Meeting Notice

Missouri Dental Board

October 20-22, 2011

Associated Industries of Missouri
3234 W. Truman Boulevard
Jefferson City, Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Dental Board, 3605 Missouri Boulevard, Jefferson City, Missouri 65109 or by calling 573-751-0040 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri Dental Board is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021, Subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The Missouri Dental Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please be aware that according to Missouri law, the Board can have open discussion and votes only on items included on the open agenda. If there is a topic you would like included on the open agenda, please notify the Board office not less than forty-eight (48) hours prior to the start of the meeting.

Please see the attached tentative agenda for this meeting.

cc: Members, Missouri Dental Board
    Members, Advisory Commission for Dental Hygienists
    Tina Crow Halcomb, Attorney-at-Law
    Office of Administration
    Vicki Wilbers, Executive Director, Missouri Dental Association
    President, Missouri Dental Association
    President, Missouri Dental Hygienists’ Association
    Missouri Dental Assistants’ Association
    Missouri Dental Assistants Educators
    Jane Rackers, Director, Division of Professional Registration
Open Agenda
Missouri Dental Board
October 20 - 22, 2011
Associated Industries of Missouri
3234 W. Truman Boulevard
Jefferson City, Missouri

Thursday, October 20, 2011
1. 8:00 a.m. Call to Order Dr. Saladin
2. Roll Call Dr. Aubert
3. Approval of the Agenda Dr. Saladin
4. Motion to go into Closed Session Dr. Saladin
Closed meeting pursuant to Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, 324.001.8, RSMo and 324.001.9, RSMo.

The Board will remain in closed session until Friday, October 21, 2011 at 9:30 a.m.

Friday, October 21, 2011
5. Call to Order Dr. Saladin
6. Roll Call Dr. Aubert
7. Approval of the Open Minutes Dr. Saladin
   • July 28-30, 2011 Full Board Meeting
   • July 29, 2011 Joint Meeting
   • August 23, 2011 Mail Ballot
   • September 7, 2011 Conference Call
8. Artis L. Clark, D.D.S. Dr. Saladin
   • 10:00 a.m. – Probation Violation Hearing
9. Aaron Schertzer, D.D.S. Dr. Saladin
   • 11:00 a.m. – Probation Violation Hearing
10. Alphonza Harper, D.D.S. Dr. Saladin
    • 1:00 p.m. – Probation Violation Hearing
   - 2:00 p.m. – Probation Violation Hearing  
   Dr. Saladin

12. Kamlesh Makwana, D.D.S.  
   - 3:00 p.m. – Disciplinary Hearing  
   Dr. Saladin

13. Discussion regarding rulemaking to implement the new Limited Teaching License  
   Dr. Saladin

14. Request from Health and Safety Institute for approval of BLS course  
   Dr. Saladin

15. Discussion of 50-year licensee recognition ceremony  
   Mr. Barnett

16. Staff recommendations for changes to sedation rule proposals  
   - 20 CSR 2110-4.020 Moderate Sedation  
   - 20 CSR 2110-4.040 Deep Sedation/General Anesthesia  
   Dr. Saladin

17. Request for approval of Duquesne University’s PCS Course  
   Dr. Saladin

**Saturday, October 22, 2011**

18. 8:00 a.m. – Call to Order  
   Dr. Saladin

19. Roll Call  
   Dr. Aubert

20. Executive Director Report  
   - Financial Statement  
   - Rulemaking Status Report  
   - Legislative Report  
   Mr. Barnett

21. Dialogue with Associations  
   - Missouri Primary Care Association  
   - Missouri Dental Assistants Educators  
   - Missouri Dental Hygienists’ Association  
   - Missouri Dental Assistants Association  
   - Missouri Dental Association  
   Dr. Saladin

22. Discussion regarding how many times an applicant can fail the competency examination before remediation  
   Dr. Wallace

23. Discuss language for implementing the new Temporary Military Spouse License  
   Mr. Barnett

24. Future Meeting Schedule  
   Dr. Saladin
25. Adjournment
The open meeting of the Missouri Dental Board was called to order by Dr. Mark F. Saladin, President, at approximately 8:03 a.m. on Thursday, October 20, 2011 at the Associated Industries of Missouri, 3234 West Truman Boulevard, Jefferson City, Missouri.

