

**Missouri State Board of Cosmetology and Barber Examiners
Division of Professional Registration
3605 Missouri Blvd
Jefferson City, MO 65109**

**OPEN SESSION MINUTES
July 21, 2025**

The Missouri State Board of Cosmetology and Barber Examiners was called to order in open session by President, Timothy Root at 8:00 a.m. on Monday, July 21, 2025, at the Division of Professional Registration, located at 3605 Missouri Blvd, Jefferson City, Missouri 65109.

Monday, July 21, 2025

Board Members:

Timothy Root, President
Leo Price, Sr., Vice-President
Michelle Luster, Secretary
William Davis, Member
Hanh Nguyen, Member (arrived at 8:46 a.m.)
Matthew Ross, Member

Staff:

Karla Johansen, Executive Director
Kourtney Cooper, Administrative Coordinator
Shane Randall, Non-Commissioned Investigator
Sarah Ledgerwood, Legal Counsel

1. **Approval of Open Session Agenda**
A motion was made by Michelle Luster and seconded by Matthew Ross to approve the Open Session Agenda as submitted.
Motion carried.
2. **Approval of Open Session Minutes**
 - May 19, 2025A motion was made by Michelle Luster and seconded by Matthew Ross to approve the May 19, 2025; Open Session Minutes as submitted.
Motion carried.
3. **Approval of Expense Reports and Per Diems**
A motion was made by Michelle Luster and seconded by William Davis to approve the Per Diems and Expense Reports as submitted.
Motion carried.

4. Financial Report

A motion was made by Michelle Luster and seconded by William Davis to approve the Financial Report as submitted.

Motion carried.

5. Executive Director's Report – Karla Johansen

The Executive Director reviewed the current licensee count.

The Executive Director shared the National Association of Barber Boards of America (NABBA) annual conference will be held in West Virginia on September 13-18, 2025. William Davis and Timothy Root will attend the conference with the Executive Director.

The Executive Director shared the National Interstate Council of State Boards of Cosmetology (NIC) annual conference will be held in Glendale, AZ on October 16-21, 2025. Leo Price and Timothy Root will attend the conference with the Executive Director.

The Executive Director states that we are currently in renewal and is going well.

The Executive Director shared she will be looking into attending some seminars through CLEAR- Council for Licensure Enforcement and Regulations program

The Executive Director states that the new licensure system (MOPRO) is going well.

A motion was made by William Davis and seconded by Michelle Luster to approve the Executive Director's report as submitted.

Motion carried.

6. Inspectors Report

A motion was made by William Davis and seconded by Michelle Luster to approve the Inspectors Report as submitted.

Motion carried.

7. President's Report- Timothy Root

A motion was made by Michelle Luster and seconded by William Davis to approve the President's report as submitted.

Motion carried.

8. Proposed Rules, Drafts and Updates

Language has been filed for the DHSS- Exception rule 20 CSR 2085-4.070.

A motion was made by William Davis and seconded Michelle Luster to approve the proposed rules, drafts and updates as submitted.

Motion carried.

9. Renaissance Beauty Academy, Cape Girardeau- Board to review request to offer continuing education classes for 2025.

A motion was made by Matthew Ross and seconded by William Davis to deny the proposed continuing education classes for 2025 pursuant to 20 CSR 2085-8.070 Instructor Renewal and Inactive License Requirements "(4) Approval of Instructor Seminar Training. (A) All seminar programs must be submitted by the sponsoring

university or association to the board for approval prior to the first day of the calendar year in which the seminar is scheduled to be held and no later than sixty (60) days prior to the scheduled date of the seminar”.

Motion carried.

- 10. Summit Salon Academy, Independence-** Board to review request to offer continuing education classes for 2025.

A motion was made by Matthew Ross and seconded by William Davis to deny the proposed continuing education classes for 2025 pursuant to 20 CSR 2085-8.070 Instructor Renewal and Inactive License Requirements “(4) *Approval of Instructor Seminar Training. (A) All seminar programs must be submitted by the sponsoring university or association to the board for approval prior to the first day of the calendar year in which the seminar is scheduled to be held and no later than sixty (60) days prior to the scheduled date of the seminar”.*

Motion carried.

- 11. SweetHead Naturals Institute, St. Louis-** Board to review request to offer continuing education classes for 2025.

A motion was made by Matthew Ross and seconded by William Davis to deny the proposed continuing education classes for 2025 pursuant to 20 CSR 2085-8.070 Instructor Renewal and Inactive License Requirements “(4) *Approval of Instructor Seminar Training. (A) All seminar programs must be submitted by the sponsoring university or association to the board for approval prior to the first day of the calendar year in which the seminar is scheduled to be held and no later than sixty (60) days prior to the scheduled date of the seminar”.*

Motion carried.

- 12. Legislation**

A motion was made by Michelle Luster and seconded by William Davis to approve the Legislation report as submitted.

Motion carried.

Open Discussion

8:50 a.m. A motion was made by Michelle Luster and seconded by William Davis to move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (6), (7), (13), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meeting.

Roll call vote:

Matthew Ross aye

Michelle Luster aye

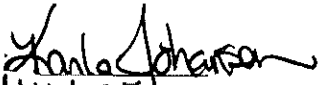
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Leo Price, Sr. aye
Hanh Nguyen aye
Motion carried.

Timothy Root aye
William Davis aye

11:49 a.m. A motion was made by Michelle Luster and seconded by Hahn Nguyen to adjourn in open session.

Motion carried.

Approved: 
Date: 10/14/25