Meeting Notice

Missouri Dental Board and
Advisory Commission for Dental Hygienists

October 23, 2009 – 2:00 p.m. – Joint Meeting

Sheraton Kansas City Sports Complex Hotel
9103 East 39th Street
Kansas City, Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Dental Board, 3605 Missouri Boulevard, Jefferson City, Missouri 65109 or by calling 573-751-0040 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri Dental Board and the Advisory Commission for Dental Hygienists is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, 324.001.8 RSMo and 324.001.9 RSMo.

The Missouri Dental Board and the Advisory Commission for Dental Hygienists may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please see attached tentative agenda for this meeting.

cc: Members, Missouri Dental Board
Members, Advisory Commission for Dental Hygienists
Loretta Schouten, Attorney At Law
Office of Administration
Vicki Wilbers, Executive Director, Missouri Dental Association
President, Missouri Dental Association
President, Missouri Dental Hygienists’ Association
President, Missouri Dental Assistants Association
Jane Rackers, Director, Division of Professional Registration
Open Agenda

Missouri Dental Board and
Advisory Commission for Dental Hygienists

October 23, 2009 – Joint Meeting
2:00 p.m.

Sheraton Kansas City Sports Complex Hotel
9103 East 39th Street
Kansas City, Missouri

1. Call to Order Dr. Wallace
2. Roll Call Ms. Lepp
3. Approval of the Agenda Dr. Wallace
4. Motion to go into Closed Session Dr. Aubert
   • Closed meeting pursuant to Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, 324.001.8, RSMo and 324.001.9, RSMo.
5. Approval of the Minutes Dr. Wallace
   • August 7, 2009 Joint Meeting
6. Executive Director Report Mr. Barnett
   • Financial Statement
   • Rulemaking Status Report
   • Legislative Report
7. Report on the Commission’s Recommendation Regarding Nitrous Oxide Permit Requirements Dr. Strait
8. Advisory Commission Report Dr. Strait
9. CRDTS Annual Meeting Report Ms. Lepp
10. Fifty Year Licensee Recognition Ms. Mengwasser
11. Review Prioritized Task List Dr. Wallace
12. Other Agenda Items Dr. Wallace
13. Adjournment
Open Minutes
Missouri Dental Board and
Advisory Commission for Dental Hygienists

October 23, 2009

Sheraton Kansas City Sports Complex Hotel
9103 East 39th Street
Kansas City, Missouri

The open session of the joint meeting of the Missouri Dental Board and the Advisory Commission for Dental Hygienists was called to order by Dr. Kevin D. Wallace, Missouri Dental Board President, at approximately 4:32 p.m. on Friday, October 23, 2009 at the Sheraton Kansas City Sports Complex Hotel, 9103 East 39th Street, Kansas City, Missouri.

BOARD MEMBERS PRESENT:
Dr. Kevin D. Wallace, President
Dr. Eric J. Aubert, Vice President
Ms. Patricia A. Lepp, R.D.H., Secretary
Dr. Paul P. Titterington, Member

BOARD MEMBERS ABSENT:
Dr. Rolfe C. McCoy, Member

ADVISORY COMMISSION MEMBERS PRESENT:
Tia M. Strait, R.D.H., Chairperson
Deborah K. Polc, R.D.H., Member
Debra A. Adams, R.D.H., Member

STAFF MEMBERS PRESENT:
Brian Barnett, Executive Director
Bonnie Mengwasser, Executive I
Mark Dudenhoeffer, Investigator III
Joseph Sears, Investigator II
Vickie Holtmeyer, Investigator I

LEGAL COUNSEL PRESENT:
Sarah Ledgerwood, Division Counsel

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.
CLOSED SESSION
A motion was made by Dr. Aubert and seconded by Dr. Titterington to move into closed session pursuant to Chapter 610.021, sections (1), (3), (5), (7), (13) and (14), RSMo, and Chapter 324.001.8 and 324.001.9, RSMo, for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between the Board and its attorney, and approval of closed minutes. Those voting yes: Dr. Wallace, Dr. Aubert, Ms. Lepp, Dr. Titterington, Dr. Strait, Ms. Polc and Ms. Adams. The motion carried 7 to 0.