BOARD MEMBERS PRESENT:
Dr. Mark F. Saladin, President
Ms. Deborah K. Polc, R.D.H., Vice President
Mr. Randall Relford, Secretary
Dr. Kevin D. Wallace, Member
Dr. Paul P. Titterington, Member

BOARD MEMBERS ABSENT:
Dr. Eric J. Aubert, Member

STAFF MEMBERS PRESENT:
Brian Barnett, Executive Director
Bonnie Mengwasser, Licensing Supervisor
Kevin Davidson, Investigator II
Vickie Holtmeyer, Investigator I

LEGAL COUNSEL PRESENT:
Sarah Ledgerwood, Division Counsel

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

APPROVAL OF THE AGENDA
A motion was made by Dr. Titterington and seconded by Ms. Polc to approve the open agenda as written. The motion carried unanimously.

CLOSED SESSION
At approximately 8:04 a.m., a motion was made by Ms. Polc and seconded by Dr. Titterington to move into closed session pursuant to Chapter 610.021, sections (1), (3), (5), (7), (13) and (14), RSMo, and Chapter 324.001.8 and 324.001.9, RSMo, for the purpose of discussing general legal actions, causes of action or litigation and any
confidential or privileged communications between the Board and its attorney, and approval of closed minutes. Those voting yes: Dr. Saladin, Ms. Polc, Mr. Relford, Dr. Wallace and Dr. Titterington. The motion carried 5 to 0.

FRIDAY, OCTOBER 21, 2011
The Board reconvened in open session at approximately 9:48 a.m. on Friday, October 21, 2011. The meeting was called to order by Dr. Mark F. Saladin, President, at the Associated Industries of Missouri, 3234 West Truman Boulevard, Jefferson City, Missouri.

BOARD MEMBERS PRESENT:
Dr. Mark F. Saladin, President
Ms. Deborah K. Polc, R.D.H., Vice President
Mr. Randall Relford, Secretary
Dr. Eric J. Aubert, Member
Dr. Kevin D. Wallace, Member
Dr. Paul P. Titterington, Member

STAFF MEMBERS PRESENT:
Brian Barnett, Executive Director
Bonnie Mengwasser, Licensing Supervisor
Kevin Davidson, Investigator II
Vickie Holtmeyer, Investigator I

LEGAL COUNSEL PRESENT:
Sarah Ledgerwood, Division Counsel
Tina Crow Halcomb, Litigation Counsel

GUESTS PRESENT:
Ms. Gail Clark
Mr. Arthur Smith
Mr. Vincent Lee

ARTIS L. CLARK, D.D.S.
At approximately 10:08 a.m., the Board began its probation violation hearing in the matter of Missouri Dental Board, Petitioner, v. Artis L. Clark, D.D.S., Case Nos. 2010-001633 and 2006-000195. The record will show that Dr. Clark was present and was not represented by counsel. The hearing was recorded by a court reporter and a transcript of the hearing will be retained as a permanent record of the Board. The hearing concluded at approximately 10:49 a.m.

CLOSED SESSION
At approximately 10:59 a.m., a motion was made by Ms. Polc and seconded by Dr. Titterington to move into closed session pursuant to Chapter 610.021, sections (1), (3), (5), (7), (13) and (14), RSMo, and Chapter 324.001.8 and 324.001.9, RSMo, for the purpose of discussing general legal actions, causes of action or litigation and any
confidential or privileged communications between the Board and its attorney, and approval of closed minutes. Those voting yes: Dr. Saladin, Ms. Polc, Mr. Relford, Dr. Aubert, Dr. Wallace and Dr. Titterington. The motion carried 6 to 0.

**RECONVENE**
The Board reconvened in open session at approximately 1:00 p.m.

**GUESTS PRESENT:**
Ms. Marvel Castilleja-Harper

**ALPHONZA V. HARPER, III, D.D.S.**
At approximately 1:00 p.m., the Board began its probation violation hearing in the matter of Missouri Dental Board, Petitioner, v. Alphonza V. Harper, III, D.D.S., Case Nos. 2010-005075 and 2010-005342. The record will show that Dr. Harper was present and was not represented by counsel. The hearing was recorded by a court reporter and a transcript of the hearing will be retained as a permanent record of the Board. The hearing concluded at approximately 1:42 p.m.

