Meeting Notice

Missouri Dental Board

July 30-31, 2015 at 8:00 a.m.

Best Western Hotel
1937 Christy Drive
Jefferson City, Missouri 65101

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Dental Board, 3605 Missouri Boulevard, Jefferson City, Missouri 65109 or by calling 573-751-0040 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri Dental Board is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021, Subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The Missouri Dental Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please be aware that according to Missouri law, the Board can have open discussion and votes only on items included on the open agenda. If there is a topic you would like included on the open agenda, please notify the Board office not less than forty-eight (48) hours prior to the start of the meeting.

Please see the attached tentative agenda for this meeting.
Open Agenda

Missouri Dental Board
July 30 - 31, 2015

Best Western Hotel
1937 Christy Drive
Jefferson City, Missouri 65101

Thursday, July 30, 2015

1. 8:00 a.m. Call to Order Dr. Wallace

2. Roll Call Dr. Chapman

3. Approval of the Agenda Dr. Wallace

4. Motion to go into Closed Session Ms. Polc
   Closed meeting pursuant to Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, 324.001.8, RSMo and 324.001.9, RSMo.

The Board will remain in closed session until Friday, July 31, 2015

Friday, July 31, 2015

5. 8:00 a.m. Call to Order Dr. Wallace

6. Roll Call Dr. Chapman

7. Approval of the Open Minutes Dr. Wallace
   • April 23 -24, 2015 Board Meeting
   • March 6, 2015 Board Meeting
   • July 7, 2015 Mail Ballot
   • February 11, 2015 Mail Ballot
   • May 26, 2015 Mail Ballot
   • June 23, 2014 Mail Ballot
   • June 17, 2015 Conference Call
   • Well-Being Committee Meeting

8. Executive Director Report Mr. Barnett
   • Financial Statement
   • AADA Meeting

9. Dialogue with Associations Dr. Wallace
• Missouri Primary Care Association
• Missouri Dental Assistants Educators
• Missouri Dental Hygienists’ Association
• Missouri Dental Assistants Association
• Missouri Dental Association

10. Mandating Defibrillators in Dental Offices Dr. Aubert
11. Teledentistry Dr. Wallace
12. Review of Sedation Rules Dr. Wallace
13. Request from Alan Schwartz, DDS, CRNA for approval of nitrous monitoring course Dr. Wallace
14. Review of Clinical Competency Exam Components Dr. Wallace
15. Sleep Apnea Dr. Chapman
16. CRDTS and WREB Reports Dr. Wallace
17. Elections Dr. Wallace
   • CRDTS Representatives
   • WREB Representatives
   • ADEX Representatives
   • Well-Being Committee Representative
18. Election of Officers Dr. Wallace
   • President
   • Vice President
   • Secretary
19. Review of Task List Dr. Wallace
20. Future Meeting Schedule Dr. Wallace
21. Ruth C. Gomes, D.D.S. Dr. Wallace
   • 10:30 a.m. – Probation Violation Hearing
22. Motion to go into Closed Session Ms. Polc

Closed meeting pursuant to Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, 324.001.8, RSMo and 324.001.9, RSMo.

Adjournment
OPEN MINUTES
Missouri Dental Board

July 30-31, 2015

Best Western Hotel
1937 Christy Drive
Jefferson City, Missouri 65101

The Missouri Dental Board was called to order by Dr. Kevin Wallace, President, approximately at, 8:06 a.m. on Thursday, July 30, 2015, at the Best Western Hotel, 1937 Christy Drive, Jefferson City, Missouri.

BOARD MEMBERS PRESENT:
Dr. Kevin D. Wallace, President
Ms. Deborah K. Polc, R.D.H., Vice President
Dr. Bryan Chapman, Secretary
Dr. Eric J. Aubert, Member
Mr. Randall Relford, Public Member

STAFF MEMBERS PRESENT:
Brian Barnett, Executive Director
Sarah Becker, Processing Technician Supervisor
Josh Fisher, Investigator II
Tracey Pfaff, Investigator II
Rhonda Robinett, Investigator I

LEGAL COUNSEL PRESENT:
Sarah Ledgerwood, Division Counsel

APPROVAL OF THE AGENDA
A motion was made by Ms. Polc and seconded by Dr. Chapman to approve the open agenda as written. The motion carried unanimously.