RECONVENE
The joint open meeting reconvened at approximately 6:22 p.m.

RECESS
The joint open meeting recessed for the evening at approximately 6:23 p.m.

SATURDAY, OCTOBER 24, 2009
The joint meeting of the Missouri Dental Board and the Advisory Commission for Dental Hygienists reconvened in open session at approximately 10:13 a.m. on Saturday, October 24, 2009. The meeting was called to order by Dr. Kevin D. Wallace, President, at the Sheraton Kansas City Sports Complex Hotel, 9103 East 39th Street, Kansas City, Missouri.

BOARD MEMBERS PRESENT:
Dr. Kevin D. Wallace, President
Dr. Eric J. Aubert, Vice President
Ms. Patricia A. Lepp, R.D.H., Secretary
Dr. Paul P. Titterington, Member

BOARD MEMBERS ABSENT:
Dr. Rolfe C. McCoy, Member

ADVISORY COMMISSION MEMBERS PRESENT:
Tia M. Strait, R.D.H., Chairperson
Deborah K. Polc, R.D.H., Member
Debra A. Adams, R.D.H., Member

STAFF MEMBERS PRESENT:
Brian Barnett, Executive Director
Bonnie Mengwasser, Executive I
Mark Dudenhoeffer, Investigator III
Joseph Sears, Investigator II
Vickie Holtmeyer, Investigator I

GUESTS PRESENT:
Jack Huddart, Jr., D.D.S.
APPROVAL OF THE AGENDA
A motion was made by Dr. Strait and seconded by Dr. Aubert to approve the open agenda as written. The motion carried unanimously.

APPROVAL OF THE MINUTES
A motion was made by Dr. Strait and seconded by Dr. Aubert to approve the open minutes of the August 7, 2009 joint meeting as written. The motion carried unanimously.

ADVISORY COMMISSION REPORT
Dr. Strait informed the Board that several items were tabled during the Commission meeting Friday afternoon, including nitrous oxide permit requirements, comparison of regional competency exams and jurisprudence examination review for dental hygienists and dentists. The Commission held elections in which Ms. Adams was elected Chairperson and Ms. Polc was elected Secretary. Dr. Strait informed the Board that the Commission would like to add an item to its prioritized task list to research continued competency testing for licensees who have been disciplined and/or out of practice for an extended period of time. Ms. Lepp reported that the Commission would like to develop case studies for dental hygienists to review. Dr. Wallace expressed his concern that a discussion of this nature would be better suited for the PRC. Mr. Barnett suggested the Board and the Commission consider developing an ad hoc committee made up of members from both the Board and the Commission.

A motion was made by Dr. Strait and seconded by Dr. Titterington to instruct Mr. Barnett to determine if the Board has the legal authority to require competency testing. The motion carried unanimously.

The Commission tentatively scheduled its next meeting for January 8, 2010 at 10:00 a.m. in Jefferson City.

EXECUTIVE DIRECTOR REPORT
Financial Statement
Mr. Barnett provided the Board and the Commission with the following Financial Statements as of August 31, 2009:

<table>
<thead>
<tr>
<th>Missouri Dental Board</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance – 8/1/09</strong></td>
<td>$1,621,518.91</td>
</tr>
<tr>
<td>Revenue for August</td>
<td>$5,105.00</td>
</tr>
<tr>
<td><strong>Fund Balance Sub Total</strong></td>
<td>$1,626,623.91</td>
</tr>
<tr>
<td></td>
<td><strong>$1,626,623.91</strong></td>
</tr>
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</table>
### Appropriations to Board:

<table>
<thead>
<tr>
<th>Personal Service</th>
<th>$372,146.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expense &amp; Equipment</td>
<td>$262,863.00</td>
</tr>
<tr>
<td><strong>Total Appropriations</strong></td>
<td><strong>$635,009.00</strong></td>
</tr>
</tbody>
</table>

