

**Missouri State Board of Cosmetology and Barber Examiners
Division of Professional Registration
3605 Missouri Blvd
Jefferson City, MO 65109**

**Meeting held at:
Missouri Council of School Administrators
3550 Amazonas Dr.
Jefferson City, MO 65109**

September 9, 2024

The Missouri State Board of Cosmetology and Barber Examiners was called to order in open session by President, Christy Rodriguez at 8:03 a.m. on Monday, September 9, 2024, at the Missouri Council of School Administrators, located at 3550 Amazonas Dr., Jefferson City, Missouri 65109.

Monday, September 9, 2024

Board Members:

Christie Rodriguez, President
Leo Price, Sr., Vice-President
~~William Davis, Secretary~~
Timothy Root, Member
Jacklyn Crow, Member
Hanh Nguyen, Member (arrived 8:40 a.m.)
Matthew Ross, Member
Michelle Luster, Member

Staff:

Karla Johansen, Executive Director
Kourtney Cooper, Administrative Coordinator
Keri Theissen, Investigator
Tom Townsend, Legal Counsel

1. Approval of Open Session Agenda

A motion was made by Michelle Luster and seconded by Jacklyn Crow to approve the Open Session Agenda as submitted.
Motion carried.

2. Approval of Open Session Minutes

- July 29, 2024

A motion was made by Jacklyn Crow and seconded by William Davis to approve the corrected July 29, 2024 Open Session Minutes as submitted.

Motion carried.

3. Per Diems and Expense Reports

A motion was made by Matthew Ross and seconded by Michelle Luster to approve the Per Diems and Expense Reports as submitted.

Motion carried.

4. Financial Report

A motion was made by William Davis and seconded by Matthew Ross to approve the Financial Report as submitted.

Motion carried.

5. Executive Director's Report- Karla Johansen

The Executive Director reviewed the current licensee count. Board totals as of September 9, 2024: Active 81,682 and Inactive 3,637- totaling 85,319 licensees.

The Executive Director shared that school reports from Prov, Inc. seem to be corrected and there will be a \$2 increase for the examinations, effective 8/1/24.

NIC will be offering sanitation courses for a fee with projected completion date of end of 2024. This course will be a toll that the Board can use for discipline for sanitation violations as deemed appropriate.

The Executive Director shared that the Board's new MOPRO licensing system is projected to go live on December 13, 2024.

Updated travel: National Association of Barber Boards of America (NABBA) Fall Conference- Leo Price, Sr. attending and National Interstate Council of State Boards of Cosmetology (NIC) Fall Conference- Timothy Root attending.

John Terry (former Board member & past President)- passed away in August 2024.

A motion was made by Jacklyn Crow and seconded by Michelle Luster to approve the Executive Director's report as submitted.

Motion carried.

6. Inspectors Report

A motion was made by William Davis and seconded by Jacklyn Crow to approve the Inspectors Report as submitted.

Motion carried.

7. President's Report – Christie Rodriguez

A motion was made by Jacklyn Crow and seconded by Michelle Luster to approve the President's report as submitted.

Motion carried.

8. Proposed Rules, Drafts and Updates

Rules are currently in the final process (fee increase and distance learning).

A motion was made by Michelle Luster and seconded William Davis to approve the proposed rules, drafts and updates as submitted.

Motion carried.

9. 2025 Proposed Board Meeting Dates

January 27, 2025, March 17, 2025, May 19, 2025, July 21, 2025, September 21, 2025 (mail ballot) and November 17, 2025

A motion was made by Hanh Nguyen and seconded by Michelle Luster to approve the 2025 proposed Board meeting dates as submitted.

Motion carried.

10. Missouri Association of Cosmetology Schools (MACS)- continuing education classes for August 25, 2024 were cancelled.

Informational.

11. N2U Learning Minds (Teresa Miller), Kansas City- revised continuing education classes for remainder of 2024.

A motion was made by Jacklyn Crow and seconded by William Davis to approve the revised 2024 dates as submitted.

Motion carried.

12. Joel Slatton, Kansas City- Board to review proposal to offer Apprentice Supervisor Training for 2024.

A motion was made by Michelle Luster and seconded by William Davis to approve the 2024 Apprentice Supervisor training dates as submitted.

Motion carried.

13. Prov, Inc. – Board to review updated Candidate Information Bulletin (CIB) for Barber.

A motion was made by William Davis and seconded by Michelle Luster to approve the updated Candidate Information Bulletin (CIB) for Barber.

14. Debra Small/Happy People Only- Board to review revised date to offer continuing education classes for 2025.

A motion was made by William Davis and seconded by Matthew Ross to approve the continuing education classes for 2025.

15. Legislation

Informational.

Open Discussion – Dialog with General Public Attending Open Session.

8:58 a.m. A motion was made by William Davis and seconded by Jacklyn Crow to move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (6), (7), (13), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency

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and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meeting.

Roll call vote:

Jacklyn Crow	aye	William Davis	aye
Leo Price, Sr.	aye	Timothy Root	aye
Hanh Nguyen	aye	Christie Rodriguez	aye
Matthew Ross	aye	Michelle Luster	aye

Motion carried.

3:24 p.m. A motion was made by Michelle Luster and seconded by Jacklyn Crow to adjourn in open session.

Motion carried.

****Adjournment****

Approved: 

Date: 12.12.2024