CLOSED SESSION
At approximately 8:06 a.m., a motion was made by Ms. Polc and seconded by Dr. Chapman to move into closed session pursuant to Chapter 610.021, sections (1), (3), (5), (7), (13) and (14), RSMo, and Chapter 324.001.8 and 324.001.9, RSMo, for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between the Board and its attorney, and approval of closed minutes. Those voting yes: Dr. Chapman, Ms. Polc, Mr. Relford, Dr. Aubert and Dr. Wallace. The motion carried 5 to 0.
FRIDAY, JULY 31, 2015
The Board reconvened in open session approximately at 8:09 a.m. on Friday, July 31, 2015. The meeting was called to order by Dr. Kevin Wallace, at the Best Western Hotel, 1937 Christy Drive, Jefferson City, Missouri.

BOARD MEMBERS PRESENT:
Dr. Kevin D. Wallace, President
Ms. Deborah K. Polc, R.D.H., Vice President
Dr. Bryan Chapman, Secretary
Dr. Eric J. Aubert, Member
Mr. Randall Relford, Public Member

STAFF MEMBERS PRESENT:
Brian Barnett, Executive Director
Sarah Becker, Processing Technician Supervisor
Josh Fisher, Investigator II
Rhonda Robinett, Investigator I
Tracey Pfaff, Investigator II

LEGAL COUNSEL PRESENT:
Sarah Ledgerwood, Division Counsel

GUESTS PRESENT:
Karen Dent, Missouri Primary Care Association
Deb Adams, RDH, Advisory Commission for Dental Hygienists
Nancy Maus, RDH, Advisory Commission for Dental Hygienists
David Dear, DDS, Missouri Dental Association

APPROVAL OF THE MINUTES
A motion was made by Dr. Aubert and seconded by Mr. Relford to approve the open minutes of the April 23-24, 2015 full board meeting as written. The motion carried unanimously.

A motion was made by Dr. Aubert and seconded by Mr. Relford to approve the open minutes of the March 6, 2015 board meeting as written. The motion carried unanimously.

A motion was made by Dr. Aubert and seconded by Mr. Relford to approve the open minutes of the July 7, 2015 open mail ballot as written. The motion carried unanimously.

A motion was made by Dr. Aubert and seconded by Mr. Relford to approve the open minutes of the February 11, 2015 mail ballot as written. The motion carried unanimously.
A motion was made by Dr. Aubert and seconded by Mr. Relford to approve the open minutes of the May 26, 2015 mail ballot as written. The motion carried unanimously.

A motion was made by Dr. Aubert and seconded by Mr. Relford to approve the open minutes of the June 23, 2014 mail ballot as amended. The motion carried unanimously.

A motion was made by Dr. Aubert and seconded by Mr. Relford to approve the open minutes of the June 17, 2015 conference call as written. The motion carried unanimously.

The Board reviewed the draft of the minutes from the January 6, 2015 Well-Being Committee Meeting. Review only no approval required from the Board.

**EXECUTIVE DIRECTOR REPORT**

**Financial Statement**

Mr. Barnett provided the Board with the following Financial Statement as of May 31, 2015.

<table>
<thead>
<tr>
<th>Missouri Dental Board</th>
<th>FY-2015 Financial Statement</th>
<th>As of May 31, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fund Balance – 7/1/014</td>
<td>$2,225,754.33</td>
<td></td>
</tr>
<tr>
<td>YTD Revenue</td>
<td>$1,052,679.98</td>
<td></td>
</tr>
<tr>
<td>Fund Balance Sub Total</td>
<td>$3,278,434.31</td>
<td>$3,278,434.31</td>
</tr>
<tr>
<td>Appropriations to Board:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personal Service</td>
<td>$383,078.00</td>
<td></td>
</tr>
<tr>
<td>Expense &amp; Equipment</td>
<td>$237,475.00</td>
<td></td>
</tr>
<tr>
<td>Total Appropriations</td>
<td>$618,426.00</td>
<td></td>
</tr>
<tr>
<td>Year to Date Appropriation Expenditures:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personal Service</td>
<td>$255,346.33</td>
<td></td>
</tr>
<tr>
<td>Expense &amp; Equipment</td>
<td>$92,394.15</td>
<td></td>
</tr>
<tr>
<td>Total Appropriation Expenditures</td>
<td>$347,740.48</td>
<td></td>
</tr>
<tr>
<td>YTD Fund Transfers:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Licensure System Cost</td>
<td>$6,352.74</td>
<td></td>
</tr>
<tr>
<td>Rent</td>
<td>$6,107.07</td>
<td></td>
</tr>
<tr>
<td>Refunds</td>
<td>$1,240.00</td>
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</tr>
<tr>
<td>DIFP Cost Allocation</td>
<td>$3,945.63</td>
<td></td>
</tr>
<tr>
<td>OA Cost Allocation</td>
<td>$10,678.00</td>
<td></td>
</tr>
<tr>
<td>PR Transfer</td>
<td>$10,429.23</td>
<td></td>
</tr>
</tbody>
</table>
Mr. Barnett reported that the Board's revenue for FY 2015 was larger than FY 2014 due to the biennial license renewal. The Board's expenditures are nearly the same as in previous years for the same time period. The final 2015 fiscal year end number should come out at any time and will be placed on the October 22-23, 2015 meeting. Mr. Barnett asked if there were any questions regarding the financial statement. The Board indicated there were none.

