective January 20, 2005. Each licensee was asked to return their license(s) immediately. Funeral establishment were notified of the board records reflecting embalmers/funeral directors working at the funeral establishments and having not satisfactorily responded to the Department of Revenue's previous notice requiring the filing and/or payment of their taxes, as a result, license or registration was automatically suspended. Inspectors will be provided a list of embalmers and funeral directors whose license were suspended as a result of Section 324.010, RSMo. The Division of Professional Registration is recommending that any HB 600/HB978 revocations/suspensions be posted on the respective website. Several contacts regarding the posting of HB600 list will make verification of license status much simpler for all. This listing will be posted on the board’s website.

Motion was made by James Reinhard and seconded by Joy Gerstein to move into closed session and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from the closed meeting be closed pursuant to Section 610.021 Subsection (14) and 620.010.14 Subsection (7) RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure; Section 610.021 Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney; Section 610.021 Subsection
(1) RSMo and 620.010.14 Subsection (8) for deliberation on discipline; Section 610.021 Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency; Section 610.021 Subsection (13) RSMo for making performance ratings pertaining to individual employees; Section 610.021 Subsection (7) RSMo for reviewing testing and examination materials; Section 610.021 Subsection (14) and Section 620.010.14 Subsection (5) RSMo for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees; and Subsection of 610.021 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings.

**Adjournment**

A motion was made by Kenneth McGhee and seconded by Joy Gerstein to adjourn. Motion carried with Kenneth McGhee, Marcia Shadel and Joy Gerstein voting in favor with no votes in opposition. William Stuart and James Reinhard were absent for this portion of the meeting. The meeting adjourned at 4:00 p.m. on Thursday, January 20, 2005.

**Executive Director:** ________________________________

**Approved by the Board on:** __________________________

Missouri State Board of Embalmers and Funeral Directors
Open Conference Call Meeting Minutes
January 20, 2005
Page 3
Meeting Notice
Missouri State Board of Embalmers
and Funeral Directors
Conference Call

January 20, 2005 – 1:00 p.m.
Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, Missouri

The Missouri State Board of Embalmers and Funeral Directors will be meeting on January 20, 2005 beginning at 1:00 p.m. Notification of special needs as addressed by the American with Disabilities Act should be forwarded to the Missouri State Board of Embalmers and Funeral Directors, P.O. Box 423, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0813 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Embalmers and Funeral Directors is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021(1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14(7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please see attached tentative agenda for this meeting.

Attachment

cc: Alison Craighead and Laurie Morris
AMENDED OPEN AGENDA
Missouri State Board of Embalmers and Funeral Directors
Conference Call

January 20, 2005 – 1:00 p.m.
Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, Missouri

Call to Order

Roll Call

1. Approval of Agenda

2. Rules

3. HB600/HB978

Closed Meeting. The Board will move into closed session pursuant to Section 610.021 Subsection (14) and 620.010.14 Subsection (7) RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure; Section 610.021 Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney; Section 610.021 Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency; Section 610.021 Subsection (13) RSMo for making performance ratings pertaining to individual employees; Section 610.021 Subsection (7) RSMo for reviewing testing and examination materials; and Section 610.021 Subsection (14) and Section 620.010.14 Subsection (5) RSMo for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

Adjournment