Conference Call Meeting Notice
Missouri Committee for Professional Counselors
Credentials Subcommittee
September 23, 2003 – 7:30 a.m.
573-751-9630
Division of Professional Registration
3605 Missouri Blvd- Jefferson City, Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee for Professional Counselors is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 620.010.14 subsection (7).

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Please see attached agenda for this meeting.

Attachment
Tentative Agenda

Missouri Committee for Professional Counselors
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1 Call to Order  Dr. Mark Comensky, Subcommittee Chairperson

2 Roll Call  Loree Kessler, Executive Director

3 Convene in closed session pursuant to motions to close section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and applicants for licensure and/or other information pertaining to the licensee or applicant and, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

Adjournment

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 751-0018. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.
OPEN MINUTES
Committee for Professional Counselors
Credentials Subcommittee
September 23, 2003– 7: 30 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

The Committee for Professional Counselors Credentials Subcommittee was called to order by Dr. Mark Comensky, subcommittee chairperson, at 7:33 a.m., at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Loree Kessler, Executive Director, facilitated roll call.

Members Present
Dr. Mark Comensky, Chairperson
Dorothy McGuffin
Dr. Bill Wilson
Dr. Susan Lile

Committee Member Absent
Keith Spare

Staff Present
Loree Kessler, Executive Director
Jeanette Stuenkel, Executive I

Dr. Comensky stated he would be voting in open and closed session.

At 7:34 a.m. a motion was made by Ms. McGuffin and seconded by Dr. Lile to convene in closed session pursuant to motions to close section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and applicants for licensure and/or other information pertaining to the licensee or applicant and, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney. Subcommittee members voting aye; Dr. Comensky, Dr. Lile, Ms. McGuffin, and Dr. Wilson. Motion carried unanimously.
At 8:15 a.m. a motion was made by Dr. Wilson and seconded by Ms. McGuffin to convene in open session and adjourn the conference call. Subcommittee members voting aye; Dr. Comensky, Dr. Lile, Dr. Wilson, and Ms. McGuffin. Motion carried unanimously.

[Signature]
Executive Director

Approved by Committee on December 5, 2003