**AADA MEETING (American Association of Dental Administrators)**
A motion was made by Ms. Polc and seconded by Dr. Chapman to approve the out of state travel request for Mr. Barnett and Ms. Ledgerwood to attend the AADA meeting November 1-2, 2015 in Washington DC. Those voting yes: Dr. Aubert, Ms. Polc, Mr. Relford, Dr. Chapmar and Dr. Wallace. The motion carried 5-0.

A motion was made by Dr. Chapman and seconded by Mr. Relford to request out of state travel for Deb Polc to attend the AADB November 3-4, 2015 meeting in Washington DC. Those voting yes: Dr. Aubert, Dr. Wallace, Mr. Relford, Dr. Chapman and Ms. Polc. The motion carried 5-0.

**DIALOGUE WITH ASSOCIATIONS**
**Missouri Primary Care Association (MPCA)**
Karen Dent, Missouri Primary Care Association, reported that they are still operating under the assumption that the adult dental Medicaid benefits will still be implemented late 2015 to early 2016.

Dr. Wallace asked what will be covered /benefits. Ms. Dent has asked that question of Social Services, but they are unable to that answer until the release of the provider bulletin. Ms. Dent also informed the board that if the adult dental Medicaid goes into effect the Department of Health and Senior Services have estimated that there is a good possibility that it could have up to 300,000 new users in the new system. Ms. Dent will keep Mr. Barnett apprised of any new developments.

Ms. Dent also informed the Board that the oral health network committee will be having their annual retreat on August 13-14, 2015 at the new dental school facility in St Louis. There is a lot on the agenda, there will be a dialog with representative with Missouri Dental Board.

**Open Minutes**
July 30-31, 2015
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Dental Association about increasing the number of private practitioners who are currently contracting with FQHC'S. Dr. Rolfe McCoy and the dental director with Northwest Health Services in St. Joseph will be there to answer questions and hopefully address any concerns that pertain to both sides.

Also, a discussion topic will be on recruiting FQHC dentists to be members of the MDA. Dr. Wallace asked if she had a percentage of FQHC dentists who are members. Ms. Dent indicated that they have sent a survey out to dental directors to share with their staff. MDA according to their records, do not have that knowledge either. Ms. Dent indicated that she and Dr. Nathan Suter would like to see FQHC’S have a bigger voice in organized density.

**Missouri Dental Assistants Educators (MDAE)**
There were no representatives for the MDAE at this meeting.

**Missouri Dental Hygienists’ Association (MDHA)**
There were no representatives for the MDHA at this meeting.

**Missouri Dental Assistants Association (MDAA)**
There were not representatives for the MDAA at this meeting.

**Missouri Dental Association (MDA)**
David Dear, DDS, Missouri Dental Association reported the association does have a resolution supporting defibrillators in dental offices. The MDA is planning a board meeting in August. January 13, 2016 will be the annual legislative day. Dr. Dear invited any board members to attend. The MDA monitored many items that were addressed by the legislature in the most recent session but did not pass. MDA still has a committee regarding teledentistry. MOMOM is currently going on in Columbia, Missouri.

**MANDATING DEFIBRILLATORS IN DENTAL OFFICES**
A motion was made by Dr. Aubert and seconded by Mr. Relford to submit a proposal for a change to 332.321, RSMo, to mandate defibrillators in all dental offices. The proposed change will read:

(18) **Failing to have at least one (1) properly functioning Automated External Defibrillator (AED), or equivalent defibrillator, on the premises of each dental office.** Each AED, or equivalent defibrillator, shall be maintained in a properly functioning capacity at all times. Proof of the availability of a properly functioning AED, or equivalent defibrillator, shall be made available for review at any time by any member of the Board or by any designated agent of the Board.
Those voting yes: Dr. Aubert, Mr. Relford, Dr. Wallace and Ms. Polc. Those voting no: Dr. Chapman. The motion carried 4 to 1.