**JAMES R. DYE, D.D.S.**
At approximately 2:00 p.m., the Board began its probation violation hearing in the matter of Missouri Dental Board, Petitioner, v. James R. Dye, D.D.S., Case No. 2011-001598. The record will show that Dr. Dye was present and was not represented by counsel. The hearing was recorded by a court reporter and a transcript of the hearing will be retained as a permanent record of the Board. The hearing concluded at approximately 2:24 p.m.

**CLOSED SESSION**
At approximately 2:34 p.m., a motion was made by Ms. Polc and seconded by Dr. Titterington to move into closed session pursuant to Chapter 610.021, sections (1), (3), (5), (7), (13) and (14), RSMo, and Chapter 324.001.8 and 324.001.9, RSMo, for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between the Board and its attorney, and approval of closed minutes. Those voting yes: Dr. Saladin, Ms. Polc, Mr. Relford, Dr. Aubert, Dr. Wallace and Dr. Titterington. The motion carried 6 to 0.

**RECONVENE**
The Board reconvened in open session at approximately 3:07 p.m.

**APPROVAL OF THE MINUTES**
With regard to the open minutes of the July 28-30, 2011 Board meeting, Ms. Polc requested that on page 5, under the “WREB Representative” heading, that Ms. Polc be reflected as the WREB ERC representative for dental hygienists rather than Ms. Lepp. A motion was made by Dr. Aubert and seconded by Ms. Polc to approve the following open minutes with the amendment as noted:

- July 28-30, 2011 Board Meeting
• July 29, 2011 Joint Meeting
• August 23, 2011 Mail Ballot
• September 7, 2011 Conference Call

The motion carried unanimously.

Dr. Michael Hoffmann and Dean Marsha Pyle joined the meeting at approximately 3:14 p.m.

REQUEST FROM HEALTH AND SAFETY INSTITUTE FOR APPROVAL OF BLS COURSE
Mr. Barnett informed the Board that during the July meeting, the Board tabled this discussion to determine if there was any type of an independent accrediting body that determines the validity of these courses. In researching the issue, Mr. Barnett determined that there isn’t an accrediting body. Mr. Barnett prepared some language that establishes parameters for the Board to approve BLS courses. A motion was made by Dr. Wallace and seconded by Dr. Titterington to approve the Health and Safety Institute’s CPRPRO for the Professional Rescuer course, and to adopt the language as presented to include in the Board’s proposed rule changes. The motion carried unanimously.

Dr. Wallace departed the meeting at approximately 3:17 p.m.

Mr. Aaron Washburn joined the meeting at approximately 3:18 p.m.

DISCUSSION OF 50-YEAR LICENSEE RECOGNITION CEREMONY
Mr. Barnett informed the Board that, in years past, the Board has excluded licensees who are on discipline from participating in the fifty year licensee recognition ceremony. This year, there is a licensee on the list who the Board will soon be involved in litigation with. Mr. Barnett also noted that out-of-state licensees can pose a problem because they aren’t constituents of any Missouri senators or representatives. There are four (4) licensees on the list with out-of-state contact addresses. A motion was made by Ms. Polc and seconded by Dr. Titterington not to invite those licensees who the Board is involved in litigation with or those with out-of-state contact addresses. The Board staff was instructed to mail certificates of appreciation to the out-of-state licensees. The motion carried unanimously.

Dr. Matthew Niewald and Dr. Merle Nunemaker joined the meeting at approximately 3:31 p.m.

DISCUSSION REGARDING RULEMAKING TO IMPLEMENT THE NEW LIMITED TEACHING LICENSE
Dean Pyle requested that the Board consider a grandfather clause for existing faculty of accredited schools of dentistry and accredited advanced education programs in the state. Mr. Barnett asked what the purpose of a grandfather clause would be. Dean Pyle said that she doesn’t believe that all existing faculty currently have an active
license. Mr. Barnett informed Dean Pyle that the statute doesn’t require applicants for a limited teaching license to currently hold an active dental license. Instead, they would need to have graduated from a dental school and have passed a clinical competency examination. Mr. Barnett stated that a rule cannot exempt someone from the requirements outlined in the statute.

