OPEN AGENDA

Missouri State Board of Embalmers
and Funeral Directors
Conference Call

January 16, 2004 – 10:30 a.m.
Division of Professional Registration
3605 Missouri Boulevard
Jefferson City, Missouri

Call to Order

Roll Call

1. Approval of Agenda

Closed Meeting. The Board will move into closed session pursuant to Section 610.021 Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

Adjournment
Friday, January 16, 2004

The conference call of the Missouri State Board of Embalmers and Funeral Directors was called to order by Jerry Griffin, Chairman, at 10:30 a.m. on January 16, 2004, at the Division of Professional Registration, 3605 Missouri Boulevard, Suite 370, Jefferson City, Missouri.

**Board Members Present**
- Jerry Griffin, Chairman
- William H. (Bill) Stuart, Vice Chairman
- Kenneth McGhee, Secretary
- Marcia Shadel, Member
- Joy Gerstein, Public Member

**Board Member Absent**
- Donn James, Member

**Staff Present**
- Becky Dunn, Executive Director
- Lori Hayes, Inspector
- Pamela Schnieders, Administrative Assistant
- Sharon Euler, Assistant Attorney General

**Approval of Agenda**
Motion was made by William Stuart and seconded by Marcia Shadel to approve the open agenda with amendments. Motion carried unanimously with all members participating.

**Closed Meeting**
Motion was made by Marcia Shadel and seconded by William Stuart to move into closed session and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from the closed meeting be closed pursuant to Section 610.021 Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney. Motion carried with, William Stuart, Kenneth McGhee, Marcia Shadel and Joy Gerstein voting in favor with no votes in opposition. Donn James was absent from the meeting.
Future Board Meeting
The board has scheduled a meeting for January 20, 2004, at the Division of Professional Registration, Jefferson City, Missouri. A motion was made by William Stuart and seconded by Donn James requesting that the January 20, 2004 be conducted via conference call. Jerry Griffin, Chairman will be attending in person. The disciplinary hearings scheduled will be conducted via conference and other board members wishing to attend via conference is to notify the board office of a contact number. Motion carried unanimously with Donn James and Marcia Shadel being absent from the meeting.

Adjournment
A motion was made by Kenneth McGhee and seconded by Joy Gerstein to adjourn. Motion carried unanimously with Donn James being absent from the meeting. The meeting adjourned at 11:30 a.m. on Friday, January 16, 2004.

Executive Director: ________________________________

Approved by the Board on: __________________________