**TELEDENTISTRY**
Discussion only, no motions were made.

**REVIEW OF SEDATION RULES**
Discussion only, no motions were made

REQUEST FROM ALAN SCHWARTZ, DDS, CRNA FOR APPROVAL OF NITROUS MONITORING COURSE
A motion was made by Dr. Aubert and seconded by Dr. Chapman to approve the Nitrous Monitoring Course provided by Alan Schwartz, DDS. Those voting yes: Dr. Aubert, Ms. Polc, Dr. Wallace, Mr. Relford and Dr. Chapman. The motion carried 5 to 0.

REVIEW OF CLINICAL COMPETENCY EXAM COMPONENTS
Dr. Wallace feels that due to the differences between the exams, accepting every exam may no longer be appropriate and deserves to be looked at.

Mr. Barnett will contact SRTA to set up a time for board members to observe a dental and dental hygienist exam.

Dr. Wallace would like to see this remain on the task list and reviewed again during the October 22-23, 2015 meeting.

SLEEP APNEA
Dr. Chapman stated that dentists treating sleep apnea is a growing trend. Dr. Chapman stated that he attended a sleep apnea training course for dentists this summer, presented by Dr. Kent Smith. Dr. Chapman did verify that Medicaid pays for the diagnosis. Sleep apnea must be diagnosed by a physician not by a dentist, after a sleep study performed either in home or in a clinical setting. When diagnosed, the mouth piece that is fabricated may be fabricated by a dentist pursuant to a prescription by a physician. Dr. Chapman feels that because the appliances can be fabricated by a dentist, the board should regulate sleep apnea. Dr. Chapman will provide the board with language regarding regulations at the October 22-23, 2015 meeting for discussion.

CRDTS AND WREB REPORTS
The CRDTS annual meeting will be August 20-22 in Kansas City. Verbal report and discussions, no motions were made.

ELECTIONS
A motion was made by Dr. Aubert and seconded by Dr. Chapman to have Ms. Polc remain the board’s Steering Committee and Dental Hygiene Exam Review Committee representative and for Dr. Wallace to remain the board’s Dental Exam Review Committee representative for CRDTS. The motion carried unanimously.

A motion was made by Dr. Aubert and seconded by Mr. Relford for Dr. Chapman to remain as the board’s representative for the Dental Exam Review Board (DERB) and for Ms. Polc to remain as the Hygiene Exam Review Board (HERB) for WREB. The motion carried unanimously.
A motion was made by Dr. Aubert and seconded by Mr. Relford for Dr. Chapman to remain as the board's representative for ADEX for the Dental Exam and to have Ms. Polc be the board's Steering Committee and Dental Hygiene Exam Committee representative for ADEX. The motion carried unanimously.

A motion was made by Dr. Chapman and seconded by Ms. Polc to have Dr. Aubert become the boards Well Being Committee Representative. The motion carried unanimously.

ELECTION OF OFFICERS
A motion was made by Dr. Aubert and seconded by Ms. Polc to nominate Dr. Kevin Wallace as President. The motion carried unanimously.

A motion was made by Dr. Aubert and seconded by Dr. Chapman to nominate Ms. Polc as Vice President. The motion carried unanimously.

A motion was made by Dr. Aubert and seconded by Mr. Relford to nominate Dr. Bryan Chapman as secretary. The motion carried unanimously.

REVIEW OF TASK LIST
The Board reviewed the items on its task list. The Board is going to put the issues of sleep apnea, clinical competency exams, on the agenda for the October meeting. Specifying continuing education requirements, teledentistry, review of expanded function delegable duties and supervision of dental assistants on the agenda for the January 2016 meeting.

FUTURE MEETING SCHEDULE
The Board set a meeting date for July 28-29, 2016.

ADJOURNMENT
There being no further open business to be brought before the Board at this time, a motion was made by Ms. Polc and seconded by Dr. Chapman to adjourn. The motion carried unanimously. The meeting adjourned at approximately 10:54 a.m.

Respectfully submitted,
Sarah Becker, Processing Technician Supervisor

Brian Barnett, Executive Director