Mr. Barnett informed the Board that Dr. Niewald sent the Board some proposed changes to the existing statute. Mr. Barnett explained that the Board cannot bring forward anymore legislative proposals this year because the deadline for submission to the Division has passed. Dr. Niewald explained that several concerned dentists prepared this proposal in response to the legislation that passed. Dr. Niewald noted that the legislation that passed is probably the most broad-based of any of the fifty (50) states. Taking into consideration the non-traditional education model that Missouri will soon be faced with, the current language could open the door to some significant public safety and regulatory issues. The proposed changes would put tighter parameters on what individuals who hold a limited teaching license would be able to do within their scope of practice. The proposed changes would also limit how long a person with a limited teaching license would be eligible for that type of license and establish stricter guidelines on who would qualify for that type of license. Dr. Niewald informed the Board that during a House hearing last year, the comment was made that if the instructors are going to be allowed to receive their education from non-CODA-accredited programs, then that requirement should be removed for anyone applying for licensure. Dr. Niewald doesn’t think the Board should get into a position where it is allowing the educators to be held to a lesser standard than their students. At this time, Dr. Niewald would like to ask the Board to consider supporting the proposed changes and to postpone the rulemaking process.

Dean Pyle has done numerous surveys regarding this issue, one of which was of the deans of U.S. dental schools, who have said that a teaching license was an essential element to be able to recruit and retain faculty. Currently, there are about thirty-three (33) states that have some form of a teaching license. Dean Pyle believes that the language that is currently in place holds these types of licensees to the same standard as anyone else because it requires passage of the National Board, clinical competency and jurisprudence examinations.

Dr. Niewald said that there is a huge difference between CODA-accredited educational models and those of other countries. Most other countries only require a bachelor’s degree instead of a postgraduate degree.

A motion was made by Dr. Titterington and seconded by Dr. Aubert to promulgate a change to the Fees rule, 20 CSR 2110-2.170, to establish a $230.00 application fee for a limited teaching license. The motion carried unanimously.

A motion was made by Dr. Titterington and seconded by Ms. Polc to include in the proposed rule change a $250.00 renewal fee for a limited teaching license. The motion carried unanimously.
Mr. Barnett was instructed to include an item on the January 2012 meeting agenda to discuss the Board’s five (5)-year projections to determine if any changes need to be made to some of the fees that the Board charges.

**STAFF RECOMMENDATIONS FOR CHANGES TO SEDATION RULE PROPOSALS**

**20 CSR 2110-4.020 Moderate Sedation & 20 CSR 2110-4.040 Deep Sedation/General Anesthesia**

Mr. Barnett reported that the Board office has been processing the first large-scale renewal of conscious sedation site certificates. In doing that, the Board staff discovered some administrative issues that need to be addressed. Under the existing rule, in order for a site certificate to be renewed, the dentist-in-charge must submit five (5) unedited records of sedated patients, but the rule doesn’t specify what should be done with those patient records. The Board staff recommended the following change to 20 CSR 2110-4.020 to correct this issue: “Successfully pass a review by consultants appointed by the Board of a minimum of five (5) unedited, complete patient records of the permitted dentist administering enteral, parenteral or pediatric moderate sedation in the dental office from the preceding five (5) years, documenting management of moderate sedation patients in accordance with the criteria set forth in 20 CSR 2110-4.010 and 20 CSR 2110-4.030.”

Dr. Hoffmann would like the rule to also require that the permitted dentists’ BNDD drug log for the past five (5) years also be submitted to the Board for review at the time of renewal. A motion was made by Dr. Aubert and seconded by Dr. Titterington to approve the Board staff’s recommended changes to 20 CSR 2110-4.020 and 20 CSR 2110-4.040, along with the recommendation from Dr. Hoffmann, and include those changes in the proposals that are currently being reviewed by the Division. The motion carried unanimously.

**REQUEST FOR APPROVAL OF DUQUESNE UNIVERSITY’S PCS COURSE**

Dr. Hoffmann informed the Board that there isn’t a lot of consistency in the training offered by Duquesne University. The training occurs in a surgery center and is provided by anesthesiologists and CRNAs. Dr. Hoffmann doesn’t believe that any of the patients are being treated for dental conditions. The students don’t really have any experience operating in the airway of a sedated patient. A motion was made by Dr. Aubert and seconded by Dr. Titterington to deny the request for approval of Duquesne University’s PCS course. The motion carried unanimously.

**RECESS**

The Board recessed for the evening at approximately 4:42 p.m.