### August Appropriation Expenditures:

<table>
<thead>
<tr>
<th>Personal Service</th>
<th>$ 22,608.47</th>
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<tbody>
<tr>
<td>Expense &amp; Equipment</td>
<td>$ 2,299.97</td>
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<tr>
<td><strong>Total Appropriation Expenditures</strong></td>
<td><strong>$ 24,908.44</strong></td>
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</table>

### August Fund Transfers:

<table>
<thead>
<tr>
<th>Fringe Benefits</th>
<th>$11,976.04</th>
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<tbody>
<tr>
<td>Professional Registration</td>
<td>$125.27</td>
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<tr>
<td>Administrative Hearing Comm.</td>
<td>$28.50</td>
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<tr>
<td><strong>Total Transfers</strong></td>
<td><strong>$12,129.81</strong></td>
</tr>
</tbody>
</table>

### Total Fund Expenditures

$37,038.25

### Ending Fund Balance as of August 31

$1,589,585.66

### Advisory Commission for Dental Hygienists:

#### Appropriation:

<table>
<thead>
<tr>
<th>Personal Service</th>
<th>$13,766.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expense &amp; Equipment</td>
<td>$7,516.00</td>
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<tr>
<td><strong>Total Appropriations</strong></td>
<td><strong>$21,282.00</strong></td>
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#### Appropriation Expenditures:

<table>
<thead>
<tr>
<th>Personal Service</th>
<th>$150.00</th>
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</thead>
<tbody>
<tr>
<td>Expense &amp; Equipment</td>
<td>$820.26</td>
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<tr>
<td><strong>Total Appropriation Expenditures</strong></td>
<td><strong>$970.26</strong></td>
</tr>
</tbody>
</table>

#### Unexpended Appropriations:

<table>
<thead>
<tr>
<th>Personal Service</th>
<th>$13,616.00</th>
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</thead>
<tbody>
<tr>
<td>Expense &amp; Equipment</td>
<td>$6,695.74</td>
</tr>
<tr>
<td><strong>Total Unexpended Appropriations</strong></td>
<td><strong>$20,311.74</strong></td>
</tr>
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</table>
Mr. Barnett informed the Board that the appropriation for expense and equipment is going to be very tight this year. Because of this, Mr. Barnett continues to look for ways to cut expenses. Mr. Barnett reported that the overall fund balance is in very good shape and he’s proud that the Board hasn’t had to increase license fees.

**Rulemaking Status Report**

Mr. Barnett informed the Board and the Commission that he drafted a change to 20 CSR 2110-2.240 (2) (I) that would allow a licensee to receive two hours of continuing education for attending the open session of an Advisory Commission for Dental Hygienists meeting. A motion was made by Dr. Aubert and seconded by Dr. Titterington to forward the language into the rulemaking process. The motion carried unanimously.

**CRDTS ANNUAL MEETING REPORT**

Ms. Lepp informed the Board and the Commission that CRDTS has again offered to pay for any sitting Board member and the Executive Director to attend next year’s annual meeting, which is scheduled August 27-28, 2010 in Kansas City.

**FIFTY YEAR LICENSEE RECOGNITION**

Ms. Mengwasser informed the Board and the Commission that since the agenda materials were sent out, Drs. Memos and Meyer have also indicated that they plan to attend the recognition ceremony in January.

**REVIEW PRIORITIZED TASK LIST**

Dr. Strait informed the Board that no changes were made to the Commission’s prioritized task list. A motion was made by Dr. Strait and seconded by Dr. Aubert to approve the task list as written. The motion carried unanimously.

**ADJOURNMENT**

There being no further open business to be brought before the Board and the Commission at this time, a motion was made by Dr. Strait and seconded by Dr. Titterington that the meeting adjourn. The motion carried unanimously. The joint meeting of the Missouri Dental Board and the Advisory Commission for Dental Hygienists adjourned at approximately 10:55 a.m.

Respectfully submitted,

Bonnie Mengwasser, Executive I

Brian Barnett, Executive Director

Approved by the Board on: January 21, 2010