Meeting Notice

Missouri Dental Board

January 20, 2010

Division of Professional Registration
Missouri Conference Room
3605 Missouri Boulevard
Jefferson City, Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Dental Board, 3605 Missouri Boulevard, Jefferson City, Missouri 65109 or by calling 573-751-0040 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri Dental Board is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021, Subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The Missouri Dental Board may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please see the attached tentative agenda for this meeting.

cc: Members, Missouri Dental Board
Members, Advisory Commission for Dental Hygienists
Loretta Schouten, Attorney-at-Law
Office of Administration
Ms. Vicki Wilbers, Executive Director, Missouri Dental Association
President, Missouri Dental Association
President, Missouri Dental Hygienists’ Association
Missouri Dental Assistants’ Association
Missouri Dental Assistants Educators
Jane Rackers, Director, Division of Professional Registration
Open Agenda
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1. 1:00 p.m. – Call to Order Dr. Wallace
2. Roll Call Ms. Lepp
3. Approval of the Agenda Dr. Wallace
4. New Board Member Orientation Mr. Barnett
5. Other Agenda Items Dr. Wallace
6. Adjournment Dr. Wallace
The open meeting of the Missouri Dental Board was called to order by Dr. Kevin D. Wallace, President, at approximately 1:06 p.m. on Wednesday, January 20, 2010 at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

BOARD MEMBERS PRESENT:
Dr. Kevin D. Wallace, President
Dr. Paul P. Titterington, Member
Dr. Mark F. Saladin, Member

BOARD MEMBERS ABSENT:
Dr. Eric J. Aubert, Vice President
Ms. Patricia A. Lepp, R.D.H., Secretary

COMMISSION MEMBERS PRESENT:
Deborah K. Polec, R.D.H., Secretary

STAFF MEMBERS PRESENT:
Brian Barnett, Executive Director
Bonnie Mengwasser, Executive I

NEW BOARD MEMBER ORIENTATION
Mr. Barnett provided the Board with information regarding current Board policies and procedures pertaining to budget, licensure, complaint handling, etc. A copy of the outline used for these discussions is attached.

Let the record show that Ms. Lepp joined the meeting at approximately 2:15 p.m. and Dr. Wallace departed the meeting at approximately 5:18 p.m.

ADJOURNMENT
There being no further open business to be brought before the Board at this time, the meeting adjourned at approximately 6:25 p.m.

Respectfully submitted,

Bonnie Mengwasser, Executive I
Brian Barnett, Executive Director

Approved by the Board on: April 17, 2010
Board Member Orientation

1. Welcome/Introduction of Staff
   - Mission Statement
   - Role of a Board Member
   - Role of an Advisory Commission Member
   - Board Roster

2. General information
   - Department/Division Organization
   - Department and Division Directors
   - Website
   - Board Meetings
   - Minutes
   - Disclosure to Missouri Ethics Commission

3. Budget
   - Appropriation/Budget Process
   - Financial Statement
   - OA Travel Policy
   - Division Travel Policy
   - State Meal Per Diems
   - Hotel Conus Rates
   - Expense Reports
   - Per Diem
   - Board Travel

4. Licensing Procedures
   - Types of Licenses/Permits
   - License Statistics
   - License Requirements
     - CRDTS/WREB
   - Licensure Process
   - Which Board Members Vote
   - Renewals
   - Continuing Education
     - Continuing Education Requirements for License Renewal
   - Basic Life Support
   - Audit
   - HB 600
5. Sedation
   - Enteral/Parenteral Conscious Sedation
     - Permitting Process
     - Committee
   - Deep Sedation/General Anesthesia
     - Permitting Process
     - Committee

6. Statute and Rule Changes
   - Legislative Process
   - Rule Making Process

7. Legal
   - General Counsel/Litigation Counsel
   - Sunshine Law
   - Open Meetings/Closed Meetings
   - Confidentiality
   - Conflicts of Interest

8. Complaints, Investigations/Discipline
   - Sources of Complaints
   - FY2009 Complaint Report
   - Case Review Forms
   - Discipline Process
   - Statute of Limitations
   - Administrative Hearing Commission
   - Types of Discipline
   - Disciplinary Actions Taken in FY2009
   - Discipline Monitoring