**SATURDAY, OCTOBER 22, 2011**

The Board reconvened in open session at approximately 8:04 a.m. on Saturday, October 22, 2011. The meeting was called to order by Dr. Mark F. Saladin, President, at the Associated Industries of Missouri, 3234 West Truman Boulevard, Jefferson City, Missouri.
BOARD MEMBERS PRESENT:
Dr. Mark F. Saladin, President
Ms. Deborah K. Polc, R.D.H., Vice President
Mr. Randall Relford, Secretary
Dr. Eric J. Aubert, Member
Dr. Kevin D. Wallace, Member
Dr. Paul P. Titterington, Member

STAFF MEMBERS PRESENT:
Brian Barnett, Executive Director
Bonnie Mengwasser, Licensing Supervisor

GUESTS PRESENT:
Ms. Vicki Wilbers, Executive Director, Missouri Dental Association
Mark R. Zust, D.D.S., President, Missouri Dental Association
Deborah D. Trunk, R.D.H., President, Missouri Dental Hygienists’ Association

SPECIAL RECOGNITION
Dr. Saladin presented Dr. Aubert with a plaque in appreciation for his years of service to the Board.

EXECUTIVE DIRECTOR REPORT
Financial Statement
Mr. Barnett provided the Board with the following Financial Statement as of August 31, 2011:

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<th>Description</th>
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<td>Beginning Fund Balance – 7/1/010</td>
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<td>YTD Revenue</td>
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<td>Fund Balance Sub Total</td>
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<td>YTD Fund Transfers</td>
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Missouri Dental Board
Open Minutes
October 20-22, 2011
Page 7 of 11
Refunds $0.00
DIFP Cost Allocation $0.00
OA Cost Allocation $1,250.00
PR Transfer $668.95
Fringe Benefits $19,409.66
Administrative Hearing Comm. $251.25
FY 10 Transfers Carried Over $734.40
Total Transfers $22,545.18

Total Fund Expenditures $74,529.56
Ending Fund Balance as of February 28 $2,071,640.92

Mr. Barnett reported that the Board hasn’t incurred many expenses since the beginning of the fiscal year. The Board’s fund balance is in excellent shape. During the January meeting, Mr. Barnett would like the Board to look at its license fees to determine if there is any room for adjustment. The Board’s five-year projections are outstanding. Over the last couple years, the Missouri Dental Board has become one of the boards that the other licensing boards look to in terms of how to conduct business in a more fiscally responsible manner. Mr. Barnett also reported that the Board cut its expense and equipment spending by sixty-five percent (65%) last year.

Dr. Wallace commented that there are currently twelve (12) licensees participating in the well being program as a term of their disciplinary agreement with the Board. Prior to the changes in the well being contract that were implemented in September of this year, the Board was paying $66,000 per year towards the well being program. Dr. Wallace doesn’t think it should be the licensees’ responsibility to pay for other licensees to be rehabilitated and/or monitored for a drug, alcohol or mental health issue.

Ms. Wilbers said that the well being program is a very valid program that is there to assist all licensed dental professionals, not just members of the Missouri Dental Association. The Foundation is trying to figure out a way to continue to provide the same level of service without assistance from the State.

Dr. Saladin feels that there has been a remarkable improvement in the quality of the program since Ms. Mowen has been hired on as the program administrator. It is a valuable program, but it’s hard to ask someone who is forced to pay licensing fees in order to practice to pay for someone who has made some bad choices.

**Rulemaking Status Report**

Mr. Barnett reported that he thinks several proposed rule changes are getting very close to being finished with the Division review. The changes to the Dental Assistants rule were returned with some Small Business Regulatory Fairness questions that Mr. Barnett has taken care of. The change to the BLS requirement that the Board approved yesterday is going to affect all of the proposed rule changes that have been pending at the Division level.
Mr. Barnett also reported that the Board looked at the proposed changes to the sedation rules yesterday because the staff had noted some administrative issues that needed to be addressed with regard to the renewal of conscious sedation permits and site certificates. The Board approved the recommended language yesterday, and it will be referred to the Division for a final review. Mr. Barnett thinks those proposals will be published in the Missouri Register at the same time as the proposed changes to the dental assistant and dental hygiene rules.

Dr. Zust asked when the Board will be able to start issuing teaching licenses. Mr. Barnett explained that an application fee must be established in order for people to submit applications for limited teaching licenses. During the Board’s open session yesterday, the Board voted to promulgate a change to the Fees rule to establish a $230.00 application fee and a $250.00 renewal fee. Due to the rulemaking process, it will probably be another nine (9) months before the changes become effective. Dr. Zust asked if the Board plans to bring forward any changes to the limited teaching license statute. Mr. Barnett informed Dr. Zust that due to the timing, the Board cannot bring anything forward in the upcoming legislative session.

