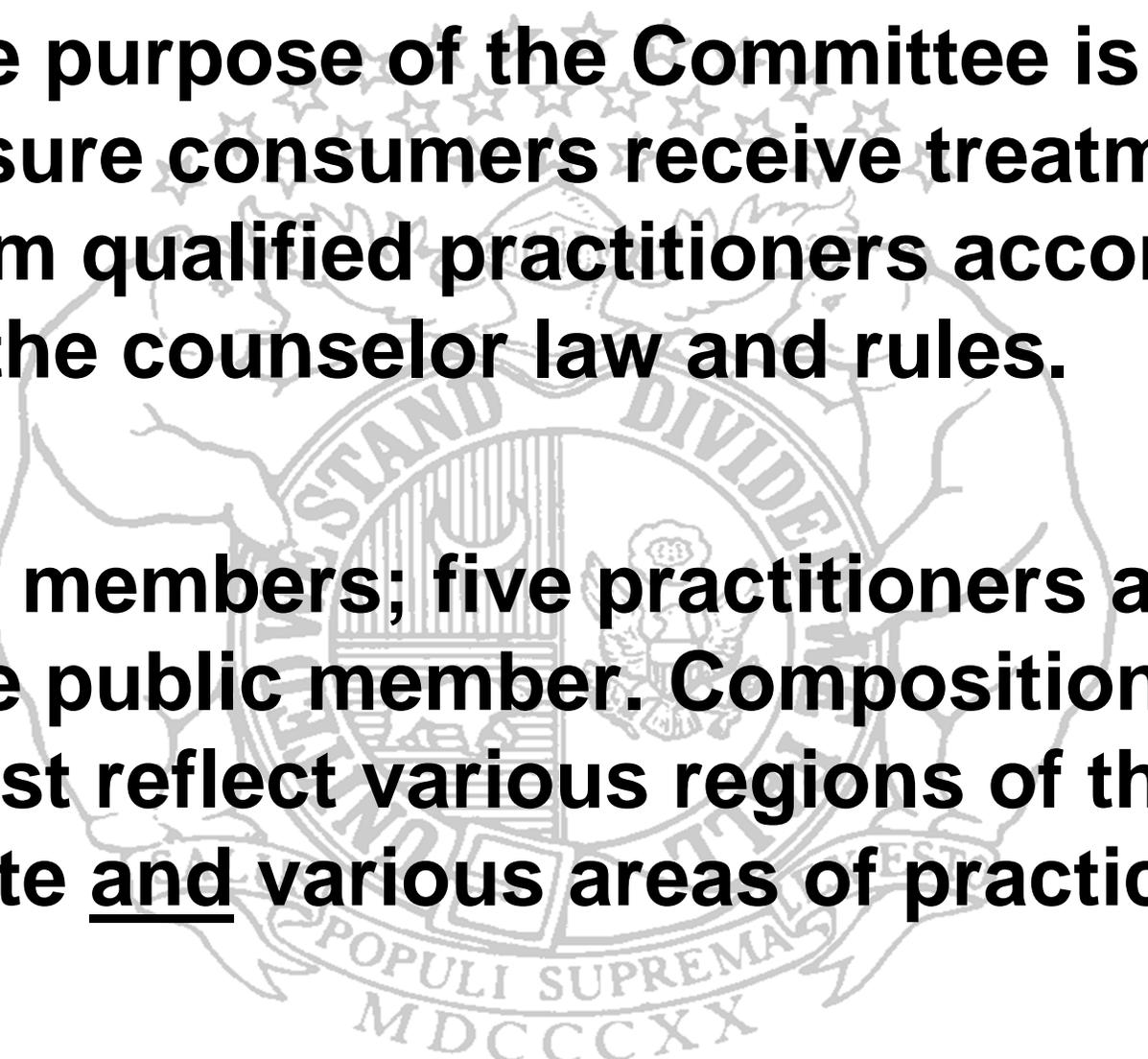


LICENSURE OVERVIEW

Missouri Committee
for
Professional Counselors



The purpose of the Committee is to ensure consumers receive treatment from qualified practitioners according to the counselor law and rules.

Six members; five practitioners and one public member. Composition must reflect various regions of the state and various areas of practice.

