The meeting of the Missouri State Board of Embalmers and Funeral Directors was called to order by Jerry Griffin, Chairman, at 1:00 p.m. on June 16, 2004, at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

**Board Members Attending in Person**
Jerry Griffin, Chairman

**Board Members Attending via Conference Call**
William H. (Bill) Stuart, Vice Chairman
Kenneth McGhee, Secretary
Marcia Shadel, Member
James Reinhard, Member
Joy Gerstein, Public Member

**Staff Present Attending in Person**
Becky Dunn, Executive Director
Lori Hayes, Inspector
Pamela Schnieders, Administrative Assistant
Sharon Euler, Assistant Attorney General
Jon Morrow, Intern with the Attorney General’s Office
Lucas Boling, Assistant Attorney General

**Approval of Agenda**
Motion was made by Kenneth McGhee and seconded by Joy Gerstein to approve the open agenda as submitted. Motion carried unanimously with all members participating.

**Closed Meeting**
Motion was made by Marcia Shadel and seconded by Kenneth McGhee to move into closed session and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from the closed meeting be closed pursuant to Section 610.021 Subsection (14) and 620.010.14 Subsection (7) RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure; Section 610.021 Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney; Section 610.021 Subsection (1) RSMo and 620.010.14 Subsection (8) for deliberation on discipline; Section 610.021
Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency; Section 610.021 Subsection (7) RSMo for reviewing testing and examination materials; and Subsection of 610.021 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings. Motion carried with, William Stuart, Kenneth McGhee, Marcia Shadel, James Reinhard and Joy Gerstein voting in favor with no votes in opposition.

Adjournment
A motion was made by Joy Gerstein and seconded by Kenneth McGhee to adjourn. Motion carried unanimously with all members participating. The meeting adjourned at 1:40 p.m. on Wednesday, June 16, 2004.

Executive Director: ________________________________

Approved by the Board on: __________________________
OPEN AGENDA

Missouri State Board of Embalmers
and Funeral Directors
Conference Call

June 16, 2004 – 1:00 p.m.
Division of Professional Registration
3605 Missouri Boulevard
Jefferson City, Missouri

Call to Order

Roll Call

1. Approval of Agenda

Closed Meeting. The Board will move into closed session pursuant to Section 610.021 Subsection (14) and 620.010.14 Subsection (7) RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure; Section 610.021 Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney; Section 610.021 Subsection (1) RSMo and 620.010.14 Subsection (8) for deliberation on discipline; Section 610.021 Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency; Section 610.021 Subsection (7) RSMo for reviewing testing and examination materials; and Subsection of 610.021 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings.

Adjournment
Meeting Notice

Missouri State Board of Embalmers and Funeral Directors
Conference Call

June 16, 2004 – 1:00 p.m.
Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, Missouri 65109

The Missouri State Board of Embalmers and Funeral Directors will be meeting on June 16, 2004 beginning at 1:00 p.m. Notification of special needs as addressed by the American with Disabilities Act should be forwarded to the Missouri State Board of Embalmers and Funeral Directors, P.O. Box 423, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0813 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Embalmers and Funeral Directors is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021(1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14(7) RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please see attached tentative agenda for this meeting.

Attachment

cc: Marilyn Williams and Laurie Morris