



STATE OF MISSOURI
 DIVISION OF PROFESSIONAL REGISTRATION
APPRAISAL MANAGEMENT COMPANY APPLICATION

MISSOURI REAL ESTATE APPRAISERS COMMISSION
 PO BOX 1335 • 3605 MISSOURI BOULEVARD
 JEFFERSON CITY MO 65102
 TELEPHONE: 573-751-0038 • FAX: 573-526-3489
 pr.mo.gov/appraisers

Instructions: The Designated Controlling Person is responsible for completing this form. Please return the completed form and application fee of \$350.00 made payable to the Missouri Real Estate Appraisers Commission, 3605 Missouri Boulevard, Jefferson City, MO 65109.

1. COMPANY'S LEGAL NAME		EIN (EMPLOYER IDENTIFICATION NUMBER)	
2. NAME UNDER WHICH COMPANY WILL DO BUSINESS IN MISSOURI			
4. MAIN ADDRESS OF COMPANY (STREET, CITY, STATE, ZIP CODE, COUNTY)			
P.O. BOX (IF APPLICABLE)		CITY, STATE, ZIP CODE	
TELEPHONE		EMAIL	
5. IF COMPANY IS DOMICILED IN MISSOURI, CONTACT INFORMATION FOR COMPANY'S AGENT FOR SERVICE OF PROCESS			
NAME			
STREET ADDRESS		COUNTY	
CITY, STATE, ZIP CODE			
TELEPHONE		FAX	EMAIL
6. NAME OF DESIGNATED CONTROLLING PERSON (FIRST, MIDDLE, LAST)			SOCIAL SECURITY NUMBER*
7. LEGAL STRUCTURE OF COMPANY			
<input type="checkbox"/> Domestic Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Foreign Corporation <input type="checkbox"/> Foreign LLC <input type="checkbox"/> Other			
8. INDICATE BELOW IF YOU ARE REGISTERED AS AN APPRAISAL MANAGEMENT COMPANY IN ANY OTHER STATE			
STATE	LICENSE NUMBER	FROM (MONTH/YEAR)	TO (MONTH/YEAR)
STATE	LICENSE NUMBER	FROM (MONTH/YEAR)	TO (MONTH/YEAR)
STATE	LICENSE NUMBER	FROM (MONTH/YEAR)	TO (MONTH/YEAR)
9. Complete Attachment A: Control Person Application - To be completed by each person owning more than 10% of the appraisal management company			
10. Complete Attachment B: Designation of Controlling Person			
11. REGARDING PROFESSIONAL LICENSES			
(1) Has any owner ever had an appraisal license refused, denied, or cancelled or revoked by the State of Missouri or any other state or territory? <input type="checkbox"/> YES <input type="checkbox"/> NO			
(2) Are there currently any allegations pending against any owner in connection with an appraiser license in the state of Missouri or any other state or territory? <input type="checkbox"/> YES <input type="checkbox"/> NO			
<i>If either of the answers is "yes", provide a copy of the licensing agencies order, any other documentation regarding the case and a complete written explanation for each matter.</i>			
12. REGARDING CRIMINAL OFFENSES			
(1) Has any owner listed in Attachment A of this application ever been convicted of or pled guilty or no contest to any criminal offense in the state of Missouri or any other state or territory? <input type="checkbox"/> YES <input type="checkbox"/> NO			
(2) Are there currently any criminal charges now pending against any owner listed in this application in Missouri or any other state or territory? <input type="checkbox"/> YES <input type="checkbox"/> NO			
<i>If either of the answers is "yes", provide a copy of the court judgement, arrest warrant or bill of indictment and include a release from probation or parole, if applicable.</i>			

“Criminal offenses” and “criminal charges” include all criminal matters except speeding and parking violations. It DOES include driving while under the influence of alcohol or drugs. If you believe a charge has been erased or expunged, you must check with the appropriate court before completing this section.

ALL Controlling persons of the Company must provide criminal background check.

13. LIST ANY OTHER NAMES UNDER WHICH YOU DO BUSINESS IN MISSOURI. ATTACH A COPY OF THE CERTIFICATE OF ASSUMED NAME FILED FOR EACH NAME WITH THE SECRETARY OF STATE'S OFFICE.

