Call to Order

Roll Call

1. Approval of Agenda

Appearance:

2. 1:30 p.m. – Stanza & Company, Inc., Oak Grove Mausoleum Company and Marilyn Wibbenmeyer-Stanza – Disciplinary Hearing

3. 2:30 p.m. – Charter Funerals of Missouri, LLC, and Duscan Radovich – Disciplinary Hearing

Closed Meeting. The Board will move into closed session pursuant to Section 610.021 Subsection (14) and 620.010.14 Subsection (7) RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure; Section 610.021 Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney; Section 610.021 Subsection (1) RSMo and 620.010.14 Subsection (8) for deliberation on discipline; Section 610.021 Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency; Section 610.021 Subsection (13) RSMo for making performance ratings pertaining to individual employees; Section 610.021 Subsection (7) RSMo for reviewing testing and examination materials; Section 610.021 Subsection (14) and Section 620.010.14 Subsection (5) RSMo for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

Adjournment
The meeting of the Missouri State Board of Embalmers and Funeral Directors was called to order by Jerry Griffin, Chairman, at 12:30 p.m. on January 20, 2004, at the Division of Professional Registration, 3605 Missouri Boulevard, Suite 370, Jefferson City, Missouri.

Board Members Attending in Person
- Jerry Griffin, Chairman
- William H. (Bill) Stuart, Vice Chairman
- Donn James, Member

Board Members Attending via Conference Call
- Kenneth McGhee, Secretary
- Marcia Shadel, Member
- Joy Gerstein, Public Member

Staff Present Attending in Person
- Becky Dunn, Executive Director
- Lori Hayes, Inspector
- Pamela Schnieders, Administrative Assistant
- Sharon Euler, Assistant Attorney General
- Bill Vanderpool, Assistant Attorney General

Public Attending
- Mike Owens, KSDK TV
- Frank Scalik, KSDK TV

Approval of Agenda
Motion was made by Donn James and seconded by William Stuart to approve the open agenda as submitted. Motion carried unanimously with all members participating.

Closed Meeting
Motion was made by William Stuart and seconded by Joy Gerstein to move into closed session and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from the closed meeting be closed pursuant to Section 610.021 Subsection (14) and
620.010.14 Subsection (7) RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure; Section 610.021 Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney; Section 610.021 Subsection (1) RSMo and 620.010.14 Subsection (8) for deliberation on discipline; Section 610.021 Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency; Section 610.021 Subsection (13) RSMo for making performance ratings pertaining to individual employees; Section 610.021 Subsection (7) RSMo for reviewing testing and examination materials; Section 610.021 Subsection (14) and Section 620.010.14 Subsection (5) RSMo for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees. Motion carried with, William Stuart, Kenneth McGhee, Marcia Shadel and Joy Gerstein voting in favor with no votes in opposition. Donn James was absent from the meeting.

Stanza & Company, Inc., Oak Grove Mausoleum Company and Marilyn Wibbenmeyer-Stanza – Disciplinary Hearing
On Tuesday, January 20, 2004 at 2:00 p.m., the board held a disciplinary hearing for Stanza & Company, Inc., Oak Grove Mausoleum Company and Marilyn Wibbenmeyer-Stanza. Marilyn Wibbenmeyer Stanza met with the board via conference call and was represented by legal counsel. All members of the State Board of Embalmers and Funeral Directors were present. Sharon Euler, Assistant Attorney General, represented the board during the hearing and Bill Vanderpool, Assistant Attorney General, was advisor to the Board on procedural and evidentiary matters. The disciplinary hearing was adjourned at 2:10 p.m.

Following the hearing, a motion was made by Donn James and seconded by William Stuart to move into closed session and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from the closed meeting be closed pursuant to Section 610.021 Subsection (14) and 620.010.14 Subsection (7) RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure; Section 610.021 Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney; Section 610.021 Subsection (1) RSMo and 620.010.14 Subsection (8) for deliberation on discipline of this case. Motion carried with William Stuart, Kenneth McGhee, Marcia Shadel, Donn James and Joy Gerstein voting in favor with no votes in opposition.

Charter Funerals of Missouri, LLC, and Duscan Radovich – Disciplinary Hearing
On Tuesday, January 20, 2004 at 2:35 p.m., the board held a disciplinary hearing for Charter Funerals of Missouri, LLC, and Duscan Radovich. Duscan Radovich met with the board via conference call and was represented by Thomas Franklin, legal counsel. All members of the State Board of Embalmers and Funeral Directors were present. Sharon Euler, Assistant Attorney General, represented the board during the hearing and Bill Vanderpool, Assistant Attorney General, was advisor to the Board on procedural and evidentiary matters. The disciplinary hearing was adjourned at 2:50 p.m.
Following the hearing, a motion was made by William Stuart and seconded by Marcia Shadel to move into closed session and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from the closed meeting be closed pursuant to Section 610.021 Subsection (14) and 620.010.14 Subsection (7) RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure; Section 610.021 Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney; Section 610.021 Subsection (1) RSMo and 620.010.14 Subsection (8) for deliberation on discipline of this case. Motion carried with William Stuart, Kenneth McGhee, Marcia Shadel and Joy Gerstein voting in favor with no votes in opposition. Donn James was not present for this portion of the meeting.

Adjournment
A motion was made by Marcia Shadel and seconded by William Stuart to adjourn. Motion carried unanimously with Donn James being absent for this portion of the meeting. The meeting adjourned at 3:25 p.m. on Tuesday, January 20, 2004.

Executive Director: ________________________________

Approved by the Board on: __________________________