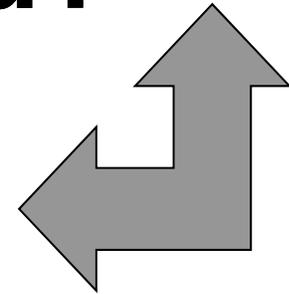


What Does Licensure Mean?

- ▶ **Licensure** defines “scope of practice” & the state determines qualifications needed to be licensed by law or administrative rule.
- ▶ **Certification** 1) Non-governmental - Provided by an association or certifying entity. Usually voluntary & obtained by meeting certain criteria. 2) Legal certification - Provided by government & may incorporate or recognize nongovernmental certification.
- ▶ **Registration** Restricts use of title and normally does not restrict the practice. States often register practitioners and use certification standards.

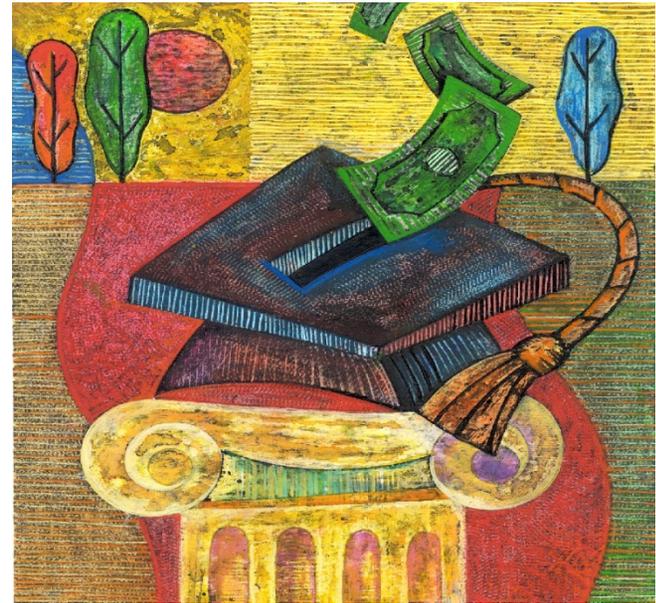
What Professions are Licensed or Certified?

- ✓ Licensed Professional Counselors
- ✓ Licensed Psychologists
- ✓ Licensed Clinical Social Workers
- ✓ Provisional Licensed Professional Counselors
- ✓ Provisional and Temporary Licensed Psychologists
- ✓ Licensed & Provisional Licensed Marital & Family Therapists
- ✓ Psychiatrists
- ✓ Certified Substance Abuse Counselors
- ✓ Certified School Counselors
- ✓ Behavior Analysts



REQUIREMENTS FOR PROFESSIONAL COUNSELOR LICENSURE

- ▼ EDUCATION
- ▼ EXPERIENCE
- ▼ EXAMINATION



EDUCATIONAL REQUIREMENTS

A master's degree must be in counseling or the following mental health disciplines -- counseling & guidance, counseling psychology, clinical psychology, or school psychology and consist of 48 semester or equivalent quarter hours. The degree must teach counseling principles, theories, techniques, and counseling interventions. If a degree is less than 48 semester hours an applicant can proposed a plan to complete the required courses to meet the educational requirement.

Effective May 30, 2009

Course work offered primarily via correspondence course, Internet, electronic mail, audio or video, or any format that does not allow the participants to interact verbally and visually does not meet the educational requirements for licensure unless the program is in mental health counseling and CACREP accredited or rehab counseling and CORE accredited.

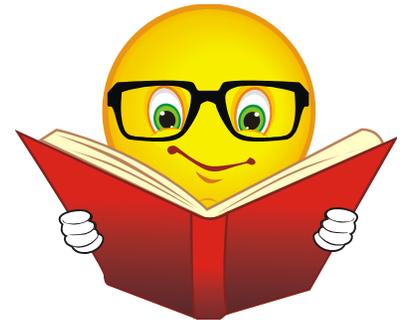
Effective August 28, 2007

Language within the statute (counselor law) requiring an applicant for supervision or licensure complete a three semester hour graduate level course in diagnosis.

