**STATE OF MISSOURI**
DIVISION OF PROFESSIONAL REGISTRATION
# SOCIAL SECURITY NUMBER DISCLOSURE NOTICE

BEHAVIOR ANALYST ADVISORY BOARD
PO BOX 1335
JEFFERSON CITY, MO 65102-1335
TELEPHONE (573) 526-5804

**PLEASE COMPLETE THIS FORM BY FILLING IN THE FOLLOWING INFORMATION AND RETURN WITH YOUR RENEWAL/APPLICATION.**

| NAME | SOCIAL SECURITY NUMBER |
|---|---|
| | |

SIGNATURE

**You must provide your social security number pursuant to state and federal law.[1]**

Pursuant to these laws, licensing authorities must assemble your social security number with other relevant information (name, address, etc.) and transmit the data to the Division of Child Support Enforcement of the Department of Social Services to be used in a database for the following purposes:

(1) locating individuals who are under an obligation to pay child support or provide child custody or visitation rights, against whom such an obligation is sought or to whom such an obligation is owed;

(2) identifying whether an individual who owes overdue child support or who has failed to comply with a subpoena relating to paternity or child support proceedings holds a professional or occupational license (under certain circumstances, a person who owes overdue support or fails to comply with a subpoena relating to the above-stated proceedings may be subject to an order of a court, after notice and opportunity for hearing in that court, suspending, withholding or restricting the person's license).

In addition to these uses, the licensing authorities will continue their practice of using social security numbers for the following purposes:

(1) for internal identification purposes (e.g., some licensing authorities use your social security number as your license number);

(2) to conduct criminal record checks (discovery of relevant criminal history may result in denial of your application, conditioned licensure or the filing of a disciplinary action against you);

(3) to verify information provided by you in your application (discovery of false information in your application may result in denial of your application, conditioned licensure or the filing of a disciplinary action against you);

(4) to verify licensure with another state's licensing authority for reciprocity licensure;

(5) for identification purposes in national disciplinary databases (the discovery of a disciplined license in another state may result in denial of your application, conditioned licensure or the filing of a disciplinary action against you);

(6) for test identification purposes.

**If you fail or refuse to provide your social security number, we will consider your application or renewal incomplete and return it to you. Continued failure or refusal to provide it is grounds for denial of your application and could result in disciplinary action against your certificate and/or permit to practice.**

[1]Senate Bill 361, 89th General Assembly, First General Session (1997); Personal Responsibility and Work Opportunity Reconciliation Act of 1996, Pub. L. No. 104-193.