NAME	COUNTY
NAME	COUNTY

14. FOR THE PURPOSE OF THE ASC NATIONAL REGISTRY, PROVIDE THE TOTAL NUMBER OF PANEL MEMBERS WHO ACTIVELY ENGAGED IN APPRI-SAL-RELATED ASSIGNMENTS IN THE 12 MONTHS IMMEDIATELY PRECEDING THE MONTH IN WHICH THIS APPLICATION IS SUBMITTED. NUMBER

15. CERTIFICATIONS

I certify that this Appraisal Management Company has a system and process in place to verify that a person being added to the appraiser panel of the appraisal management company holds a license in good standing in this State.

I certify that this Appraisal Management Company has a system in place to review work of all independent appraisers that are performing real estate appraisal services for the appraisal management company on a periodic basis to validate that the real estate appraisal services are being conducted in accordance with the Uniform Standards of Professional Appraisal Practice.

I certify that this Appraisal Management Company maintains detailed records for each service request that it receives and the independent appraiser that performs the residential real estate services for the appraisal management company.

I certify that the Appraisal Management Company has reviewed each person or entity that owns any percentage has not had a license or certificate to act as an appraiser refused, denied, cancelled, revoked, or surrendered in lieu of a pending revocation in Missouri or in any other state.

The undersigned, in making application to the Missouri Real Estate Appraisers Commission for registration as an Appraisal Management Company under the provisions of 339.500 through 339.549 affirms that he/she has been designated by the Appraisal Management Company to make this application on their behalf, and that all information provided in connection with this application, the understanding that any omissions, inaccuracies or failure to make full disclosures may be deemed sufficient reason to deny registration or to withhold renewal of or suspend or revoke a registration issued by the Commission.

MUST BE SIGNED IN PRESENCE OF NOTARY	APPLICANT SIGNATURE <input type="checkbox"/>	APPLICANT PRINTED NAME
	NOTARY PUBLIC EMBOSSE OR BLACK INK RUBBER STAMP SEAL	COUNTY (OR CITY OF ST. LOUIS)
	SUBSCRIBED AND SWORN BEFORE ME, THIS DAY OF YEAR	USE RUBBER STAMP IN CLEAR AREA BELOW.
	NOTARY PUBLIC SIGNATURE MY COMMISSION EXPIRES	
	NOTARY PUBLIC NAME (TYPED OR PRINTED)	

*You must provide you social security number pursuant to state law. Your social security number may be used for the following purposes: (a to identify you in record keeping and information exchanges with state agencies (Missouri and other states), federal agencies and other data sources; b) to make criminal history checks and to verify all information provided in the application; and c) to the Division of Child Support Enforcement of the Department of Social Services (see attachment). Discovery of false information in the application or discovery of relevant criminal history may result in denial of your application.

- (1) Have you ever served on active duty in the Armed Forces of the United States and separated from such service under conditions other than dishonorable? Yes No
- (2) If answering question (1) in the affirmative, would you like to receive information and assistance regarding the agency's veteran services? If yes, go to, www.pr.mo.gov/appraisers.asp. Yes No

Appraisal Management Application Checklist

Please ensure that all items are submitted, failure to include information will delay the processing of the application.

Application signed and notarized

Fee (\$350.00) made payable to the Missouri Real Estate Appraisers Commission

Copy of current and active authorization to conduct business in Missouri from the Missouri Secretary of State

Control Person Application (Attachment A)
(to be completed by each person that owns 10% or more of AMC)

Designation of Controlling Person form (Attachment B)

Proof of fingerprint submission (i.e. receipt) for **ALL** controlling persons. (Instructions can be found online at <http://pr.mo.gov/appraisers-amc.asp>)

Verification from each state, United States territory, province, or country regulatory entity in which a license, certificate, registration, or permit as an appraisal management company is held or has ever been held, submitted directly to the commission.

Missouri will utilize the ASC National Registry for license verification. Please remit verification directly from the state only if they are not listed on the ASC National Registry.

Proof of \$20,000 Surety Bond

AMC Rules and Regulations may be found online at <http://pr.mo.gov/appraisers-amc.asp>