Legislative Report
Mr. Barnett reported that the Board’s legislative proposals for a dental therapist license, an advanced practice dental hygienist license and the changes to 332.321, RSMo with regard to advertising have been submitted, and he has every reason to believe that each of the proposals will be brought forward by the Division.

DIALOGUE WITH ASSOCIATIONS
Missouri Dental Hygienists’ Association (MDHA)
Ms. Trunk reported that the MDHA’s annual session was held September 29-October 1, 2011, during which, new officers were elected. The MDHA plans to change its venue for next year’s annual session to Columbia. Ms. Polc recommended that the MDHA allow Ms. Rebecca Mowen to present a continuing education program during the next annual session.

Missouri Dental Association (MDA)
Dr. Zust commented that he appreciates the opportunity to dialogue with the Board. He will bring the proposed changes to the limited teaching license statute to the MDA Board for consideration. The MDA Board and approximately ninety percent (90%) of its membership is opposed to the dental therapist proposal. Ms. Wilbers thanked Dr. Aubert for his service on the Board.

DISCUSSION REGARDING HOW MANY TIMES AN APPLICANT CAN FAIL THE COMPETENCY EXAMINATION BEFORE REMEDIATION
Dr. Wallace informed the Board that Mr. Barnett prepared the following language for the Board to consider with regard to the Licensure by Examination – Dentists and Dental Hygienists rules: “Should an applicant fail a clinical competency examination twice, the Board may require the applicant to complete remedial instruction in the deficient area(s) from an accredited dental or dental hygiene school before further re-examination. If the
applicant fails a third examination, the Board may deny the applicant further examination.” A motion was made by Dr. Wallace and seconded by Ms. Polc to promulgate the changes to 20 CSR 2110-2.010 and 20 CSR 2110-2.050 as proposed. The motion carried unanimously.

Dr. Wallace requested that an item be added to the January 2012 meeting agenda to discuss and compare the regional clinical competency examinations. Ms. Polc requested that the discussion take place during a joint meeting with the Advisory Commission.

**DISCUSS LANGUAGE FOR IMPLEMENTING THE NEW TEMPORARY MILITARY SPOUSE LICENSE**

Mr. Barnett informed the Board that the legislature passed a law that took effect August 28, 2011, that requires all licensing agencies to issue a temporary license to the spouse of any active duty member of the armed forces who has been transferred into Missouri.

A motion was made by Mr. Relford and seconded by Dr. Titterington to promulgate the language for the temporary courtesy license rule as proposed. The motion carried unanimously.

A motion was made by Dr. Aubert and seconded by Ms. Polc to promulgate a change to the Fees rule, 20 CSR 2110-2.170, to establish a $100.00 application fee for a temporary courtesy license. Those voting yes: Dr. Saladin, Ms. Polc, Mr. Relford, Dr. Aubert and Dr. Titterington. The motion carried 5 to 0. Dr. Titterington abstained from the vote in this matter.

**FUTURE MEETING SCHEDULE**

Mr. Barnett announced that the tentative dates for the April 2012 meeting conflict with the AADB meeting. It was the consensus of the Board to keep the dates as scheduled.

Mr. Barnett requested that the Board consider scheduling a Board member training/orientation in conjunction with the January 2012 meeting. It was the consensus of the Board to schedule the training/orientation for Wednesday, January 18th at 8:00 a.m. The MDA will also be hosting its new Board member orientation at that time, so it was suggested that Mr. Barnett work with Ms. Wilbers to coordinate both schedules. Ms. Wilbers offered to let the Board hold its meeting at the MDA office, free of charge.

The Board scheduled a telephone conference call for Wednesday, December 7, 2011 at 6:00 p.m.

The Board also tentatively scheduled a meeting for October 18-20, 2012 in Jefferson City.

**ADJOURNMENT**

There being no further open business to be brought before the Board at this time, a motion was made by Dr. Aubert and seconded by Dr. Titterington that this meeting
adjourn. The motion carried unanimously. The meeting adjourned at approximately 10:06 a.m.

Respectfully submitted,

Bonnie Mengwasser, Licensing Supervisor

Brian Barnett, Executive Director

Approved by the Board on: January 21, 2012