IMPORTANT NOTICE:

NCEES Exam Administration Services will administer the Principles and Practice of Engineering examination on behalf of the Missouri Board.

Upon notification that your application has been approved by the Missouri Board, it will be necessary for you to complete the final scheduling of the examination with NCEES by accessing their website www.ncees.org completing the registration process and remitting the required book, scoring and administration fee.

EXAMINATION FORMAT:

Information relating to the format of each engineering discipline may be viewed by accessing the NCEES website: www.ncees.org.

You can also find information on the NCEES website relating to which engineering disciplines are offered during the spring and/or fall examination administration.

Inasmuch as specific disciplines of the examination have been transitioned to a computer based examination, if you meet the requirements for examination, go directly to https://ncees.org/ to register for the examination. **DO NOT** submit an application to the Board office for approval at this time. Upon passing the computer based examination, you will need to make application with the Board for licensure as a professional engineer. Taking and passing the computer based examination does not guarantee that your application for licensure will be approved. Applicants must meet all requirements prior to being considered for licensure. To determine which examinations are offered in a computer based format, go to https://ncees.org/.

EXAMINATION REGULATIONS:

Please access the NCEES website to obtain information regarding the following examination regulations and procedures:

- Reference Materials
- Calculators and Computers
- Special accommodations
- Cell phones, pagers, book bags and purses
- Writing instruments
- Location of Examination
- Cancellation of examination – refunds

BOARD APPLICATION FILING DEADLINES:

Completed applications must be received in the Board office as follows, **no exceptions**:

<table>
<thead>
<tr>
<th>Application Type</th>
<th>Spring Examination:</th>
<th>Fall Examination:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Application (first time examinee):</td>
<td>on or before December 1</td>
<td>on or before June 1</td>
</tr>
<tr>
<td>Re-Examination or Re-Scheduling Application:</td>
<td>on or before February 1</td>
<td>on or before August 1</td>
</tr>
</tbody>
</table>

(September 5, 2018)