CORE AREAS OF STUDY

A master's degree in compliance with the educational requirements will include course work addressing the following core areas --

- **COUNSELING THEORY**
- **HUMAN GROWTH & DEVELOPMENT**
- **HELPING RELATIONSHIP**
- **SOCIAL & CULTURAL FOUNDATIONS**
- **CAREER DEVELOPMENT**
- **APPRAISAL OF INDIVIDUALS**
- **GROUP DYNAMICS**
- **RESEARCH METHODS**
- **PROFESSIONAL ORIENTATION**
- **DIAGNOSIS (August 28, 2007)**
- **SIX HOURS OF PRACTICUM**



SUMMARY- LICENSURE SUPERVISION REQUIREMENTS

- ✓ Registered & approved by the Committee. Applicant and supervisor receive written notification of Committee approval
- ✓ Effective when received application **and fee** are received in the committee office
- ✓ Supervisor must be employed at the same site or affiliated to the site by contract
- ✓ Changes in original counseling plan (supervisor and/or setting) must be filed with committee and are effective when received in the committee office. When a supervisee changes a site or supervisor a verification of post degree supervised experience is required
- ✓ Graduate transcript from school and background check required





SUPERVISION REQUIREMENTS

3,000 hours and 24 months of supervised experience with **five** years to complete the hours and months **1,200 hours** direct client contact individual and/or group therapy required .

A CIT or PLPC must be engaged in counseling or counseling related duties at least 15 hours a week during the period of supervised experience

1 hour per week face to face supervision with at least two weeks individual supervision. Up to two weeks of the remaining supervision can be group supervision with a maximum of 3 CITs/PLPCs in the group. No more than 3 PLPCs or CITs to one supervisor.

Supervision via electronic communication is defined as acceptable if the communication is contemporaneously or simultaneously visually and verbally interactive and consisting of 1 continuous hour (50 minutes). Minimum requirement of 1 hour cannot be broken into segments. Finally, communication by cellular telephone or email, texting etc. does not meet the requirement for face to face supervision.



SUPERVISOR REQUIREMENTS

- **LPC, Licensed Psychologist or Psychiatrist & cannot be a relative**
- **Must be licensed for at least 2 years w/experience is supervision**
- **Full order & control**
- **Must review documentation**
- **Provide training appropriate to applicant's area of practice**
- **Submit verification of hours, time & performance to the committee**
- **Supervisor shall not have a relationship with the CIT or PLPC that has the potential to exploit the CIT or PLPC**
- **Supervisor prohibited from engaging in sexual intimacies with CIT or PLPC**





FREQUENT QUESTIONS

⊕ **Can a CIT or PLPC have more than 1 supervisor & 1 setting?**

⊕ **What type of services can a CIT or PLPC provide and does the CIT or PLPC have to work in a salaried position?**

⊕ **Is there a way an applicant can check the status of an application?**

⊕ CITs may have more than 1 supervisor & setting. A change of supervision form and is required when changing a supervisor or site. All information must be reviewed & approved by the committee. Each supervisor must submit a verification of post degree supervised experience for each setting.

⊕ Any services provided must be within the definition of the law and under registered supervisor's full order & control. Services can be "for pay" or volunteer.

⊕ An applicant will receive a postcard that provides information on accessing their file information online. Once all lacking documents are received, an applicant will no longer have access to the web based file status. A message "Your Name and PIN does not appear in our records" will appear indicating the required documentation has been received. Please allow 10 days for any information documents to be processed.

EXAMINATION REQUIREMENTS



- ✉ National Counselor Examination
- ✉ Exam taken through National Board for Certified Counselors
- ✉ Scores are sent to committee and maintained in applicant's file
- ✉ Jurisprudence examination. Internet based open book test administered through i-counseling.net. Copy of certificate of completion sent to committee office by applicant.

