

**Missouri State Board of Cosmetology and Barber Examiners  
Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City, MO 65109**

**Meeting held at:  
Missouri Council of School Administrators  
3550 Amazonas Dr.  
Jefferson City, MO 65109**

**July 29, 2024**

The Missouri State Board of Cosmetology and Barber Examiners was called to order in open session by President, Christy Rodriguez at 8:03 a.m. on Monday, July 29, 2024, at the Missouri Council of School Administrators, located at 3550 Amazonas Dr., Jefferson City, Missouri 65109.

**Monday, July 29, 2024**

**Board Members:**

Christie Rodriguez, President  
Leo Price, Sr., Vice-President  
Michelle Luster, Secretary (absent)  
Timothy Root, Member  
Jacklyn Crow, Member  
Hanh Nguyen, Member (arrived 8:10 a.m.)  
Matthew Ross, Member  
William Davis, Member

**Staff:**

Karla Johansen, Executive Director  
Kourtney Cooper, Administrative Coordinator  
Keri Theissen, Investigator  
Sarah Ledgerwood, Legal Counsel/Hearing Officer  
Greg Mitchell, Litigation Counsel  
Blake Stark, Intern

**1. Approval of Open Session Agenda**

A motion was made by Jacklyn Crow and seconded by William Davis to approve the Open Session Agenda as submitted.  
Motion carried.

**2. Approval of Open Session Minutes**

- May 20, 2024

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A motion was made by Jacklyn Crow and seconded by William Davis to approve the March 25, 2024; Open Session Minutes as submitted.  
Motion carried.

**3. Per Diems and Expense Reports**

A motion was made by Jacklyn Crow and seconded by William Davis to approve the Per Diems and Expense Reports as submitted.  
Motion carried.

**4. Financial Report**

A motion was made by Jacklyn Crow and seconded by William Davis to approve the Financial Report as submitted.  
Motion carried.

**5. Executive Director's Report- Karla Johansen**

The Executive Director reviewed the current licensee count. Board totals as of July 29, 2024; Active 83,036 and Inactive 3,642- totaling 86,678 licensees.

The Executive Director shared that we only received one bid from the testing vendors.

The Executive Director shared that Prov, Inc. has been having issues with the school reports and are looking into the issue.

NIC Certificates can now be purchased from NIC (verifying NIC testing) if the licensee took the NIC exam from the year 2000 to current.

NIC will be offering sanitation courses for a fee in the near future. This course will be a toll that the Board can use for discipline for sanitation violations as deemed appropriate.

The Board office sent out a Gov Delivery message regarding NIC asking for subject matter experts. Missouri was well represented in the applicant pool.

The Executive Director shared that the Board's new MOPRO licensing system is projected to go live on December 13, 2024.

Postal delays are still occurring.

A motion was made by Jacklyn Crow and seconded by Timothy Root to approve the Executive Director's report as submitted.

Motion carried.

**6. Inspectors Report**

A motion was made by William Davis and seconded by Jacklyn Crow to approve the Inspectors Report as submitted.

Motion carried.

**7. President's Report – Christie Rodriguez**

A motion was made by Jacklyn Crow and seconded by Timothy Root to approve the President's report as submitted.

Motion carried.

**8. Proposed Rules, Drafts and Updates**

20 CSR 2085-12.010-General Rules and Application Requirements for All Schools

20 CSR 2085-8.070 Instructor Renewal and Inactive License Requirements

20 CSR 2085-3.010 Fees  
Informational.

**9. Election of Officers-** President, Vice President, and Secretary

- President-Christie Rodriguez

A motion was made by Jacklyn Crow and seconded by Leo Price, Sr. to approve the Election of Officers as submitted.

Motion carried.

- Vice President- Leo Price, Sr.

A motion was made by Timothy Root and seconded by Jacklyn Crow to approve the Election of Officers as submitted.

Motion carried.

- Secretary- William Davis

A motion was made by Jacklyn Crow and seconded by Hanh Nguyen to approve the Election of Officers as submitted.

Motion carried.

**10. Alternative Beauty Academy-** Board to review proposal to offer continuing education classes for 2025.

A motion was made by Jacklyn Crow and seconded by William Davis to approve the 2025 continuing education classes as submitted.

Motion carried.

**11. Legislation**

There were a few bills filed that could have impacted the Board of Cosmetology and Barber Examiners licenses, however; there were no bills that made it to fruition.

Informational.

**9:00 a.m. Disciplinary Hearing**

**12. Irene R Brown, COA 084404, Irene R Brown, BES 2019029355 (EXP 9/30/21), BES 2024030574, Own (Rental), Saint Louis, Case No. 2023-001912 (Licensee did not appear).**

A motion was made by Jacklyn Crow and seconded by William Davis to refer this case to the Board's general counsel to draft an additional settlement offer for the beauty establishment license in which will run concurrent with Irene Brown's "Class CA-hairdressing and manicuring" probation terms.

**Open Discussion** – Dialog with General Public Attending Open Session.

**9:25 a.m.** A motion was made by Jacklyn Crow and seconded by William Davis to move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (6), (7), (13), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency

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and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meeting.

Roll call vote:

Jacklyn Crow	aye	William Davis	aye
Leo Price, Sr.	aye	Timothy Root	aye
Hanh Nguyen	aye	Christie Rodriguez	aye
Matthew Ross	aye		

Motion carried.

**1:08 p.m. A motion was made by William Davis and seconded by Hanh Nguyen to adjourn in open session.**

Motion carried.

**\*\*Adjournment\*\***

Approved:



Date: 9/9/2024