

Open Minutes
March 25, 2024

**Missouri State Board of Cosmetology and Barber Examiners
Division of Professional Registration
3605 Missouri Blvd
Jefferson City, MO 65109**

**Meeting held at:
Missouri Council of School Administrators
3550 Amazonas Dr.
Jefferson City, MO 65109**

March 25, 2024

The Missouri State Board of Cosmetology and Barber Examiners was called to order in open session by President, Christy Rodriguez at 8:03 a.m. on Monday, March 25, 2024 at the Missouri Council of School Administrators, located at 3550 Amazonas Dr., Jefferson City, Missouri 65109.

Monday, March 25, 2024

Board Members:

Christie Rodriguez, President
Leo Price, Sr., Vice-President
Michelle Luster, Secretary
Timothy Root, Member
Jacklyn Crow, Member (joined at 8:14 a.m.)
Hanh Nguyen, Member
Matthew Ross, Member
William Davis, Member

Staff:

Karla Johansen, Executive Director
Kourtney Cooper, Administrative Coordinator
Rhiannan Kirkwood, Investigator
Sarah Ledgerwood, Legal Counsel
Sherry Hess, Director of Financial Services

Guests:

Scott Sharp-Merrell University
Valeria Boss-A Valeria Boss Salon

1. Approval of Open Session Agenda

A motion was made by Michelle Luster and seconded by William Davis to approve the Open Session Agenda as submitted.

Motion carried.

2. Approval of Open Session Minutes

- January 29, 2024

A motion was made by Michelle Luster and seconded by Timothy Root to approve the January 29, 2024 Open Session Minutes as submitted.

Motion carried.

3. Per Diems and Expense Reports

A motion was made by William Davis and seconded by Timothy Root to approve the Expense Reports and Per Diems as submitted.

Motion carried.

4. Financial Report

A motion was made by William Davis and seconded by Timothy Root to approve the Financial Report as submitted.

Motion carried.

5. Executive Director's Report- Karla Johansen

The Executive Director reviewed the current licensee count. Board totals as of March 25, 2024; Active 80,087 and Inactive 3,634- totaling 83,721 licensees.

The Executive Director reported that the National Association of Barber Boards of America (NABBA) will hold an annual conference (September 2024) in Oklahoma City, OK and Leo Price, Sr. will be the Board member attending.

The Executive Director reported that the National Interstate Council of State Boards of Cosmetology (NIC) will hold an annual (October 11-14, 2024) conference in Salt Lake City, UT and Timothy Root will be the Board member attending.

The Executive Director shared that the Board's new MOPRO licensing system should be launching late fall to the end of 2024.

The bid process has begun for the Board's testing vendor.

A motion was made by William Davis and seconded by Michelle Luster to approve the Executive Director's report as submitted.

6. Inspectors Report

A motion was made by Timothy Root and seconded by William Davis to approve the Inspectors Report as submitted.

Motion carried.

7. President's Report – Christie Rodriguez

A motion was made by Timothy Root and seconded by Michelle Luster to approve the President's report as submitted.

Motion carried.

8. Proposed Rules, Drafts and Updates

The Executive Director reported the hybrid theory and continuing education rule adjustment has been completed and submitted.

A motion was made by William Davis and seconded by Michelle Luster to approve the proposed rules, drafts and updates as submitted.
Motion carried.

A motion was made by Michelle Luster and seconded by Timothy Root to approve the fee increase to \$25.00 for student enrollment and apprentice applications, \$60.00 operator renewal fee, \$120.00 crossover operator renewal fee, \$75.00 establishment renewal fee, \$150.00 crossover establishment renewal fee, \$30.00 reactivation fee and \$100.00 Hair Braiding Certificate.
Motion carried.

9. Debra Small/Happy People Only- Board to review request to offer continuing education classes for 2024-2025.

A motion was made by Michelle Luster and seconded by William Davis to approve the continuing education classes for 2024 & 2025.
Motion carried.

10. Independence School of Hairdressing, Inc./Summit Salon Academy, Inc.- Board to review request to offer continuing education classes for 2024.

A motion was made by Michelle Luster and seconded by William Davis to approve the continuing education classes for 2024.
Motion carried.

11. Teresa Miller- Board to review request to offer additional continuing education classes for 2024.

A motion was made by Michelle Luster and seconded by William Davis to approve the continuing education classes for 2024.
Motion carried.

12. Vocational/Technical Schools- Board to review request formula pertaining to hours.

A motion was made by Timothy Root and seconded by William Davis to request legal counsel to draft a letter referring to 20 CSR 2085-12.050 Curriculum Prescribed for Cosmetology Schools (A) and request school/student schedule to be submitted to the Board office within 30 days.
Motion carried.

13. Legislation

Open Discussion – Scott Sharp and Valeria Boss attended open session.

9:21 a.m. A motion was made by Michelle Luster and seconded by Timothy Root to move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (6), (7), (13), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of

Open Minutes
March 25, 2024

action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meeting.

Roll call vote:

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|-----------------|-----|--------------------|-----|
| Jacklyn Crow | aye | Hahn Nguyen | aye |
| Leo Price, Sr. | aye | Timothy Root | aye |
| Michelle Luster | aye | Christie Rodriguez | aye |
| Matthew Ross | aye | William Davis | aye |

Motion carried.

2:06 p.m. A motion was made by William Davis and seconded by Michelle Luster to adjourn in open session.

Motion carried.

****Adjournment****

Approved: *Karla Johansen*

Date: 5.20.2024