PROVISIONAL LICENSURE

Criteria

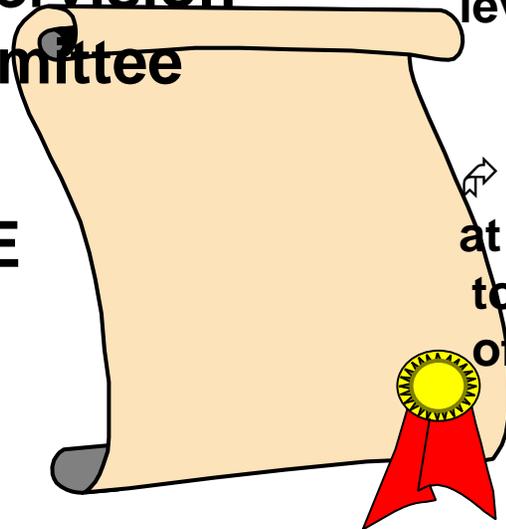
↗ **An applicant must meet all educational requirements**

↗ **Register supervision with the committee**

↗ **Pass the NCE**

↗ **A provisional license is issued automatically when supervision is registered & if all criteria are met. Effective 5/30/09 the license is issued for at least 2 years (master's level) or at least 1 year (specialist or doctoral level)**

↗ **A PLPC shall provide services at a specific site & according to the full oversight & control of the registered supervisor**



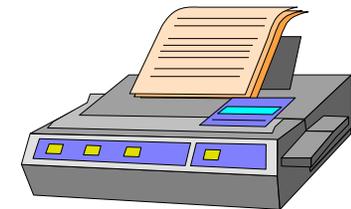
CONTINUING EDUCATION

- Continuing education is **not** required for PLPCs.
- An LPC must complete at least 40 hours of counseling related continuing education prior to the expiration date of the license. At least 20 hours shall be formal CE (seminars, workshops). The remaining hours can be self study such as reading journals, counseling relating publications, or textbooks or additional formal CE.
- Continuing education providers, content, or instructor do not need to be approved by the committee. The requirement is that the content of the CE relate to professional counseling.
- CE providers that are recognized by the committee include--
 - American Association for Marriage and Family Therapy and any chapter or division of AAMFT
 - American Counseling Association and any chapter or division of ACA
 - American Medical Association and any chapter or division of AMA
 - American Mental Health Counselors Association and any chapter or division of AMHCA
 - Local, state, regional, or national psychological associations
 - Local, state, regional, or national social worker associations
 - National Board for Certified Counselors (NBCC)
 - Regionally accredited colleges and universities

Missouri Committee for Professional Counselors
3605 Missouri Boulevard
Box 1335
Jefferson City MO 65102-1335



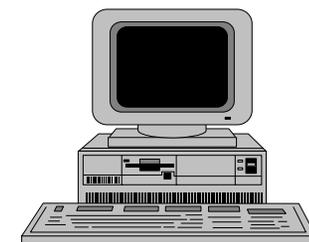
Telephone (573) 751-0018
FAX (573) 751-0735
TDD 800/735-2966

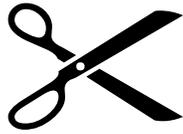


Email - profcounselor@pr.mo.gov

Web site pr.mo.gov/counselors

Page 15



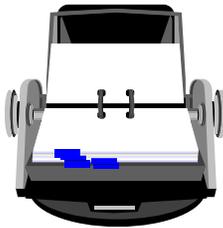


IMPORTANT INFO CLIP & SAVE

American Counseling Association
5999 Stevenson Ave.
Alexandria, VA 22304-3300
800/347-6647
703/823-9800
FAX 800/473-2329
TDB 703/370-1943
<http://www.counseling.org>

National Board for Certified Counselors
3 Terrace Way
Greensboro, NC 27403
336/547-0607
FAX 336/547-0017
<http://www.nbcc.org>
Administers national examination

American Mental Health Counselors Association
675 North Washington St Ste 470
Alexandria, VA 22314
Telephone: 800-326-2642 or 703-548-6002
Fax: 703-548-4775
www.amhca.org



Missouri Dept. of Elem. & Sec. Education
Box 480
Jefferson City MO 65102
573/751-3486
Certifies School Counselors

American Counseling Association of Missouri
PO Box 875
Liberty MO 64069
www.counselingmissouri.org

Missouri Mental Health Counselors Association (MMHCA)
Box 1141
Bourbon MO 65441
800/341-3363
www.mmhca.com

MO Substance Abuse Professional Credentialing Board
PO Box 1250
Jefferson City, MO 65102
573/751-9211 FAX 573/522-2073
www.msapcb.com
Certifies substance abuse counselors

